

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

October 23, 2025

The regular meeting of the School Board of Independent School District No. 831, Forest Lake MN, was called to order by Chair Rebelein at 7:00 p.m. on Thursday, October 23, 2025 at the Forest Lake Area School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Tessa Antonsen, Jill Christenson, Julie Corcoran, Luke Hagglund, Mark Kasel, Curt Rebelein Jr., Gail Theisen and Superintendent Dr. Steve Massey, ex officio.

MEETING AGENDA

Member Hagglund moved, 2nd by Member Kasel to approve the School Board Agenda as presented for October 23, 2025. All members present voted aye, the motion carried.

SCHEDULED / UNSCHEDULED VISITORS

There were 7 green cards addressing topics from tonight's agenda.

COMMITTEE REPORTS

916 – Review of Language Access Plan and insurance update

Buildings & Grounds – Review of district construction projects

Finance – Review of audit, run rates and preliminary tax levy

Communications – Review of crisis communication plans and annual report

Curriculum, Instruction & Equity – Review of assessment testing

Policy – Review of Policies 414a, 414b, 515, 532, 1206

Member Antonsen left meeting 7:34 – 7:38 pm

Staff Welfare – Review of enrollment, boundary changes, civic engagement & civil discourse

Superintendent Search Update – Review that the position has been posted on the FLAS website through 12/03/25 and there have been several applications submitted.

CONSENT AGENDA

Member Antonsen moved, 2nd by Member Hagglund to approve agenda items 6.1-6.5 as presented. All members present voted aye, the motion carried.

6.1 Approve the bills as of October 23, 2025

6.2 Approve Classified Personnel

Add/Change of Position

- Request the addition of a Community Education Athletics Planner at the Community Education Building, 40 hours per week and 260 days per year, effective October 26, 2025. This position will be funded by Community Education.

Authorize of Transfer

- Brust, Emma: SAC Special Needs Program Aide at Linwood Elementary, from 20 hours per week to 27.5 hours per week, effective October 13, 2025
- Haller, Joseph: from School Bus Driver Trainee to Regular School Bus Driver, effective September 29, 2025
- Harer, Callie: School Bus Aide, from 35 hours per week to 37.5 hours per week, effective October 10, 2025
- Harer, Lauren: from Short Hour Cook Helper at Forest Lake Area High School to Long Hour Cook Helper at Forest Lake Area Middle School, 30 hours per week and 178 days per year, effective October 13, 2025
- Hoskins, Alayn: from Special Education Paraprofessional/SAC Combo Position 40 hours per week to Special Education Paraprofessional 30 hours per week at Forest View Elementary, effective October 6, 2025
- Klingbeil, Brianna: from SAC Substitute to SAC Program Aide at Lino Lakes Elementary, 20 hours per week and 200 days per year, effective September 23, 2025
- Lacy, Amanda: from Special Education Paraprofessional 30 hours per week to Special Education Paraprofessional/SAC Combo Position 40 hours per week at Forest View Elementary, effective October 6, 2025
- Manni, Amy: ECFE Teaching Assistant II, from 25 hours per week at Columbus Elementary to 21.25 hours per week and 170 days per year at both Columbus Elementary and the Education Center, effective August 25, 2025
- Manni, Amy: ECFE Teaching Assistant II at both Columbus Elementary and the Education Center, from 21.25 hours per week to 16 hours per week, effective September 29, 2025

End of Employment / Termination

- Employee A: Special Education Paraprofessional at Forest Lake Area Middle School, effective October 15, 2025
- Employee B: School Bus Driver, effective October 7, 2025

Recommendation of Employment

- Baker, Robert: Weekend Coordinator/Custodian at Forest Lake Area High School, 40 hours per week and 260 days per year, effective October 6, 2025
- Dean, Jahcobie: Custodian at Forest Lake Area Middle School, 40 hours per week and 260 days per year, effective October 6, 2025

