

Fox Chapel Area School District

Regular Business Meeting

November 10, 2025

Award of Contract
High School Tennis Court Renovations Project

 AIA® Document A101® – 2017**Standard Form of Agreement Between Owner and Contractor** where the basis of payment is a Stipulated Sum

AGREEMENT made as of the Eleventh day of November in the year Two Thousand Twenty-Five
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Fox Chapel Area School District
611 Field Club Road
Pittsburgh, PA 15238

and the Contractor:
(Name, legal status, address and other information)

VS&H Construction Co. LLC
345 Eicher Road
Pittsburgh, PA 15237

for the following Project:
(Name, location and detailed description)

Fox Chapel HS Tennis Court Renovations

The Architect:
(Name, legal status, address and other information)

McKinley Architecture + Engineering
1324 Chapline Street, Suite 400
Wheeling, WV 26003

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

TABLE OF ARTICLES

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EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

☐ The date of this Agreement.

☒ A date set forth in a notice to proceed issued by the Owner.

☐ Established as follows:

(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

☐ Not later than () calendar days from the date of commencement of the Work.

[X] By the following date: August 01, 2026

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Five Hundred and Sixty-Seven Thousand Three Hundred Twenty-Four Dollars and Fourteen Cents (\$ 567,324.14), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
N/A	

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. *(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)*

Item	Price	Conditions for Acceptance
N/A		

§ 4.3 Allowances, if any, included in the Contract Sum: *(Identify each allowance.)*

Item	Price
N/A	

§ 4.4 Unit prices, if any: *(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)*

Item	Units and Limitations	Price per Unit (\$0.00)
Unit prices shall be applied to this contract from unit prices listed in the Bid Form (attached)		

§ 4.5 Liquidated damages, if any: *(Insert terms and conditions for liquidated damages, if any.)*

\$500.00 a day

§ 4.6 Other: *(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)*

N/A

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

No Changes

§ 5.1.3 Provided that an Application for Payment is approved by the Architect not later than the Fifteenth day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the Tenth day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than Sixty (60) days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

Ten percent (10%)

§ 5.1.7.1.1 The following items are not subject to retainage:

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

Final Payment

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

At 90% completion retainage will be reduced to 5%

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications.

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner’s prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor’s responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner’s final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect’s final Certificate for Payment, or as follows:

N/A

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

0.0 %

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

No Change

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

☒ Allegheny County to Arbitration pursuant to Section 15.4 of AIA Document A201–2017

☐ Litigation in a court of competent jurisdiction

☐ Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner’s convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner’s convenience.)

N/A

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

8.1.1. No mobilization shall commence until approval by O’Hara Township for scope of work and paving.

8.1.2. No mobilization shall commence until optimal temperature and weather for dry density compaction.

§ 8.2 The Owner’s representative:

(Name, address, email address, and other information)

Daniel Breitreutz, Director of Ancillary Services
Address as Noted Above

§ 8.3 The Contractor’s representative:

(Name, address, email address, and other information)

Josh Cohen, Owner
Address as Noted Above

§ 8.4 Neither the Owner’s nor the Contractor’s representative shall be changed without ten days’ prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

As enumerated in Contract Documents, unless approved otherwise all correspondence from the Contractor shall be through the Architect’s administrative account: projects@mckinleydelivers.com.

§ 8.7 Other provisions:

N/A

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

1. AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor

- .2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds
 .3 AIA Document A201™–2017, General Conditions of the Contract for Construction
 .4 Building information modeling exhibit, dated as indicated below:
(Insert the date of the building information modeling exhibit incorporated into this Agreement.)

.5 Drawings

Number	Title	Date
All Sections	Project Bid Documents Drawings	10/01/2025

.6 Specifications

Section	Title	Date	Pages
All Sections	Project Manual--Fox Chapel HS Tennis Court Renovations	10/06/2025	343

.7 Addenda, if any:

Number	Date	Pages
Addendum #1	10/17/2025	54
Addendum #2	10/20/2025	8

Portions of Addenda relating to bidding or proposal requirements are part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

☐ AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

☐ The Sustainability Plan:

Title	Date	Pages
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☐ Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
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.9 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™–2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

-Bid Form

- Non-Collusion Affidavit
- Bid Bond
- AIA A305-2020 Contractor's Qualification Statement
- AIA A305-2020 Exhibit A
- AIA A305-2020 Exhibit B
- AIA A305-2020 Exhibit C
- AIA A305-2020 Exhibit E

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*

BY: Marybeth Dadd, School Board President

(Printed name and title)

CONTRACTOR *(Signature)*

BY: Josh Cohen, Owner

(Printed name and title)

Fox Chapel Area School District

Agenda Study Session

November 3, 2025

Change Orders – Hartwood Elementary School HVAC Project

CHANGE ORDER

SUBSTITUTE TO
AIA DOCUMENT G701

OWNER ☐
FACILITIES ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐
PROJECT
MANAGER ☐

PROJECT:
Fox Chapel Area School District
HVAC Upgrades at Hartwood ES
3730 Saxonburg Boulevard
Pittsburgh PA 15238-

CHANGE ORDER NUMBER: GC-005
DATE: October 27, 2025
PROJECT NUMBER:: 23003
CONTRACT DATE: June 11, 2024
CONTRACT FOR: General Construction

TO CONTRACTOR:
Allegheny Construction Group, Inc.
100 Commercial Street
Bridgeville PA 15017-

The Contract is changed as follows:

Cost associated for the cost difference between the actual metal decking necessary for roofing infills (3N 22 GA G90) vs the metal decking (1.5B 20GA) that was assumed per the bidding documents.

Not valid until signed by the Owner, Architect, Contractor and Construction Manager

The original Contract Sum was.....	\$647,250.00
Net Change by previously authorized Change Orders.....	\$76,344.00
The Contract Sum prior to this Change Order was.....	\$723,594.00
The Contract Sum will be Increased by this Change Order in the Amount of.....	\$3,192.00
The new Contract Sum including this Change Order will be.....	\$726,786.00
The Contract Time will be Changed	0

The date of Substantial Completion as of the date of this Change Order therefore is.....

NOTE: This summary does not reflect changed in the Contract Sum, Contract Time, or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

Thomas & Williamson
Construction Manager
3270 Babcock Boulevard
Pittsburgh PA 15237

BY

Date 10/24/2025

Fox Chapel Area School District
Owner
611 Field Club Road
Pittsburgh PA 15328

BY

Date

Allegheny Construction Group, Inc.
General Construction
100 Commercial Street
Bridgeville PA 15017

BY

Date 10/24/2025

H.F. Lenz Engineering
MEP Engineer
322 State Street
Conneaut OH 44030

BY

Date 10-24-2025

CHANGE ORDER

SUBSTITUTE TO
AIA DOCUMENT G701

OWNER ☐
FACILITIES ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐
PROJECT
MANAGER ☐

PROJECT:
Fox Chapel Area School District
HVAC Upgrades at Hartwood ES
3730 Saxonburg Boulevard
Pittsburgh PA 15238-

CHANGE ORDER NUMBER: GC-006
DATE: October 27, 2025
PROJECT NUMBER:: 23003
CONTRACT DATE: June 11, 2024
CONTRACT FOR: General Construction

TO CONTRACTOR:
Allegheny Construction Group, Inc.
100 Commercial Street
Bridgeville PA 15017-

The Contract is changed as follows:

Additional costs the General Contractor incurred following the revisions necessary to the preliminary CPM schedule and project delay.

