REGULAR MEETING
GRISWOLD BOARD OF EDUCATION
Griswold Middle School Cafeteria, First Floor
211 Slater Avenue
Griswold, Connecticut 06351

THURSDAY,
November 13th, 2025
6:00 PM

This meeting will be live-streamed on our District Facebook Page

1. Call to Order

2. Pledge of Allegiance

3. Approval of the Minutes
   A. Regular Meeting-October 23rd, 2025

4. Communications
   A. November 4th, 2025, Testimonial to Mr. Norman Gileau
   B. November 7th, 2025, Budget Freeze Letter from Superintendent McKenna

5. Awards/Recognitions
   A. Honoring Class M Cross Country 2025 State Champion, First Place Winner, and CIAC Boys Cross Country 2025 State Open 2nd Place Winner- Tycen LaBelle
   B. Honoring our Griswold Forward Recipient for November, 2025 - GMS, Teacher of English, Melanie Kuhn
   C. Thanking Donald Desrochers, Jr., for His Service to Griswold Public Schools

6. Student Representative Reports
   A. GES Student Representatives - Ella Canestrari & Silas Chilcote
   B. GMS Student Representatives - Delilah Munoz & Olivia Henson
   C. GHS Student Representatives - Judy Lanphear & Avery Brown

7. Public Comment

8. New Business
   A. Review, Discussion, and Possible Action to Approve the 2026 Griswold Board of Education Meeting Dates to be Submitted to the Griswold Town Clerk in Accordance with the Provisions of the State Statutes 1-255
   B. Gifts/Donations
      1. Donation of Ten (10) - $50 Walmart Gift Cards to GES to Support Families in Need from Mr. Roy Catullo, Parent of a Second Grade Student
      2. Donation of $5,000 Grant from Ascend Bank/ECSB Foundation to Support Scholarships and Social/Emotional Wellness
      3. Donation from Mr. Corey Burroughs, a GHS 2012 Alumni, who Provided a Gift of a Brand New WEN Woodworking Lathe to our GHS Manufacturing Program
      4. Donation from the GHS Class of 1975 of $428.93 from Leftover Funds from their 50th Class Reunion

9. Old Business
    A. Review, Discussion, and Possible Action to Approve the Board of Education Capital Committee Proposed Projects for the 2026-2027 School Year

10. Administrators' Reports
    A. Food Services Semi-Annual Report - Thomas O'Connor
    B. Aimsweb Testing Results & Review - Glenn LaBossiere, GPS Assistant Superintendent; Patricia Feeney & Jessica Gillespie, TLI Department Directors
    C. Chronic Absenteeism Report - Griswold Public School Administrators
    D. Update on Student Activity Internal Accounts - Erik Christensen, GPS Director of Fiscal & Personnel Services

11. Superintendent's Report
    A. Vacancies/Appointments/Resignations/Retirement
    B. Timely Updates:
        1. Recommended Special Board of Education
        2. Budget Development for 2026-207 School Year

12. Committee/Board Reports
    A. DPAC--Yvonne Palasky

13. Other Business that May Properly Come Before This Board

14. Adjournment

*The Board may go into executive session on these items per Connecticut State Statute § 1-200 (6).

GRISWOLD PUBLIC SCHOOLS
Home of the Wolverines

BOE Meeting Norms

Norm	By . . .
We adhere to clear meeting guidelines	• Focusing on students • Having high expectations • Previewing topics and ensuring the essential items are included on the agenda • Staying on topic • Participating in an orderly way • Appreciating community members' participation • Notifying the chair or superintendent if we will be absent
We are actively involved	• Participating and sharing our thoughts • Asking questions and seeking clarity • Using all available information to make informed decisions
We celebrate successes	• Sharing celebrations at each meeting • Highlighting student successes
We respect each other	• Hearing all voices • Sharing different views • Maintaining positive relationships despite differing opinions • Being courteous

Board of Education Meeting Notes

REGULAR MEETING
LIVE: GRISWOLD MIDDLE SCHOOL Cafeteria
Thursday, November 13th, 2025
6:00 PM Start Time
GOALS FOR THE 2025-2026 SCHOOL YEAR

1. *Griswold Public Schools will commit to the advancement of social and emotional competencies in inclusive and equitable learning environments so that all of our students can grow and thrive.*

2. *Griswold Public Schools will focus on promoting the implementation and expansion of Blended and Personalized Learning in all PreK (Early Childhood Program) - 12 learning environments.*

3. *Griswold Public Schools will explore and implement research-based instruction to improve outcomes for all Griswold students.*

ENCLOSED ARE THE MEETING NORMS

NOTE: The purpose of the notes is to provide more context to each agenda item, so that our meeting times are productive and offer Board members the background information to ask for clarification, to ask for additional information, and to discuss matters they deem necessary. If there are any questions or information not included in the notes or packet and you have questions ahead of time, please let us know.

1. Call to Order

2. Pledge of Allegiance

3. Approval of the Minutes
   A. Regular Meeting - October 23rd, 2025 - The meeting minutes are included. In the event that minutes warrant changes, please motion to approve the minutes as amended/discussed.

4. Communications
   A. November 4th, 2025, Testimonial to Mr. Norman Gileau- See attached communication.
   B. November 7th, 2025, Budget Freeze Letter from Superintendent McKenna - See attached communication.

5. Awards/Recognitions
   A. Honoring Class M Cross Country 2025 State Champion, First Place Winner, and CIAC Boys Cross Country 2025 State Open 2nd Place Winner- Tycen LaBelle - We will honor Junior Tycen LaBelle for his first place finish at the Class M Cross Country finals in Connecticut. Additionally, Tycen was a top performer in the New England Cross Country finals that took place last weekend, earning him additional recognition and accolades.

   B. Honoring our Griswold Forward Recipient for November, 2025 - Melanie Kuhn, 8th Grade ELA Teacher at Griswold Middle School - We will honor Melanie Kuhn, an 8th grade teacher of English/Language Arts at Griswold Middle School.

   C. Thanking Donald Desrochers, Jr., for His Service to Griswold Public Schools - We will thank Mr. Desrochers for his service to the Griswold Board of Education, as his tenure concluded on November 5th, 2025. Mr. Desrochers was serving in a "two-year seat," hence, his service concluded earlier this month.

6. Student Representative Reports
   A. GES Student Representatives - Ella Canestrari & Silas Chilcote
   B. GMS Student Representatives - Delilah Munoz & Olivia Henson
   C. GHS Student Representatives - Judy Lanphear & Avery Brown
   Student representatives listed above will provide an update to the Board on student activities occurring in each school building.

7. Public Comment

8. New Business
   A. Review, Discussion, and Possible Action to Approve the 2026 Griswold Board of Education Meeting Dates to be Submitted to the Griswold Town Clerk in Accordance with the Provisions of the State Statutes 1-255
   This is a typical vote that the Board takes up at this time of year.

   B. Gifts/Donations
   Please see a MEMO for each of the following gifts donated to Griswold Public Schools. We thank all donors for their consideration and generosity.
      1. Donation of Ten (10) - $50 Walmart Gift Cards to GES to Support Families in Need from Mr. Roy Catullo, Parent of a Second Grade Student
      2. Donation of $5,000 Grant from Ascend Bank/ECSB Foundation to Support Scholarships and Social/Emotional Wellness
      3. Donation from Mr. Corey Burroughs, a GHS 2012 Alumni, who Provided a Gift of a Brand New WEN Woorworking Lathe to our GHS Manufacturing Program
      4. Donation from the GHS Class of 1975 of $428.93 from Leftover Funds from their 60th Class Reunion

9. Old Business
   A. Review, Discussion, and Possible Action to Approve the Board of Education Capital Committee Proposed Projects for the 2026-2027 School Year - This plan was presented to the Board at the last regular meeting. The Board wanted more time to review the plan. Given that the Town of Griswold, Capital Committee, will meet next week, it would be a good idea for the Board to consider forwarding this plan, which can be modified down the road, to the Town of Griswold, Capital Committee.

10. Administrators' Reports

   A. Food Services Semi-Annual Report - Thomas O'Connor - A report is enclosed for your review. Mr. Thomas O'Connor will be at the meeting to answer any questions.

   B. Aimsweb Testing Results & Review - Glenn LaBossiere, GPS Assistant Superintendent; Patricia Feeney & Jessica Gillespie, TLI Department Directors - A report is enclosed for your review. The TLI team will be at the meeting to answer any questions.

   C. Chronic Absenteeism Report - Griswold Public School Administrators - A report is enclosed for your review. The building administrators will be at the meeting to answer any questions.

D. Update on Student Activity Internal Accounts - Erik Christensen, GPS Director of Fiscal & Personnel Service - A report is enclosed for your review. Mr. Christensen will be at the meeting to answer any questions.

11. Superintendent's Report
    A. Vacancies/Appointments/Resignations/Retirement - Enclosed for your review.

    B. Timely Updates: Enclosed for your review.
        1. Recommended Special Meeting of the Board of Education
        2. Budget Development for 2026-207 School Year

12. Committee/Board Reports - Committee chairs will provide updates of subcommittee work.
    A. DPAC--Yvonne Palasky - Mrs. Palasky will provide an update to the Board.

13. Other Business that May Properly Come Before the Board

14. Adjournment

*The Board may go into executive session on these items per Connecticut State Statute § 1-200 (6).

REGULAR MEETING
GRISWOLD BOARD OF EDUCATION

THURSDAY,
October 23rd, 2025

DRAFT

1. Call to Order – A regular meeting of the Griswold Board of Education was held on Thursday, October 23rd, 2025, in the Griswold Middle School Cafeteria, located on the first floor, 211 Slater Avenue, Griswold, CT. The meeting was called to order at 6:00 PM by Mary Beth Malin, Griswold Board of Education Chair.

PRESENT Mary Beth Malin, Griswold BOE Chair; Yvonne Palasky, Griswold BOE Vice-Chair, Jaimee O'Neill-Eaton, Griswold BOE Secretary; Stuart Norman, Jr. Cathy Waselik; Donald Desrochers and Terry Cholewa, Griswold BOE Members.

ALSO PRESENT Sean McKenna, GPS Superintendent of Schools; Glenn LaBossiere, GPS Assistant Superintendent of Schools; Erik Christensen, GPS Director of Fiscal & Personnel Services; Christopher Champlin, GPS Director of Student Services; Erin Palonen, GHS Principal; Louis Zubek, GMS Principal; Joseph Bordeau, GES Principal; Thomas Verville, GPS Facilities Director; Kayla Hedman, GPS Communications & Marketing Director; and Jaselyn Caviness, GPS Extended Learning Director.

ABSENT Stephen Cravinho, GPS Campus-wide Activities & Athletic Director; Arthur Howe, GHS Associate Principal; Steven Bourque, GMS Assistant Principal; and Jacqueline Love, GES Assistant Principal.

2. Pledge of Allegiance - The Board and the audience performed the Pledge of Allegiance.

3. Approval of the Minutes
   A. Regular Meeting – October 9th, 2025

MOTION By Yvonne Palasky
Seconded by Jaimee O'Neill-Eaton
To approve the regular meeting minutes of October 9th, 2025, as presented.
Motion unanimously carried.

4. Communications
   A. October 16th, 2025, Letter to First Selectwoman, Tina Falck, on 4th Quarter Financial Report for FY '25' – The Board received a copy of the communication to First Selectwoman, Tina Falck, regarding the 4th quarter financial report for FY '25'.

5. Awards/Recognitions
   A. Miranda Mahoney, Griswold Pride, Recognition as Connecticut DMHAS Prevention Advocate of the Year - The Board, the Superintendent, administrators and audience members were pleased to recognize and honor Miranda Mahoney, Project Coordinator for Griswold Pride, who received the Carol Meredith Prevention Advocate award. This award recognizes an individual whose efforts to advance prevention within the state of

Connecticut have gone above and beyond the regular call of duty. Congratulations to Miranda for this recognition.

6. Public Comment – None.

7. Consent Agenda
   A. Review, Discussion, and Possible Action on Revised Policy 5114—Students—Suspension and Expulsion/Due Process, Second Reading
   B. Review, Discussion, and Possible Action on New Policy 5118.2—Students—Educational Opportunities for Military Children, Second Reading

MOTION

By Yvonne Palasky
Seconded by Jaimee O'Neill-Eaton
To approve the consent agenda, with correction, as presented.
Motion unanimously carried.

8. New Business
   A. Review, Discussion, and Possible Action to Approve the Griswold Cheerleading Field Trip Proposal to Wildwood, New Jersey - The Board approved the proposed trip request from the Griswold Cheerleaders to Wildwood, New Jersey, from February 13 – 15, 2026.

MOTION

By Yvonne Palasky
Seconded by Jaimee O'Neill-Eaton
To approve the Griswold Cheerleading field trip proposal to Wildwood, New Jersey, from February 13 – 15, 2026.
Motion unanimously carried.

   B. Review, Discussion, and Possible Action to Ratify the Professional Agreement Between the Griswold Board of Education and the Griswold Education Association, 2026-2029* - This topic was referred to executive session following the regular business portion of this meeting for discussion and possible action.

9. Old Business
   A. Review, Discussion, and Possible Action to Approve the Board of Education Capital Committee Proposed Projects for the 2026-2027 School Year – The Board received a list of proposed capital improvement projects for review and discussion.

MOTION

By Jaimee O'Neill-Eaton
Seconded by Yvonne Palasky
To table any action on the Board of Education Capital Committee proposed projects for the 2026/2027 school year.
Motion unanimously carried.

10. Administrators' Reports
   A. Financial Forecast for the 2025/2026 School Year - Erik Christensen, Director of Fiscal & Personnel Services - Erik Christensen, Director of Fiscal & Personnel Services, provided an update to the Board on where things currently stand with the 2025/2026 school year budget. Erik also informed the Board that

he is planning to create a new report for a future upcoming Board of Education meeting to share a different way of sharing financial details with the Board and he would be looking for feedback on this new style of reporting.

B. Update on Facilities - Tom Verville, Director of Facilities - The Board received an update from Tom Verville, Facilities Director, on recent projects in all school buildings as well as districtwide projects.

C. Update on the Wolverines Forward Program - Glenn LaBossiere, Assistant Superintendent and Jaselyn Caviness, Extended Learning Director - Jaselyn Caviness, Extended Learning Director, provided an update to the Board on the Wolverine Forward Before and After School program. She included staffing and enrollment updates as well as professional development offerings that occurred in August. Jaselyn also reviewed the exciting news on grant funding that she and Kayla Hedman applied for and received in the amount of $116,000 and how that money will be used for this program.

D. Update on Communications & Marketing - Glenn LaBossiere, Assistant Superintendent & Kayla Hedman, Communications & Marketing Director - The Board received an update from Kayla Hedman, Communications & Marketing Director, on her responsibilities and the impact of ongoing marketing and communications efforts.

11. Superintendent's Report
    A. Vacancies/Appointments/Resignations – The Board received a list of vacancies, appointments, and resignations.
    B. Timely Updates
        1. Labor Relations
        2. TLI Subcommittee Meetings
        The Board received an update from the Superintendent on 1-2 above.

12. Committee/Board Reports
    A. Town of Griswold, Capital Committee Update--Mary Beth Malin – The Board received an update from Mary Beth Malin on the work of the Capital Committee through the Town of Griswold.

13. Other Business that May Properly Come before This Board – There was no other business discussed.

MOTION

By Jaimee O'Neill-Eaton
Seconded by Cathy Waselik
To move into executive session at 6:42 PM for the purpose of reviewing New Business, item 8B, Review, Discussion, and Possible Action to Ratify the Professional Agreement Between the Griswold Board of Education and the Griswold Education Association, 2026-2029*, inviting Sean McKenna and Erik Christensen into executive session.
Motion unanimously carried.

The Board came out of executive session at 6:54 PM.

MOTION

By Yvonne Palasky
Seconded by Jaimee O'Neill-Eaton
To ratify the professional agreement between the Griswold Board of Education and the Griswold Education Association from July 1, 2026 through June 30, 2029.
Motion unanimously carried

14. Adjournment

MOTION

By Yvonne Palasky
Seconded by Cathy Waselik
To adjourn the regular Board of Education meeting at 6:55 PM.
Motion unanimously carried.

