

**Saucon Valley School District**  
**Meeting of the Finance Committee**  
**District Office Conference Room**  
**November 12, 2025 – 5:00**

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*Welcome to the Saucon Valley School Board Ad Hoc Finance Committee meeting. Our objective is to serve our community's students, parents, and residents. You are an important part of this meeting, and we look forward to your questions and comments. We are all here for the same reason. All opinions are welcome and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.*

*The District reserves the right to move agenda items up to other committees as needed.*

Committee Members – Cedric Dettmar, Dr. Laurel Erickson-Parsons, Dr. Shamim Pakzad, Donald Carpenter

***Agenda***

- I. Call to the Order – Cedric Dettmar, Committee Chair**
- II. Pledge of Allegiance**
- III. Recording of Attendance – David Bonenberger, Committee Secretary**
- IV. Motion to Approve Agenda**
- V. Approval of Minutes – September 10, 2025**
- VI. Courtesy of the Floor to Visitors – Agenda Items Only – Visitors should state their name and address.**
- VII. Presentation: Bethlehem Area Vocational-Technical School Renovations**
- VIII. Discussion & Action: Food Service Catering**
- IX. Discussion & Action: Food Service Take Home Lunch**
- X. New Business**
- XI. Old Business**
- XII. Courtesy of the Floor to Visitors - Visitors should state their name and address.**
- XIII. Future Meetings – December 10, 2025 – District Office Conference Room**
- XIV. Motion to Adjourn**

A meeting of the Finance Committee was held on Wednesday, September 10, 2025, in the District Office Conference Room. Finance Committee members Mr. Donald Carpenter, Mr. Cedric Dettmar, and Dr. Laurel Erickson-Parsons. Dr. Shamim Pakzad was absent. Also present were David Bonenberger - Committee Secretary, and Superintendent Jaime Vlasaty.

- I. **Call to the Order** – 5:19 pm – *Cedric Dettmar, Committee Chair*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *David Bonenberger, Committee Secretary*  
3-present, 1-absent (Pakzad)
- IV. **Motion to Approve Agenda** – Mr. Carpenter, seconded by Dr. Erickson-Parsons, moved to approve the Agenda. Vote:3-yes, 0-no, 1-absent (Pakzad)
- V. **Approval of Minutes** – Mr. Carpenter, seconded by Dr. Erickson-Parsons, moved to approve the minutes of August 13, 2025. Vote 3-yes, 0-no, 1-absent (Pakzad)
- VI. **Courtesy of the Floor to Visitors – Agenda Items Only – None**
- VII. **Discussion & Action:** Procurement Card Policies:  
Policy 625 – Procurement Cards  
Policy AR-0 – Procurement Cards  
  
Dr. Erickson-Parsons, seconded by Mr. Carpenter, moved to send this item to the Board for approval. Vote: 3-yes, 0-no, 1-absent (Pakzad)
- VIII. **Discussion & Action:** Bethlehem Area Vocational-Technical School MOU  
  
Mr. Carpenter, seconded by Dr. Erickson-Parsons moved to send this item to the Board for approval. Vote: 3-yes, 0-no, 1-absent (Pakzad)
- IX. **Discussion:** High School Pool – Discussion was held about the status of the pool heater.
- X. **New Business** - None
- XI. **Old Business** - None
- XII. **Courtesy of the Floor to Visitors** - None
- XIII. **Future Meetings** – October 8, 2025 – District Office Conference Room
- XIV. **Motion to Adjourn** – Mr. Dettmar adjourned the meeting at 5:28 pm.

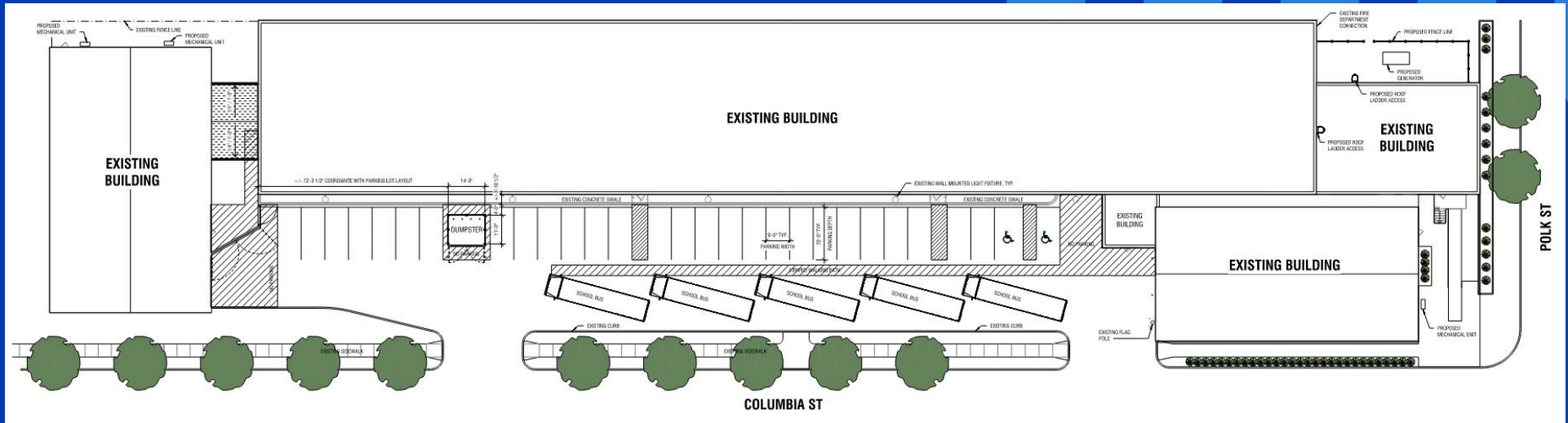


**BETHLEHEM AREA**  
VOCATIONAL-TECHNICAL SCHOOL

**315 Columbia Street Repurposing &  
Main Building Capital Improvements  
Committee Meeting  
November 5, 2025**



# Site Improvements – Limited Changes



- Additional Site Fencing
- Dumpster Location
- Parking Layout Modifications
- Generator Pad
- Mechanical Unit Pads
- Roof Access
- Alternate Bid – Canopy Joining Buildings (Main to Welding)