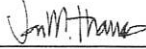
Not valid until signed by the Owner, Architect, Contractor and Construction Manager

The original Contract Sum was.....	\$647,250.00
Net Change by previously authorized Change Orders.....	\$79,536.00
The Contract Sum prior to this Change Order was.....	\$726,786.00
The Contract Sum will be Increased by this Change Order in the Amount of.....	\$33,264.32
The new Contract Sum including this Change Order will be.....	\$760,050.32
The Contract Time will be Changed	0

The date of Substantial Completion as of the date of this Change Order therefore is.....

NOTE: This summary does not reflect changed in the Contract Sum, Contract Time, or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

Thomas & Williamson
Construction Manager
3270 Babcock Boulevard
Pittsburgh PA 15237

BY 
Date 10/24/2025

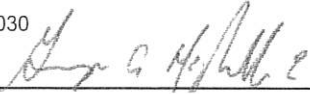
Fox Chapel Area School District
Owner
611 Field Club Road
Pittsburgh PA 15328

BY _____
Date _____

Allegheny Construction Group, Inc.
General Construction
100 Commercial Street
Bridgeville PA 15017

BY 
Date 10/24/2025

H.F. Lenz Engineering
MEP Engineer
322 State Street
Conneaut OH 44030

BY 
Date 10-24-2025

CHANGE ORDER

SUBSTITUTE TO
AIA DOCUMENT G701

OWNER ☐
FACILITIES ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐
PROJECT
MANAGER ☐

PROJECT:
Fox Chapel Area School District
HVAC Upgrades at Hartwood ES
3730 Saxonburg Boulevard
Pittsburgh PA 15238-

CHANGE ORDER NUMBER: PC-004

DATE: November 10, 2025

PROJECT NUMBER:: 23003

CONTRACT DATE: June 11, 2024

TO CONTRACTOR:
Vrabel Plumbing Company, LLC
13 Dewey Lane
Gibsonia PA 15044-

CONTRACT FOR: Plumbing Construction

The Contract is changed as follows:

Additional cost the Plumbing Contractor incurred following the revisions necessary to the preliminary CPM schedule and project delay.

Not valid until signed by the Owner, Architect, Contractor and Construction Manager

The original Contract Sum was..... \$75,200.00

Net Change by previously authorized Change Orders..... \$13,829.00

The Contract Sum prior to this Change Order was..... \$89,029.00

The Contract Sum will be **Increased** by this Change Order in the Amount of..... \$8,084.72

The new Contract Sum including this Change Order will be..... \$97,113.72

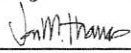
The Contract Time will be **Changed** 0

The date of Substantial Completion as of the date of this Change Order therefore is.....

NOTE: This summary does not reflect changed in the Contract Sum, Contract Time, or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

Thomas & Williamson
Construction Manager
3270 Babcock Boulevard
Pittsburgh PA 15237

Fox Chapel Area School District
Owner
611 Field Club Road
Pittsburgh PA 15328

BY 

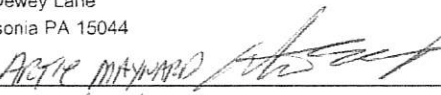
BY _____

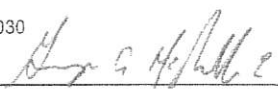
Date 10/24/2025

Date _____

Vrabel Plumbing Company, LLC
Plumbing Construction
13 Dewey Lane
Gibsonia PA 15044

H.F. Lenz Engineering
MEP Engineer
322 State Street
Conneaut OH 44030

BY 

BY 

Date 10/24/25

Date 10-24-25

CHANGE ORDER

SUBSTITUTE TO
AIA DOCUMENT G701

OWNER ☐
FACILITIES ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐
PROJECT
MANAGER ☐

PROJECT:
Fox Chapel Area School District
HVAC Upgrades at Hartwood ES
3730 Saxonburg Boulevard
Pittsburgh PA 15238-

CHANGE ORDER NUMBER: HC-003

DATE: October 13, 2025

PROJECT NUMBER: 23003

CONTRACT DATE: June 11, 2024

TO CONTRACTOR:
Wayne Crouse, Inc.
3370 Stafford Street
Pittsburgh PA 15204-

CONTRACT FOR: HVAC Construction

The Contract is changed as follows:

Costs associated with adding insulation on existing to remain RA ductwork in Area E. This ductwork was found uninsulated, and we were instructed to furnish and install insulation in RFI HC-026.

Not valid until signed by the Owner, Architect, Contractor and Construction Manager

The original Contract Sum was..... \$4,520,000.00

Net Change by previously authorized Change Orders..... \$42,397.00

The Contract Sum prior to this Change Order was..... \$4,562,397.00

The Contract Sum will be **Increased** by this Change Order in the Amount of..... \$6,636.48

The new Contract Sum including this Change Order will be..... \$4,569,033.48

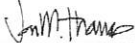
The Contract Time will be **Changed** 0

The date of Substantial Completion as of the date of this Change Order therefore is.....

NOTE: This summary does not reflect changed in the Contract Sum, Contract Time, or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

Thomas & Williamson
Construction Manager
3270 Babcock Boulevard
Pittsburgh PA 15237

Fox Chapel Area School District
Owner
611 Field Club Road
Pittsburgh PA 15328

BY 

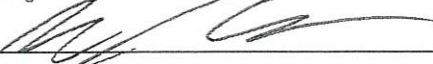
BY _____

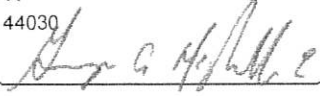
Date 10/24/2025

Date _____

Wayne Crouse, Inc.
HVAC Construction
3370 Stafford Street
Pittsburgh PA 15204

H.F. Lenz Engineering
MEP Engineer
322 State Street
Conneaut OH 44030

BY 

BY 

Date 10/24/2025

Date 10-24-2025

CHANGE ORDER

SUBSTITUTE TO
AIA DOCUMENT G701

OWNER ☐
FACILITIES ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐
PROJECT
MANAGER ☐

PROJECT:
Fox Chapel Area School District
HVAC Upgrades at Hartwood ES
3730 Saxonburg Boulevard
Pittsburgh PA 15238-

TO CONTRACTOR:
Wayne Crouse, Inc.
3370 Stafford Street
Pittsburgh PA 15204-

CHANGE ORDER NUMBER: HC-004
DATE: November 10, 2025
PROJECT NUMBER:: 23003
CONTRACT DATE: June 11, 2024
CONTRACT FOR: HVAC Construction

The Contract is changed as follows:

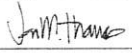
Costs associated with the addition of grille mounted opposed blade dampers to seven (7) exhaust air grilles associated with EF-2 exhaust air ductwork, per RFI HC-032 and HC-033 responses. These grilles were installed in existing to remain ductwork and were not shown to receive new volume dampers in the drawings or specs.