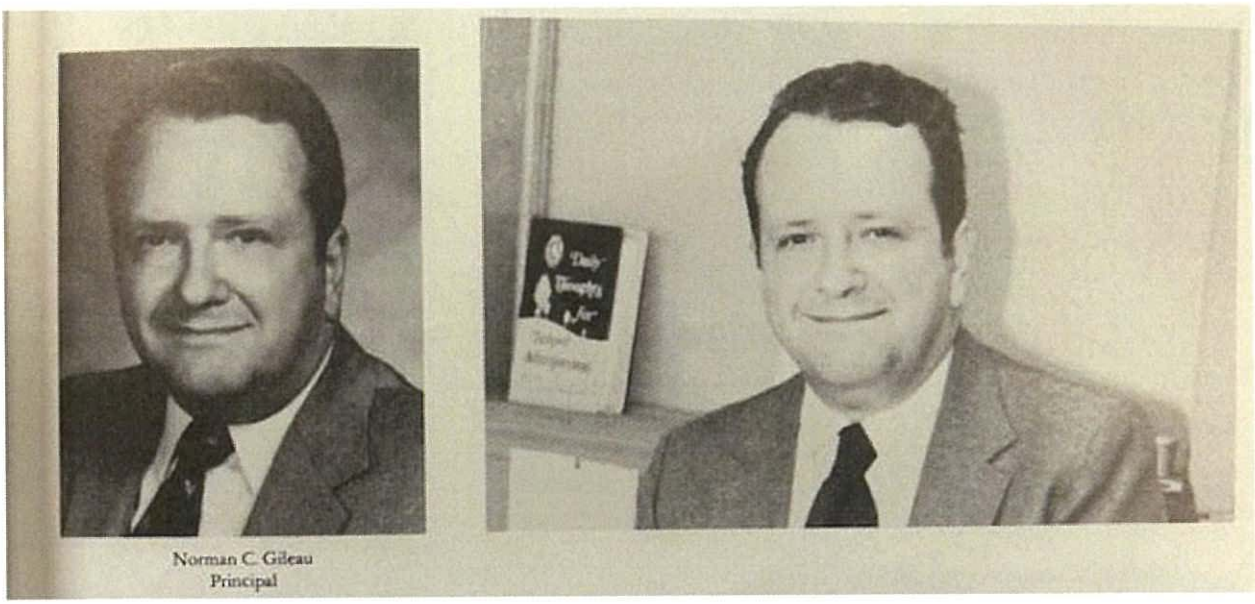
Minutes recorded by: Robin Drobiak and Sean McKenna

GRISWOLD PUBLIC SCHOOLS

211 Slater Avenue, Griswold, CT 06351
Tel: (860) 376-7600 Fax: (860) 376-7607
griswoldpublicschools.org

Sean P. McKenna, Superintendent of Schools
Erik Christensen, Director of Fiscal & Personnel Services

Glenn LaBossiere, Assistant Superintendent of Schools
Christopher Champlin, Director of Student Services



November 4th, 2025

Griswold Public Schools mourns the loss of a legendary Wolverine, a well-respected member of our Griswold community, and a deeply devoted family man, former Griswold High School Principal, Mr. Norman Gileau.

Mr. Gileau passed peacefully yesterday, November 3, 2025. A native of Danielson and a graduate of Killingly High School, Mr. Gileau married the love of his life, Norma Gileau, in 1952. Mr. and Mrs. Gileau remained married for 70 years until Mrs. Norma Gileau passed in 2022. Mr. and Mrs. Norman Gileau had 7 children, 18 grandchildren, and 20 great grandchildren, many of whom attended the hallowed halls of Griswold Public Schools.

Mr. Gileau served honorably as the Principal of Griswold High School for 31 years. He began his tenure at Griswold High School in 1958 and retired in 1989. In his retirement, Mr. Gileau continued to contribute to the Griswold community in innumerable ways. Mr. Gileau served as a Corporator at Jewett City Savings Bank (JCSB), advancing to the Director role of JCSB. Mr.

Gileau served on the Board of the Slater Library, located in Jewett City. Additionally, he served on the Griswold Board of Education during his retirement, joining with others to continue to promote and drive the mission of Griswold Public Schools.

Principal Gileau was forever a Wolverine. After his retirement, he would often be seen at GHS athletic events, musical performances, and a host of other district and/or school sponsored events where he would be supporting family and friends--and our entire Griswold community.

Principal Gileau's family reports that he wrote a series of letters prior to his passing, including one to all the former students and graduates of Griswold High School. The letter reads as follows:

To All Former Students and Graduates of Griswold High School:

All of you have had positive and/or negative experiences at GHS. Some people dwell on the positive things, others dwell on the negative. Both have had an effect on your life.

I remember an English teacher who made me participate in a school play. That proved to be life changing. I was a shy, introverted teenager who became a teacher. People who knew me as a child would never have predicted I would be successful in the classroom. What I thought was negative turned out to be totally positive.

What is the point in telling you my personal experience? Some of you succeeded because you had a positive experience at GHS and some of you succeeded in spite of a negative experience... Either way, GHS had a part in your success. Either way we are happy to have had you as students.

Thank you, Mr. Gileau, for being a part of our success and history. Thank you, Mr. Gileau, for all of your dedication to Griswold students. You will forever be remembered as a Wolverine.

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Erik Christensen, Director of Fiscal & Personnel Services
Glenn LaBossiere, Assistant Superintendent of Schools
Christopher Champlin, Director of Student Services

November 7th, 2025

RE: Budget Freeze

Dear Griswold Administration:

In light of several unforeseen expenses that have arisen during the current academic year, the district is implementing a budget freeze, effective immediately. This measure is essential to ensure the financial stability of our district. As many of you know, it is not uncommon for a spending freeze to be imposed at this point in the school year.

Any expenses not already encumbered must be reviewed and approved by me, Glenn LaBossiere and/or Erik Christensen first before any commitments or purchases are made. Please direct these requests to Sean, Glenn, or Erik for evaluation and/or authorization. We appreciate your cooperation and understanding, as we navigate these unanticipated financial challenges. Please share this MEMO with the point person in your area who processes purchase orders.

If you have any questions or require further clarification regarding this communication, please feel free to contact me directly. Your support is greatly appreciated.

Respectfully yours,

Sean P. McKenna
Superintendent of Schools

C: Office of Fiscal & Personnel Services
Griswold Board of Education

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Christopher Champlin, Director of Student Services

November 6, 2025

Mr. Tycen LaBelle
75 Brown School Road
Preston, CT 06365

Dear Tycen,

On behalf of the Griswold Public Schools and the Griswold Board of Education, I am delighted, yet again, to extend an invitation to you and your family to attend our upcoming Board of Education meeting on **Thursday, November 13, 2025, at 6:00 PM, at Griswold Middle School in the cafeteria, located on the first floor.**

We are incredibly proud of your outstanding achievement as the Class "M" State Champion for Cross Country This remarkable milestone is a testament to your dedication, skill, and hard work. We would like to take this opportunity to formally recognize and celebrate your accomplishment in front of the Board and our community.

We hope you can join us for this special moment. Please let us know at your earliest convenience if you will be able to attend. You can RSVP to my executive assistant, Robin Drobiak, at rdrobiak@griswoldpublicschools.org. If you have any questions or need further details, feel free to reach out to me at 860-376-7600.

Once again, congratulations on your achievement! We look forward to celebrating with you.

Sincerely,

Sean P. McKenna,
Superintendent of Schools

cc: GHS Administration
S. Cravinho, GPS Campus Wide Activities & Athletic Director
K. Flynn, GHS School Counselor
Coaches Kelsey Tobler
Dr. Roy Seitsinger, Preston Superintendent of Schools
Student File

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Christopher Champlin, Director of Student Services

November 6, 2025

Mrs. Melanie Kuhn
180 Hanover Road
Canterbury, CT 06331

Dear Melanie,

As we prepare for an upcoming Board of Education meeting, we are looking forward to recognizing the contributions of our staff. One of the most important steps in recognition will be to celebrate those individuals who have made a difference in our schools. We would like to take a moment to recognize you as our *Griswold Forward* award recipient in the month of November 2025.

Because you will be an honoree, the Board would like to recognize you on **Thursday, November 13th, 2025, at 6 PM in the Griswold Middle School cafeteria**. I would to ask that you confirm your attendance with my executive assistant, Mrs. Robin Drobiak @ rdrobiak@griswoldpublicschools.org.

We are looking forward to recognizing all of your efforts as a member of the Griswold Public Schools family. Congratulations!

Sincerely,

Sean P. McKenna,
Superintendent of Schools

cc: GMS Administration
BOE Members
Personnel File

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November 10th, 2025

Mr. Donald Desrochers
85 Pine Road
Griswold, CT 06351

Dear Donald,

On behalf of the Griswold Board of Education, I would like to express our sincere appreciation for your service to the Board during your appointed term. Your willingness to step forward and fill a vacancy demonstrated your commitment to the students, staff, and community of Griswold Public Schools.

Your thoughtful participation, perspective, and support contributed meaningfully to the work of the Board, particularly during a period requiring steady leadership and collaboration. We are grateful for the time and dedication you have given in support of our schools.

Although your term has concluded, we hope you will remain connected to the work of the district and continue to share your voice and support for public education in our community. We would also like to recognize you publicly for your service at the Board of Education meeting scheduled for Thursday, November 13, 2025 at 6:00 PM in the Griswold Middle School Cafeteria. We hope you will be able to join us so that we may thank you in person.

Thank you again for your contributions and for your commitment to the students and families of Griswold.

Sincerely,

Sean P. McKenna,
Superintendent of Schools

2026 SCHEDULE OF MEETINGS

To: GRISWOLD TOWN CLERK

In accordance with the provisions of the State Statutes 1-225 notice is hereby given that the regularly scheduled meetings of the:

GRISWOLD BOARD OF EDUCATION

(Name of Board/Commission)

During 2026, meetings will be held on the following dates:

January 8, 22

February 12, 26

March 12, 26

April 9, 23

May 14, 28

June 11, 25

July 9, 23

August 13, 27

September 10, 24

October 8, 22

November 12

December *3, 17

Above meetings will be held at 6 **o'clock p.m. in**

Griswold Middle School Cafeteria **in Griswold.**

Chairman _____

Secretary _____

Notice: **Chairman and Secretary of all administrative and executive boards, commissions, agencies, bureaus, or other bodies must file with the Town Clerk (not later than) December 1st of each year a schedule of Regular Meetings of such bodies for the ensuing year, and no such meeting shall be held sooner than (30) days after the schedule has been filed. Thus, it is imperative that the Chairman and Secretary file with the Town Clerk no later than December 1, 2025, a schedule of the regular meetings that will be held in 2026.**

*PLEASE NOTE THAT OUR BOE MEETINGS ARE SCHEDULED ON THE 2ND AND 4TH THURSDAY OF EACH MONTH, HOWEVER, DUE TO THE HOLIDAYS IN DECEMBER, WE HAVE SCHEDULED THE DECEMBER MEETINGS ON THE FIRST AND THIRD THURSDAY OF THAT MONTH.

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MEMO

To: **Griswold Board of Education**

From: **Sean P. McKenna/Superintendent**

Subject: **Donation of Ten, $50 Walmart Gift Cards**

Date: **November 13th, 2025**

Mr. Roy Catullo, who is the parent of a GES 2nd grader, Theo Catullo, visited the Griswold Elementary Office last week and generously donated ten, $50 Walmart gift cards to support families in need. We are so grateful to Mr. Catullo for his generosity and we ask the Griswold Board of Education to accept this very generous donation, with gratitude, for his kindness to the Griswold Elementary School.

Thank you.

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Glenn LaBossiere, Assistant Superintendent of Schools
Christopher Champlin, Director of Student Services

MEMO

To: **Griswold Board of Education**

From: **Sean P. McKenna/Superintendent**

Subject: **Donation from Ascend Bank/$5000 Grant**

Date: **November 13th, 2025**

Ascend Bank/Eastern Connecticut Savings Bank Foundation, gifted a grant of $5,000 to Griswold High School to support scholarships and Social/Emotional wellness. Mrs. Erin Palonen, GHS Principal, received the grant at a presentation ceremony at Tulli's Restaurant. The award letter stated, "We are deeply inspired by your impactful work and are honored to support your mission".

We are so grateful to have received this very generous gift/grant and we ask the Griswold Board of Education to accept this very generous gift/grant of $5,000 from Ascend Bank/ECSB Foundation for Griswold High School.

Thank you.

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Erik Christensen, Director of Fiscal & Personnel Services
Glenn LaBossiere, Assistant Superintendent of Schools
Christopher Champlin, Director of Student Services

MEMO

To: **Griswold Board of Education**

From: **Sean P. McKenna/Superintendent**

Subject: **Donation of WEN Woodworking Lathe**

Date: **November 13th, 2025**

Mr. Corey Burroughs, who is a 2012 alumni of Griswold High School, donated a brand new WEN Woodworking Lathe to the Griswold High School Manufacturing Program.

I would ask the Griswold Board of Education to accept this very generous gift/donation of a woodworking lathe, with gratitude, for his kindness to to Griswold High School.

Thank you.

GRISWOLD PUBLIC SCHOOLS
211 Slater Avenue, Griswold, CT 06351
Tel: (860) 376-7600 Fax: (860) 376-7607
griswoldpublicschools.org

Sean P. McKenna, Superintendent of Schools
Erik Christensen, Director of Fiscal & Personnel Services

Glenn LaBossiere, Assistant Superintendent of Schools
Christopher Champlin, Director of Student Services

MEMO

To: **Griswold Board of Education**

From: **Sean P. McKenna/Superintendent**

Subject: **Donation from GHS Class of 1965**

Date: **November 13th, 2025**

The Griswold High School Alumni Class of 1965 recently held their 60th class reunion and had left over funds of $428.93 that they generously donated to Griswold High School.

We are so grateful to have received this very generous donation from the Class of 1965 and we ask the Griswold Board of Education to accept this very generous donation with gratitude to Griswold High School.

Thank you.

Griswold Public Schools

Capital Requests

2026-27 School Year

District Mission

Griswold Public Schools educate for excellence by ensuring our students are connected, by nurturing individual student talents, and by fostering a future-focused mindset.

District Vision

Graduates of Griswold Public Schools journey into the future as engaged citizens, effective communicators, critical thinkers, and resilient problem solvers.

Version 1.0
Presented to Griswold Board of Education, Facilities Committee:
October 9, 2025

GUIDING CONSIDERATIONS AND TRACKING DOCUMENT

As we start the process of collecting information for the capital committee requests for the 2026-2027 school year, there are some guiding thoughts to keep in mind. Additionally, we have included a tracking table (on the next page) to document the different developments, revisions, additions, and/or changes that happen along the way.

CONSIDERATIONS

- This document is a "work in progress," which means that the final, adopted version may look very different from what was originally presented.
- As has been the case in previous years, in the event that the administration can remove a capital committee submission due to another feasible funding pathway, that could very well happen. There are some items we were able to address with unexpended funds from last year's operating budget.
- Our initial submissions may very well be incomplete, as we are trying to obtain cost estimates, work with different vendors, and make informed decisions at the earliest stages in the process. In some cases, we are still waiting for cost estimates and additional information; once that information is finalized, we will include it in the next iteration and present a revised version to the Board.
- It is completely expected and understood that the BOE will weigh-in, ask for additional information, and/or may re-prioritize submissions before adopting a finalized plan.
- In some cases, for requests that were on last year's list and we don't have an updated cost estimate, we have added 5% or 10% increase if the cost estimate was from a previous cycle. In some cases, cost estimates originated a few years back--those estimates were increased by 15%. In short, we are aiming to provide the best estimate possible for work that would be scheduled to start after July 1st, 2026

Tracking Table	
October 9th, 2025	• Presentation to the Griswold Board of Education, Facilities Committee

Priority/Urgency #1
Generator for Griswold Public Schools Pump House

This proposal aims to provide "back up" power to the main fire-pump in the event of an extended power outage. While we currently do not have a generator to support "back up" power in the event of an extended power outage, we believe that it would be proactive to address this need, especially in light of the possibility of extreme weather and/or an extended outage.