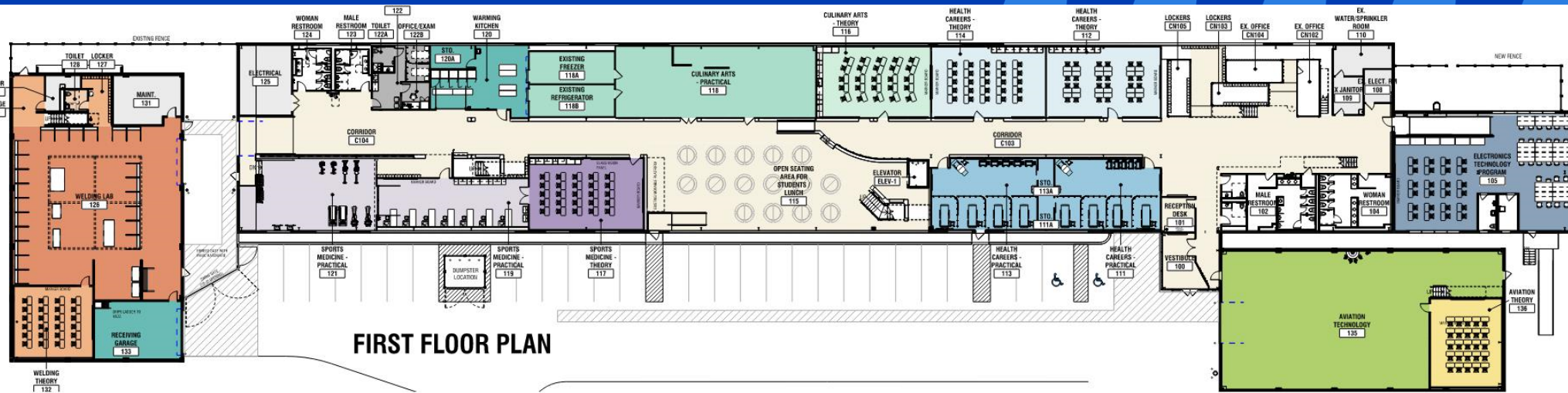
# Existing Building Exterior – Limited Changes



- Painted Exterior Signage
- Limited Entrance Modifications



# Columbia Street - Proposed Building Plan



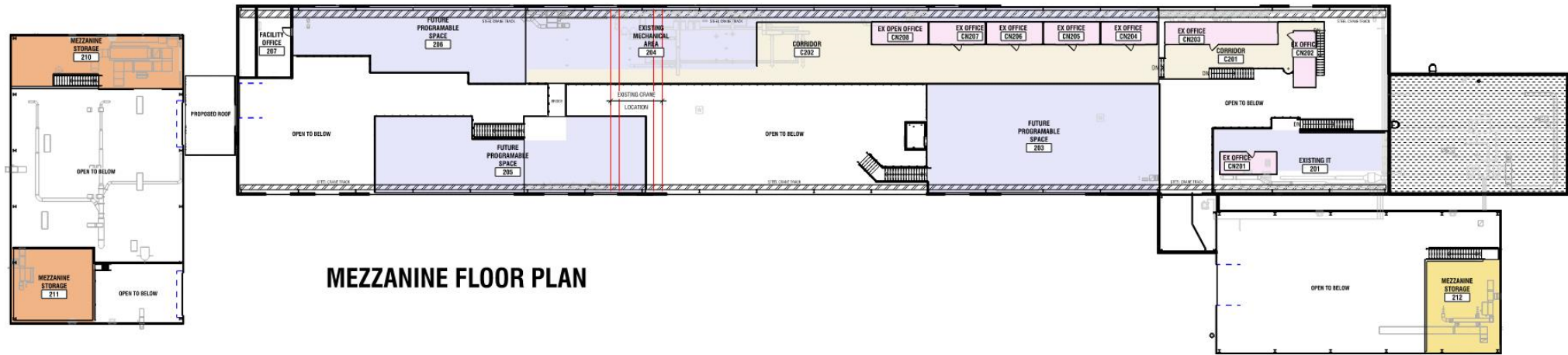
## First Floor Programs:

- Welding
- Sports Medicine
- Culinary Arts
- Health Careers (x2)
- Electronics Technology
- Aviation Technology

## First Floor Support Areas:

- New Toilet Rooms – Students
- New Toilet Rooms – Staff
- Nurse Office
- Warming Kitchen
- Locker Areas
- Secure Entrance
- Second Floor Access (Stairs & Elevator)

# Columbia Street - Proposed Building Plan



## Mezzanine Floor Use:

- Mezzanines for Mechanical Equipment
- Areas for Future Program Expansion
- Office Spaces

