



2025-2026 Title I Parent and Family Engagement Plan

School Name: Ponce de Leon Elementary School

Please use the Comprehensive Needs Assessment Data and any other family engagement data to complete the following:

School's Mission Statement: Educate and Prepare Each Student for College, Career, and Life

Measurable Outcomes: By December 2025, 60% of parents will attend teacher conferences as measured by teacher reports of completed conferences. By May 2026, we will increase the number of family engagement activity nights to two per semester as measured by activity documentation (flyers, sign in, agendas) and parent surveys.

Building Capacity of Families

Describe how the school will implement activities that will build the capacity for strong parent and family activities, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child s academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

For our first parent involvement activity (Open House) all parents will gather in the cafeteria. There, they will be introduced to all staff members. Information about school initiatives, school resources for families, community resources for families, and parent involvement opportunities will be

shared. Following this whole group meeting, parents will be invited to visit their child's classroom where they will learn about grade level curriculum and expectations. Throughout the year we will hold academic nights for families that will align to the SIP goals and will provide parents with strategies/materials for working with the students at home. We will also hold 4 ESOL parent chat events where ESOL teachers and families will meet to discuss relevant topics. Ponce teachers will have student data chats in order to set goals in academic areas. This will allow for data transparency between teacher and student and will help drive student-led data chats with parents. Students will also be responsible for attendance goals (90%). The school will be communicating attendance rates weekly with parents and will offer support/accommodation as needed for targeted students/families.

For Open House, we want parents to gain an understanding of state testing, the school goals/FAST data, and student individual goals. We will measure our success using a parent survey. For ESOL parent chats the goal is for parents to gain understanding of ACCESS testing and accommodations due to LY status. This will be measured using a parent survey. For academic nights, the goal is to increase parent participation in academic activities. This will be measured by a head count.

Staff Professional Development related to Family Engagement

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)]

How will school leadership actively build teacher and staff capacity related ongoing family engagement connected to academic goals?
Our professional development opportunities throughout the school year have embedded strategies intended to bridge the home and school based on the content be presented. We will also work to ensure all staff are held accountable to bridge the gap between home and school. We also plan to provide training to our teachers on conferencing, including how to educate parents on the academic gaps. We will have a district data-speaker who will train our teachers on how to discuss data with parents. These trainings will occur in both the first semester and the second semester.

- Specifically we will schedule reflective practice sessions at mid- and end-of-semester. These reflection meetings will allow staff to
 - Share what strategies have worked in engaging families
 - Reflect on challenges and biases
 - Identify new ways to value family voice and input

By offering these ongoing, structured supports each semester, staff will be better equipped to see families as essential partners in student success and will have the tools and mindset to foster meaningful engagement throughout the year.

Title I Annual Parent Meeting Experience

Each school will convene an annual meeting designed to inform parents of participating children about the schools Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. [Section 1118(c)(1)].

How will you get recorded feedback from parents about the meeting? How will the recorded feedback be used to inform future events?
We will be using half-sheet surveys to get feedback from parents and families. This survey will include specific questions regarding feedback from the Title 1 meeting, teacher conference preferences, day and time preferences for family involvement events, and a menu of topic options for events. This feedback will be used to plan for the content of family involvement activities throughout the year. Surveys will be used at each family involvement activity to gather feedback and plan for additional events.

How will you address barriers to increase attendance and academic support at home?

One barrier is communication with parents. Our full-time social worker will continue to make contact with families about attendance. We will inform parents about the attendance initiatives in place at Ponce during the annual parent meeting. We have the best parent attendance when our academic nights are paired with arts performances. We will continue to plan each of our parent involvement activities so that they coincide with an arts performance. We will increase the number of events offered.

How will you ensure that parents unable to attend the Title I Annual Meeting receive the information? (Ex: using various modalities such as video with Flipgrid, School newsletter, Dojo or PBIS rewards).

We will post the information/power point on our school website and include all relevant information in the school messenger calls. The master calendar of events is released to families early in the school year to ensure that parents have adequate notice.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)] • Timely information about the Title I programs [Section 1118(c)(4)(A)]; • Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; • If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their

children[Section 1118(c)(4)(C)]; and • If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will submit the parents comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

We will send all parent/Title 1 documents with the first week packet information. Copies of all documents will be uploaded to the website, and parents will be informed of their presence on the website through school messenger. Teachers will hold a parent conference with each parent during the first semester. Alternate conference times will be offered (outside of the school day) to parents. Training will be provided to teachers on how to best conference with parents and what information should be shared during those conferences (curriculum, testing, data, behavior, attendance, celebrations, etc.). Feedback will be gathered using the annual survey and surveys from each parent involvement activity.

We advertise meetings through flyers, the school website, school messenger, and the marquee. Parents are encouraged to provide feedback at Meet the Teacher, Open House, the annual survey, and other school evening events.

Flexible Parent Meeting

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

The Title 1 meeting will be presented in person and via the school website. There will be additional parent involvement activities during mornings (muffins/donuts with parent, ESOL parent chats), during the school day, and afternoon/evening activities. Parent conference times will be offered before, during and after school to parents.

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Our Bi-lingual assistants/dual language teachers offer translation of our presentations. They are available for parent involvement activities. They participate in conferences and other parent meetings when translation services are required. District translators are provided for parents who need other languages (ie. deaf).