Not valid until signed by the Owner, Architect, Contractor and Construction Manager

The original Contract Sum was.....	\$4,520,000.00
Net Change by previously authorized Change Orders.....	\$49,033.48
The Contract Sum prior to this Change Order was.....	\$4,569,033.48
The Contract Sum will be Increased by this Change Order in the Amount of.....	\$3,395.18
The new Contract Sum including this Change Order will be.....	\$4,572,428.66
The Contract Time will be Changed	0
The date of Substantial Completion as of the date of this Change Order therefore is.....	

NOTE: This summary does not reflect changed in the Contract Sum, Contract Time, or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

Thomas & Williamson
Construction Manager
3270 Babcock Boulevard
Pittsburgh PA 15237

BY 
Date 10/24/2025

Fox Chapel Area School District
Owner
611 Field Club Road
Pittsburgh PA 15328

BY _____
Date _____

Wayne Crouse, Inc.
HVAC Construction
3370 Stafford Street
Pittsburgh PA 15204

BY 
Date 10/24/2025

H.F. Lenz Engineering
MEP Engineer
322 State Street
Conneaut OH 44030

BY 
Date 10/24/2025

CHANGE ORDER

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OWNER ☐
FACILITIES ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐
PROJECT
MANAGER ☐

PROJECT:
Fox Chapel Area School District
HVAC Upgrades at Hartwood ES
3730 Saxonburg Boulevard
Pittsburgh PA 15238-

TO CONTRACTOR:
Wayne Crouse, Inc.
3370 Stafford Street
Pittsburgh PA 15204-

CHANGE ORDER NUMBER: HC-005
DATE: November 10, 2025
PROJECT NUMBER:: 23003
CONTRACT DATE: June 11, 2024
CONTRACT FOR: HVAC Construction

The Contract is changed as follows:

Additional cost the HVAC Contractor incurred following the revisions necessary to the preliminary CPM schedule and project delay.

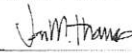
Not valid until signed by the Owner, Architect, Contractor and Construction Manager

The original Contract Sum was.....	\$4,520,000.00
Net Change by previously authorized Change Orders.....	\$52,428.66
The Contract Sum prior to this Change Order was.....	\$4,572,428.66
The Contract Sum will be Increased by this Change Order in the Amount of.....	\$165,980.00
The new Contract Sum including this Change Order will be.....	\$4,738,408.66
The Contract Time will be Changed	0

The date of Substantial Completion as of the date of this Change Order therefore is.....

NOTE: This summary does not reflect changed in the Contract Sum, Contract Time, or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

Thomas & Williamson
Construction Manager
3270 Babcock Boulevard
Pittsburgh PA 15237

BY 

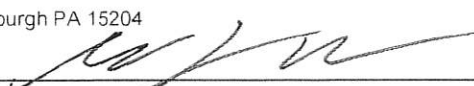
Date 10/24/2025

Fox Chapel Area School District
Owner
611 Field Club Road
Pittsburgh PA 15328

BY

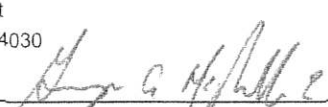
Date

Wayne Crouse, Inc.
HVAC Construction
3370 Stafford Street
Pittsburgh PA 15204

BY 

Date 10/24/2025

H.F. Lenz Engineering
MEP Engineer
322 State Street
Conneaut OH 44030

BY 

Date 10-24-2025

Fox Chapel Area School District

Regular Business Meeting

November 10, 2025

Award of Contract
High School Athletic Field Sports Lighting Replacement Project

 AIA® Document A101® – 2017**Standard Form of Agreement Between Owner and Contractor** where the basis of payment is a Stipulated Sum

AGREEMENT made as of the Eleventh day of November in the year Two Thousand Twenty-Five
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Fox Chapel Area School District
611 Field Club Road
Pittsburgh, PA 15238

and the Contractor:
(Name, legal status, address and other information)

GeoSport Lighting Systems, LLC a Tencate Company
7080 Saint Gabriel Ave., Suite B
Saint Gabriel, LA 70776

for the following Project:
(Name, location and detailed description)

Fox Chapel HS Stadium Site Lighting Plan

The Architect:
(Name, legal status, address and other information)

McKinley Architecture + Engineering
1324 Chapline Street, Suite 400
Wheeling, WV 26003

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

☐ The date of this Agreement.

☒ A date set forth in a notice to proceed issued by the Owner.

☐ Established as follows:

(Insert a date or a means to determine the date of commencement of the Work.)

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

☐ Not later than () calendar days from the date of commencement of the Work.

[X] By the following date: April 1, 2026

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be Five Hundred and Twenty-Four Thousand Four Hundred Dollars and Zero Cents (\$ 524,400.00), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
N/A	

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. *(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)*

Item	Price	Conditions for Acceptance
N/A		

§ 4.3 Allowances, if any, included in the Contract Sum: *(Identify each allowance.)*

Item	Price
N/A	

§ 4.4 Unit prices, if any: *(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)*

Item	Units and Limitations	Price per Unit (\$0.00)
Unit prices shall be applied to this contract from unit prices listed in Bid Form (attached.)		

§ 4.5 Liquidated damages, if any: *(Insert terms and conditions for liquidated damages, if any.)*

\$300.00 a day

§ 4.6 Other: *(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)*

N/A

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

No Changes

§ 5.1.3 Provided that an Application for Payment is approved by the Architect not later than the Fifteenth day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the Tenth day of the following month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than Sixty (60) days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

Ten percent (10%)

§ 5.1.7.1.1 The following items are not subject to retainage:

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

Final Payment

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

At 90% completion retainage will be reduced to 5%

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications.

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner’s prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor’s responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner’s final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect’s final Certificate for Payment, or as follows:

N/A

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

0.0%

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

No Change

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

☒ [X] Allegheny County to Arbitration pursuant to Section 15.4 of AIA Document A201–2017

☐ [] Litigation in a court of competent jurisdiction

☐ [] Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner’s convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner’s convenience.)

N/A

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

8.1.1. No mobilization shall commence until O’Hara township review and approval of the structural engineering of poles and pole bases.

8.1.2. No mobilization shall commence until Geo-technical engineer has reviewed and approved the structural engineering of pole bases, including by not limited to the depth of pole foundation, material of pole foundation, workmanship of pole foundation, and corrosive control of pole foundation. The approval is per Geo-technical report paragraph 4.2.1 of which said geo-technical report was included and made part of the project specifications, scope of work, and provided during bidding of this project.

§ 8.2 The Owner’s representative:
(Name, address, email address, and other information)

Daniel Breitreutz, Director of Ancillary Services
Address as Noted Above

§ 8.3 The Contractor’s representative:
(Name, address, email address, and other information)

Liz Dillay, Director of Project Coordination
Address as Noted Above

§ 8.4 Neither the Owner’s nor the Contractor’s representative shall be changed without ten days’ prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

As enumerated in Contract Documents, unless approved otherwise all correspondence from the Contractor shall be through the Architect’s administrative account: projects@mckinleydelivers.com.