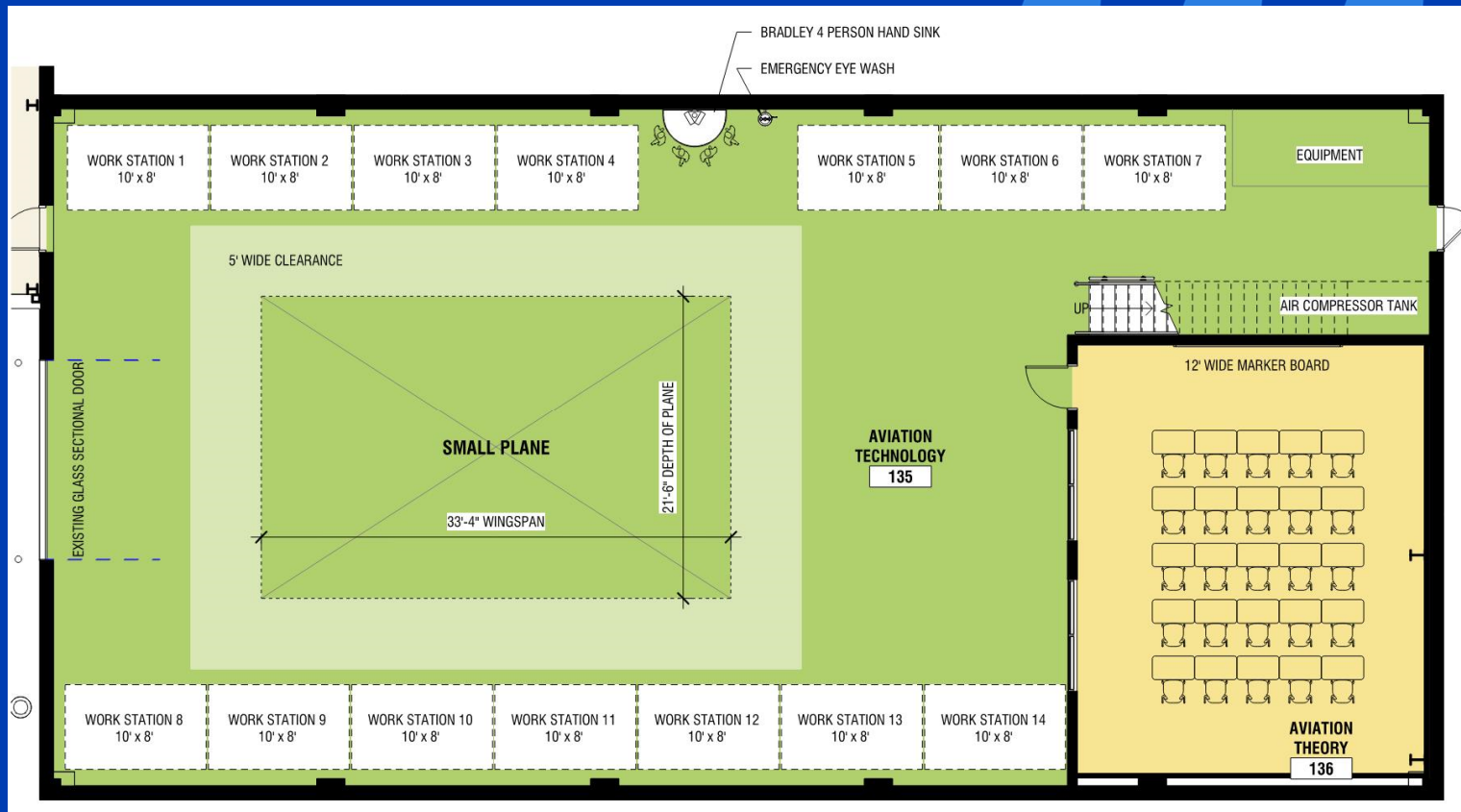
# Welding Program Building



## New Improvements:

- Welding Lab (22 Booths, 25 Students)
- Welding Theory
- Locker / Toilet Area
- Mechanical Systems
  - Fume Extraction
  - Heating and Ventilating
- Maintenance Room
- Receiving Area
- Mezzanines
  - Material Storage
  - Mechanical Equipment

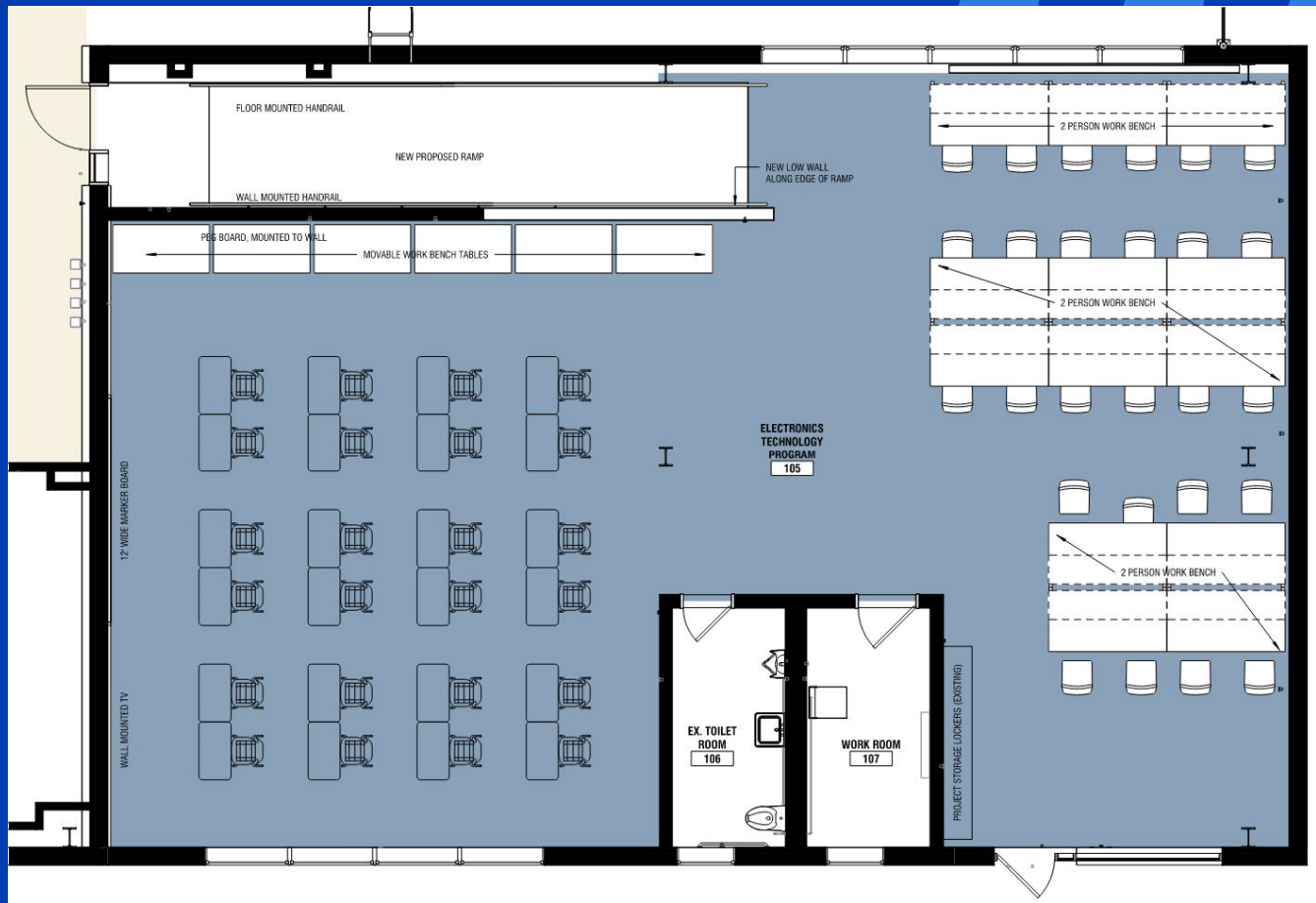
# Aviation Program Building



## New Improvements:

- Aviation Shop Area
- Aviation Theory
- Heating and Ventilating
- Mezzanine (Alternate Bid)