- Ennis, Yvette: Long Hour Cook Helper at Forest Lake Area Middle School, from 20 hours per week to 25 hours per week, effective October 20, 2025
- Friddle, Cari: Long Hour Cook Helper at Forest View Elementary, 20 hours per week and 178 days per year, effective October 13, 2025
- Hackler, Nancy: School Bus Driver Trainee, effective September 29, 2025
- Harer, Lauren: Short Hour Cook Helper at Forest Lake Area High School, 17.5 hours per week and 178 days per year, effective October 6, 2025
- Kelley, Tanee: Special Education Paraprofessional at Forest View Elementary, 30 hours per week and 177 days per year, effective October 20, 2025 (Contingent upon satisfactory background check)
- Leatherman, Jacqueline: ECFE Teaching Assistant II at Forest View Elementary, 8.75 hours per week and 169 days per year, effective October 27, 2025 (Contingent upon satisfactory background check)
- Lotz, Gina: Special Education Paraprofessional/SAC Combo Position at Linwood Elementary, 40 hours per week and 177 days per year, effective November 4, 2025 (Contingent upon satisfactory background check)
- Manthey, Kelli: Noon Duty at Wyoming Elementary, 10.5 hours per week and 90 days per year, effective September 29, 2025
- Madsen, Linda: CTC Coordinator District Wide, 20 hours per week from 10/27/25 - 06/30/26 (Contingent upon satisfactory background check)
- Mechtel, Brandon: Custodian at Columbus Elementary, 40 hours per week and 260 days per year, effective October 13, 2025
- Parkman Jr., Tommie: District Maintenance/Custodian at Forest Lake Area Middle School, 40 hours per week and 260 days per year, effective October 6, 2025
- Pesek, Amy: Special Education Paraprofessional at the Education Center, 30 hours per week and 177 days per year, effective October 13, 2025
- Ramberg, Peter: Custodian at Forest Lake Area Middle School, 40 hours per week and 260 days per year, effective November 3, 2025
- Richards, Cayla: Special Education Paraprofessional at the STEP Program, 30 hours per week and 177 days per year, effective November 4, 2025
- Tillman, Emmalee: Noon Duty at Wyoming Elementary, 7 hours per week and 71 days per year, effective September 30, 2025

Resignation(s)

- Curtis, Darlene: Cook Manager at Forest Lake Area Middle School, effective October 24, 2025
- Hendrickson, Carol: Long Hour Cook Helper at Forest Lake Area Middle School, effective October 13, 2025
- Larson, Kathryn: Special Education Paraprofessional/SAC Combo Position at Linwood Elementary, effective October 15, 2025
- Murphy, Penelope: Long Hour Cook Helper at Forest Lake Area Middle School, effective October 17, 2025

- Norgard, Tammy: Nutrition Services Administrative Assistant at the Education Center, effective October 21, 2025
- Suess, Carolyn: Special Education Paraprofessional at Forest Lake Area High School, effective October 16, 2025

6.3 Approve Licensed Personnel

Leave of Absence (Unpaid)

- Bemlott, Samantha: Approximate dates of 1/27/26 - 2/20/26
- Gadke, Kathryn: Approximate dates of 12/03/25 - 2/13/26