ESTIMATED COST: $12,480.00
(APPENDIX A--see cost proposal)

Priority/Urgency # 2
Life Skills AC Replacement at Griswold High School

The AC system in the Life Skills at Griswold High School is currently in failing condition. This has been confirmed by our preventative maintenance schedule, which occurs twice a year. This replacement would make the air conditioning fully functional, and the needed upgrade would track with all other HVAC upgrades/investments that have been completed over the past 5 years.

ESTIMATED COST: $17,900.00
(APPENDIX B--see cost proposal)

Priority/Urgency # 3
New HVAC System for Griswold High School Gymnasium

This is a new request to install an air-conditioning unit for the GHS gymnasium, a space that is used consistently throughout the academic year, including evenings and weekends by our own teams and also by the Town of Griswold, parks and recreation programs. Additionally, there are a number of programs scheduled during the summer months by the Town of Griswold, parks and recreation programs, and also by other groups. This cost estimate, provided by our partners at NESC, is a preliminary "best estimate" at this point and time, based on current market conditions; in short, this estimate could very well change in the course of the next several months. Note: This estimate is also coupled with the proposal for the new HVAC system for the Griswold High School Cafeteria.

ESTIMATED COST: $389,000
(APPENDIX C--see cost proposal with proposal for cafeteria)

Priority/Urgency # 4
New HVAC System for Griswold High School Cafeteria

This is a new request to install an air-conditioning unit for the GHS cafeteria, a space that is used consistently throughout the academic year, including evenings and weekends for select events. Additionally, there are a number of programs scheduled during the summer months by the Town of Griswold, parks and recreation programs, and also by other groups. This cost estimate, provided by our partners at NESC, is a preliminary "best estimate" at this point and time, based on current market conditions; in short, this estimate could very well change in the course of the next several months. Note: This estimate is also coupled with the proposal for the new HVAC system for the Griswold High School Gymnasium.

ESTIMATED COST: $309,000
(APPENDIX C--see cost proposal with proposal for gymnasium)

Priority/Urgency # 5
New HVAC System for Griswold High School Band Room

This is a new request to install an air-conditioning unit for the GHS band room, a space that is used consistently throughout the academic year, including evenings and weekends for select practices. Additionally, there are a number of newly purchased instruments that are typically stored in the bandroom, an area that currently does not have air-conditioning or ventilation. In the summer months, to avoid problems associated with humidity, the instruments are stored in another location.

ESTIMATED COST: $29,100, includes electrical work
(APPENDIX D--see cost proposal)

Priority/Urgency # 6
New HVAC System for Griswold High School Chorus Room

This is a new request to install an air-conditioning unit for the GHS Chorus Room, a space that is used consistently throughout the academic year, including evenings and weekends for select practices. Additionally, there are a number of newly purchased instruments that are typically stored in the chorus room, an area that currently does not have air-conditioning or ventilation. In the summer months, to avoid problems associated with humidity, the instruments are stored in another location.

ESTIMATED COST: $22,000, includes electrical work
(APPENDIX E--see cost proposal)

Priority/Urgency #7--*repeat project proposal from previous years*
Outside Concrete Barriers for Protecting Buildings

This proposal addresses the need to protect our buildings. In many ways, this request is a reconsideration of the bollards, which were forward before. The barriers, 4,500 lbs each, will provide an additional protective measure for grounds, in particular, for our buildings. The barriers are concrete and pinned to the ground, so that they are anchored.

ESTIMATED COST: $8,250.00 * .05% ($413) = $8,663
(APPENDIX F--see cost proposal)

Priority/Urgency #8--*repeat project proposal from previous years*
Flooring Repair for GMS Middle School Ramp

This request would address the floor replacement to the GMS ramp area in the 5th grade wing, near the Central Office internal entryway The pricing includes all materials and labor. Flooring materials include tile and associated materials.

ESTIMATED COST $10,557.00
(APPENDIX G—see cost proposal)

Priority/Urgency # 9--*repeat project proposal from previous years*
Community Multi-Purpose Field Internet Access and Security Cameras

There has been a request to extend internet access to the Community Multi-Purpose Field, namely the announcer's booth and the concession stand. This extension of Internet service would come with a cost, but it would also allow the district to install security cameras that are web-based, which could provide around-the-clock security for the field complex area.

ESTIMATED COST $35,515.90 * 05% = $37,291.90
Press Box Connection = $16,890.78
Concession Stand = $18,625.12
(APPENDIX H--see cost proposals)

Priority/Urgency # 10--*repeat project proposal from previous years*
Community Multi-Purpose Field Future Planning

Because of the Griswold community investment in the Community Multi-Purpose Field project that was finalized last year, there are a number of individuals interested in the eventual replacement cost of the field itself after 10 years or so of use. This matter was discussed last year that if, hypothetically, the Capital Committee could plan for an incremental investment each year, for the next several years, then the replacement cost would not be a shock to the system in the future.

ESTIMATED COST $100,000.00
(no cost proposal included)

Priority/Urgency # 11
Internal Signage for Griswold High School

This is a new request to address the internal signage in Griswold High School. This request stems from a year ago, given that rooms have changed and some of the signage dates back to when the building was first constructed. The new signage would align to all the new rooms and spaces. Originally, we thought that this item could be covered by unexpended funds, in the event that such funds were available at the end of a fiscal year.

ESTIMATED COST $18,000 * .10% = $19,800
(APPENDIX I-see cost proposals)

Priority/Urgency # 12--*repeat project proposal from previous years*
Gymnasium Divider

The gymnasium divider, which was installed in 1992 with the GHS construction project, warrants replacement. This cost estimate covers a complete replacement. Given the recent revitalization of GHS athletics and gym use, this proposal comes forward with obvious importance. The cost estimate comes from 2023.

ESTIMATED COST $17,799.00 * .10% = $19,579
(APPENDIX J---see cost proposal)

Priority/Urgency #13--*repeat project proposal from previous years*
Repair and Seat Replacement at the Griswold High School Gymnasium

Because there are a number of damaged seats in the GHS gym, for spectator viewing, this project proposal warrants serious consideration. The cost proposal details the different color seats to be replaced in the gymnasium. Cost estimates come from last year. The cost estimate comes 2023.

ESTIMATED COST $25,130.00 * .10% = $27,643
(APPENDIX K---see cost proposal)

Priority/Urgency #14--*repeat project proposal from previous years*
New carpet for GHS Auditorium

This estimate covers the removal and installation of a new carpet in the GHS Auditorium. The estimate does not include furniture moves. Because we are still waiting for an updated quote, we have added an additional 15% to the cost estimate we received in 2022. The cost estimate comes from three years ago.

ESTIMATED COST $25,554.00 * .15% = $29,387
(APPENDIX L--see cost proposal)

Priority/Urgency #15--*repeat project proposal from previous years*
New carpet for GHS Main Office

This estimate covers the removal and installation of a new carpet in the GHS Main Office.. The estimate does not include furniture moves. Because we are still waiting for an updated quote, we have added an additional 15% to the cost estimate we received in 2022.

ESTIMATED COST $37,422.40 * .15% = $43,035.40
(APPENDIX M--see cost proposal)

Priority/Urgency #16--*repeat project proposal from previous years*
Tennis Court Area

This project proposal prepared by Field Turf presents different options, with different cost ranges. Long and short, the project would fall within the range of $615,000.00 - $675,00.00

ESTIMATED COST $615,000.00 -$675,000.00
(APPENDIX N--see cost proposal)

ESTIMATE

ETS Electrical Construction LLC
108 Lewis Rd
Preston, CT 06365

etselectricalconstruction@gmail.com
+1 (860) 501-2247

APPENDIX A

Bill to
Griswold Public Schools
211 Slater Ave
Griswold, CT 06351
United States

Ship to
Griswold Public Schools
211 Slater Ave
Griswold, CT 06351
United States

Estimate details
Estimate no.: 1172
Estimate date: 10/07/2025

#	Product or service	Description	Qty	Rate	Amount
1.	**Scope of work**	Generator install at pump house - Install of automatic transfer switch on outside of building next to existing meter - Running of conduit from outdoor transfer switch through building across ceiling and to back outdoor corner in gated area - 80 amp generac generator to be installed on concrete pad with crushed stone base back outdoor corner of gated area - New feeder wiring to be installed from transfer switch to indoor panel - Startup and programming of generator with provided service contractor contract info if needed - Includes permit fee (Will need propane tank and gas line ran to generator by chosen gas contractor)	1	$12,480.00	$12,480.00

Total **$12,480.00**

Accepted date

Accepted by

APPENDIX B

NESC LLC
NEW ENGLAND SERVICE & CONTROLS

52 Green Hollow Road **Moosup, Connecticut 06354**
Phone (860) 564-5008 **Mobile (860) 334-7874** **Fax (860) 564-7899**
Heating **Air Conditioning** **Sheet Metal**
Email: NESCEstimator@gmail.com

PROPOSAL SUBMITTED TO: **PROPOSAL DATE:** 10/6/2025
Name Tom
Phone

WORK TO BE PERFORMED AT:
Project: ***GHS Life Skills AC***
Address
Project #
Date of Plans

Certified SBE-State of CT DAS Supplier Diversity Program-Small Business Set Aside

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

- Supply and Install 2 2-ton Mitsubishi wall hung units with two dedicated condensers (non-hyper heat standard heat pumps)
  - Demo and safe out of failing Fujitsu suspended ceiling units
  - Reuse all existing penetrations and utilities
  - Run drains to grade
  - Run lineset as needed
  - New units will come with remote controls
  - Charge with 454B as needed
  - Includes startup and commissioning
  - Installed on normal business hours

EXCLUSIONS:
Any material other than above listed
Brick or masonry repair
Prevailing Wage
Building Automation Systems - controls
Plumbing
Concrete Pads
Temporary heat and cooling
Excavation
Refrigerant
Water treatment
Fire or Smoke Dampers
Fusible Links
Fire or Smoke Detectors

Demolition other than above listed
Cutting, patching
Seismic
Glycol
Access Doors
Duct cleaning
Freight
Disconnects
Line voltage electrical
Low voltage controls
Starters and controls
Painting of duct
Insulation
3D CAD Drawings
Dumpsters
Permit Fees

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial professional manner for the sum of

Seventeen Thousand Nine Hundred DOLLARS AND 00/100

($17,900.00) Dollars
Tax Not Included

Respectfully submitted: Matt Frantz **Date:** 10-6-25

Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the contract. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance on above work. Workers' Compensation and Liability insurance on above work to be taken out by NESC. Contractor agrees that it is responsible for the safety of its own employees and agrees to work safely according to all federal and state guidelines. Lien waivers will be signed upon completion of each payment. All materials delivered to job site remain property of NESC until final payment has been made in full.

Note: This contract may be withdrawn by us if not signed within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Monthly progress payments will be made to New England Service & Controls, LLC.

Signature _____

Date: _____ **Signature** _____

APPENDIX C

NESC LLC
NEW ENGLAND SERVICE & CONTROLS

52 Green Hollow Road **Moosup, Connecticut 06354**
Phone (860) 564-5008 **Mobile (860) 334-7874** **Fax (860) 564-7899**
Heating **Air Conditioning** **Sheet Metal**
Email: NESCEstimator@gmail.com

PROPOSAL SUBMITTED TO: **PROPOSAL DATE:** 10/6/2025
Name Tom
Phone

WORK TO BE PERFORMED AT:
Project: ***GHS Gym and Café AC***
Address
Project #
Date of Plans

Certified SBE-State of CT DAS Supplier Diversity Program-Small Business Set Aside

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

- Supply and Install 3 20 ton Trane packaged rooftop units for GYM **$250,500**
  - Includes new curbs
  - All Rigging and Lifts Included
  - Includes concentric drops
  - Includes startup and commissioning
  - Protect floor underneath work
- Supply and Install 3 7.5 ton Trane packaged rooftop units for CAFÉ **$166,700**
  - Includes new curbs
  - Includes concentric drops
  - All Rigging and Lifts Included
  - Includes startup and commissioning
  - Protect floor underneath work

- Engineering budget for structural loads and steel sizing if needed (does not include steel installation) **$40,000**
- Roofing budget supplied by Silktown for 6 new RTU curbs blocked, cut and flashed in **$69,000**
- Electrical budget supplied by ETS for feeding 6 new RTU **$81,000**
- Controls Budget supplied by CTC for 6 new RTU tied into existing BMS **$90,000** (no number from CTC 10/6/25)

EXCLUSIONS:
Any material other than above listed
Brick or masonry repair
Prevailing Wage
Building Automation Systems - controls
Plumbing

Concrete Pads
Temporary heat and cooling
Excavation
Refrigerant
Water treatment
Fire or Smoke Dampers
Fusible Links
Fire or Smoke Detectors
Demolition other than above listed
Cutting, patching
Seismic
Glycol
Access Doors
Duct cleaning
Freight
Disconnects
Line voltage electrical
Low voltage controls
Starters and controls
Painting of duct
Insulation
3D CAD Drawings
Dumpsters
Permit Fees

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial professional manner for the sum of

Six Hundred Ninety-Seven Thousand Two Hundred DOLLARS AND 00/100

($697,200.00) Dollars
Tax Not Included

Respectfully submitted: Matt Frantz **Date:** 10-6-25

Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the contract. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance on above work. Workers' Compensation and Liability insurance on above work to be taken out by NESC. Contractor agrees that it is responsible for the safety of its own employees and agrees to work safely according to all federal and state guidelines. Lien waivers will be signed upon completion of each payment. All materials delivered to job site remain property of NESC until final payment has been made in full.

Note: This contract may be withdrawn by us if not signed within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Monthly progress payments will be made to New England Service & Controls, LLC.

Signature _____

Date: _____ **Signature** _____

APPENDIX D

NESC LLC
NEW ENGLAND SERVICE & CONTROLS

52 Green Hollow Road **Moosup, Connecticut 06354**
Phone (860) 564-5008 **Mobile (860) 334-7874** **Fax (860) 564-7899**
Heating **Air Conditioning** **Sheet Metal**
Email: NESCEstimator@gmail.com

PROPOSAL SUBMITTED TO: **PROPOSAL DATE:** 2/5/2025
Name Tom
Phone

WORK TO BE PERFORMED AT:
Project: ***GHS Music Room***
Address
Project #
Date of Plans

Certified SBE-State of CT DAS Supplier Diversity Program-Small Business Set Aside

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

- Supply and install 3 ductless Mitsubishi Heads for the music room at GHS
  - Combined tonnage to be 7.5
  - All Rigging to and from roof included
  - Each head to have a remote control
  - Modes to include cooling, dehumidification, air rotation and heat (derating at 40)
  - All lineset and drain lines to be surface mounted on wall
  - Roof Penetrations to be sealed by others
  - All Units on roof to be lagged to 4x4 without roof penetrations
  - Includes lineset, drainage, communication cable and line hide
  - Startup and commissioning

EXCLUSIONS:
Any material other than above listed
Brick or masonry repair
Prevailing Wage
Building Automation Systems - controls
Plumbing
Concrete Pads
Temporary heat and cooling
Excavation
Refrigerant
Acid treatment
Water treatment
Fire or Smoke Dampers
Fusible Links
Fire or Smoke Detectors
Demolition other than above listed

Cutting, patching
Seismic
Glycol
Access Doors
Duct cleaning
Freight
Disconnects
Line voltage electrical
Low voltage controls
Starters and controls
Painting of duct
Insulation
3D CAD Drawings
Dumpsters
Permit Fees

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial professional manner for the sum of

Twenty-Four Thousand Nine Hundred DOLLARS AND 00/100

($24,900.00) Dollars
Tax Not Included

Add $8450 for all electrical work for music and chorus room
Deduct $900 per head for Custom Comfort Brand

Respectfully submitted: Matt Frantz **Date:** 2-5-25

Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the contract. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance on above work. Workers' Compensation and Liability insurance on above work to be taken out by NESC. Contractor agrees that it is responsible for the safety of its own employees and agrees to work safely according to all federal and state guidelines. Lien waivers will be signed upon completion of each payment. All materials delivered to job site remain property of NESC until final payment has been made in full.

Note: This contract may be withdrawn by us if not signed within 10 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Monthly progress payments will be made to New England Service & Controls, LLC.