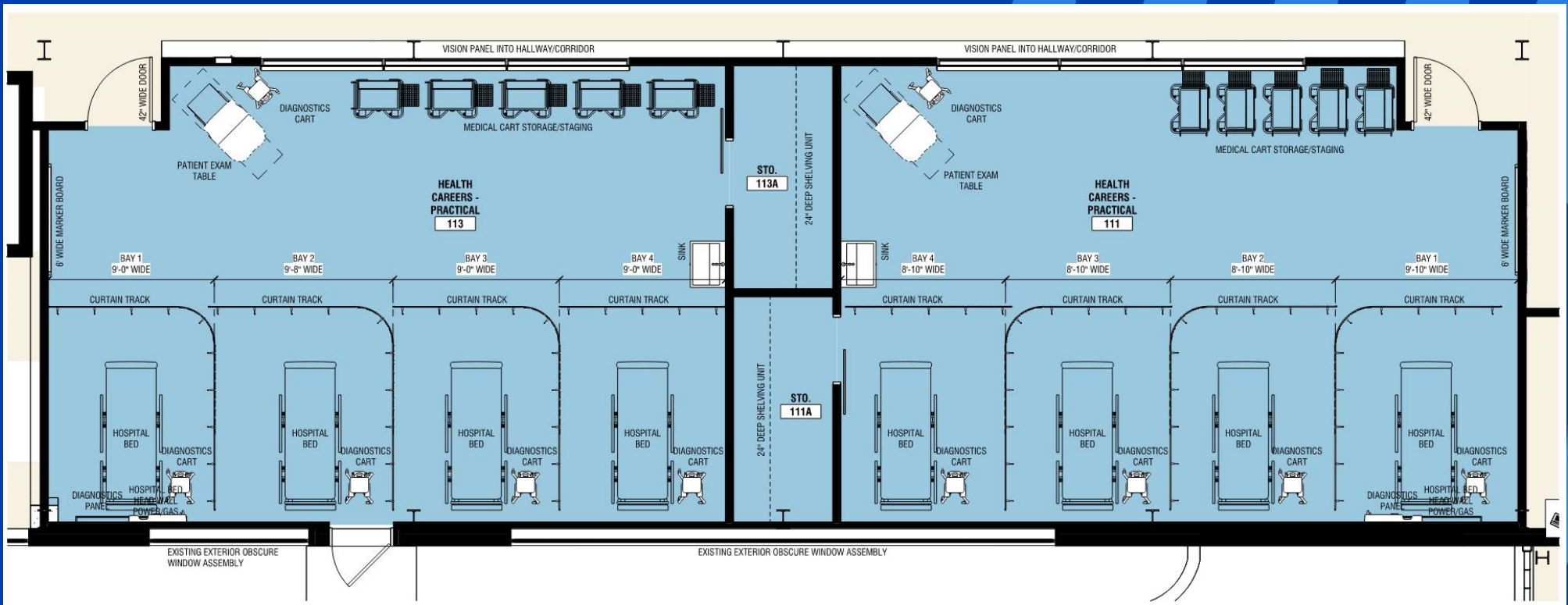
# Electronics Technology Program



## New Improvements:

- Limited Interior Finishes
- Replace Stairs with ADA Ramp
- Electrical & Data Upgrades

