



**Board of School Commissioners
Building Committee Meeting Minutes
November 4, 2025**

<p>Committee Members Present: Stephanie Stoodley, Chair Jen Rondinone Lauren Weiss</p> <p>Committee Members Not Present Courtney Collins Whitcomb</p> <p>Other Board Members Present: Cathy Solsaa, Marybeth Lennox-Levins, Christina Sweet</p>	<p>Also Present: Pam Reed, Superintendent Bianca McKeen, Assistant Superintendent Glenn Scott, Director of Facilities Ted Plemenos, CFO Tim Smith, Controller</p>
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Call to Order

Commissioner Stoodley called the meeting to order at 5:07 pm.

Roll Call

As noted above.

Approval of the Agenda

Motion by Rondinone/Weiss to approve the agenda as written. *Motion carried.*

Public Input

No members of the public were present.

Agenda Items

Glenn Scott, Director of Facilities, provided the Committee with the following updates. The presentation slides are attached.

A. FY27 Capital Projects and Budget

Mr. Scott reviewed the proposed capital projects that will be included in the FY27 budget. He noted that the projects are identified both by observed emerging needs and from reviewing capital assessments of all buildings from 2020 and 2022. The priority projects are those that are safety and building preservation related. The following projects have been identified for FY27:

- *Longfellow repairs* - Paint on the wood framing of some windows is deteriorating, especially on the western and eastern sides of the building where there is driving rain, and requires repainting before a more costly repairs become necessary. It has been ten or more years since the windows were last painted. One of the building's three chimneys, and the only active one, requires brick repair to prevent further deterioration and more costly restoration.

- *RIS hallway flooring* - The ground level hallway flooring needs to be replaced. Carpet was replaced with luxury vinyl tile in the upper floor hallways using ESSER funds. Mr. Scott noted that, though the expense was not justified for ESSER funding, the ground level hallway flooring is also in need of replacement. The flooring is older with multiple layers of vinyl tile, has sustained some water damage, and requires piecemeal vinyl tile replacement. The flooring will be replaced to match the upper floors. Flooring in one ground level classroom will also be replaced due to uneven concrete underneath.
- *RMS fire alarm system, cafeteria doors, and heating pump upgrades* - The fire alarm system needs to be upgraded. Mr. Scott noted that fire alarm systems throughout the district have been being upgraded, and this is the next one slated for replacement. These systems have a twenty year lifespan, and need to be replaced to meet modern code standards. More smoke alarms, smoke detectors, visual strobes, pull stations, etc. will be required. The RIMS cafeteria doors (doors and hardware only) need to be replaced due to age and wear. This includes doors on the upper catwalk and in the main entry way. These doors need to be able to lock as a safety requirement. There are two main heating pumps that pump water throughout the building for heat. They are aging, not energy efficient, and noisy. The bearing, pump, and propellers in one pump is slated to be replaced in FY27 with an estimated cost of around \$30,000.
- *RHS elevator modernization and asphalt repair* - Modernization is needed for the high school elevator, originally installed in 1993, which includes work on the power supply, door controllers, door and hoist parts, emergency services upgrades, and an elevator leveling system. There will also be some asphalt repairs.
- *STC flooring replacement* - The flooring tile will be replaced in the center and east corridors, which is the fourth and final phase of the hallway flooring tile replacement project. The previous phases have been paid with STC reserve funds, but local funds will need to be used for the final phase.
- *Vehicle replacement* - A 2009 bus that is used mainly to transport sports equipment, has some issues, and can no longer be used as a bus. It also requires a downgraded CDL to drive. Mr. Scott is recommending that the district purchase a mini box truck instead of a placement bus, which will be better utilized (transporting sports and theater equipment, moving, etc.) and no special license is required to drive it. The purchase will need to be put out to bid. A 12' box size would be ideal, and the price is around \$55,000. There was conversation about STC adding graphics to the truck. The bus can be sold at auction.
- *Bus replacement* - A 2009 17-passenger bus needs to be replaced as the inspection will run out in a year and it can not be inspected again due to some issues. Mr. Scott recommends replacing it with a slightly larger 30-passenger bus with an accessibility lift and space for two wheelchairs. This could also be used as a Pre-K bus as it has shoulder harness straps. There was conversation about the possibility of turning the old bus into a stationary food truck for ASC.

Mr. Scott reviewed the current proposed FY27 Buildings, Grounds, and Transportation draft budget, which shows a slight increase (less than 1%) over the adopted FY26 budget. He noted that the maintenance budget increased by approximately \$70,000, but the capital project budget decreased, and that this budget does not include the STC budget as it has in the past.

RIMS Kitchen Update

Mr. Scott reported that Truexcullins provided a quote of \$48,000 for pre-design services, which will be included in the consent agenda for the November 12th Board meeting. This contract would retain Truexcullins to complete a full renovation study of cafeteria and kitchen, which will include concept design drawings, pricing and specifications, a cost estimate, and a project budget. The study does not include any bidding or construction, and takes approximately 12 weeks to complete. Mr. Scott answered questions about construction timeframes, which will likely happen in two phases with the first phase starting in summer of 2027 at the earliest.