Signature _____

Date: _____ **Signature** _____

APPENDIX E

NESC LLC
NEW ENGLAND SERVICE & CONTROLS

52 Green Hollow Road **Moosup, Connecticut 06354**
Phone (860) 564-5008 **Mobile (860) 334-7874** **Fax (860) 564-7899**
Heating **Air Conditioning** **Sheet Metal**
Email: NESCEstimator@gmail.com

PROPOSAL SUBMITTED TO: PROPOSAL DATE: 2/5/2025
Name Tom
Phone

WORK TO BE PERFORMED AT:
Project: ***GHS Chorus Room***
Address
Project #
Date of Plans

Certified SBE-State of CT DAS Supplier Diversity Program-Small Business Set Aside

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

- Supply and install 2 ductless Mitsubishi Heads for the chorus room at GHS
  - Combined tonnage to be 5
  - All Rigging to and from roof included
  - Each head to have a remote control
  - Modes to include cooling, dehumidification, air rotation and heat (derating at 40)
  - All lineset and drain lines to be surface mounted on wall
  - Roof Penetrations to be sealed by others
  - All Units on roof to be lagged to 4x4 without roof penetrations
  - Includes lineset, drainage, communication cable and line hide
  - Startup and commissioning

EXCLUSIONS:
Any material other than above listed
Brick or masonry repair
Prevailing Wage
Building Automation Systems - controls
Plumbing
Concrete Pads
Temporary heat and cooling
Excavation
Refrigerant
Acid treatment
Water treatment
Fire or Smoke Dampers
Fusible Links
Fire or Smoke Detectors
Demolition other than above listed

Cutting, patching
Seismic
Glycol
Access Doors
Duct cleaning
Freight
Disconnects
Line voltage electrical
Low voltage controls
Starters and controls
Painting of duct
Insulation
3D CAD Drawings
Dumpsters
Permit Fees

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial professional manner for the sum of

Seventeen Thousand Eight Hundred DOLLARS AND 00/100

($17,800.00) Dollars
Tax Not Included

Deduct $900 per head for Custom Comfort Brand

Respectfully submitted: Matt Frantz **Date:** 2-5-25

Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the contract. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance on above work. Workers' Compensation and Liability insurance on above work to be taken out by NESC. Contractor agrees that it is responsible for the safety of its own employees and agrees to work safely according to all federal and state guidelines. Lien waivers will be signed upon completion of each payment. All materials delivered to job site remain property of NESC until final payment has been made in full.

Note: This contract may be withdrawn by us if not signed within 10 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Monthly progress payments will be made to New England Service & Controls, LLC.

Signature _____

Date: _____ **Signature** _____

UNITED
CONCRETE PRODUCTS INC.

United Concrete Products
173 Church St
Yalesville, CT 06492
Phone: (800) 234-3119
Fax: (203) 265-4941

Quote Number: 58952

Order Date: 9/18/2024

Bill to:	GRISWOLD, TOWN OF 28 MAIN ST GRISWOLD, CT 06351			Delivery to:	TEMP BARRIER GRISWOLD, CT 06351
Contact:				Project Manager:	
Phone :	(860) 376-7080	Fax:	(860) 376-7070	Phone :	Fax:
Customer ID:	0685	PO:	ShipVia:	Sales Rep:	James D
Terms:	NET 30				

Qty	Item	Description	Weight	Unit F/H	Unit Price	TX	Extension
	Structure: ☐ BARRIER						
15	CUB120TMB	TEMPORARY MEDIAN BARRIER-10'	64,500	$0.00	$490.00	☑	$7,350.00
2	CUFBARRI	BARRIER DELIVERY	0	$0.00	$450.00	☑	$900.00
	CUSTOMER TO OFFLOAD TRAILER ON SITE						
							$8,250.00

APPENDIX F

UNITED
CONCRETE PRODUCTS INC.

United Concrete Products
173 Church St
Yalesville, CT 06492
Phone: (800) 234-3119
Fax: (203) 265-4941

Quote Number: 58952

Order Date: 9/18/2024

Total Weight 64,500

Taxable	$0.00
Non-Taxable	$8,250.00
Sub Total	$8,250.00
Tax	$0.00
Total	$8,250.00

UNITED CONCRETE PRODUCTS MUST BE INFORMED IF THIS IS A STATE FUNDED PROJECT. THE STATE PROJECT NUMBER MUST BE PROVIDED TO UCP PRIOR TO DELIVERY OF ANY PRODUCT.

****

IF GRADE RINGS REQUIRED:

- MANHOLE GRADE RINGS:
  - 2"x24": $45 EACH
  - 3"x24": $35 EACH
  - 3"x30": $40 EACH
  - 3"x36": $42 EACH
- CATCH BASIN GRADE RINGS:
  - 2": $45/EACH
  - 4": $65/EACH
  - 6": $85/EACH
  - 12": $155/EACH

.....

THIS QUOTATION IS GOOD FOR ONLY 30 DAYS.

ALL PRICING BASED ON APPROVAL OF UCP SUBMITTALS.

.....

Quantities/heights provided are approximations and may vary based on actual field conditions. Billings to reflect actual product produced.

CONTRACTOR IS RESPONSIBLE FOR CONFIRMING ALL QUANTITES LISTED ON THIS QUOTATION PRIOR TO ISSUANCE OF PURCHASE ORDER.

INCLUDES:

* Day-Time Delivery FOB Jobsite (Full Loads Only - Partial Loads Will Be Billed Separately)
* 5000 PSI Type III SCC Concrete
* Plain Reinforcing (BLACK)
* If Lifting Devices Are Required for Installation, Contractor Will Be Billed $400/Lifter at Time of Delivery. Contractor Will Be Credited Upon Return of the Lifters.

EXCLUDES:

* Crane/Rigging Services and Offloading
* Coatings, Sealers, Damproofing, Waterproofing
* Piping
* Boots, Link Seals, Grout
* Aluminum Ladder Rungs
* All Other Materials or Hardware Not Listed On This Quotation

** BUOYANCY IS THE RESPONSIBILITY OF THE CONTRACTOR

APPENDIX G

B C I

Bartholomew Contract Interiors

3324 Main Street
Hartford, CT 06120
Fax 860/724-2887
Tel 860/522-5555

PROPOSAL SUBMITTED TO	PHONE	DATE
Griswold Public Schools	C: 860-373-4501	August 25, 2025
STREET	JOB LOCATION	
211 Slater Avenue	Griswold Middle School – 5th Floor Ramp	
CITY, STATE & ZIP	JOB DETAIL	PROPOSAL NUMBER
Griswold, CT 06351	Rubber Tile	240419
ATTN:	E-MAIL	
Tom Verville, Facilities Director	tverville@griswoldpublicschools.org	

Bartholomew Contract Interiors Is Pleased To Provide Pricing For The Following:

Labor & Materials To Install Approx. (500) SF Of Johnsonite Color Splash Rubber Tile = $10,557.00

Pricing Includes Rubber Tile, Adhesive, Ardex Feather Finish Patch, 6" Vinyl Cove Base, Reducer, Removal Of Existing Floor Covering, All Prep Labor And Installation During Normal Business Hours.

Above Pricing Does Not Include Furniture Move Services.

Flooring State Contract #20PSX0088.

PRICE As indicated above	Travis Pullen
TERMS Net 30	
ACCEPTED BY:	

I\PROPSL

sertex
BROADBAND SOLUTIONS

APPENDIX H

CONSTR

TO: Town of Griswold
28 Main St
Griswold, CT
Attention: Kyle Gunderman

DATE: 9/23/2024

REF: High School to Press Box Fiber Optic Cable Connection

PREPARED BY: Russell Freeman

CODE	DESCRIPTION	PART NUMBER	UM	QTY	UNIT	EXTENSION
OSP Construction - Labor to install Duct and 12 Strand Single Mode Fiber Cable from the High School to the Press Box					***Prevailing Wage:*** *NO*	
402	Project Manager	L-2	HR	8	$ 164.00	$ 1,312.00
301	Trench, Place, & Backfill HDPE Conduit (<1.5")	U-1	LF	260	$ 26.78	$ 6,962.80
303	Remove & Replace Asphalt	U-3	SF-IN	480	$ 3.69	$ 1,771.20
311	Boring One(1) Innerduct 18-24" Depth	U-11	LF	12	$ 45.00	$ 540.00
314	Riser Installation	U-13	EA	2	$ 412.00	$ 824.00
203	Underground Installation in Existing Conduit	C-3	LF	260	$ 1.55	$ 403.00
205	Indoor Cable / Innerduct Placement	C-5	LF	50	$ 4.89	$ 244.50
209	Install Patch Panel	C-9	EA	2	$ 450.00	$ 900.00
210	Fusion Splice Fiber	C-10	EA	24	$ 24.00	$ 576.00
212	Port Testing - 1st Port	C-12	Port	1	$ 101.00	$ 101.00
213	Port Testing - Each additional	C-13	Port	11	$ 36.05	$ 396.55
OSP Construction - Materials						
1001	ALTOS® Loose Tube, Gel-Free Cable, 12 F, Single-mode (OS2)	012EU4-T4701D20	LF	400	$ 0.41	$ 164.00
6001	Closet Connector Housing (CCH), 1 rack unit, accepts up to 2 CCH panels, cassettes or modules; comes with blank panels and hardware to strain-relieve	CCH-01U	EA	1	$ 318.31	$ 318.31
7001	Wall-Mountable Connector Housing (WCH), holds 2 CCH Connector Panels	WCH-02P	EA	1	$ 170.65	$ 170.65
8001	Closet Connector Housing (CCH) Pigtail Cassette, loaded with CCH panel and factory-terminated pigtails, 12 F, SC Duplex, SM/UPC, single fiber splicing	CCH-CS12-59-P00RE	EA	2	$ 536.12	$ 1,072.24
9003	1.25" SDR 13.5 Innerduct	SDR135-ID	LF	500	$ 1.21	$ 605.00
9007	2" Schedule 40 PVC Conduit and appertenances	CONDUIT	LF	50	$ 2.67	$ 133.33
9008	2500 lb Mule Tape Pull Line	TAPE	LF	260	$ 0.17	$ 44.20
	12"x12" HDPE Handhole	HH	EA	2	$ 150.00	$ 300.00
	Tracer Wire	TRACER	LF	260	$ 0.20	$ 52.00

	TOTAL ENGINEERING & CONSTRUCTION	$ 16,890.78
		$ -
		$ -
		$ -
	TOTAL PROJECT	$ 16,890.78

sertex
BROADBAND SOLUTIONS

CONSTRUCTION ESTIMATE

TO: Town of Griswold
28 Main St
Griswold, CT
Attention: Kyle Gunderman

DATE: 9/23/2024

REF: High School Press Box to Concession Stand - Fiber Optic Cable Installation **PREPARED BY:** Russell Freeman

CODE	DESCRIPTION	PART NUMBER	UM	QTY	UNIT	EXTENSION
OSP Construction - Labor to install Duct and 12 Strand Fiber Optic Cable from High School Press box to Concession Stand					***Prevailing Wage:*** *NO*	
402	Project Manager	L-2	HR	8	$ 164.00	$ 1,312.00
301	Trench, Place, & Backfill HDPE Conduit (<1.5")	U-1	LF	350	$ 26.78	$ 9,373.00
303	Remove & Replace Asphalt	U-3	SF-IN	480	$ 3.69	$ 1,771.20
314	Riser Installation	U-13	EA	2	$ 412.00	$ 824.00
203	Underground Installation in Existing Conduit	C-3	LF	350	$ 1.55	$ 542.50
205	Indoor Cable / Innerduct Placement	C-5	LF	50	$ 4.89	$ 244.50
209	Install Patch Panel	C-9	EA	2	$ 450.00	$ 900.00
210	Fusion Splice Fiber	C-10	EA	24	$ 24.00	$ 576.00
212	Port Testing - 1st Port	C-12	Port	1	$ 101.00	$ 101.00
213	Port Testing - Each additional	C-13	Port	11	$ 36.05	$ 396.55
OSP Construction - Materials						
1001	ALTOS® Loose Tube, Gel-Free Cable, 12 F, Single-mode (OS2)	012EU4-T4701D20	LF	450	$ 0.41	$ 184.50
7001	Wall-Mountable Connector Housing (WCH), holds 2 CCH Connector Panels	WCH-02P	EA	2	$ 170.65	$ 341.30
8001	Closet Connector Housing (CCH) Pigtail Cassette, loaded with CCH panel and factory-terminated pigtails, 12 F, SC Duplex, SM/UPC, single fiber splicing	CCH-CS12-59-P00RE	EA	2	$ 536.12	$ 1,072.24
9003	1.25" SDR 13.5 Innerduct	SDR135-ID	LF	350	$ 1.21	$ 423.50
9007	2" Schedule 40 PVC Conduit and appertenances	CONDUIT	LF	50	$ 2.67	$ 133.33
	12x12 HDPE Handhole	HH	EA	2	$ 150.00	$ 300.00
9008	2500 lb Mule Tape Pull Line	TAPE	LF	350	$ 0.17	$ 59.50
	Tracer Wire	TRACER	LF	350	$ 0.20	$ 70.00

TOTAL ENGINEERING & CONSTRUCTION	$	18,625.12
TOTAL PROJECT	$	18,625.12

GC SIGNS LLC
75 PARK ROAD
BARKHAMSTED, CT 06063

(860) 738-7854 phone
ken@gcsignsct.com

QUOTATION

Quotation #: 3347a Date: 9/26/23

Job Name: Griswold HS signage

Attn: Kayla Hedman
Griswold Public Schools

APPENDIX I

GC Signs proposes

Furnish & Direct Ship
(310) thermoformed acrylic ADA panel signs, d/f tape mounting
$16,000.00 materials
$2,000.00 installation

Pricing assumes finished sign schedule will be provided by school for production
Install pricing assumes digital floorplans and appropriate schedule supplied before we schedule the installation

Above installation price will be honored by Nick Starzyk under seperate PO

Pricing is for sign order of prox July 2024

Terms of payment: Purchase Order / Net 30 days

This qoute may be withdrawn
if not accepted within 60 days.

Quote by
GC Signs
Kenneth Longmoor

Accepted _____ Date _____
Signature of Purchaser

APPENDIX J

NATIONAL
EQUIPMENT & FACILITY SOLUTIONS

PROPOSAL# 1461

DATE: SEPTEMBER 5, 2023
EXPIRATION DATE: OCTOBER 5, 2023

Sales-Service-Installation

166 Mason Island Road
Mystic, CT 06355
Phone 203-232-0214 Fax 860-440-0628
aortiz@nefacsales.com
CT State Contract #18PSX0319

TO: Griswold Public Schools
211 Slater Avenue
Griswold, CT 06351

SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
Angelo Ortiz	Griswold High School	Best Way	Purchase Order	Pending		ASAP

QTY	ITEM #	DESCRIPTION	UNIT PRICE	UOM	LINE TOTAL
1		Jaypro 25' x 90' Fold Up Divider Curtain *Final electrical hookups by others* Demo and Disposal of Existing curtain included. Shipping and Installation Included		LOT	$17,799.00

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and accepted. You are authorized to provide all items as described above.

Date of acceptance: _____ Signature: _____

Company: _____

Purchase Order Number: _____

Please include a physical copy of the purchase order for our records.

This is a PROPOSAL on the goods named, subject to the conditions noted below: Permits and Bonds are not included. Liquidated damages are not included. All Electrical work is performed by others. Installation, if quoted, is at labor rates specified. Installation, if quoted, is for work performed during normal working hours granting full un-interrupted access to the complete facility for the duration of the installation. Insurance limits are $ 2 million, Additional limits are available for additional charges. Quote assumes no conflicts to normal attachment points. Unload of material shipment shall be the responsibility of the customer. Delivery is 6-8 weeks after approvals and field check of site conditions. Actual Field verification of site may require additional materials at additional expense.

APPENDIX K

QUOTATION

TO: Tom Verville
Facilities Director

PROJECT: Griswold High School
267 Slater Ave
Griswold CT, 06351

DATE:	21-Sep-23	
	DESCRIPTION: Bleacher Repair	

Please accept the following quotation for the service on the above referenced project.