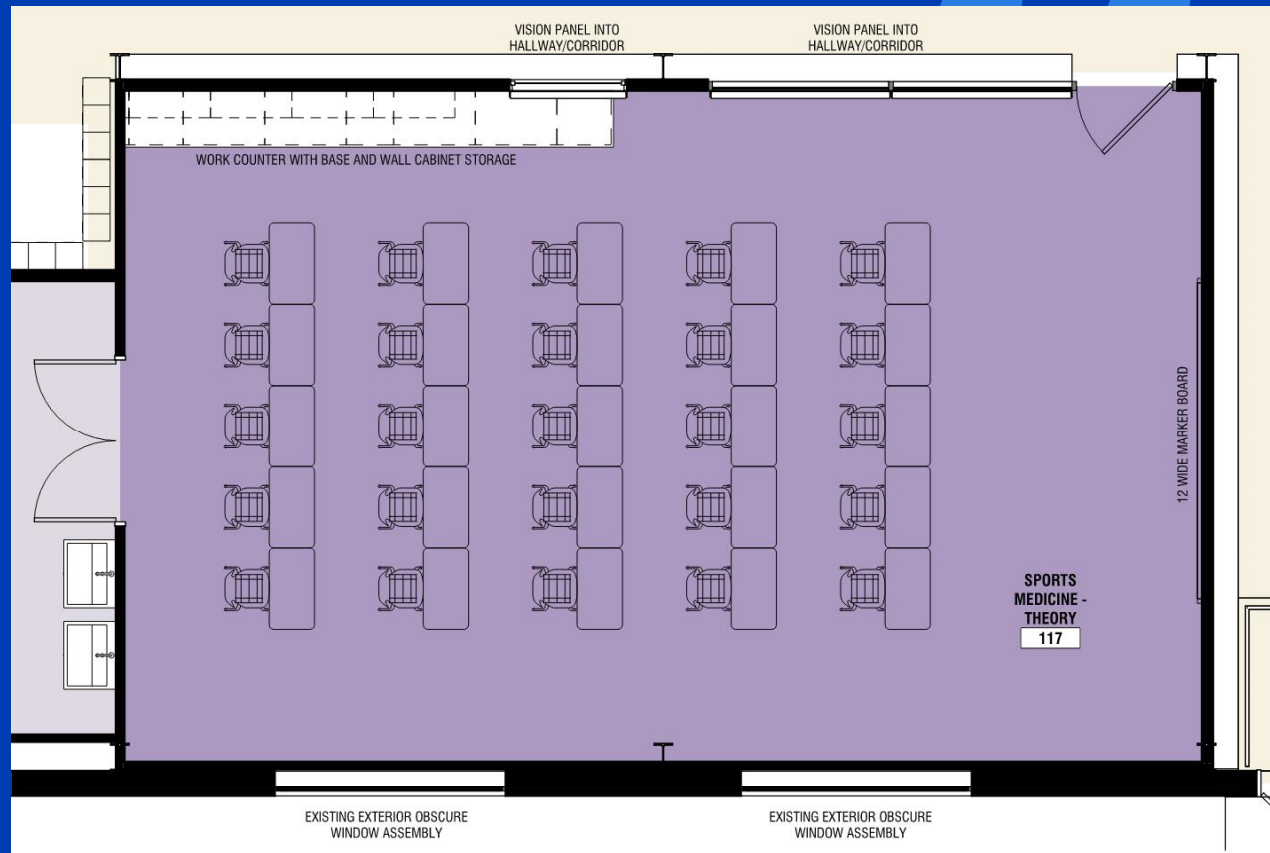
# Health Careers Practical Space



## New Improvements:

- New Interior Spaces created.
- New HVAC Systems to condition the new space.
- Electrical & Data Upgrades.
- Full Interior Finishes.
- New Doors, Frames & Hardware.

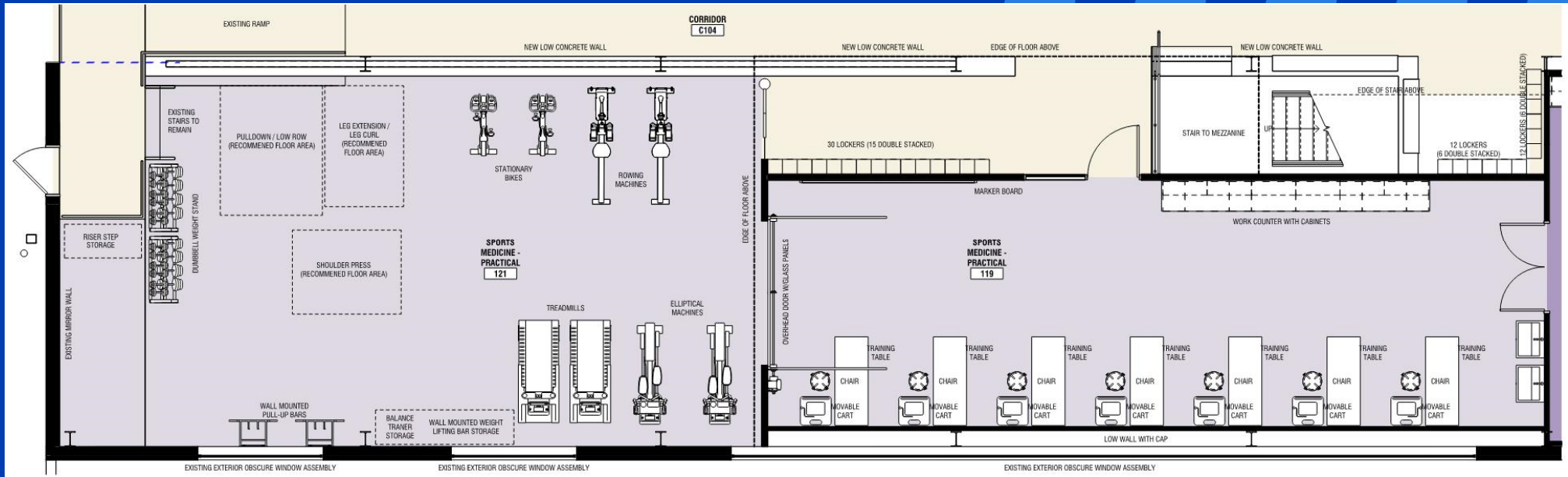
# Sports Medicine Theory Space



## New Improvements:

- Demolition of existing spaces.
- Moderate Interior Finishes
- New Casework
- Electrical & Data Upgrades

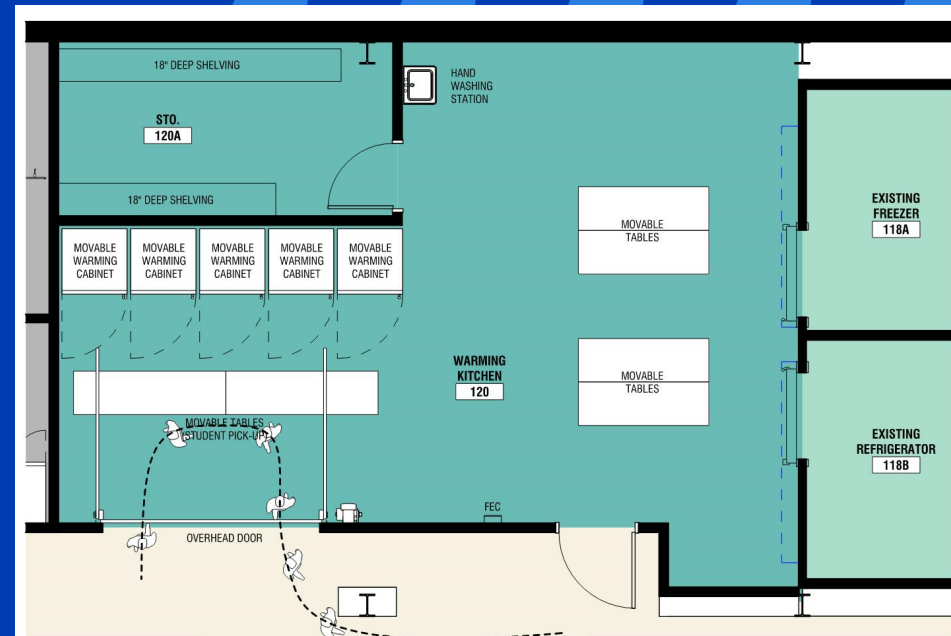
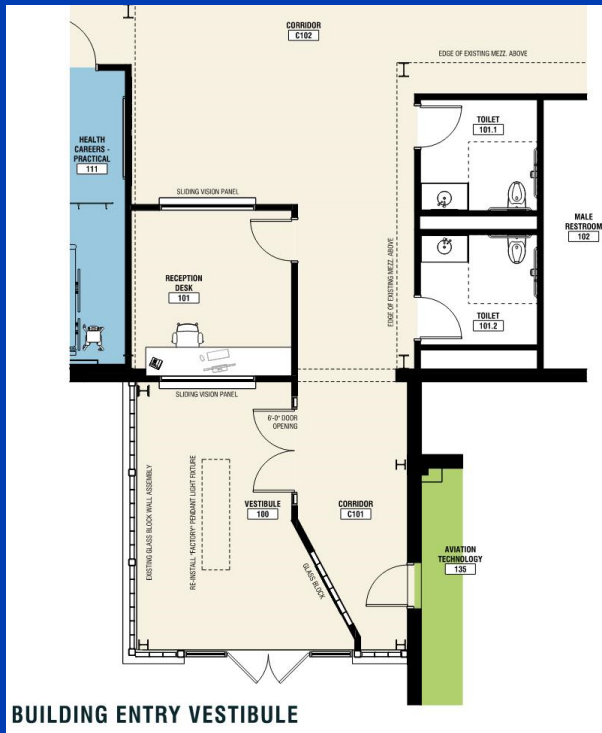
# Sports Medicine Practical Space