In response to questions from Commissioner Stoodley, Mr. Scott provided updates on the Northeast playground, RIS fence, and STC Auto Tech classroom projects.

The playground contractor, Ultiplay, has provided a revised drawing redesigned for Pre-K accessibility as well as a revised budget for a community build project. The community build project reduces the cost of installation by \$22,000 (from \$31,000 to \$9,000). Northwest Principal, Justine Ruhlin, will coordinate the community build project with the PTO, and maintenance will provide support. Mr. Scott will review the project budget with the Committee at the next meeting, and ask for Board approval in the December consent agenda.

Mr. Scott reported that the RIS fence project was completed today, and gave a shout out to the City of Rutland, especially Ted Gillen and Bob Protivansky, for incorporating feedback from the community and school district on the need to keep some street parking, and for offering suggestions regarding the placement of the fence to increase longevity.

The STC Auto Tech classroom scissor lift has been installed, completing the classroom renovation.

Next Meeting

The next Building Committee meeting will take place on Tuesday, December 2, 2025, **from 5:00 to 5:45 p.m.** (*note change in end time*).

Adjournment

Motion by Rondinone/Weiss to adjourn the meeting at 5:40 pm. *Motion carried.*

Respectfully Submitted,

Bethany Sprague
Board Recording Secretary

Buildings, Grounds, & Transportation Committee Report

RUTLAND CITY PUBLIC SCHOOLS

NOVEMBER 4, 2025

Building Committee Agenda

November 4, 2025

- 1) FY 27 Capital Projects
- 2) RIMS cafeteria architect

FY27 proposed capital projects

- 1) Longfellow- Window & Chimney repairs
- 2) RIS Corridor Flooring
- 3) RMS cafeteria doors, pump and fire alarm
- 4) RHS Elevator Renovation & Asphalt Repairs
- 5) STF Corridor Flooring
- 6) Bus replacement

Longfellow repairs



RIS Hallway Flooring

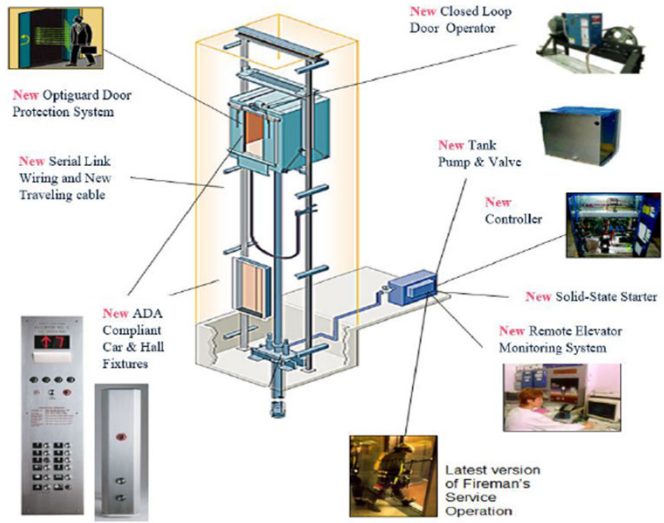


- RMS
Fire Alarm System
Cafeteria Doors
1 of 2 Primary Heating pumps



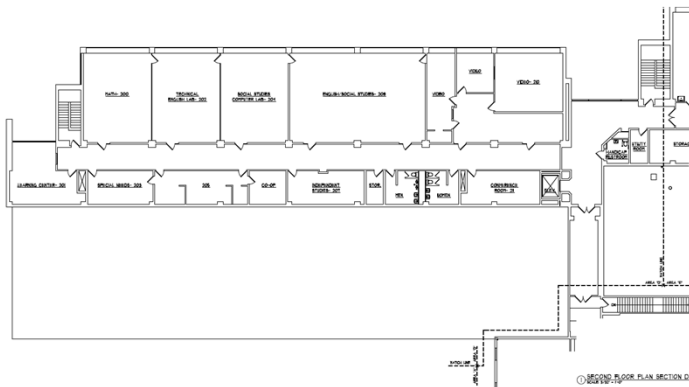
RHS Elevator Modernization

Power supply
 Door controllers
 Door parts and Hoist way parts
 Emergency Services upgrades



Stafford Hallway Flooring

Final Phase to upgrade the center and east corridor



Vehicle replacement



Bus replacement

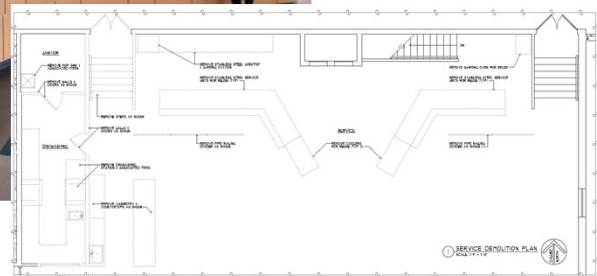


Summary of FY27 *Draft* Budget

FY26 Adopted Budget	FY27 Proposed Budget	\$ Incr/Decr	% Incr/Decr
2,141,000.00	2,210,500.00	14,500.00	0.68%



RIMS
Cafeteria
*renovation
planning



Next Meeting date?

December 2, 2025

thank you