MATERIAL AND LABOR AS FOLLOWS ARE BAED ON OUR ANNUAL MAINTEANCE 3/10/23:

Facilities: Main Gymnasium
Product: Interkal

Repair Description: BANKS 1 & 2

Repairs: Remove all seat on last row to to reposition Decks to sit properly and reanchor bleacher to the wall.
Cut Last Row End Rails on both Banks 1 & 2

Replace: (3) Skirtboards 3/4" x4 1/4" x 20 Broken
(2) Frame Cross Braces Missing

Seat Replacement : (108) White Seats and (272) Green Seats are cracked
Remove crakced seats and replace with new seats

BANK 1 - Repairs & Seat Replacement	$12,100.00
BANK 2 - Repairs & Seat Replacement	$13,030.00

FURNISHED, DELIVERED & INSTALLED

TOTAL : $25,130.00

Please Note: No Gymnasium Activities / Events While Work/Modification is Being Performed

THIS QUOTATION IS SUBJECT TO THE FOLLOWING CONDITIONS:

1. Based on the manufacturer's standard color offerings unless otherwise noted.
2. Does not include any taxes, permits, licenses or performance bonds of any kind.
3. Pricing is based on Non-Union wages.
4. Payment terms: net 30 days
5. Freight not included unless noted otherwise.
6. The removal and disposal of used or broken items being replaced, is the sole responsibility of the owner.

Respectfully Submitted,

Tom Carissimi
Territory Sales Manager
Hussey Advantage
PH 203.757.2486
Cell 203.206.2087
tcarissimi@husseyseating.com

Please sign below and return with a formal Purchase Order form to Hussey Seating to execute this proposal. Thank you

CUSTOMER: DATE:

TITLE:

APPENDIX L

B C I
Bartholomew Contract Interiors

3324 Main Street
Hartford, CT 06120
Fax 860/724-2887
Tel 860/522-5555

PROPOSAL SUBMITTED TO Griswold Public Schools	PHONE C: 860-373-4501	DATE August 15, 2022
STREET 211 Slater Avenue	JOB LOCATION Griswold High School – Auditorium	
CITY, STATE & ZIP Griswold, CT 06351	JOB DETAIL Carpet Tile	PROPOSAL NUMBER 220559
ATTN: Tom Verville, Facilities Director	E-MAIL tverville@griswoldpublicschools.org	

Bartholomew Contract Interiors Is Pleased To Provide Pricing For The Following:

Carpet Tile: Mohawk — Style: Learn And Live — Color: TBD

Mohawk Carpet Tile:	360 Yards x $38.00/each	=	$13,680.00
Carpet Tile Adhesive:	3 Pails x $149.00/Pail	=	$447.00
Ardex Feather Finish Patch:	55 Bags x $19.50/Bag	=	$1,072.50
4" Vinyl Cove Base:	4 Boxes x $214.80/Box	=	$859.20
Reducer:	516 Linear Feet x $4.00/Linear Foot	=	$2,064.00
All Labor:	4 Men x 24 Hours @ $67.00/Man/Hour	=	$6,432.00
	Total	=	$24,554.70

Pricing Includes Removal Of Existing Carpet.

Pricing Does Not Include Furniture Move Services.

All Labor To Be Performed During Normal Business Hours.

Flooring State Contract #20PSX0088.

PRICE As indicated above	Artie Trudelle
TERMS Net 30	
ACCEPTED BY:	

I\PROPSL

APPENDIX M

B C I

Bartholomew Contract Interiors

3324 Main Street
Hartford, CT 06120
Fax 860/724-2887
Tel 860/522-5555

PROPOSAL SUBMITTED TO	PHONE	DATE
Griswold Public Schools	C: 860-373-4501	August 15, 2022
STREET	JOB LOCATION	
211 Slater Avenue	Griswold High School – Main Office	
CITY, STATE & ZIP	JOB DETAIL	PROPOSAL NUMBER
Griswold, CT 06351	Carpet Tile	220558
ATTN:	E-MAIL	
Tom Verville, Facilities Director	tverville@griswoldpublicschools.org	

Bartholomew Contract Interiors Is Pleased To Provide Pricing For The Following:

Carpet Tile: Mohawk — Style: Learn And Live — Color: TBD

Mohawk Carpet Tile:	576 Yards x $38.00/each	=	$21,888.00
Carpet Tile Adhesive:	5 Pails x $149.00/Pail	=	$745.00
Ardex Feather Finish Patch:	90 Bags x $19.50/Bag	=	$1,755.00
4" Vinyl Cove Base:	13 Boxes x $214.80/Box	=	$2,792.40
Reducer:	48 Linear Feet x $4.00/Linear Foot	=	$192.00
All Labor:	6 Men x 25 Hours @ $67.00/Man/Hour	=	$10,050.00
	Total	=	$37,422.40

Pricing Includes Removal Of Existing Carpet.

Pricing Does Not Include Furniture Move Services.

All Labor To Be Performed During Normal Business Hours.

Flooring State Contract.#20PSX0088.

PRICE As indicated above	Artie Trudelle
TERMS Net 30	
ACCEPTED BY:	

I\PROPSL

PROJECT BUDGET

APPENDIX N

GRISWOLD HIGH SCHOOL TENNIS COURT RENOVATIONS

SEPT. 21, 2023

Prepared For: Sean McKenna, Superintendent of Schools – Griswold Public Schools

Prepared By: Chris Hulk, PE – Director of Design and Construction, New England

Andrew Dyjak – Regional Vice President, New England

Address: Griswold High School Tennis Courts

Project Description / Assumptions:

It is assumed that the existing tennis courts at Griswold High School will be renovate to new post tension concrete courts. The existing tennis courts are in a state of disrepair and require renovation to become safe and playable. The final scope is to be determined. Two options have been provided including the renovation of the courts in their current location and a second option adding several pickleball courts.

For this project, all fencing and netting will be removed. The area surrounding the existing courts will be excavated as required to provide anchor curbing. The post tension concrete slab will then be installed. Additionally, all new netting, curbing and fencing will be included.

FieldTurf will also assist in supporting any necessary standard related design documents and attendance in up to three meetings to support the local permitting efforts. FieldTurf will supply drawing files of the field area to be used by them in the permitting efforts. Lastly, FieldTurf will review any written documents requested during the permitting process.

The proposed athletic fields are anticipated to be built in 2 – 3 month time frame, pending final scope. Additional time may be required for parking areas and facilities outside of the field limits. It is understood that adequate lay down areas will be available on the site.

Final scope and concept plans may be refined and result in revisions to the proposed pricing.

PROJECT BUDGET

FieldTurf
A Tarkett Sports Company

Tennis Court and Pickle Ball Court Development Areas:

Note: Excludes all work inside of post tensioned concrete slab

- Removals and Sediment and Erosion Controls
  - Remove and dispose of all fencing and netting
  - Maintain existing pavement to the extent available
  - Install perimeter sediment and erosion controls as necessary

- Site Work
  - Perform mass earthwork operations
  - Cuts and fills to meet proposed subgrade
  - Laser grade base
  - Furnish and install new net footings, posts, nets and center straps
  - Furnish and install 4-1/2" post tensioned concrete court slab
  - Furnish and install black vinyl coated chain link fence
  - Surface courts with up to 2 colors
  - Furnish and install all court striping
  - **All post tension courts come with a 25 year guarantee against any structural cracking**
  - Restore site to preconstruction status

SUGGESTED PROJECT BUDGET $615,000 - $675,000

- *Contingency*
  - *A typical project of this type and scope we would suggest a contingency for design, general conditions and construction of 8% - 12%. This contingency would provide the School / Town level of safety for unknown site conditions such as rock removal, unsuitable soils, etc...*

- *Bid Alternate 1: Athletic Court Lighting for Tennis and Pickle Ball* $115,000-135,000

  - *Assumes adequate power available within 100 linear feet of site to supply athletic field lighting*
    - *Supply power from nearby sources*
    - *Furnish and install all conduits and electrical supplies*
    - *Furnish and install concrete foundations with appropriate excavation, light poles and fixtures*
    - *Supply controls and training support for lighting system*

PROJECT BUDGET

FieldTurf
A Tarkett Sports Company

EXCLUSIONS:

- *Any costs associated with necessary charges relating to the delineation of the field*
- *The supply of manholes or clean-outs or grates, or supply of the manhole covers*
- *Any alteration or deviation from specifications involving extra costs, which alteration or deviation will be provided only upon executed change orders, and will become an extra charge over and above the offered price*
- *Soil stabilization or remediation of any type*
- *Mass Excavation as required to achieve subgrade*
- *Rock excavation*
- *Offsite disposal of generated spoils*
- *Excavation or disposal of unsuitable or contaminated soils*
- *Site security*
- *Wetland remediation*
- *Once subgrade has been established, a proof roll will be performed to ensure structural stability of the soils; in the event that unsuitable soils are encountered, a price to remedy these areas can be negotiated based on recommended methods per project Engineer*
- *Testing or Inspection Fees*
- *Site restoration, sodding, landscaping or grow-in beyond disturbed areas*
- *Repair or resurfacing existing asphalt parking lot if damaged by truck traffic*
- *All union labor, prevailing wages or other labor law levies*
- *Bond fees and permits*
- *Contingency*

Please feel free to reach out to any member of our project team with questions about our offer:

Andrew Dyjak
Regional Vice President
(860) 333-7839
Andrew.Dyjak@Fieldturf.com

Christopher Hulk, PE
Director of Design and Construction
(203) 676-4445
Christopher.Hulk@Fieldturf.com










Food Services Department
Griswold Board of Education
November 13th, 2025

Griswold Public Schools: Department of Food Services

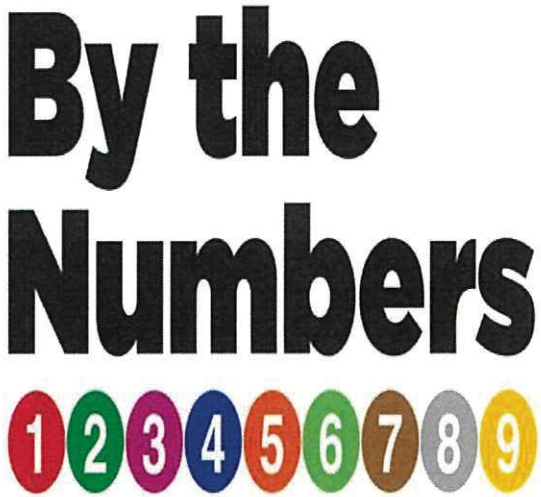


The Food Services Department at Griswold Public Schools partners with the school community to offer nutritious, flavorful meals to our students on a daily basis. By collaborating with faculty, staff, families, and community partners, the department aims to ensure enjoyable experiences for all.

Griswold *Forward*

Griswold Public Schools: Department of Food Services

- **20 employees in the Department**
- **Senior Leadership:**
  - Director, Tom O'Connor
  - General Manager, Dawn Bouchard
- **Provide meals for 4 schools** (GES, GMS, GHS & GSSA)
- **Prepare meals for all students in K-12** (not PK) = 1,738



Griswold Public Schools: Department of Food Services



- **2025-2026 School Year**

  52.4%*

- **2024-2025 School Year**

  51.6%

Griswold *Forward*

**Griswold Public Schools*Reduction due to change in husky benefits*

Griswold Public Schools: Department of Food Services



- **Staffing Challenges**
  - As with other areas, the department faces challenges with consistent staffing.
    - Normal labor hours (scheduled labor) is down by 16%.
- **Department remains Financially Stable**
  - Cost of Food Increase--ALL AREAS
  - The department remains financially stable despite staffing and other challenges.
    - The department assumes full salaries, benefits, and insurance costs.

QUESTIONS AND ANSWERS



GPS Spotlight

AimswebPlus Benchmark Fall 2025

Purpose



This presentation will review

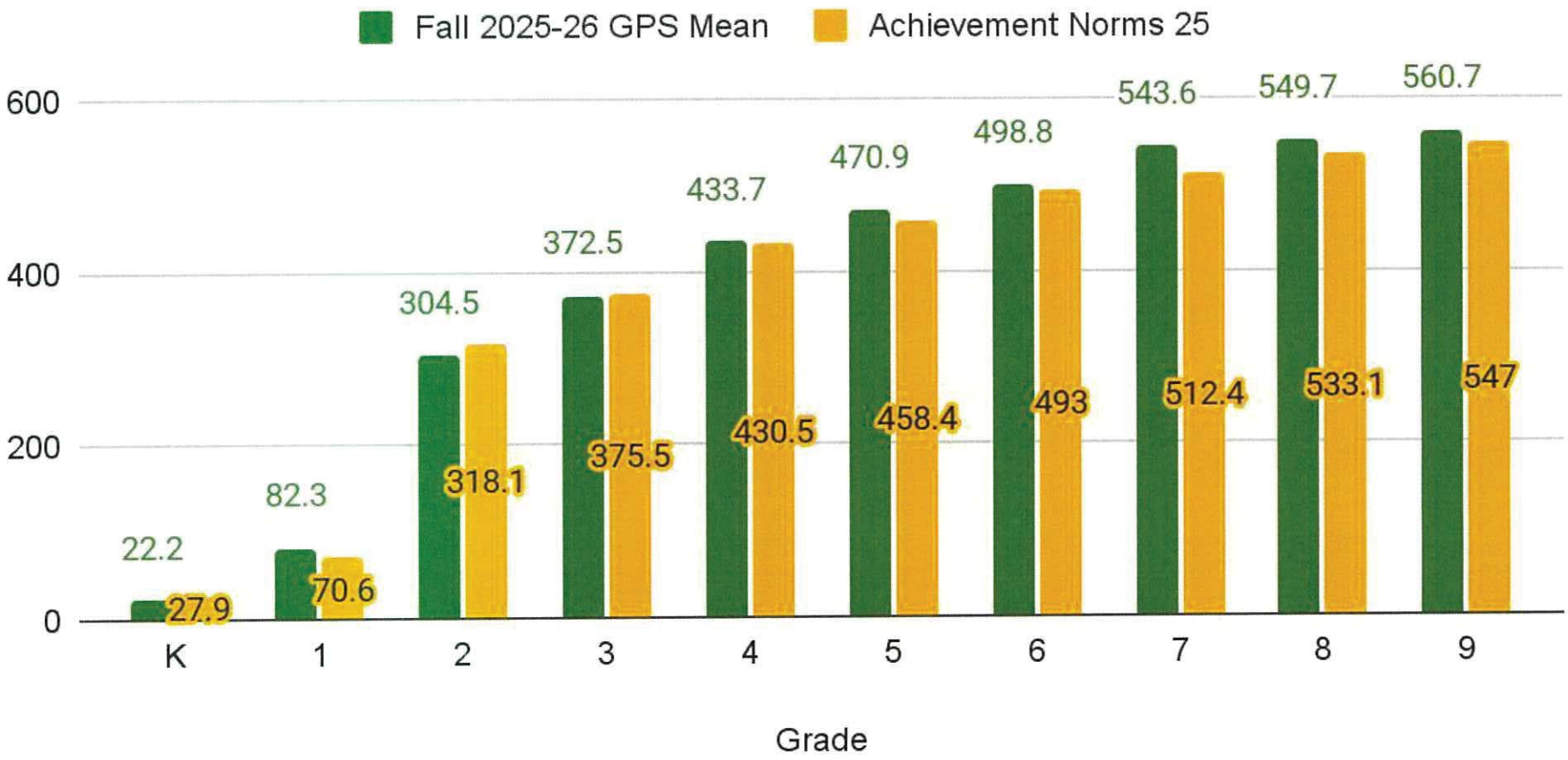
- Insights from year 3 testing in the state approved AimswebPlus system, including mandated K-3 tests.
- Recent reading and math data for GPS students.
- Insights from Fall-Spring cohort growth.
- Steps the district is taking to support students in their growth and achievement.

