HAPPY VALLEY UNION SCHOOL DISTRICT Est. 1954

Happy Valley Elementary School District
Board of Trustees

Regular Board Meeting Minutes

August 13, 2025
Happy Valley Elementary School Cafeteria – Open Session - 6:00 p.m.
17480 Palm Avenue, Anderson, CA 96007

OPEN SESSION – 6:00 PM Elementary Cafeteria

1.0 Call to Order @ 6:01 p.m.

2.0 Roll Call – Jodi Shearman, Erin Ciapponi, Jacque Brousseau, Josh Hancock – Present
Cheryl Best - Absent

3.0 Pledge of Allegiance – Led by Jodi Shearman

4.0 Approval of Open Session Agenda –

On a motion by Erin Ciapponi, seconded by Jodi Shearman, the Board voted 4-0 to approve the agenda.

5.0 Presentation – None

6.0 Public Comment – Public Session Items **not on the agenda**, but within the jurisdiction of this body, may be addressed at this time or be submitted to the Superintendent in writing for Board consideration as an agenda item. Items not on the agenda are restricted in response and action by the Board and its members. A three-minute limit is set for each speaker on all items. The total time for public input on each item is limited to 20 minutes (Government Code 54952). In order to protect the rights of all involved, complaints about employees should be addressed through the District complaint process. Speaking about a personnel issue at a Board meeting may prevent the Board from being able to act on it. Please see an administrator to initiate the complaint process.

6.1 Public Comment Session Opened @ 6:03 p.m.
6.2 Items on the Agenda – None
6.3 Items not on the Agenda – None
6.4 Public Comment Session Closed @ 6:03 p.m.

7.0 Information/Discussion Items (Updates; Community Events; Staff Announcements)

7.1 Community/Staff/District (suggested 2 minutes maximum per presenter)

a) Community – None
b) Certificated Staff – None
c) Classified Staff – None

d) Board Members – None

e) Primary Site Update – Gina Murphy shared the following updates: the Ice Cream Social had an excellent turnout; lunch ran much more smoothly this year with 2nd and 3rd grades separated; and dismissal was described as the smoothest first-day dismissal yet.

f) Elementary Site Update – Chris Nelson reported the following updates: dismissal will take place outside for the next few days while the gym floor waxing is completed; the middle school schedule has been fully revamped; a new lunch and recess schedule has been implemented, with students eating later this year; 4th and 5th grade teachers are collaborating to finalize their schedules; walk-abouts are scheduled for Thursday and Friday; and students will be selecting their electives next week.

8.0 Communications to the Board - None

9.0 Consent Agenda - Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. **Board Members may request that an item be removed from the Consent Agenda for later discussion.**

9.1 Approval of Minutes for Regular Board Meeting June 10, 2025; Special Board Meeting June 13, 2025 & Special Board Meeting Aug. 5, 2025.

9.2 Approval of Warrants June 7th – June 30th, July 1st – 31st (no warrants through Aug. 8th)

On a motion by Jodi Shearman, seconded by Jacque Brousseau, the Board voted 4-0 to approve the Consent Agenda.

10.0 Personnel:

10.1 Approve Personnel Action Report

On a motion by Erin Ciapponi, seconded by Jodi Shearman, the Board voted 4-0 to approve the the Personnel Action Report.

11.0 Discussion/Action Items

11.1 Discussion/Action: Approval of Items Removed from the Consent Agenda

No items were removed from the consent agenda

11.2 Discussion/Action: Approve Resolution #26-01 – Designation of Representative and Alternate Representative to the STSIG Joint Powers Authority Board of Directors

On a motion by Jodi Shearman, seconded by Erin Ciapponi, the Board voted 4-0 to approve Resolution #26-01.

11.3 Discussion/Action: Approve Resolution #26-02 – Education Protection Account

On a motion by Jodi Shearman, seconded by Jacque Brousseau, the Board voted 4-0 to approve Resolution #26-02.

11.4 Discussion/Action: Approve Resolution #26-03 – Interfund Transfers

On a motion by Jodi Shearman, seconded by Jacque Brousseau, the board voted 4-0 to approve Resolution #26-03.

