

**MINUTES OF THE REGULAR MEETING
BOARD OF EDUCATION
UNION SCHOOL DISTRICT
Tulsa, Oklahoma
September 8, 2025**

The Union Board of Education met in regular session on Monday, September 8, 2025, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2024 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.

- CALL TO ORDER** The meeting was called to order at 7:00 p.m. by Joey Reyes, president.
- FLAG SALUTE** The flag salute was led by Joey Reyes, president.
- MEMBERS PRESENT** Mr. Joey Reyes, Dr. Chris McNeil, Ms. Heather McAdams, Ms. Stacey Roemerman
- MEMBERS ABSENT** Mr. Steve Nguyen
- OTHERS PRESENT** Superintendent Dr. John Federline, Chief Financial Officer Dr. Trish Williams; Associate Superintendent Charlie Bushyhead, Chief Communications Officer Chris Payne, Executive Director of Human Resources Jay Loegering, Executive Director of Secondary Education Dr. Kenneth Moore, Executive Director of Special Services Dr. Lindsay Smith, Director of Construction Services Fred Isaacs, and others.
- ADOPTION OF THE AGENDA** Dr. McNeil moved the Board approve the agenda. Ms. McAdams seconded the motion.
- Vote: Joey Reyes – aye, Heather McAdams – aye, Chris McNeil – aye, Stacey Roemerman - aye.
- All voted aye – motion carried.
- The agenda was adopted as posted.
- CONSENT AGENDA** Ms. McAdams moved for approval of items on the consent agenda as follows:
- Minutes of the August 11, 2025 regular board meeting;
 - Out of state travel requests for:
 - Union High School Renegade Regiment to Indianapolis, IN – Oct. 24-26, 2025;
 - Contracts for Services with UHS Drama Parent Association, Inc., Union Golf Booster Club, Inc., Union Air Force JROTC Booster Club, Boosters of Tulsa Union Pom, Inc. and Union Volleyball Booster Club for concession workers for UMAC events during the 2025-2026 school year and authorize the Board President, Superintendent or designee to execute the agreements;

- Approval of members of the Gifted Local Advisory Committee (GLAC) for the 2025-2026 school year;
- Master Memorandum of Understanding with Tulsa Symphony Orchestra for after school enrichment programs for Ochoa Elementary and authorize the Board President, Superintendent or designee to execute the agreement;
- Professional Services Engagement Agreement with Gail Gray dba G. Gray CPA Consulting for accounting consulting services for the annual financial audit, in the amount of \$20,000.00 from general funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Purchase of two-year renewal of Prisms virtual reality learning software from Prisms of Reality Inc. in the amount of \$39,372.00 from bond funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Contract for Educational Services with Tulsa Tech Aerospace Academy and the Tulsa Tech Career Academy Prevention Program in the amount of \$10,500.00 from general funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Purchase of a two-year license for Turnitin, LLC for a plagiarism utility and AI detection tool, in the amount of \$91,253.00 from bond funds and authorize the Superintendent or designee to execute the agreement;
- Updated Oklahoma Early Childhood Program (OECF) budget with Community Action Project of Tulsa County (CAPTC) for the 2025-2026 school year;
- Updated Head Start budget with Community Action Project of Tulsa County (CAPTC) for the 2025-2026 school year;
- Master Memoranda of Understanding with Grandmaster Kang's TaeKwonDo, Jenny Kane's Music for Kidz, Tye Slagle, Serenity Center for The Arts and Tulsa Debate League for Community Schools and authorize the Board President, Superintendent or designee to execute the agreements;
- Master Memoranda of Understanding with Simply DeLish Catering, First Oklahoma Bank, Transformation Church, JT Wholesale Auto, Inc. and Nabholz for Career Connect Programs and authorize the Board President, Superintendent or designee to execute the agreements;
- Contract with Oklahoma Department of Rehabilitation Services for School Work Study and/or Worksite Learning and authorize the Executive Director of Special Services to execute the agreement;
- Memorandum of Understanding with Rogers State University for student teachers and authorize the Executive Director of Human Resources to execute the agreement;

- Facility Use and License Agreement with Goodwill Industries of Tulsa, Inc. to provide GED/HiSET and IELCE classes for the 2025-2026 school year and authorize the Board President, Superintendent or designee to execute the agreement;
- Advertising agreement with Airco Service Inc. for advertising privileges in and around Tuttle Stadium for the 2025-2026 school year and authorize the Board President, Superintendent or designee to execute the agreement;
- Memorandum of Understanding with Tulsa City-County Health Department for Public Assistance and authorize the Board President, Superintendent or designee to execute the agreement;
- Agreement with Oklahoma State University-Tulsa to rent space for UHS seniors to take part in the "Beyond U" senior conference in the amount of \$2,500.00 from grant funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Master Memoranda of Understanding with Seana Petri-Front Porch Counseling and Miss Weary's Foundation for Adult Basic Education and authorize the Board President, Superintendent or designee to execute the agreements;
- Personnel resignations and terminations for the 2024-2025 and 2025-2026 school years;
- Employment of certified and/or support staff, employment changes, and other payments for the 2024-2025 and 2025-2026 school years;
- Payment of the State-required, State-funded stipend for special education and alternative education teachers;
- Authorization of payment, after services are rendered, of a stipend to selected retired teacher(s)/administrator(s) for Credit Recovery Outreach Services;
- Authorization of payment, after services are rendered to certified employees for attendance, presentation, and/or preparation for/at District-Sponsored professional development events at rates on the provisional pay table when the event and/or work preparing for the event occurs outside of the regular workday;
- Payment of a flat stipend of \$100.00 for attendance at the New Teacher Induction;
- Monetary donations;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Request for Transfer of Funds within the School Activity Fund Sub-Accounts for fiscal year 2025-2026;