AimswebPlus Fall Testing

- Based on past experience, each building created their own testing plan: most students tested with their classroom teacher, and testing make-ups were more efficient.
- Data was accessible almost immediately for teacher and team use
    - Students at risk were immediately prioritized for specific, targeted, interventions and progress monitoring
    - Teachers and specialists began progress monitoring student performance using specific subtests
- Students who needed to test using off grade level materials were able to take Survey Level Assessments to assist with initiating progress monitoring

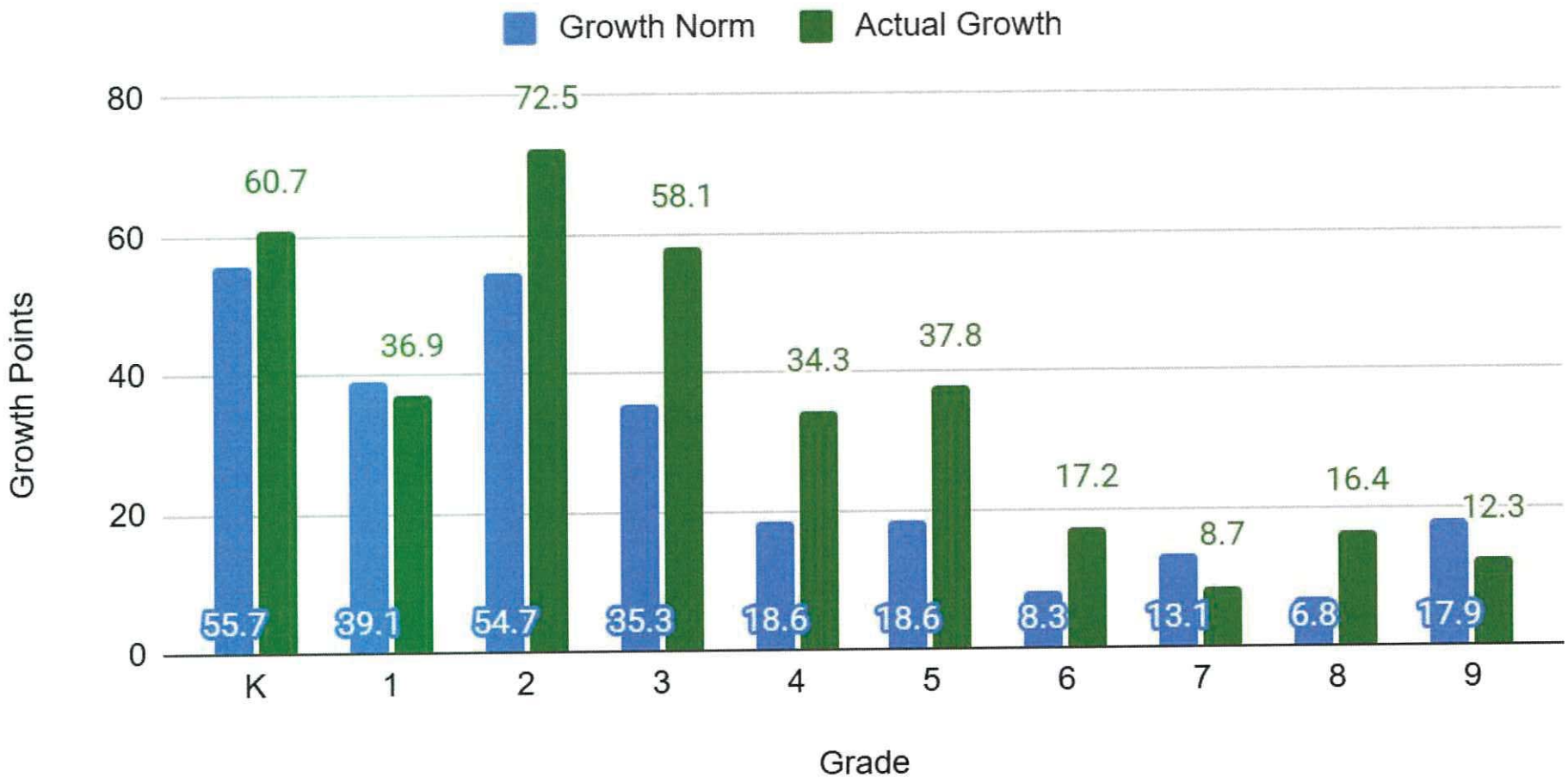
AimswebPlus Reading
Baseline Data
Fall 2025
Grades K-9

Fall 2025-26 Early Literacy and Reading Benchmark Performance and Achievement Norms (New 2025)



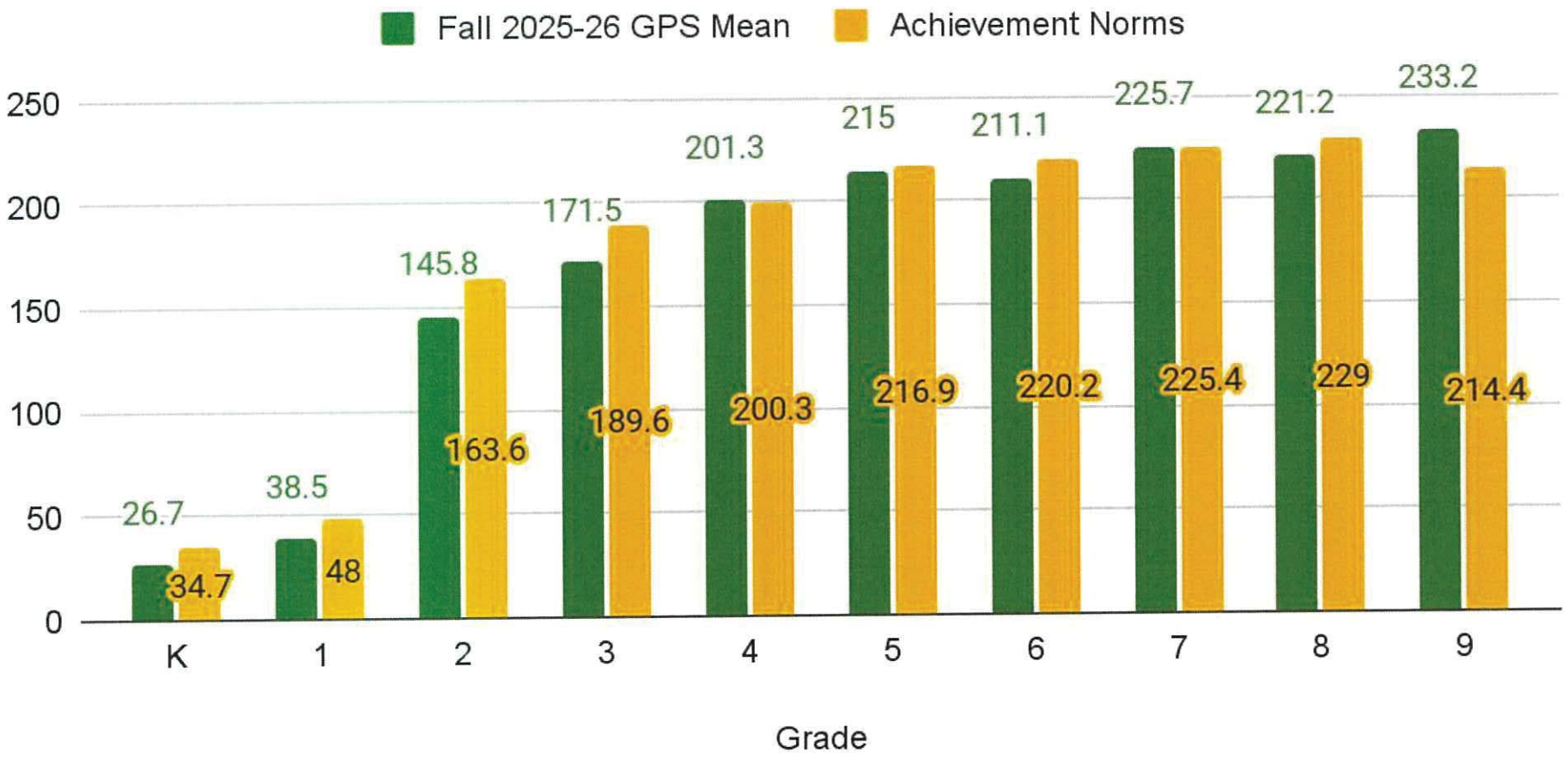
Reading Growth Comparison Fall-Spring

24-25



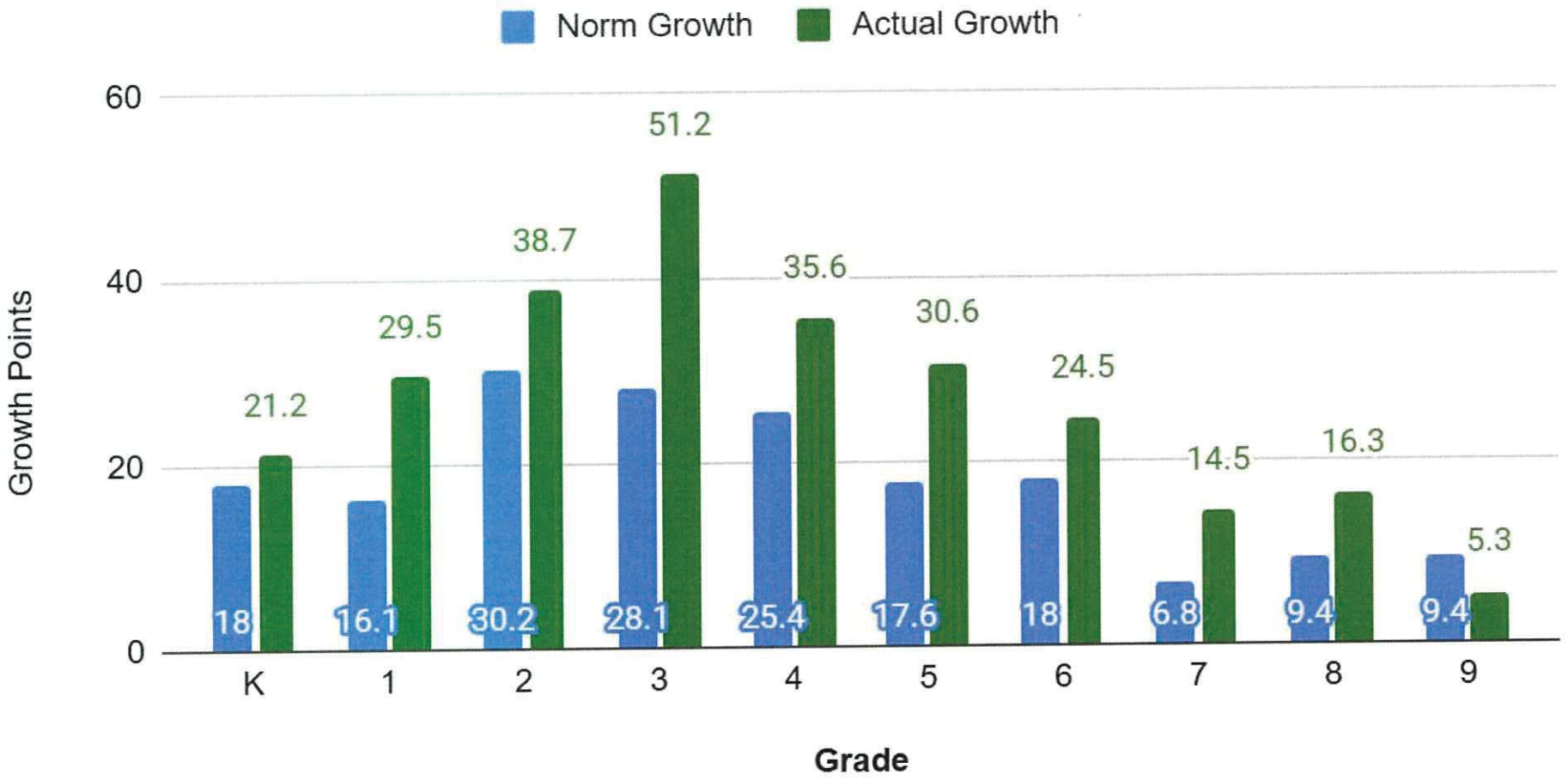
AimswebPlus Math
Baseline Data
Fall 2025
Grades K-9

Fall 2025-26 Early Numeracy and Math Benchmark Performance and Achievement Norms



Math Growth Comparison Fall-Spring

24-25



Key Insights from Data

- Trend: Over time, our student achievement average comes to match and often surpass the achievement norm.
- Trend: Cohort growth is consistently at or above the norm.
- Some cohorts grew less than expected and less than has been the pattern in the past. This is valuable data on our Tier 1 instruction.
- Highlight: Grades 3, 4, 5, 6 and 8 approximately doubled the expected amount of reading growth from Fall 2024 to Spring 2025.
- Highlight: Grades 1, 3, and 7 approximately doubled the expected amount of math growth from Fall 2024 to Spring 2025.

What's Next?

Supporting Student Achievement and Growth with Authentic Data

- Measure student growth from fall to winter
- Data team meetings at the building and district level
- Identify class, school, and district trends in subtest data
- Identify students in need of interventions
- MTSS plans supported by data
- Identify specific areas of strength and need to adjust instruction
- Analyze student and cohort data from year to year



Chronic Absenteeism Report
Griswold Board of Education
November 13th, 2025

Chronic Absenteeism Definition by CSDE

What is chronic absence?

Student Attendance Rate =

Student's Total Days of Attendance

÷

Student's Total Days of Membership*

Chronic absence is defined as missing 10 percent or greater of the total number of days enrolled during the school year for any reason. It includes excused, unexcused, disciplinary absences and mental health wellness days. For example, a student who has been enrolled for the first 30 school days at the beginning of the school year and has been absent three of those days is chronically absent.

Chronic Absenteeism State & District Metrics

Chronic Absenteeism, Trend

State of Connecticut, All Students

Export .csv file

For the 2019-20 school year, chronic absenteeism calculations are based only on in-person school days until mid-March 2020. See the Report Notes for additional information.

Organization	Chronically Absent									
	2020-21		2021-22		2022-23		2023-24		2024-25	
	Student Count	%	Student Count	%	Student Count	%	Student Count	%	Student Count	%
State of Connecticut	94,506	19.0	117,513	23.7	99,071	20.0	87,397	17.7	83,405	17.2

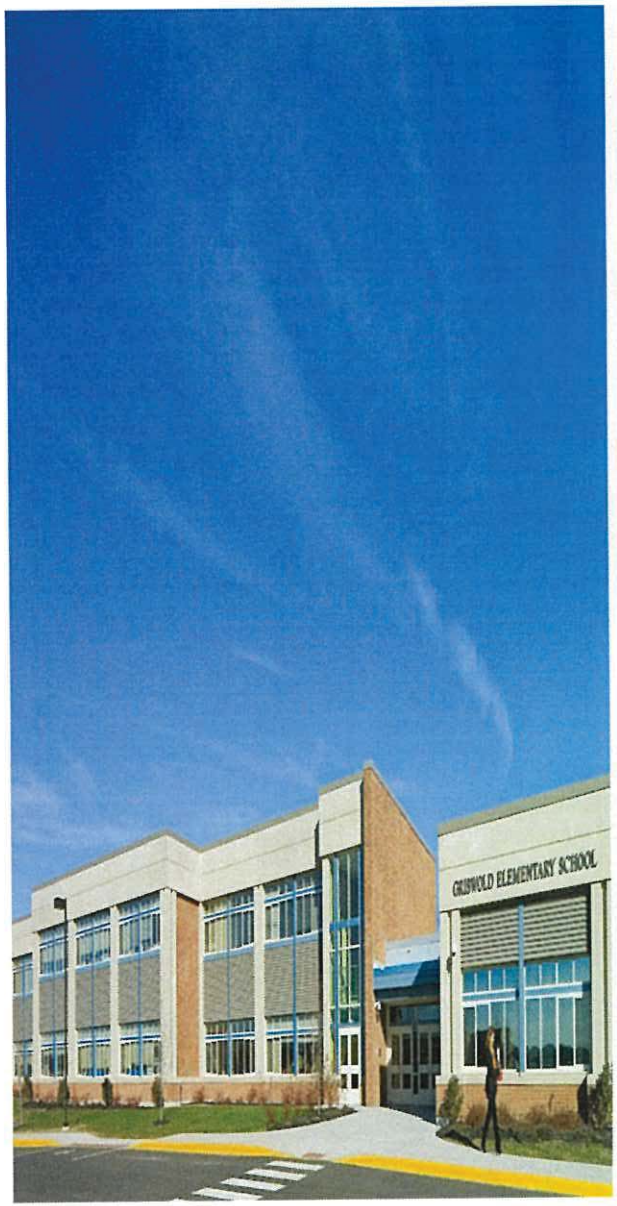
Chronic Absenteeism, Trend

Griswold School District, All Students

Export .csv file

For the 2019-20 school year, chronic absenteeism calculations are based only on in-person school days until mid-March 2020. See the Report Notes for additional information.