§ 8.7 Other provisions:

N/A

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201™–2017, General Conditions of the Contract for Construction
- .4 Building information modeling exhibit, dated as indicated below:
(Insert the date of the building information modeling exhibit incorporated into this Agreement.)

.5 Drawings

Number	Title	Date
All Drawings	Project Bid Documents Drawings	10/01/2025

.6 Specifications

Section	Title	Date	Pages
All Sections	Project Manual-Fox Chapel HS Athletic Field Sports Lighting	09/08/2025	377

.7 Addenda, if any:

Number	Date	Pages
Addendum #1	10/15/2025	7
Addendum #2	10/21/2025	20

Portions of Addenda relating to bidding or proposal requirements are part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:
(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

- ☐ AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

- ☐ The Sustainability Plan:

Title	Date	Pages
-------	------	-------

- ☒ Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
----------	-------	------	-------

.9 Other documents, if any, listed below:
(List here any additional documents that are intended to form part of the Contract Documents. AIA

Document A201™-2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

Bid Documents

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*

BY: Marybeth Dadd, School Board President

(Printed name and title)

CONTRACTOR *(Signature)*

BY: William Smith, President

(Printed name and title)



GeoSport Lighting Systems, LLC

NEW LIGHTING INSTALL PROPOSAL FOR:

Fox Chapel High School - 10-7-2025

Equalis Contract #: COG-2166B / Lead Agency CCOG

GeoSport Lighting Systems, LLC, (herein called GeoSport), will provide all materials, labor and equipment as described below.

➤ **Proposal includes:**

- Construction, Site Repair, Demolition, and Conditions per Drawings and Specification prepared by McKinley Architecture and Engineering as dated 10/1/25
- 80 Fixtures for Field Lighting
 - GeoSport CLIR2 - Extended Visor
- 4 80' MH Concrete Encased Direct Embedded Steel Sports Lighting Poles
 - PA Engineered Stamped foundation designed using Geotech report provided by Architect.
- Pre-wired plug and play crossarms down to remote fuse distribution panel
- Remote fuse distribution panel inclusive of individual fixture fusing, additional 75kA surge protection and disconnect per pole
- Onsite Pushbutton manual on/off controls
- 25 Year Maintenance Free Warranty
- 24/7 Tech Support
- GeoSport Controls Training
- Freight to job site

➤ **Sports Lighting Installation / Sitework by TPK, Inc. includes:**

- Offloading and assembly of sports lighting system
- Installation of foundations and erection of sports lighting poles pursuant to geo-technical engineering specifications
- Wiring from existing pull box to pole disconnect
- Individual Laser aiming of all LED fixtures
- Includes Fence removal/replacement, concrete repair/replacement, matting, re-seeding/sodding and tree trimming. Based on Pre construction walk around with Contractor, Architect, and School District
- Removal and legal disposal of 3 existing poles and fixtures.
- Removal and legal disposal of 4 existing foundations to grade minus 24".

TOTAL COST OF LED LIGHTING SYSTEM \$524,400

TERMS:

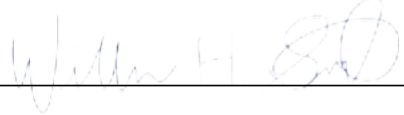
- Purchaser has provided GeoSport with a valid PA tax exemption certificate.
- Includes permitting, prevailing wages, and any municipal and 3rd party inspections (as applicable).

Acceptance of Offer to Sell: This offer to sell (Proposal and all attachments) is valid for acceptance by Purchaser by the execution of the Acceptance of Proposal below and return of an original to GeoSport. If the Acceptance of Proposal is not received by GeoSport on or before the Proposal expiration date, this offer to sell shall be deemed automatically cancelled and withdrawn.

Proposal tendered: October 29, 2025

Proposal expires: November 12, 2025

For: **GeoSport Lighting Systems, LLC**

By: 

ACCEPTANCE OF PROPOSAL

By your signature below and the return of an originally executed Acceptance of Proposal within the time specified for acceptance of GeoSport offer to sell, you accept the terms and conditions contained in the Proposal and attached designs.

PURCHASER: _____

By: _____
(Name and Title)

Date: _____ Federal Tax ID # _____

Fox Chapel Area School District

Regular Business Meeting

November 10, 2025

Additional School Bus Drivers – 2025-2026 School Year

[illegible][illegible]