- Change Order No. 2 for GMP No. 1 with Magnum Construction for the Playground Improvements at Cedar Ridge Elementary project in the amount of \$3,462.00 from previously approved contingency allocation and authorize the Board President, Superintendent or designee to execute the agreement;
- Change Order No. 2 with Limestone Construction, LLC for two (2) scope changes to the Flooring Replacement at Peters Elementary Project in the amount of \$5,961.00 from bond funds and \$172,134.00 from previously approved contingency allocations and authorize the Board President, Superintendent or designee to execute the agreement;
- Change Order No. 2 with Vision Air Services for the High School Mammoth Unit RTU Replacement project in the amount of \$12,280.58 from previously approved contingency allocation and authorize the Board President, Superintendent or designee to execute the agreement;
- Change Order No. 3 with Magnum Construction for the Backstage Renovation at Performing Arts Center project in the amount of \$3,875.00 from bond funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Change Order No. 3 with Shoemaker Mechanical for the District Wide Kitchen Fire Suppression System Retrofit project in the amount of \$1,235.00 from previously approved contingency allocation and authorize the Board President, Superintendent or designee to execute the agreement;
- Change Order No. 4 for GMP No. 1 with Nabholz Construction for the 6th/7th Grade Center Renovation in the amount of \$5,938.00 from previously approved contingency allocation and authorize the Board President, Superintendent or designee to execute the agreement;
- Change Order No. 4 for GMP No. 2 with Nabholz Construction for the 6th/7th Grade Center Renovation in the amount of \$21,889.00 from previously approved contingency allocation and authorize the Board President, Superintendent or designee to execute the agreement;
- Change Order No. 2 for GMP No. 3 with Nabholz Construction for the 6th/7th Grade Center Renovation in the amount of \$8,080.26 from previously approved contingency allocation and authorize the Board President, Superintendent or designee to execute the agreement;
- Change Order No. 1 with Advance Boiler Repair & Service for the Boiler Replacement at High School project in the amount of \$11,280.00 from previously approved contingency allocation and authorize the Board President, Superintendent or designee to execute the agreement;

- Change Order No. 1 with Oklahoma Roofing Company for the Roof Replacement at High School Sections 6,7,8 Project in the amount of \$12,121.38 from previously approved contingency allocation and authorize the Board President, Superintendent or designee to execute the agreement;
- Change Order No. 1 with The Watts Company for the Operations Interior Improvements project in the amount of \$2,583.00 from previously approved contingency allocation and authorize the Board President, Superintendent or designee to execute the agreement;
- Crowdfunding donations;
- Letter of Engagement with Lance, Soll & Lunghard, LLP for the purchase of technology and accounting consulting services in the amount of \$20,000.00 from general funds and authorize the Board President, Superintendent or designee to execute the agreement;
- Resolution authorizing the Chief Financial Officer/Director of Treasury and Financial Reporting/Director of Accounting to issue, transfer and purchase non-payable warrants and/or investments as necessary during the 2025-2026 fiscal year to pay the District's current obligations, including payroll, on a timely basis and to purchase said warrants as investments from other District funds and investments;
- Revisions to Provisional Pay Table;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22601595 through #22602148 in the amount of \$2,475,642.26 and the release of payroll encumbrances;

Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Heather McAdams – aye, Chris McNeil – aye, Stacey Roemerman - aye.

All voted aye – motion carried.

USPA REPORT

None

UCTA REPORT

UCTA President Kerri Gunter thanked the Board for coming to the Kickoff Gathering and reported that they are working on their membership rosters. Some of the UCTA representatives hosted Welcome Meet and Greet at their school sites at the beginning of the school year.

HEARINGS AND CORRESPONDENCE

None

COMMUNICATIONS

None

**COMMENTS FROM THE
AUDIENCE REGARDING
THE AGENDA**

None

BUSINESS AGENDA

TEXTBOOKS & SOFTWARE

Ms. Calvin recommended the Board approve the expenditure of up to \$1,216,146.44 from the general funds to purchase textbooks, supplemental curriculum and software for the 2025-2026 school year.

Ms. McAdams moved for approval. Ms. Roemerman seconded the motion.

Vote: Joey Reyes – aye, Chris McNeil – aye, Heather McAdams – aye, Stacey Roemerman - aye.

All voted aye – motion carried.

