

BERMUDIAN SPRINGS SCHOOL DISTRICT



Educational/ Family Trip - Parent Request Form

Parents/Guardians:

Please use this form to request permission for your child(ren) to be granted excused absence(s) from school to participate in an educational/family trip. All trips **must have prior approval** to be an excused absence. Educational/Family trips of three or more days must be **submitted at least one week prior** to the trip to be an excused absence.

STUDENT NAME	GRADE	TEACHER	SCHOOL
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

LENGTH OF TRIP (School Days): 1 Day 2 Days 3 - 6 Days 7 or More Days

DATE(S) OF ABSENCE FROM SCHOOL:
 First Date of Absence: _____ Date of Return to School: _____

PURPOSE OF THE TRIP - (please list any education experience that may apply):

TRIPS TAKEN DURING THE KEYSTONE EXAMS, MID-TERMS, FINALS, PSSA, OR IN-VIEW TESTING WILL NOT BE APPROVED AND WILL BE MARKED AS UNEXCUSED:

<u>Keystone Exam Dates</u>	<u>Mid-Term Exam Dates</u>	<u>Final Exam Dates</u>	<u>PSSA Dates</u>
December 3 -17, 2025	Contact the HS	Contact the HS	April 20-24, 2026 (Grades 3-8, ELA)
January 5-16, 2026	Contact the HS	Contact the HS	April 27-May 1, 2026 (Grades 3-8, Math,Science)
May 11-22, 2026			May 4-8, 2026 - Make-Ups

I verify the above information is correct. I also understand each child is responsible for all class work and activities missed during the days of absence.

Parent/Guardian Signature: _____ Date: _____

SCHOOL USE ONLY:

Approved-Excused days - List dates _____ - _____

Not Approved (Unexcused days) - Attendance Exceeds 10 Day Limit Testing Request (submitted after absence)

Unexcused days - List dates - _____ Withdrawal Date - _____ *collect technology

Two school days after return meeting will be required for return to School.

BUILDING PRINCIPAL SIGNATURE _____ **DATE** _____

Copies: Student/Parent/Guardian Building(s) Teacher

Guidance Secretary (only when student is to be withdrawn) Parent Contacted

Educational/Family Trips taken throughout the year may not exceed ten(10) cumulative school days.