Fox Chapel Area School District

Regular Business Meeting

November 10, 2025

Disbursements (Fund 10) – October 2025

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
21ST CENTURY CYBER CHARTER SCHOOL	1011100003912000	REG ED-HS	562	TUITION-PA CHARTER SCHLS	\$1,764.26
72POINTSS PROMOTIONS 23903	1032500002910575	ATH-DMS-WRESTLING	810	DUES & FEES	\$500.00
84 LUMBER	1032500003912000	ATHLETIC-HS	431	BUILDING MAINTENANCE	\$2,733.00
84 LUMBER	1032500003912000	ATHLETIC-HS	431	BUILDING MAINTENANCE	\$453.00
A-1 RENTAL, INC.	1023800003912000	PRINC SRV-HS	442	RENTALS	\$370.00
A-1 RENTAL, INC.	1023800003912000	PRINC SRV-HS	442	RENTALS	\$220.00
A-1 TOOL MAINTENANCE INC.	1011100003912270	REG ED-HS-TECHED	432	REPAIR OF EQUIPMENT	\$1,034.05
A.W. BEATTIE CAREER CENTER	1013900003912290	VOC ED-HS-TVPRD	564	TUITION-VOCATIONAL ED	\$102,250.20
A/CAPA	1028364210000000	STF DEV-TITL2	360	EMPLOYEE TRAINING SERVICE	\$380.00
ABC TRANSIT INC.	1032500002910556	ATH-DMS-B-SCCR	513	CONTRACTED TRANSPORTATION	\$280.95
ABC TRANSIT INC.	1032500002910556	ATH-DMS-B-SCCR	513	CONTRACTED TRANSPORTATION	\$273.60
ABC TRANSIT INC.	1032500002910556	ATH-DMS-B-SCCR	513	CONTRACTED TRANSPORTATION	\$288.29
ABC TRANSIT INC.	1032500002910556	ATH-DMS-B-SCCR	513	CONTRACTED TRANSPORTATION	\$280.95
ABC TRANSIT INC.	1032500002910556	ATH-DMS-B-SCCR	513	CONTRACTED TRANSPORTATION	\$321.76
ABC TRANSIT INC.	1032500002910556	ATH-DMS-B-SCCR	513	CONTRACTED TRANSPORTATION	\$273.60
ABC TRANSIT INC.	1032500002910552	ATH-DMS-B-XCNTRY	513	CONTRACTED TRANSPORTATION	\$273.60
ABC TRANSIT INC.	1032500002910552	ATH-DMS-B-XCNTRY	513	CONTRACTED TRANSPORTATION	\$304.24
ABC TRANSIT INC.	1032500002910552	ATH-DMS-B-XCNTRY	513	CONTRACTED TRANSPORTATION	\$219.89
ABC TRANSIT INC.	1032500002910552	ATH-DMS-B-XCNTRY	513	CONTRACTED TRANSPORTATION	\$205.20
ABC TRANSIT INC.	1032500002910552	ATH-DMS-B-XCNTRY	513	CONTRACTED TRANSPORTATION	\$205.20
ABC TRANSIT INC.	1032500002910552	ATH-DMS-B-XCNTRY	513	CONTRACTED TRANSPORTATION	\$273.60
ABC TRANSIT INC.	1032500002910552	ATH-DMS-B-XCNTRY	513	CONTRACTED TRANSPORTATION	\$331.43
ABC TRANSIT INC.	1032500002910552	ATH-DMS-B-XCNTRY	513	CONTRACTED TRANSPORTATION	\$207.04
ABC TRANSIT INC.	1032500002910562	ATH-DMS-FLD HCKY	513	CONTRACTED TRANSPORTATION	\$136.80
ABC TRANSIT INC.	1032500002910562	ATH-DMS-FLD HCKY	513	CONTRACTED TRANSPORTATION	\$136.80
ABC TRANSIT INC.	1032500002910562	ATH-DMS-FLD HCKY	513	CONTRACTED TRANSPORTATION	\$136.80
ABC TRANSIT INC.	1032500002910562	ATH-DMS-FLD HCKY	513	CONTRACTED TRANSPORTATION	\$288.29
ABC TRANSIT INC.	1032500002910562	ATH-DMS-FLD HCKY	513	CONTRACTED TRANSPORTATION	\$273.60
ABC TRANSIT INC.	1032500002910562	ATH-DMS-FLD HCKY	513	CONTRACTED TRANSPORTATION	\$136.80
ABC TRANSIT INC.	1032500002910562	ATH-DMS-FLD HCKY	513	CONTRACTED TRANSPORTATION	\$410.40
ABC TRANSIT INC.	1032500002910562	ATH-DMS-FLD HCKY	513	CONTRACTED TRANSPORTATION	\$295.63
ABC TRANSIT INC.	1032500002910562	ATH-DMS-FLD HCKY	513	CONTRACTED TRANSPORTATION	\$336.03
ABC TRANSIT INC.	1032500002910562	ATH-DMS-FLD HCKY	513	CONTRACTED TRANSPORTATION	\$280.94
ABC TRANSIT INC.	1032500002910569	ATH-DMS-G-SCCR	513	CONTRACTED TRANSPORTATION	\$280.95
ABC TRANSIT INC.	1032500002910569	ATH-DMS-G-SCCR	513	CONTRACTED TRANSPORTATION	\$280.94
ABC TRANSIT INC.	1032500002910569	ATH-DMS-G-SCCR	513	CONTRACTED TRANSPORTATION	\$280.94
ABC TRANSIT INC.	1032500002910569	ATH-DMS-G-SCCR	513	CONTRACTED TRANSPORTATION	\$306.19
ABC TRANSIT INC.	1032500002910569	ATH-DMS-G-SCCR	513	CONTRACTED TRANSPORTATION	\$277.27
ABC TRANSIT INC.	1032500002910565	ATH-DMS-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$219.89
ABC TRANSIT INC.	1032500002910565	ATH-DMS-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$331.43
ABC TRANSIT INC.	1032500002910565	ATH-DMS-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$273.60
ABC TRANSIT INC.	1032500002910565	ATH-DMS-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$304.23
ABC TRANSIT INC.	1032500002910565	ATH-DMS-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$205.20
ABC TRANSIT INC.	1032500002910565	ATH-DMS-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$205.20
ABC TRANSIT INC.	1032500002910565	ATH-DMS-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$207.03
ABC TRANSIT INC.	1032500002310563	ATH-GR7-FBALL	513	CONTRACTED TRANSPORTATION	\$140.47
ABC TRANSIT INC.	1032500002310563	ATH-GR7-FBALL	513	CONTRACTED TRANSPORTATION	\$147.81
ABC TRANSIT INC.	1032500002310563	ATH-GR7-FBALL	513	CONTRACTED TRANSPORTATION	\$144.14
ABC TRANSIT INC.	1032500002310572	ATH-GR7-G-VOLY	513	CONTRACTED TRANSPORTATION	\$171.53
ABC TRANSIT INC.	1032500002310572	ATH-GR7-G-VOLY	513	CONTRACTED TRANSPORTATION	\$140.47
ABC TRANSIT INC.	1032500002310572	ATH-GR7-G-VOLY	513	CONTRACTED TRANSPORTATION	\$140.47
ABC TRANSIT INC.	1032500002310572	ATH-GR7-G-VOLY	513	CONTRACTED TRANSPORTATION	\$147.81
ABC TRANSIT INC.	1032500002310572	ATH-GR7-G-VOLY	513	CONTRACTED TRANSPORTATION	\$144.14
ABC TRANSIT INC.	1032500002310572	ATH-GR7-G-VOLY	513	CONTRACTED TRANSPORTATION	\$144.14
ABC TRANSIT INC.	1032500002410563	ATH-GR8-FBALL	513	CONTRACTED TRANSPORTATION	\$140.47
ABC TRANSIT INC.	1032500002410563	ATH-GR8-FBALL	513	CONTRACTED TRANSPORTATION	\$147.82
ABC TRANSIT INC.	1032500002410563	ATH-GR8-FBALL	513	CONTRACTED TRANSPORTATION	\$144.15
ABC TRANSIT INC.	1032500002410572	ATH-GR8-G-VOLY	513	CONTRACTED TRANSPORTATION	\$171.52
ABC TRANSIT INC.	1032500002410572	ATH-GR8-G-VOLY	513	CONTRACTED TRANSPORTATION	\$140.48
ABC TRANSIT INC.	1032500002410572	ATH-GR8-G-VOLY	513	CONTRACTED TRANSPORTATION	\$140.48
ABC TRANSIT INC.	1032500002410572	ATH-GR8-G-VOLY	513	CONTRACTED TRANSPORTATION	\$147.82
ABC TRANSIT INC.	1032500002410572	ATH-GR8-G-VOLY	513	CONTRACTED TRANSPORTATION	\$144.15
ABC TRANSIT INC.	1032500002410572	ATH-GR8-G-VOLY	513	CONTRACTED TRANSPORTATION	\$144.15
ABC TRANSIT INC.	1032500003412553	ATH-JV-B-GOLF	513	CONTRACTED TRANSPORTATION	\$154.14
ABC TRANSIT INC.	1032500003412553	ATH-JV-B-GOLF	513	CONTRACTED TRANSPORTATION	\$154.14

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

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Fund 10 Check Register for the period of 10/1/2025-10/31/2025