## New Improvements:

- Demolition of existing spaces.
- Moderate Interior Finishes
- New Casework
- New Doors, Frames & Hardware
- Electrical & Data Upgrades

# Support Areas



## New Support Areas:

- Secure Entrance Vestibule
- Faculty Restrooms
- Student Restrooms
- Nurse's Suite
- Warming Kitchen

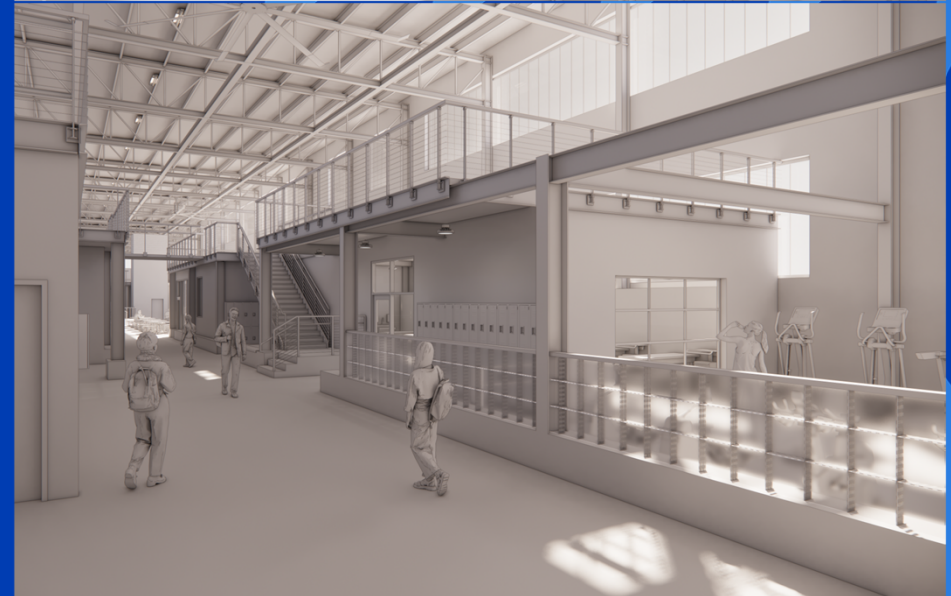
## New Improvements:

- Demolition of existing spaces.
- New Interior Construction
- New Casework
- New Doors, Frames & Hardware
- HVAC to serve New Spaces
- Electrical & Data Upgrades

