- **NPS - Special Education Advisory Committee (SEAC) – October 2, 2025**

6:06 Meeting Called to Order - See attached attendance form

Purpose of SEAC reviewed. SEAC serves as an advisory body; made up of parents, educators, and community members, advocating for special education in the city of Norfolk. This committee is required by law and consists of 24 members.

6:18 Awaiting September meeting minutes. Unavailable currently. Not able to review and approve at this meeting. (Follow up with former SEAC President Nathan Whitlow)

6:20 Announcements

CHKD Fall Festival – October 18 - A Festival taking place is Chesapeake and sponsored by CHKD (Gears towards Special Needs children and their families)

6:22 Public Comments - No public comments submitted.

Clarification was provided on the methods of submitting public comments.

1) Via online submission on the NPS website on the SEAC page.
2) Written comment at the meeting using the Public Comment form

6:24 Learning Support Update

*Indictor 8 survey announcements sent out, and survey is now open.

*Administrator training has begun in collaboration with Dr. Bateman - Two sessions completed, next session to take place on October 28th.

Dr. Bateman is a former special education teacher and building-level administrator. He is a recognized expert in special education dispute resolution and legal compliance.

*Burgers for Benefits; 15% of all proceeds go to NPS. (Event in honor of National Disability Employment Awareness Month)

*Champions Together and Big Feet Meet @ Lake Taylor HS; volunteer opportunity. (Volunteers must have approved raptor application)

*Open Positions within Department - Senior Coordinator + Teacher Specialist (Speech)

6:34 Parent Resource Center Updates

Surrogate Parent Training (Surrogate Parent- An individual who can act as a representative for a student within the educational/IEP setting).

Two trainings completed and two more scheduled in October

Grant Application Announcement (PDOC)

*Letters of recommendation will be requested from SEAC board members.

*Two grant applications will be proposed, one for activities (Surrogate training) and one for personnel (support part time hours and evening hours for staff).

*Three IEP training sessions scheduled for October

*Disability Awareness Campaign launched via social media (Feel free to tag and repost to spread the word

*A Commercial advertising the Parent Resource Center is in the works

*Facelift for Learning Support website (Hoping this change increases accessibility and views which will increase community awareness)

6:45 New Business - Annual Goals - Summary of submitted goals was reviewed by committee

Following review, two goals had the most support:

1. To improve inclusion, transition planning, and accessibility (Areas of concern included facilities: playground surfaces, multilevel school buildings lacking elevators; school closure impacts and ADA compliance concerns; and lack of resources/inclusion for transition planning directed towards homebound students)

2. To increase parent and community engagement (Areas include lobbying for PRC storefront and increasing parent awareness and participation)

Following discussion, the present SEAC members decided upon one goal which best fit the SEAC mission as an advisory platform to the school board.

7:32 Motion made by Norketa Hubbard to finalize goal 1: To improve inclusion, transition planning and accessibility within Norfolk Public Schools.

Motion seconded by Tiffany Adams. Unanimous vote in favor. Motion passed.

(Co-chairs encouraged members to prepare bullet points and next steps for November meeting)

7:39 Meeting adjourned.