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Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
ABC TRANSIT INC.	1032500003912565	ATH-VAR-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$324.08
ABC TRANSIT INC.	1032500003912565	ATH-VAR-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$295.63
ABC TRANSIT INC.	1032500003912565	ATH-VAR-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$273.60
ABC TRANSIT INC.	1032500003912565	ATH-VAR-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$317.67
ABC TRANSIT INC.	1032500003912565	ATH-VAR-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$217.31
ABC TRANSIT INC.	1032500003912565	ATH-VAR-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$355.65
ABC TRANSIT INC.	1032500003912565	ATH-VAR-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$313.41
ABC TRANSIT INC.	1032500003912565	ATH-VAR-G-XCNTRY	513	CONTRACTED TRANSPORTATION	\$136.80
ABC TRANSIT INC.	1012110003912310	LIFE SKIL-HS-SPED	513	CONTRACTED TRANSPORTATION	\$136.80
ABC TRANSIT INC.	1012410001908310	LRN SPT-HW-SPED	513	CONTRACTED TRANSPORTATION	\$295.64
ABC TRANSIT INC.	1027500000000510	NPUB TRAN-STDT ACT	513	CONTRACTED TRANSPORTATION	\$2,500.00
ABC TRANSIT INC.	1027500000000510	NPUB TRAN-STDT ACT	513	CONTRACTED TRANSPORTATION	\$500.00
ABC TRANSIT INC.	1027500000000000	NPUBL TRAN	513	CONTRACTED TRANSPORTATION	\$42,519.45
ABC TRANSIT INC.	1027500000000000	NPUBL TRAN	513	CONTRACTED TRANSPORTATION	\$147,732.55
ABC TRANSIT INC.	1011100002910000	REG ED-DMS	513	CONTRACTED TRANSPORTATION	\$2,660.72
ABC TRANSIT INC.	1011100002910000	REG ED-DMS	513	CONTRACTED TRANSPORTATION	\$136.80
ABC TRANSIT INC.	1011100002910000	REG ED-DMS	513	CONTRACTED TRANSPORTATION	\$306.65
ABC TRANSIT INC.	1011100002910000	REG ED-DMS	513	CONTRACTED TRANSPORTATION	\$288.29
ABC TRANSIT INC.	1011100002910000	REG ED-DMS	513	CONTRACTED TRANSPORTATION	\$295.64
ABC TRANSIT INC.	1011100002910000	REG ED-DMS	513	CONTRACTED TRANSPORTATION	\$273.60
ABC TRANSIT INC.	1011100001905000	REG ED-FV	513	CONTRACTED TRANSPORTATION	\$273.60
ABC TRANSIT INC.	1011100001905182	REG ED-FV-ENVIR	513	CONTRACTED TRANSPORTATION	\$576.58
ABC TRANSIT INC.	1011100003912122	REG ED-HS-ART	513	CONTRACTED TRANSPORTATION	\$295.63
ABC TRANSIT INC.	1011100003912153	REG ED-HS-ESL	513	CONTRACTED TRANSPORTATION	\$310.33
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$760.22
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$650.03
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$605.96
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$605.96
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$591.27
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$839.15
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$668.35
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$321.34
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$1,094.40
ABC TRANSIT INC.	1011100003912121	REG ED-HS-MUSIC	513	CONTRACTED TRANSPORTATION	\$639.01
ABC TRANSIT INC.	1011100001908182	REG ED-HW-ENVIR	513	CONTRACTED TRANSPORTATION	\$293.19
ABC TRANSIT INC.	1011100001908182	REG ED-HW-ENVIR	513	CONTRACTED TRANSPORTATION	\$586.38
ABC TRANSIT INC.	1011100001907000	REG ED-KR	513	CONTRACTED TRANSPORTATION	\$273.60
ABC TRANSIT INC.	1011100001907182	REG ED-KR-ENVIR	513	CONTRACTED TRANSPORTATION	\$591.28
ABC TRANSIT INC.	1011100001904000	REG ED-OH	513	CONTRACTED TRANSPORTATION	\$547.20
ABC TRANSIT INC.	1011100001904182	REG ED-OH-ENVIR	513	CONTRACTED TRANSPORTATION	\$583.93
ABC TRANSIT INC.	1011100001904182	REG ED-OH-ENVIR	513	CONTRACTED TRANSPORTATION	\$591.27
ABC TRANSIT INC.	1027200000000000	STU TRANS	513	CONTRACTED TRANSPORTATION	\$27,328.27
ABC TRANSIT INC.	1027200000000000	STU TRANS	513	CONTRACTED TRANSPORTATION	\$287,566.00
ABC TRANSIT INC.	1027200003914000	STU TRANS-AW BEATTIE	513	CONTRACTED TRANSPORTATION	\$4,775.66
ABC TRANSIT INC.	1027200003914000	STU TRANS-AW BEATTIE	513	CONTRACTED TRANSPORTATION	\$12,225.70
ABC TRANSIT INC.	1027200000000310	STU TRANS-SPED	513	CONTRACTED TRANSPORTATION	\$36,631.70
ABC TRANSIT INC.	1027200000000310	STU TRANS-SPED	513	CONTRACTED TRANSPORTATION	\$121,850.30
ABC TRANSIT INC.	1032100002910510	STUD ACT-DMS-ACTIV	513	CONTRACTED TRANSPORTATION	\$3,375.00
ABC TRANSIT INC.	1032100002910550	STUD ACT-DMS-ATHLE	513	CONTRACTED TRANSPORTATION	\$1,312.50
ABC TRANSIT INC.	1032100002910550	STUD ACT-DMS-ATHLE	513	CONTRACTED TRANSPORTATION	\$3,750.00
ABC TRANSIT INC.	1032100003912510	STUD ACT-HS-ACTIV	513	CONTRACTED TRANSPORTATION	\$921.39
ABC TRANSIT INC.	1032100003912510	STUD ACT-HS-ACTIV	513	CONTRACTED TRANSPORTATION	\$299.30
ABC TRANSIT INC.	1032100003912510	STUD ACT-HS-ACTIV	513	CONTRACTED TRANSPORTATION	\$613.31
ABC TRANSIT INC.	1032100003912510	STUD ACT-HS-ACTIV	513	CONTRACTED TRANSPORTATION	\$2,250.00
ABC TRANSIT INC.	1032100003912510	STUD ACT-HS-ACTIV	513	CONTRACTED TRANSPORTATION	\$288.29
ABC TRANSIT INC.	1032100003912550	STUD ACT-HS-ATHLE	513	CONTRACTED TRANSPORTATION	\$1,312.50
ABC TRANSIT INC.	1032100003912550	STUD ACT-HS-ATHLE	513	CONTRACTED TRANSPORTATION	\$3,750.00
ABC TRANSIT INC.	1012908913912310	OTHR SPT-ACCS-HS-SPED	444	RENTAL OF VEHICLES	\$1,906.34
ABC TRANSIT INC.	1012908913912310	OTHR SPT-ACCS-HS-SPED	444	RENTAL OF VEHICLES	\$1,906.34
ABDO-SPOTLIGHT-MAGIC WAGON	1022500002910000	LIBR SRV-DMS	640	BOOKS	\$1,540.45
ACH - AMERICAN FIDELITY	10	GENERAL FUND	0462.050	DEPCAR/FSA PRETX-EE AF	\$390.00
ACH - AMERICAN FIDELITY	10	GENERAL FUND	0462.050	DEPCAR/FSA PRETX-EE AF	\$22,546.05
ACH - AMERICAN FIDELITY	10	GENERAL FUND	0462.052	VOL BEN AFTER TAX - EE AF	\$26,178.54
ACH - AMERICAN FIDELITY	10	GENERAL FUND	0462.053	VOL BEN POSTTAX - TX LIFE	\$3,548.73
ACH - AMERICAN FIDELITY	10	GENERAL FUND	0462.051	VOL BEN PRETX - EE AF	\$10,228.10
ACH - ARBITERPAY	1032500003912000	ATHLETIC-HS	330	PROFESSIONAL SERVICES	\$2,000.00
ACH - EXPERTPAY	10	GENERAL FUND	0462.005	COURT-ORDER DEDUCTS-EE	\$7,766.03
ACH - FNB	1032500003912000	ATHLETIC-HS	810	DUES & FEES	\$125.32