# Interior Renderings



- Main Entrance
- Cafeteria
- Sports Medicine

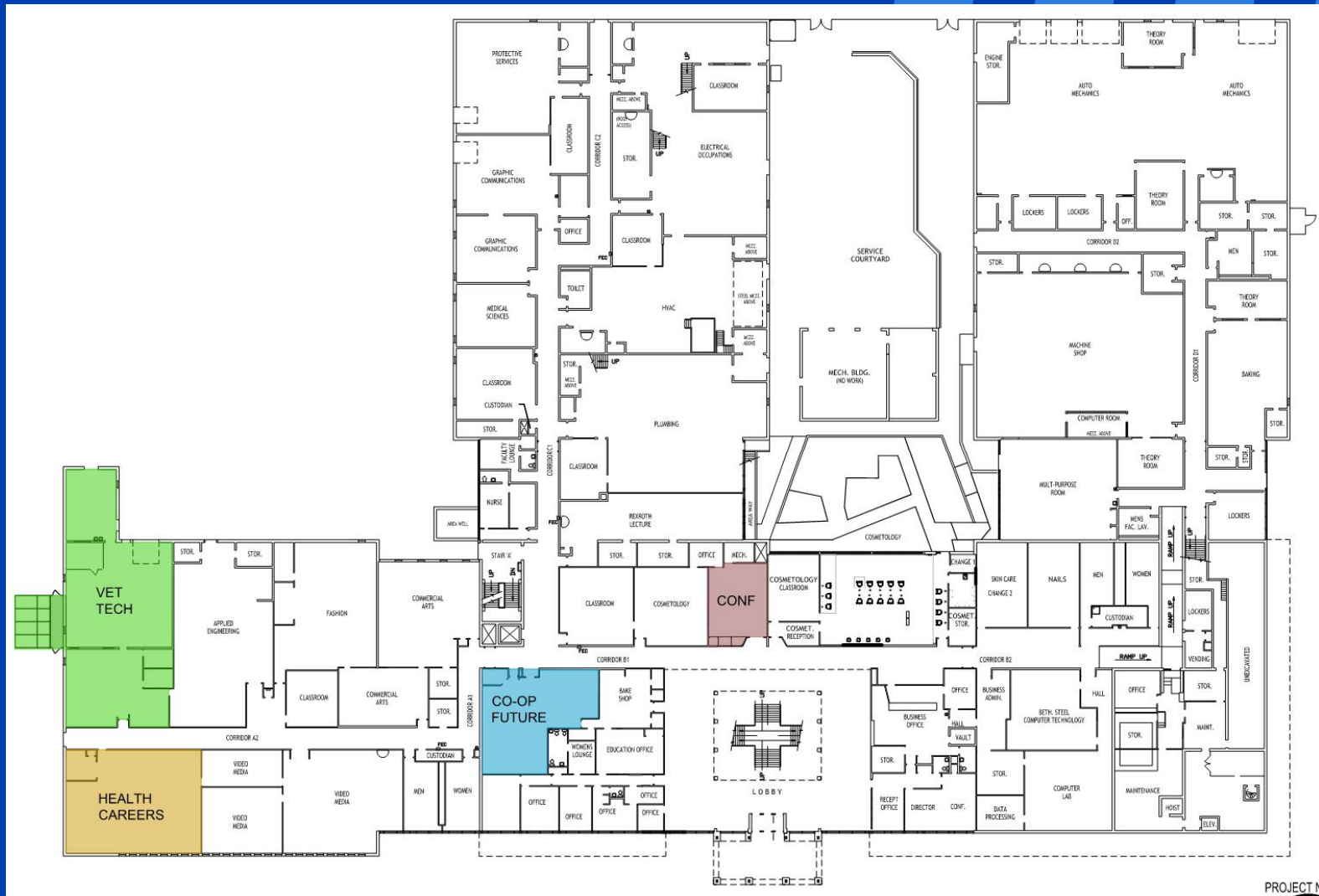


# BAVTS Main Building- Programs

Repurposing Existing Spaces for the following:

- Veterinary Technician
- Health Careers
- Conference Room
- Co-Op (Future)
- Medical Office Administration
- Mental / Behavioral Health
- Computer Networking

# BAVTS Main - Proposed Building Plan

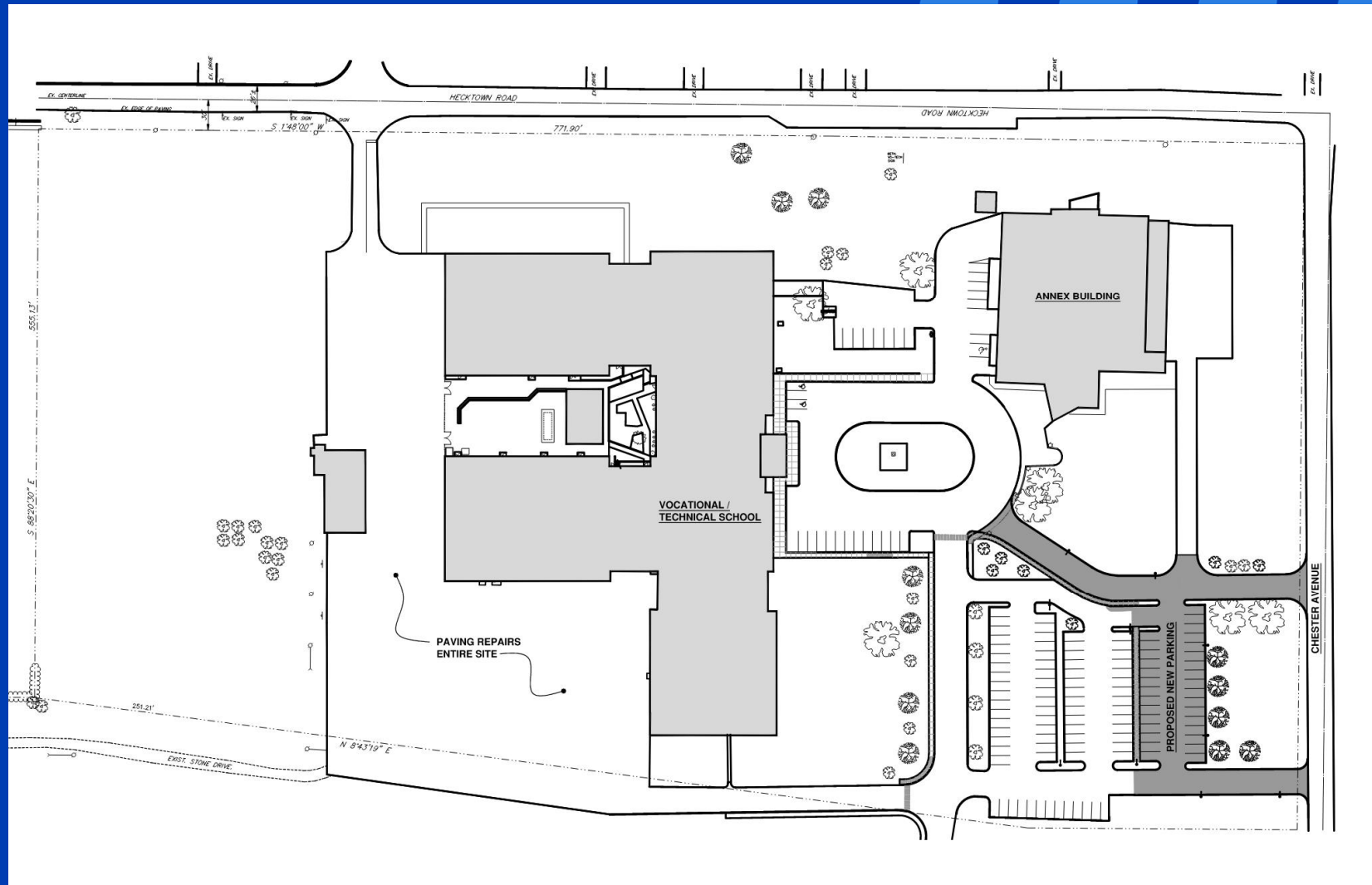


## PROPOSED FIRST FLOOR PLAN

16



# BAVTS Main – Site Improvements



## PROPOSED SITE IMPROVEMENTS

# Budget 11/5/25

## Concept Budget for Projects 5/6/25

**\$ 13,321,250**

Columbia Street CD Budget (Out to Bid 11/12/25)

**\$ 10,361,900**

Main Building Interior Renovations CD Budget (Out to Bid 11/12/25)

**\$ 903,025**

Main Building Site Improvements CD Budget (Out to Bid 11/12/25)

**\$ 1,062,500**

Columbia Street Contingencies

**\$ 712,000**

Main Building Contingencies

**\$ 206,500**

Total CD Budget

**\$ 13,245,925**

Additional Work Required Due to Existing Conditions Columbia St.