11.5 Discussion/Action: Approve Resolution #26-04 – Authorizing Purchases by Superintendent/Principal

On a motion by Erin Ciapponi, seconded by Jacque Brousseau, the Board voted 4-0 to approve Resolution #26-04.

11.6 Discussion/Action: Approve Resolution #26-05 Designation of District Representatives & Authorizations for File Applications for the School Facility Program

On a motion by Jodi Shearman, seconded by Erin Ciapponi, the Board voted 4-0 to approve Resolution #26-05.

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11.7 Discussion/Action: Approve Resolution #26-06 Applications Beyond Bond Authority

On a motion by Erin Ciapponi, seconded by Jodi Shearman, the Board voted 4-0 to approve Resolution #26-06.

11.8 Discussion/Action: Approve Resolution #26-07 Five Year Facilities Master Plan

On a motion by Jodi Shearman, seconded by Jacque Brousseau, the Board voted 4-0 to approve Resolution #26-07.

11.9 Discussion/Action: Approve Revised LCAP

It was reported there were some data entry items that SCOE did not catch during the review last year. There are no changes to the goals or actions.

On a motion by Erin Ciapponi, seconded by Jacque Brousseau, the Board voted 4-0 to approve the revised LCAP.

11.10 Discussion/Action: Approve 2025/26 Warrant Signature Card for Electronic Batch Submission to SCOE

On a motion by Jodi Shearman, seconded by Erin Ciapponi, the board voted 4-0 to approve the 25/26 Warrant Signature Card.

11.11 Discussion: One-time Incentive Bonuses – Gina Murphy told the board there is the availability of one-time funds in the ending fund balance which have freed up unrestricted general fund dollars for the 25/26 fiscal year. She would like to offer a one-time employee retention incentive bonus for all staff who are employed with the district effective September 1, 2025. The bonus would be given to each employee based on FTE with a minimum of $500 for anyone who is less than a 5-hour employee; Jodi Shearman asked why there was money leftover that had not been spent. Mrs. Murphy said the money was for professional development and the district had provided a lot of professional development already. Mr. Nelson also replied the district had taken advantage of local opportunities. So much so that the district did not feel it necessary to go out of the county or state for any extra trainings.

11.12 Discussion: Cell Phone Committee Update – Jodi Sheaman reported the committee is making progress towards sending out a survey to students & parents to gain insight on how they feel about cell phones in school; she also stated that wording in the current handbook & other places will no longer state that parents will need to come to the school site at the end of the day to pick up a student's phone if it has been taken from the student during the school day.

11.13 Discussion/Action: Approve March Board Policy Updates

On a motion by Jodi Shearman, seconded by Erin Ciapponi, the board voted 4-0 to approve the March board policy updates as outlined and discussed.

12.0 Superintendent Update – Gina Murphy reported the following: staff attended a 3-hr. training for Character Strong; a tour of the TK/K facility has been set up for this coming Friday if any of the board members are interested in seeing the progress of the buildings. There is also a color rendition of the buildings coming soon; our district has been chosen to be a part of the Williams Act audit cycle. Staff from the county will be coming to do a walkthrough at the primary site to see if the school is following procedure.

13.0 Business Manager Update – Larrisa Schwab reported she is working on closing and finishing up with the auditors.

14.0 Enrollment Update: Rhonda Grijalva reported to the board there were 469 students enrolled as of the first day of school, August 13th. She stated the number would most likely change in the next week or two as things settle down.

15.0 Next Meetings

September 10, 2025
October 8, 2025
November 12, 2025

Board Meeting Times:
5:00 p.m. – 5:05 p.m. – Open Session – Community Comments on Closed Session – Elementary Library
5:05 p.m. – 6:00 p.m. – Closed Session – Elementary Library
6:00 p.m. – Open Session – Regular Board Meeting – Elementary Cafeteria

16.0 Adjourn Open Session and Convene Closed Session

On a motion by Erin Ciapponi, seconded by Jacque Brousseau, the board voted 4-0 to adjourn Open Session @ 8:21 p.m.

Approved September 10, 2025

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Clerk of the Board