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
ACH - GUTTMAN ENERGY INC	1026500003912000	VEHIC MNT-HS	626	GASOLINE	\$1,114.38
ACH - GUTTMAN ENERGY INC	1026500003912550	VEHIC MNT-HS-ATHLETICS	626	GASOLINE	\$138.21
ACH - INTERNAL REVENUE SERVICE	10	GENERAL FUND	0462.011	FEDERAL INCOME TAX (FIT)-	\$410,868.54
ACH - INTERNAL REVENUE SERVICE	10	GENERAL FUND	0462.012	FICA PAYABLE-ER	\$494,928.80
ACH - INTERNAL REVENUE SERVICE	10	GENERAL FUND	0462.019	MEDICARE PAYABLE-ER	\$116,975.19
ACH - NORTH DISTRICT CREDIT UNION	10	GENERAL FUND	0462.006	CREDIT UNION-EE	\$62,609.50
ACH - OMNI FINANCIAL	10	GENERAL FUND	0462.028	403B - TRADITIONAL	\$113,045.87
ACH - OMNI FINANCIAL	10	GENERAL FUND	0462.048	403B ROTH	\$17,512.00
ACH - PA DEPT OF LABOR - PAUC	10	GENERAL FUND	0462.029	UNEMP COMP INS PAYABLE-ER	\$7,773.33
ACH - PA DEPT OF LABOR - PAUC	1011100003912110	REG ED-HS-GENRL	250	UNEMPLOYMENT COMP	\$5,103.66
ACH - PA DEPT OF REVENUE	10	GENERAL FUND	0462.027	STATE INCOME TAX-EE	\$123,529.84
ACH - PITNEY BOWES INC	1023900000000000	OTH ADMIN	530	COMMUNICATIONS	\$4,400.00
ACH - PSERS VOYA	10	GENERAL FUND	0462.043	VOYA RETIRE - AFTERTAX	\$21.92
ACH - PSERS VOYA	10	GENERAL FUND	0462.042	VOYA RETIRE - EE	\$14,757.93
ACH - PSERS VOYA	10	GENERAL FUND	0462.041	VOYA RETIRE - ER	\$11,223.57
ACH - SEIU LOCAL 32BJ	10	GENERAL FUND	0462.009	DUES (PSEA/SEIU/ESPA)-EE	\$2,560.00
ACH - UNUM	10	GENERAL FUND	0462.018	LTD INSURANCE-ER	\$860.53
ACHIEVEMENT HOUSE CYBER CHARTER SCH	1012900003912310	OTHR SPT-HS-SPED	562	TUITION-PA CHARTER SCHLS	\$7,104.45
ACHIEVEMENT HOUSE CYBER CHARTER SCH	1011100003912000	REG ED-HS	562	TUITION-PA CHARTER SCHLS	\$1,716.59
ACSHIC	10	GENERAL FUND	0462.007	DENTAL INS PAYABLE	\$47,734.80
ACSHIC	10	GENERAL FUND	0462.014	HEALTH INSURANCE	\$1,117,044.49
ACSHIC	10	GENERAL FUND	0462.032	VISION INS PAYABLE	\$7,425.95
ADAM G. GOODE	1023100000000000	BOARD SRV	580	TRAVEL	\$201.65
ADD-EDUCATION INC	1012410002910310	LRN SPT-DMS-SPED	329	PROF EDUCATIONAL SERVICES	\$13,890.80
ADD-EDUCATION INC	1012410002910310	LRN SPT-DMS-SPED	329	PROF EDUCATIONAL SERVICES	\$13,139.20
ADD-EDUCATION INC	1012410003912310	LRN SPT-HS-SPED	329	PROF EDUCATIONAL SERVICES	\$10,090.40
ADD-EDUCATION INC	1012410003912310	LRN SPT-HS-SPED	329	PROF EDUCATIONAL SERVICES	\$4,910.00
ADD-EDUCATION INC	1012410001908310	LRN SPT-HW-SPED	329	PROF EDUCATIONAL SERVICES	\$10,606.00
ADD-EDUCATION INC	1012410001908310	LRN SPT-HW-SPED	329	PROF EDUCATIONAL SERVICES	\$7,156.80
ADD-EDUCATION INC	1012410001907310	LRN SPT-KR-SPED	329	PROF EDUCATIONAL SERVICES	\$8,128.80
ADD-EDUCATION INC	1012410001907310	LRN SPT-KR-SPED	329	PROF EDUCATIONAL SERVICES	\$5,110.00
ADVANCE AUTO PARTS	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$9.76
ADVANCED ASSESSMENT SYSTEMS, INC	1022714310000000	STF DEVEL-TITLE 4	329	PROF EDUCATIONAL SERVICES	\$11,192.50
AHEAD, INC.	1021240000000000	INFO SRV	438	REPAIR OF TECH EQUIP	\$5,731.60
ALAN CHEN	1022400000000000	COMP ASST	580	TRAVEL	\$82.18
ALDI	1011100002910240	REG ED-DMS-FAMLY	610	GENERAL SUPPLIES	\$96.00
ALDI	1011100002910240	REG ED-DMS-FAMLY	610	GENERAL SUPPLIES	\$3.44
ALEXIS A HURLBUT	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$142.50
ALLEGHENY ADULT & PEDIATRIC THERAPY	1012900001908310	OTHR SPT-HW-SPED	329	PROF EDUCATIONAL SERVICES	\$3,925.00
ALLEGHENY GOLF C	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$364.00
ALLEGHENY INTERMEDIATE UNIT	1012600003912310	PT OT SRV-HS-SPED	322	AIU SERVICES	\$325.38
ALLEGHENY INTERMEDIATE UNIT	1011100003912153	REG ED-HS-ESL	322	AIU SERVICES	\$75.05
ALLEGHENY INTERMEDIATE UNIT	1011100003912153	REG ED-HS-ESL	322	AIU SERVICES	\$108.30
ALLEGHENY INTERMEDIATE UNIT	1011100003912153	REG ED-HS-ESL	322	AIU SERVICES	\$71.25
ALLEGHENY INTERMEDIATE UNIT	1022714310000000	STF DEVEL-TITLE 4	329	PROF EDUCATIONAL SERVICES	\$22,000.00
ALLEGHENY INTERMEDIATE UNIT	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$1,367.50
ALLEGHENY INTERMEDIATE UNIT	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$1,367.50
ALLEGHENY VALLEY WINLECTRIC CO.	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$124.11
ALLEGHENY VALLEY WINLECTRIC CO.	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$233.43
ALLEGHENY VALLEY WINLECTRIC CO.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$170.00
ALLEGHENY VALLEY WINLECTRIC CO.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$290.50
ALLEGHENY VALLEY WINLECTRIC CO.	1026200001904001	OPER MNT-OH-MAINT	610	GENERAL SUPPLIES	\$231.11
ALPHA TENNIS	1032500003912570	ATH-VAR-G-TENN	442	RENTALS	\$337.50
AMAZON	1022500002910000	LIBR SRV-DMS	640	BOOKS	\$1,211.60
AMAZON	1022500001908000	LIBR SRV-HW	640	BOOKS	\$39.96
AMAZON	1011100003912150	REG ED-HS-LANG	640	BOOKS	\$612.41
AMAZON	1022710000000000	STF DV INST CRT	640	BOOKS	\$194.72
AMAZON	1022710000000000	STF DV INST CRT	640	BOOKS	\$69.86
AMAZON	1011100002910000	REG ED-DMS	752	CAP NEW EQUIP	\$6,001.86
AMAZON	1011100002910140	REG ED-DMS-PHYED	752	CAP NEW EQUIP	\$106.50
AMAZON	10	GENERAL FUND	0132.051	DUE FROM CAFETERIA FUND 5	\$35.99
AMAZON	1032500003912000	ATHLETIC-HS	610	GENERAL SUPPLIES	\$208.02
AMAZON	1012330001908310	AUTS SPT-HW-SPED	610	GENERAL SUPPLIES	\$67.24
AMAZON	1012330001908310	AUTS SPT-HW-SPED	610	GENERAL SUPPLIES	\$118.41
AMAZON	1012330001907310	AUTS SPT-KR-SPED	610	GENERAL SUPPLIES	\$242.89
AMAZON	1022200001905000	AV SRV-FV	610	GENERAL SUPPLIES	\$249.00
AMAZON	1022200001907000	AV SRV-KR	610	GENERAL SUPPLIES	\$239.92
AMAZON	1025110000000000	BUSINESS	610	GENERAL SUPPLIES	\$53.31