**\$ 595,000**

- New Stair for Additional Second Floor Capacity (\$125,000)
- Additional HVAC Modifications for Occupancy Needs (\$150,000)
- Additional Structural Reinforcing of Existing Mezzanine (\$320,000)

**\$ 13,840,925**

# Budget 11/5/25 - Continued

## Alternate Value Added Scope For Consideration (Add Alternates):

- **Columbia Street**
  - Second Floor Mezzanines for Future Use \$ 189,000
  - New Canopy Between Main Bldg. & Welding \$ 115,200
  - Exterior Roof Access Stairway \$ 158,400
- **Main Building**
  - Additional Paving Repairs at North of Bldg. \$ 437,500
  - Renovations for Security Office at Main Entrance \$ 350,000

**Total for Add Alternates** \$ 1,250,100

**Estimated Budget (Including \$918,500 Contingency)** \$13,840,925

**Total Including Add Alternates** \$15,091,025

**Capital Reserve Funds (\$4,000,000) to capture any Bid Fluctuations to address budget needs, additional furnishings or equipment.**

# Repurposing 315 Columbia Street Improvements Schedule

|                                             |                   |
|---------------------------------------------|-------------------|
| Design Documents Released to Bidders        | November 13, 2025 |
| Construction Pre-Bid Meeting                | November 14, 2025 |
| Bids Due                                    | December 16, 2025 |
| Award of Construction Contracts             | December 2025 TBD |
| Begin Construction Activities on Site       | January 12, 2026  |
| Substantial Completion (Main Building)      | August 3, 2026    |
| Final Completion (Main Building)            | August 17, 2026   |
| Substantial Completion (Welding & Aviation) | December 5, 2026  |
| Final Completion (Welding & Aviation)       | December 19, 2026 |

# Main Building Renovations & Site Improvements Schedule

Design Documents Released to Bidders  
Construction Pre-Bid Meeting  
Bids Due  
Award of Construction Contracts  
Begin Construction Activities on Site  
Substantial Completion  
Final Completion

November 13, 2025  
November 17, 2025  
December 16, 2025  
December 2025 TBD  
June 2026  
August 3, 2026  
August 17, 2026

# Discussion



## Saucon Valley School District

### Catering Menu 2025–2026

Prepared by: Food Service Department

Contact: Nakeshia Downer, Food Service Director

 nakeshia.downer@svpanthers.org  610-838-7001

#### Italian Dinner

- Cheesy Baked Lasagna with Meat Sauce
- Crisp Caesar Salad with Croutons
- Steamed Green Beans
- Colorful Fruit Salad
- Old-Fashioned Lemon Dessert Bar

Price: \$4.25 per person

#### Homestyle Dinner

- Crispy Fried Chicken
- Creamy Mashed Potatoes with Chicken Gravy
- Steamed Green Beans
- Crisp Caesar Salad
- Colorful Fruit Salad
- Old-Fashioned Lemon Dessert Bar

Price: \$4.50 per person

#### Pasta Bar

- Choice of Penne or Rotini Pasta
- Alfredo or Marinara Sauce
- Grilled Chicken Strips or Meatballs
- Steamed Broccoli & Garlic Bread
- Caesar Salad & Fresh Fruit Cup
- Dessert: Tiramisu Cup (3.52 oz SS Cup, Frozen)
  - US Foods Item #9594944
  - \$31.45 per case (12/3.52 oz cups)
  - \$0.74 per oz

Price: \$5.00 per person

### **Taco Bar**

- Seasoned Ground Beef and Shredded Chicken
- Hard & Soft Taco Shells
- Lettuce, Tomato, Cheese, Salsa, Sour Cream
- Cilantro Rice and Corn Cup
- Fresh Fruit Cup
- Dessert: Key Lime Mini Cake (individual)

Price: \$5.25 per person

### **Deli Sandwich Bar**

- Choice of Turkey, Ham, Tuna, or Veggie Sandwiches
- Whole-Grain Bread or Roll
- Lettuce, Tomato, Cheese & Condiments
- Side Pasta Salad & Chips
- Fruit Cup
- Dessert: Cheesecake Slice (individual)

Price: \$4.75 per person

### **Add-On Options**

- Cookie Tray (24 ct) – \$12.00
- Brownie Tray (24 ct) – \$14.00
- Bottled Water or Juice Box – \$1.00 each
- Fresh Fruit Cup – \$1.25 each

### **Extras (Optional Additions)**

- Cheesecake Slice – \$1.75 each
- Tiramisu Cup (3.52 oz) – \$2.50 each
- Key Lime Mini Cake – \$2.00 each
- Side Garden Salad – \$1.50 each
- Extra Protein (Chicken or Tuna) – \$2.00 each
- Beverage Station (Tea, Lemonade, Water) – \$1.25 per person

### **Take-Home Lunch (Shelf Stable)**

Available for pre-order via email only.

Includes:

- Tuna (Light Chunk in Spring Water Can)
- Whole Grain Bread (2 slices)
- Mayonnaise Packet
- Diced Orange Fruit Cup
- Orange Tangerine 100% Juice Box

Price: \$4.50 per student

#### **Staff Service Option**

If you would like cafeteria staff to remain on-site to serve the meal, the following service rates apply:

- Additional \$2.00 per person for staffed service events
- \$16.00 per hour per staff member

#### **Service Notes**

- Meals are prepared fresh by the Saucon Valley Cafeteria Team.
- Service is buffet style unless otherwise arranged.
- Pricing may vary slightly with product availability.
- Minimum order quantities may apply.

## Take-Home Tuna Lunch Program

### Meal Description

- Tuna, Light Chunk in Spring Water (12 oz can, shelf stable)
- Two slices of whole grain bread (individually wrapped)
- Mayonnaise packet (12 g)
- Diced orange fruit cup (4 oz)
- Juice, Orange Tangerine 100% Aseptic Box with Straw (shelf stable)

All components are shelf-stable and require no refrigeration until opened.

\*Prices are based on estimated US Foods product costs and in-house labor rates.

Approve the Take-Home Tuna Lunch Program at a student price of \$4.50. This pricing structure covers all food, packaging, and labor costs while keeping the meal affordable and accessible for families.