District	Chronically Absent									
	2020-21		2021-22		2022-23		2023-24		2024-25	
	Student Count	%	Student Count	%	Student Count	%	Student Count	%	Student Count	%
Griswold School District	268	16.2	350	21.4	413	24.8	376	22.2	399	23.0



Griswold Elementary School

Chronic Absenteeism, Trend

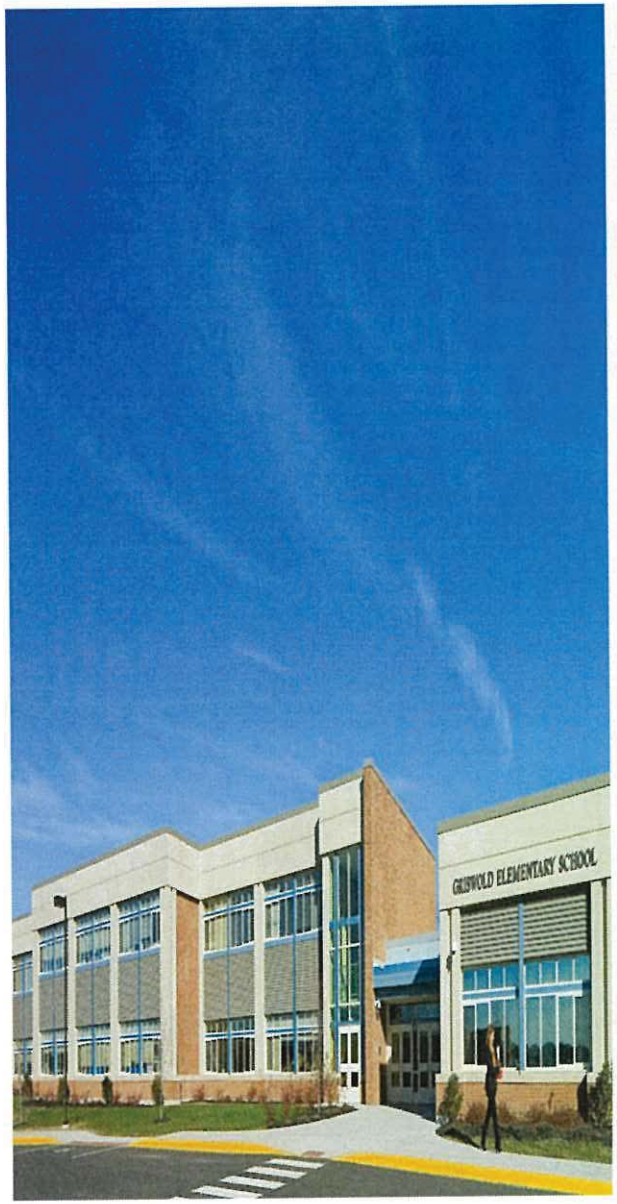
Griswold School District, Griswold Elementary School, All Students

Export .csv file

For the 2019-20 school year, chronic absenteeism calculations are based only on in-person school days until mid-March 2020. See the Report Notes for additional information.

District	School	Chronically Absent									
		2020-21		2021-22		2022-23		2023-24		2024-25	
		Student Count	%	Student Count	%	Student Count	%	Student Count	%	Student Count	%
Griswold School District	Griswold Elementary School	67	11.3	99	16.0	127	20.0	87	14.6	88	15.3

Griswold *Forward*



Griswold Elementary School

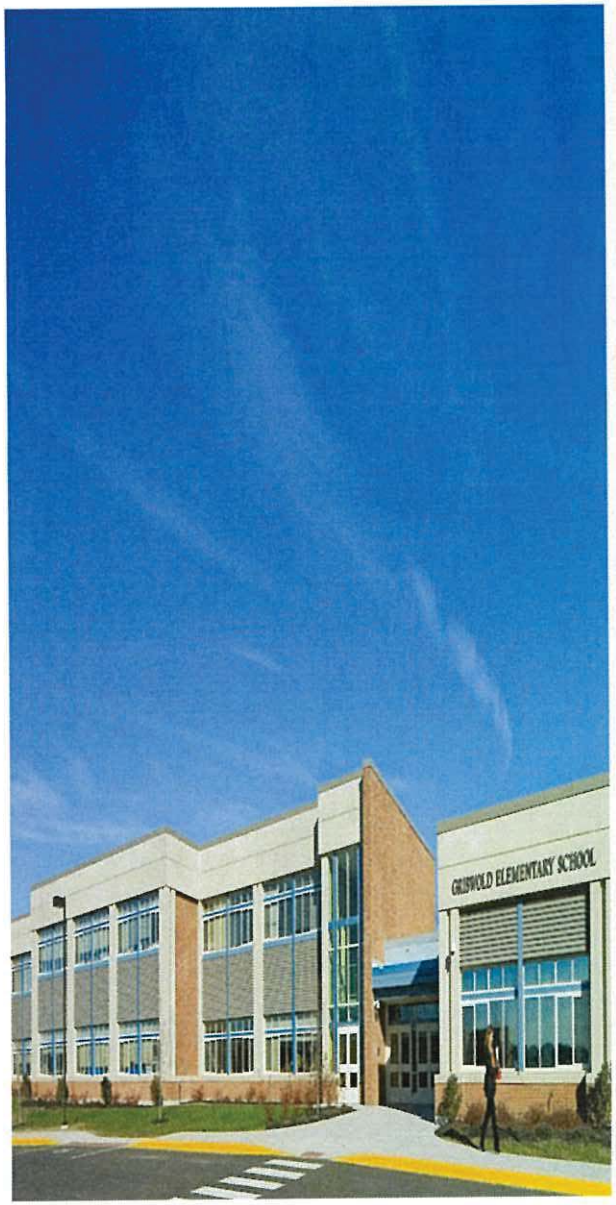
Action Steps

Attendance Team Structure & Meeting Systems

- Attendance team meets regularly to coordinate efforts and track progress
- Designated attendance liaisons assigned for each grade K-4 to communicate with families and monitor students
- MTSS team meets tri-weekly to review attendance data, identify trends, and adjust interventions

Daily Monitoring & Tier 1 Response

- Monitor positive attendance rates daily to identify early declines
- Apply Tier 1 interventions for any grade with attendance below 95%
- Document outreach and classroom-level strategies; escalate persistent cases to MTSS reviews



Griswold Elementary School

Action Steps

October Focus: Kindergarten & Grade 4 Supports

- Targeted supports for Kindergarten families: onboarding, attendance education, transportation/resource assistance, and regular check-ins
- Grade 4 outreach emphasizing transition stability and family engagement
- Use data from daily monitoring to prioritize students for home visits or additional supports

Engagement Incentive: "No Miss November"

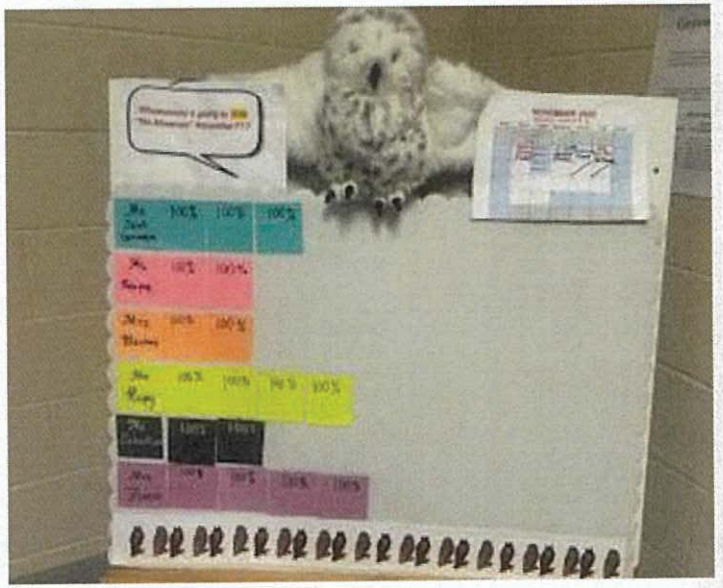
- Promotion of "No Miss November" attendance competition for Grade 4 to boost consistent attendance
- Track daily participation and celebrate classrooms with highest positive attendance rates
- Award the winning class pizza party with the principals to reinforce positive attendance and community spirit



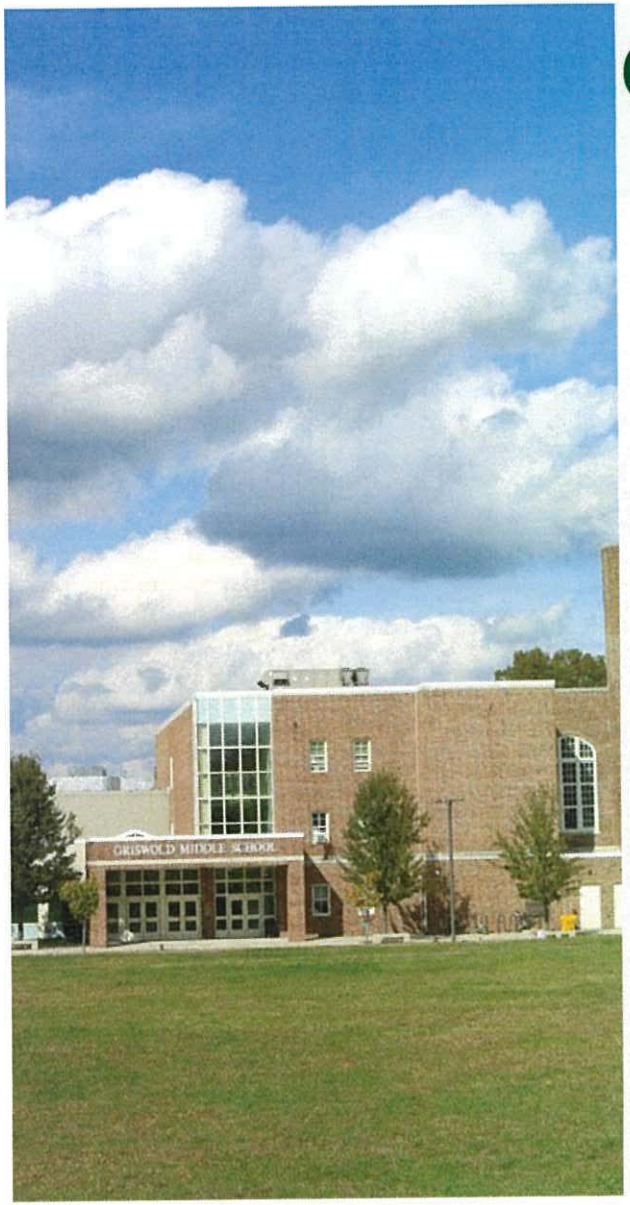
Griswold Elementary School

Action Steps





Griswold *Forward*



Griswold Middle School

Chronic Absenteeism, Trend

Griswold School District, Griswold Middle School, All Students

Export .csv file

For the 2019-20 school year, chronic absenteeism calculations are based only on in-person school days until mid-March 2020. See the Report Notes for additional information.

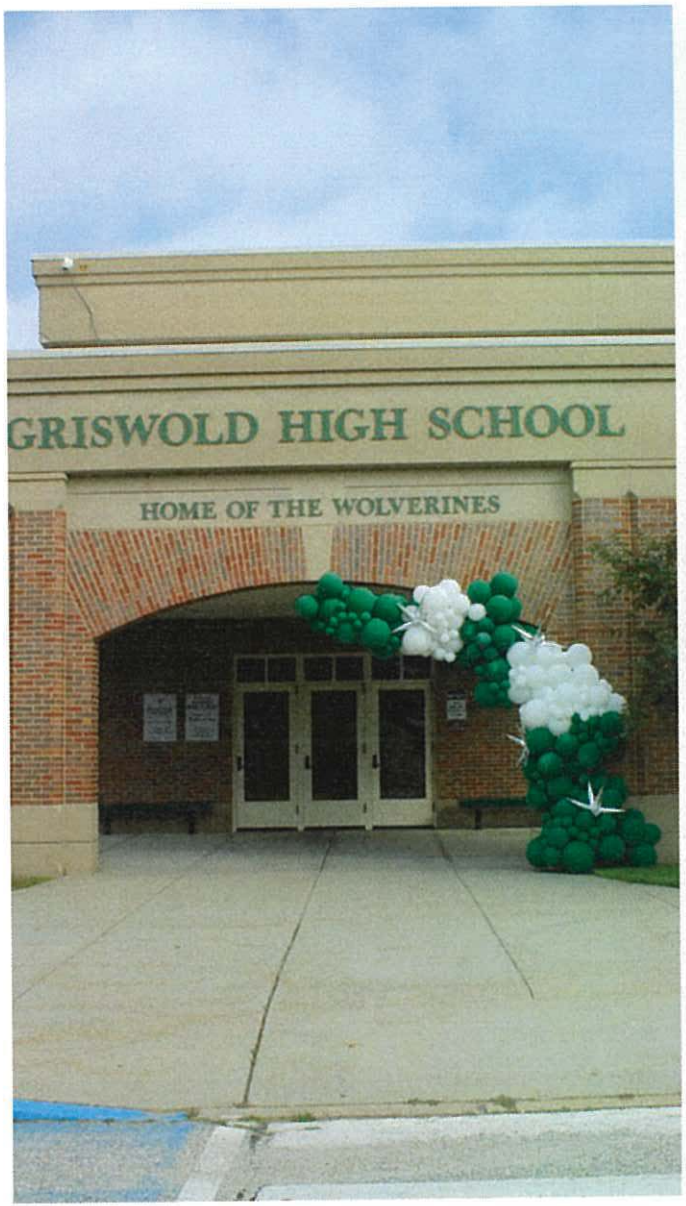
District	School	Chronically Absent									
		2020-21		2021-22		2022-23		2023-24		2024-25	
		Student Count	%	Student Count	%	Student Count	%	Student Count	%	Student Count	%
Griswold School District	Griswold Middle School	99	18.7	96	19.5	101	21.6	87	17.3	72	14.0



Griswold Middle School

Action Steps

- Weekly Attendance Team Meetings
- Increased Family Attendance Communication
- CREW Lessons designed and implemented for students with high absences
- Positive rewards for students with excellent attendance (monthly acknowledgement at town hall meetings; mid-year and end-of-year celebrations)
- Working with Eastconn once a month to review attendance data, identify trends, and adjust interventions
- Individual attendance monitors/contracts to develop student attendance goals for students with high absences



Griswold High School

Chronic Absenteeism, Trend

Griswold School District, Griswold High School, All Students

Export .csv file

For the 2019-20 school year, chronic absenteeism calculations are based only on in-person school days until mid-March 2020. See the Report Notes for additional information.