**MEDICAID SCHOOL-
BASED HEALTH SERVICES**

Dr. Smith recommended that the Board approve an agreement with the Oklahoma State Department of Education (OSDE) and Public Consulting Group, Inc. (PCG) for Medicaid school-based Health Services, blanket purchase orders in the amounts of \$60,000.00 (Oklahoma Health Care Authority) and \$25,000.00 (PCG), and authorize the Board President, Superintendent or designee to execute the contract.

Dr. McNeil moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Heather McAdams – aye, Chris McNeil – aye, Ms. Roemerman.

All voted aye – motion carried.

CAPACITY LEVELS

Dr. Nelson recommended the Board approve the capacity levels and the calculated open transfer capacity amounts as recommended.

Ms. Roemerman moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Chris McNeil – aye, Stacey Roemerman – aye, Heather McAdams – aye.

All voted aye – motion carried.

**INSURANCE MANAGEMENT
SERVICES**

Mr. Loegering recommended the Board approve an agreement for insurance management services with Rooney Insurance Agency, for employee benefit consulting services beginning January 1, 2026, and authorize the Executive Director of Human Resources to execute the agreement and authorize payments pursuant to this agreement.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Chris McNeil – aye, Heather McAdams – aye.

All voted aye – motion carried.

EMPLOYEE HEALTH PLAN

Mr. Loegering recommended the Board approve the administrative services agreement with United Health Care (UMR) to become the health plan third party administrator, approval of the monthly premium rates for employee/retiree, Board members, and COBRA participants for the District's self-insured PPO Medical Indemnity Plans and to approve the plans, plan changes, other coverages, and administrative services, including all associated agreements/contracts, effective January 1, 2026 and authorize the Executive Director of Human Resources, as the Superintendent's designee, to sign the associated contracts and authorize the issuance of P.O.'s and payment thereof.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Chris McNeil – aye, Heather McAdams – aye.

All voted aye – motion carried.

ESTIMATE OF NEEDS

Dr. Williams recommended the Board approve the Estimate of Needs document for the 2025-2026 fiscal year as required by state law for submission to the County Excise Board and authorize the Board president or designee to sign the final documents.

Ms. McAdams moved for approval. Ms. Roerman seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Chris McNeil – aye, Heather McAdams – aye.

All voted aye – motion carried.

OPERATIONAL BUDGETS

Dr. Williams recommended the Board approve the General, Building, and Child Nutrition Fund operational budgets for the 2025-2026 fiscal year as outlined on the Statements of Revenues, Expenditures, and Fund Balances.

Ms. Roerman moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Chris McNeil – aye, Heather McAdams – aye.

All voted aye – motion carried.

NEW BUSINESS

None

**COMMENTS FROM THE
AUDIENCE AND BOARD
MEMBERS**

Dr. Federline stated that we are off to a fantastic start to the school year and thanked the Board and all staff members for their involvement. He then thanked Dr. Williams and her team for the financial information presented reflecting a tremendous amount of work, detail and commitment by Union Public Schools to show transparency of our taxpayers' dollars.

EXECUTIVE SESSION

Ms. Roerman moved the Board adjourn to Executive Session to discuss terrorism/safety issues. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Chris McNeil – aye, Heather McAdams – aye, Stacey Roerman - aye.

All voted aye – motion carried.

The Board entered into executive session at 7:37 p.m. pursuant to Okla. Stat. tit. 25, Section 307(B)(11), to discuss terrorism/safety issues. Those present in executive session were Heather McAdams, Joey Reyes, Stacey Roerman and Chris McNeil, all Board members; Dr. John Federline, Superintendent; Charlie Bushyhead, Associate Superintendent; and Ty Wardlow, Director of Safety & Security.

RETURN TO OPEN SESSION

Mr. Reyes acknowledged that the Board had returned to Open Session at 8:54 p.m.

**STATEMENT OF EXECUTIVE
SESSION MINUTES**

Mr. Reyes stated that, during Executive Session, the Board discussed only terrorism/safety issues. Those present in executive session were Heather McAdams, Joey Reyes, Chris McNeil and Stacey Roerman, all Board members; Dr. John Federline, Superintendent; Charlie Bushyhead, Associate Superintendent; and Ty Wardlow, Director of Safety & Security.

No decisions were made, and no action was taken.

**EMERGENCY PROCEDURES
GUIDE**

Mr. Bushyhead recommended the Board approve the updated Emergency Procedures Guide.

Ms. McAdams moved for approval. Ms. Roerman seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye.

All voted aye – motion carried.

ADJOURNMENT

Ms. Roerman moved to adjourn the meeting. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye.

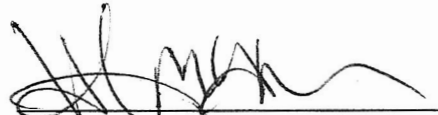
All voted aye – motion carried.

The meeting adjourned at 8:54 p.m.

Michelle Hinkle, Board Secretary

Regular Meeting
Board of Education
Union Public Schools

Minutes of the **September 8, 2025**, regular meeting were approved by a majority vote of the Union Board of Education on **October 13, 2025**.

A handwritten signature in black ink, appearing to read 'H. McAdams', written over a horizontal line.

Heather McAdams, Clerk
Union Board of Education