Non-Curricular Assignments

- Angstrom, Alexa: HS Link - 1.0 Assistant Advisor
- Bahneman, Lauren: HS Dance Team - .50 Assistant Coach (Booster paid)
- Beeskow, Brad: HS Weight Training - .50 Assistant Coach
- Connolly, Colleen: CS Yearbook - 1.0 Head Advisor
- Erlanson, Dakota: HS Boys Basketball - 1.0 Assistant Coach (Pending satisfactory background check)
- Flagstad, Savanna: HS Dance Team - .15 Assistant Coach & .50 Assistant Coach (Booster paid)
- Guidry, John: HS Fall Musical - 1.0 Head Director
- Kilpela, Rachel: HS Dance Team - 1.0 Head Coach
- Moua, Mai Nhia: HS Dance Team - .90 Assistant Coach (Pending satisfactory background check)
- Novak, Susan: HS Fall Musical - .20 Assistant Director & .20 1st Assistant Director
- Parent, Jennifer: Nordic Skiing - 1.0 Head Coach
- Sundem, Brad: Football - 1.0 Assistant Coach
- Tinklenberg, Joellynn: Adapted Fall Athletics - Bowling - 1.0 Head Coach
- Yang, Grace: HS Dance Team - .95 Assistant Coach
- Zumwalde, Barry: HS Fall Musical - .70 1st Assistant Director
- Zumwalde, Elizabeth: HS Fall Musical - .40 Assistant Director

Recommendation of Employment

- Lee, Diana: 1.0 FTE - Effective 10/20/25 (Pending satisfactory background check)
- Thordson, Joleen: Up to 270 hours - Effective 10/27/2025

6.4 Acceptance of the Determination and Closure of the Investigation Authorized 5/15/2025

6.5 To seek an opinion from the Data Practices Office of the Minnesota Department of Administration regarding the data classification of certain data in the investigation report in Consent Agenda item 6.4

ACTION ITEMS

7.1 Chair Rebelein moved, 2nd by Member Kasel to Approve the Resolution Accepting the Resignation of a School Board Member. Member Hagglund read a prepared letter of resignation due to a move from the district. Via roll call vote, members voting aye: Antonsen, Christenson, Corcoran, Kasel, Rebelein, Theisen. Member Hagglund abstained. The motion carried.

7.2 Following discussion, Chair Rebelein asked for a vote for all those in favor of utilizing an application process to fulfill the school board vacancy to vote in the affirmative. Via roll call vote, members voting aye: Christenson, Corcoran, Kasel, Theisen. Members voting nay: Antonsen, Hagglund, Rebelein. An application process for filling the board member vacancy has been approved. Chair Rebelein moved, 2nd by Member Christenson to have a Special School Board Meeting for the Sole Purpose to Address the Application Process and Timeline for Filling School Board Vacancy. The Special Meeting is to be held on 10/30/2025 at 5:00 pm at the FLAS District Office. Via roll call vote, all members voted aye, with Member Hagglund abstaining. The motion carried.

7.3 Member Hagglund moved, 2nd by Member Corcoran to Approve the 2024-2026 Technology Specialists Agreement. Via roll call vote, all members present voted aye. The motion carried.

7.4 Chair Rebelein moved, 2nd by Member Antonsen to Rescind Policy 201 and Approve the Job Description for Superintendent of Schools Proposed Policy 1304a. Via roll call vote, all members present voted aye. The motion carried.

7.5 Chair Rebelein moved, 2nd by Member Hagglund to follow Administration Recommendation to Commit the Administrator Code of Ethics Proposed Policy 1306 back to the Policy Committee for further review. Via roll call vote, all members present voted aye. The motion carried.

NEW BUSINESS

8.1 First Reading – Recommendation of Strategic Plan School Board Member Sub-Committee to Full Board. Chair Rebelein reviewed that the sub-committee had met virtually with Gail Gilman of MSBA. Options that were offered, if working with MSBA, were that it may be in best interest to wait until a new Superintendent is put into place to enact a full Strategic Plan. In the meantime, a School Board evaluation would be helpful in determining the needs and wishes of the board. Taking this information would help to form a short term plan that can be the basis for a longer term plan once new staff are in place.

Member Antonsen left meeting 8:24 – 8:26 pm.

As there was no further business, Member Theisen moved, 2nd by Member Hagglund to adjourn. All members present voted aye and the meeting adjourned at 8:31 p.m.

Curt Rebelein, Jr., President

Tessa Antonsen, Clerk

Approved Date: 11/06/2025