District	School	Chronically Absent									
		2020-21		2021-22		2022-23		2023-24		2024-25	
		Student Count	%	Student Count	%	Student Count	%	Student Count	%	Student Count	%
Griswold School District	Griswold High School	84	16.6	138	27.4	159	29.9	179	31.9	214	35.4

Griswold *Forward*



Griswold High School

Action Steps

- MTSS Tiered for students
- Data Driven Decision Making
- Attendance Celebrations/Interventions
- Individualized plans for identified students
- Increased staff participation
- Monthly communication with families
- Monthly Themed Attendance Incentives

Griswold *Forward*



District-Wide: Recent Projects

ACTION STEPS:

- Grant Funding for each school
- Include community members
- District Attendance Website
- Expanded Attendance Focus
- Critically looking at Data
  - Identify at Risk Students
  - Create Individualized Plans

QUESTIONS AND ANSWERS



Griswold Public Schools
Student Activity Fund Accounts
FY25-26

Griswold Elementary School				
Purpose	Beginning Balance	Revenues	Expenditures	Ending Balance
Art	99.16	-	-	99.16
Charity	1,702.16	602.00	-	2,304.16
Field Day	2,829.67	-	-	2,829.67
Health	750.00	-	(20.00)	730.00
Library	150.56	42.48	-	193.04
Miscellaneous	1,800.14	202.42	(943.57)	1,058.99
Music	1,118.86	-	(208.87)	909.99
Nurse	48.86	-	-	48.86
Sunshine	728.86	320.00	-	1,048.86
Grade 1	460.24	-	-	460.24
Grade 2	61.81	-	-	61.81
Grade 3	862.80	-	-	862.80
Grade 4	104.72	-	-	104.72
Grade K	587.95	-	(223.20)	364.75
Grade PK	364.42	-	-	364.42
	11,670.21	1,166.90	(1,395.64)	11,441.47

Griswold Public Schools
Student Activity Fund Accounts
FY25-26

Griswold Middle School				
Purpose	Beginning Balance	Revenues	Expenditures	Ending Balance
Activities/Principal	3,177.58	675.00	(448.85)	3,403.73
Art	185.59	-	-	185.59
Advisory	1,451.46	-	-	1,451.46
Band	4,027.36	803.00	(893.64)	3,936.72
Charity	2,448.69	554.55	(553.75)	2,449.49
Cheerleading	927.89	-	-	927.89
Chorus	3,101.51	170.00	(1,948.36)	1,323.15
Exploratory	3,287.85	-	(58.17)	3,229.68
Grade 5	1,291.34	-	-	1,291.34
Grade 6	649.94	-	-	649.94
Grade 7	188.39	-	-	188.39
Grade 8	(1,117.40)	-	(44.90)	(1,162.30)
Grade 8 Dance	6,275.27	-	-	6,275.27
Griswold Pride	1,393.16	-	-	1,393.16
Library	2,461.67	-	-	2,461.67
Lost Books	2,838.98	-	(30.00)	2,808.98
Miscellaneous	376.62	-	-	376.62
Music Begary Trust	669.02	-	-	669.02
National Junior Honor Society	166.90	374.30	-	541.20
Orchestra	588.85	1,725.00	(775.34)	1,538.51
Science	2,210.66	-	-	2,210.66
Ski Club	1,293.03	-	-	1,293.03
Soccer	7,007.73	-	-	7,007.73
Soda	215.96	-	-	215.96
Student Activity	4,197.06	-	-	4,197.06
Student Council	905.03	-	(177.83)	727.20
Sunshine	94.94	-	(15.00)	79.94
Wrestling	3,245.54	-	-	3,245.54
Yearbook	1,412.10	1,085.25	-	2,497.35
	54,972.72	5,387.10	(4,945.84)	55,413.98

Griswold Public Schools
Student Activity Fund Accounts
FY25-26

Griswold High School				
Purpose	Beginning Balance	Revenues	Expenditures	Ending Balance
Activities/Principal	1,771.07	3,200.00	(1,300.36)	3,670.71
Athletics	3,243.68	12,263.23	(2,734.31)	12,772.60
Alternative School	35.82	-	-	35.82
Baseball	4,413.56	-	-	4,413.56
Basketball Boys	4,393.20	-	(540.00)	3,853.20
Basketball Girls	1,298.36	-	-	1,298.36
Brown Trust	1,000.00	-	-	1,000.00
Cheerleading	351.72	-	-	351.72
Construction	2,783.46	-	-	2,783.46
CTE After School Program	61.26	-	-	61.26
Dress Down	186.30	980.00	-	1,166.30
Esports	50.00	-	-	50.00
Fall Drama	15,228.98	-	(308.52)	14,920.46
FBLA	1,153.45	-	(375.00)	778.45
FCS	1,764.70	85.00	-	1,849.70
Fencing	9,521.56	-	-	9,521.56
Field Trips	110.88	-	-	110.88
Football	1,452.51	125.00	(1,449.00)	128.51
GHS Scholarship Activity	74,330.31	17.06	-	74,347.37
Golf	465.91	-	-	465.91
Graduating Class	1,618.21	4,761.04	(3,083.64)	3,295.61
Graphics	29.22	-	-	29.22
GSA Group	1,052.85	-	-	1,052.85
Guidance	2,094.20	11,388.26	(2,915.86)	10,566.60
Griswold Pride	4,000.00	-	-	4,000.00
Jewelry Making	22.00	-	-	22.00
Lacrosse Boys	2,529.02	-	-	2,529.02
Lacrosse Girls	9,228.24	-	-	9,228.24
Locks Books	501.80	-	-	501.80
Lost/Damaged Books	4,390.21	220.73	(190.71)	4,420.23
Madrigal Dinner	889.27	-	-	889.27
Medical Professional Scholars	311.11	-	-	311.11
Miscellaneous	35.00	-	-	35.00
Music	5,774.53	1,680.00	(192.00)	7,262.53
Music Theater	13,517.27	200.00	(9,354.80)	4,362.47
Music Begary Trust	3,465.00	-	-	3,465.00
National Honor Society	881.88	528.00	(102.73)	1,307.15
School Store	3,007.44	-	-	3,007.44
Soccer Boys	2,956.73	1,000.00	-	3,956.73
Soccer Girls	2,046.74	4,610.67	(822.58)	5,834.83
Softball	4,332.26	-	-	4,332.26
Sports Camp	940.00	-	-	940.00
School Activity	2.73	-	-	2.73
Student Council	4,288.06	-	(72.82)	4,215.24
Sunshine	230.46	430.00	-	660.46
Track/Cross Country	3,326.19	140.00	(140.00)	3,326.19
Tri M Society	1,637.79	-	-	1,637.79
Unified Sports	96.20	-	-	96.20
Video Club	1,044.70	-	-	1,044.70
Volleyball	260.19	1,785.00	(1,182.00)	863.19
Wrestling	10,780.97	300.00	-	11,080.97
Yearbook	17,891.90	-	-	17,891.90
	226,798.90	43,713.99	(24,764.33)	245,748.56

VACANCIES

Certified Positions	Location	Closing Date
Psychologist, 1.0 FTE	GMS	Until Filled
Teacher, Grade 2	GES	Until Filled

Non-Certified Positions	Location	Closing Date
Pareducators, Full-Time	GPS	Until Filled

Extra-Curricular Positions	Location	Closing Date
Softball Head Coach	GHS	Until Filled
Basketball JV Girls Coach	GHS	Until Filled
Wrestling JV Boys Coach	GHS	Until Filled

RESIGNATIONS

Name	Location	Position	Effective Last Day
Jankowski, Stephen	GMS	Paraeducator, Full-Time	November 7, 2025

APPOINTMENTS

Name	Location	Position	Effective Date	Salary/Rate
Heasley, Dawn	GES	School Library Media Specialist, 1.0 FTE	January 5, 2026	Salary
Kudlak, Emily	GES	School Health Aide, Full-Time	October 27, 2025	Hourly
Mendoza, Guadalupe	GES	Paraeducator, Full-Time	November 5, 2025	Hourly
Knudson, Justine	GES	Custodian, Full-Time	November 5, 2025	Hourly

RETIREMENTS

Name	Location	Position	Effective Last Day
Beahan, Judith	GES	School Library Media Specialist, 1.0 FTE	January 1, 2026
Atkins, Christine	GES	Paraeducator, Full-Time	February 12, 2026

Note:
Dawn Heasley is a current grade 2 teacher who will be moving to the School Library Media Specialist position at GES beginning 1/5/2026. This has created a grade 2 vacancy.

November 13, 2025

SUPERINTENDENT'S UPDATES

November 13, 2025

PROJECT/AREA	UPDATE
Budget, 2026-2027 	• It's that time of year when we are actively preparing all of the documents for the budget development cycle for the 2026-2027 school year. • Enclosed you will find the Budget Development Booklet that was distributed to administration on October 27th, 2025. This Booklet is enclosed for your review. • We will be following a similar approach as, in terms of timeline and process, as we have followed in previous years. • Our goal is to have the first iteration of the budget presented to the Board before the holiday break, with different iterations presented in the months of January and February. • As always, we will continue to keep the Board updated as we move along this development cycle.
Special Meeting, Week of 11/17 	• I am strongly recommending that the Board meets next week for a Special Meeting. I would recommend that we see if we could all gather on Wednesday, November 19th or Thursday, November 20th. • The purpose of the meeting would be to have the full Board sit for the first meeting and for the Board to elect officers. In review by-laws 9110 and 9120, I would

	recommend that the Board waive these bylaws so that the Board could gather at this Special Meeting, given the Board's schedule of regular meetings for November and December. It is important to note that I have reviewed this with both the policy advisor at CABE and district counsel. As has been the case in the past, I would open the meeting for the first few agenda items, and, then once a Chair has been elected, I would turn the meeting over to the chair for the remainder of the meeting. • Additionally, I would like to review the latest Financial Forecast, based on unanticipated student services cost.

Bylaws of the Board

Officers and Auxiliary Personnel/Organization

The Board shall, not later than one month after the date on which the newly elected members take office, elect by roll call, from its number a Chairman, Vice Chairman, and Secretary of such Board and may prescribe their duties. If such officers are not chosen after one month because of a tie vote of the members, the Selectman of the town shall choose such officers from the membership of the Board. The Chairman of the Board of Education or, in case of his/her absence or inability to act, the Vice-Chairman or the Secretary shall call a meeting of the Board and whenever he/she deems it necessary or is requested in writing to do so by three of its members. If no meeting is called within fourteen days after such request has been made, one may be called by any three members by giving the usual written notice to the other members.

Legal Reference: Connecticut General Statutes

10-218 Officers. Meetings.

Bylaw adopted by the Board: May 28, 2013
Bylaw revised by the Board: June 10, 2019

GRISWOLD PUBLIC SCHOOLS
Griswold, Connecticut

Bylaws of the Board

Number of Members, Terms of Office, Oath of Office

The Griswold Board of Education consists of seven (7) members who are elected bi-annually.

Terms of Office

The term of office of a school Board member shall be for four years. Members shall take office at the first regularly scheduled meeting on or after the date set by the Secretary of State and confirmed by the Town Clerk. Before entering upon their official duties, members of the Board of Education shall take the oath of office before the Town Clerk or their designee.

Term of Board Officers

All officers of the Board shall hold office for a term of two years and until their successors are elected and have qualified, except in case of removal as provided in 9222.

Bylaw adopted by the Board: May 28, 2013

GRISWOLD PUBLIC SCHOOLS
Griswold, Connecticut



Budget Development Booklet

2026-2027 School Year

Mission

Griswold Public Schools educate for excellence by ensuring our students are connected, by nurturing individual student talents, and by fostering a future-focused mindset.

Vision

Graduates of Griswold Public Schools journey into the future as engaged citizens, effective communicators, critical thinkers, and resilient problem solvers.

October 27th, 2025

As we begin this year's budget development process, I want to highlight our steady progress and we have reached together as a school community over the past few years, whether it's stabilizing enrollment, upgrading playgrounds, or creating more opportunities for our students. Griswold continues to stand out for its supportive environment and the impressive achievements of our students—be it in academics, extracurricular activities, or the paths they chart beyond our classrooms.

These efforts have not only enhanced our district's goals but have also strengthened Griswold's reputation as a community where education and life are closely connected. Now, as we look toward shaping the next fiscal year's budget, our task is to build on this strong foundation. We are privileged to steward a process that will set the course for continued student success, ongoing facility improvements, and even greater opportunities for all members of Griswold.

Let's continue working together with purpose and optimism, ensuring our budget reflects both the achievements behind us and the aspirations ahead. By embracing collaborative decision-making and focusing on sustainable progress, we will ensure Griswold remains a place where learning thrives and our families and community flourish.

Thank you for your commitment and ingenuity as we embark on this important work together.

Sincerely yours,

Sean P. McKenna,

Superintendent of Schools

Roles and Responsibilities of Principals, Directors and Other Leaders

- Focus on student needs and our district goals:

  A. Griswold Public Schools will commit to the advancement of social and emotional competencies in inclusive and equitable learning environments so that all of our students can grow and thrive.

  B. Griswold Public Schools will focus on promoting the implementation and expansion of Blended and Personalized Learning in all PreK (Early Childhood Program)-12 learning environments.

  C. Griswold Public Schools will explore and implement research-based instruction to improve outcomes for all Griswold students.

- Think critically and "out-of-the-circle" (we live in a time when the box itself is outdated) about resource allocation. Consider the shifting fiscal landscape we will find ourselves in and embrace ways to navigate things differently.

- Review our Griswold Forward plan carefully to ensure that budgetary decisions align to our work moving forward

- Involve all staff who have a stake in the budget and who have the opportunity to request needed items. Be sure that the distinction between "what is nice" and "what is necessary" is clear and that priorities will sometimes cause requests to go unanswered. Be sure that all staff understands the timetable for budgeting and how far into the future the budgeting process requires one to think.

- Notes on the worksheets should explain changes and details about requests. Compare the line items with previous years. Significant discrepancies need to have reasonable explanations. Principals and Directors are responsible for reviewing and adjusting budget assumptions from programs and departments within their charge.

- Be sure that requests include shipping charges and expected increases. Also, important: Requests should be accompanied by a quote, a print-out, some documentation that assures us the best information we can have for budgetary planning.

- Principals and Directors will meet with the Superintendent, Assistant Superintendent, and Director of Fiscal and Personnel Services. If necessary, adjustments will be made to the site/program budgets.
- The Director of Fiscal and Personnel Services will finalize adjustments and prepare copies of the budget for the Board workshops.
- Further adjustments will be made at the Board and/or town level.

Budget Development Process & Calendar

Given that we are starting the 26/27 budget process a bit later than usual, schools/departments will be assigned different times to meet before we present the fixed costs budget to the Board of Education

DATES	MEETINGS/ACTIONS/STEPS
Tuesday, October 27th, 2025	Overview meeting of the 2026/2027 Budget Development Process
Monday, November 10th, 2025	Erik will send out a link to the spreadsheet.
Thursday, November 20th, 2025 *The Google sheet will be locked for these groups at the end of the day.*	Group I Due Date & Meetings (to be scheduled in AM): • Athletics • Nursing • Technology • Teaching, Learning, & Innovation
Tuesday, November 25th, 2025 *The Google sheet will be locked for these groups at the end of the day.*	Group II Due Date & Meetings (to be scheduled mid morning/early afternoon) : • GES • GMS • GHS • Student Services
Tuesday, December 2nd, 2025 (after 11:00 am)	Additional Meetings, if necessary;administrators will be notified ahead of time
Friday, December 5th, 2025--10:00 am *Select administrators will be invited to attend*	Administrators' Workshop
Thursday,December 11th, 2025	BOE Budget Workshop: Fixed Costs Budget
Thursday, January 8th, 2026	Regular Meeting/BOE Budget Workshop: Improvement Requests
Thursday, January 22nd, 2026	BOE Budget Workshop: The Initial Budget Proposal
Monday, January 26th, 2026*	*Potential date for Special Meeting, if warranted
Thursday, February 2nd, 2026*	*5:30 pm, Public Hearing *6:00 pm, Special Board Meeting: Budget Deliberations
Thursday, February 12th ,2026	Regular Meeting Initial Budget Proposal (ideally) should be adopted to forward to Board of Finance
February/March, 2026– Date TBD *The Board of Education will present their adopted budget to the BOF*	BOE Presentation to BOF
Date TBD *The budget goes to the town-wide referendum following the town meeting. Following the adoption of the budget, the BOF sets the mill rate.*	Annual Town Meeting on the Budget

Additional Special Meetings will be scheduled as needed.

Glossary of Commonly Used Terms and Codes

Code	Description	Definition or Examples
330	***Other Professional Services:***	Services that are needed to deliver the program and must be purchased. For example, a museum expert who comes into the school to do a lecture on dinosaurs and is paid a fee.
430	***Repairs/Maintenance:***	The repairs or maintenance checks of equipment that is not under a maintenance agreement (VCR, overhead)
431	***Maintenance Agreement:***	The cost of repair agreements such as copiers.
530	***Postage:***	The cost of mailing communications associated with the program (parent notification letters, etc.)
550	***Printing/Binding***:	The cost of printing forms, booklets, etc. and/or binding them such as student planners, handbooks, etc.
580	***Travel:***	Field Trips.
590	***Other Purchased Services:***	Services related to the program such as testing.
611	***Instructional Supplies:***	Supplies that are generally valued less than $100 and are either consumable or replaced frequently.
641	***Textbooks***:	Collections of student books that are used as primary instructional materials. This includes hardcover as well as soft-cover books.
642	***Library Books and Periodicals:***	Books and Periodicals that are usually stored in the library/media center and are borrowed resources.
690	***Other Supplies and Materials:***	Other materials that do not fit the other 600 categories but are definitely related to instruction. These may include teacher references and kits.
730	***Equipment:***	Items that are valued at least $100 and are expected to last a number of years.
810	***Dues & Fees:***	The cost of belonging to an organization or group such as NCTM