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
AMAZON	1025110000000000	BUSINESS	610	GENERAL SUPPLIES	\$10.21
AMAZON	1022400001905000	COMP ASST-FV	610	GENERAL SUPPLIES	\$25.07
AMAZON	1021200002910000	GUIDANCE-DMS	610	GENERAL SUPPLIES	\$421.64
AMAZON	1021200001908000	GUIDANCE-HW	610	GENERAL SUPPLIES	\$34.98
AMAZON	1021203632910000	GUIDANCE-PCCD 41672-DMS	610	GENERAL SUPPLIES	\$871.53
AMAZON	1021203631905000	GUIDANCE-PCCD 41672-FV	610	GENERAL SUPPLIES	\$896.53
AMAZON	1021203633912000	GUIDANCE-PCCD 41672-HS	610	GENERAL SUPPLIES	\$2,105.54
AMAZON	1021203631908000	GUIDANCE-PCCD 41672-HW	610	GENERAL SUPPLIES	\$176.05
AMAZON	1021203631907000	GUIDANCE-PCCD 41672-KR	610	GENERAL SUPPLIES	\$928.61
AMAZON	1021203631907000	GUIDANCE-PCCD 41672-KR	610	GENERAL SUPPLIES	\$1,032.98
AMAZON	1021203631904000	GUIDANCE-PCCD 41672-OH	610	GENERAL SUPPLIES	\$1,511.64
AMAZON	1024400002910000	HLTH SERV-DMS	610	GENERAL SUPPLIES	\$101.08
AMAZON	1024400003912000	HLTH SERV-HS	610	GENERAL SUPPLIES	\$17.09
AMAZON	1024400001908000	HLTH SERV-HW	610	GENERAL SUPPLIES	\$25.07
AMAZON	1024400001907000	HLTH SERV-KR	610	GENERAL SUPPLIES	\$7.98
AMAZON	1022500002910000	LIBR SRV-DMS	610	GENERAL SUPPLIES	\$36.89
AMAZON	1022500001908000	LIBR SRV-HW	610	GENERAL SUPPLIES	\$220.29
AMAZON	1022500001907000	LIBR SRV-KR	610	GENERAL SUPPLIES	\$40.44
AMAZON	1012410001905310	LRN SPT-FV-SPED	610	GENERAL SUPPLIES	\$17.99
AMAZON	1012410001907310	LRN SPT-KR-SPED	610	GENERAL SUPPLIES	\$49.49
AMAZON	1026200002910000	OPER MNT-DMS	610	GENERAL SUPPLIES	\$39.95
AMAZON	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$1,155.86
AMAZON	1026200001908001	OPER MNT-HW-MAINT	610	GENERAL SUPPLIES	\$474.00
AMAZON	1026200001907001	OPER MNT-KR-MAINT	610	GENERAL SUPPLIES	\$212.00
AMAZON	1026200001904001	OPER MNT-OH-MAINT	610	GENERAL SUPPLIES	\$31.23
AMAZON	1023800003912000	PRINC SRV-HS	610	GENERAL SUPPLIES	\$199.80
AMAZON	1023800003912000	PRINC SRV-HS	610	GENERAL SUPPLIES	\$727.18
AMAZON	1023800001908000	PRINC SRV-HW	610	GENERAL SUPPLIES	\$39.90
AMAZON	1023800001908000	PRINC SRV-HW	610	GENERAL SUPPLIES	\$548.03
AMAZON	1012600001908310	PT OT SERV-HW-SPED	610	GENERAL SUPPLIES	\$161.48
AMAZON	1011101201905260	REG ED-AGENCYBYDES-FV-CMP	610	GENERAL SUPPLIES	\$469.92
AMAZON	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$1,500.00
AMAZON	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$260.17
AMAZON	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$25.57
AMAZON	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$29.65
AMAZON	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$9.99
AMAZON	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$700.00
AMAZON	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$2,353.90
AMAZON	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$197.60
AMAZON	1011100002910122	REG ED-DMS-ART	610	GENERAL SUPPLIES	\$0.96
AMAZON	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$558.99
AMAZON	1011100002910260	REG ED-DMS-COMPU	610	GENERAL SUPPLIES	\$2,783.62
AMAZON	1011100002910260	REG ED-DMS-COMPU	610	GENERAL SUPPLIES	\$16.58
AMAZON	1011100002910160	REG ED-DMS-FORGN	610	GENERAL SUPPLIES	\$35.09
AMAZON	1011100002910160	REG ED-DMS-FORGN	610	GENERAL SUPPLIES	\$40.99
AMAZON	1011100002910150	REG ED-DMS-LANG	610	GENERAL SUPPLIES	\$6.98
AMAZON	1011100002910150	REG ED-DMS-LANG	610	GENERAL SUPPLIES	\$52.84
AMAZON	1011100002910150	REG ED-DMS-LANG	610	GENERAL SUPPLIES	\$27.14
AMAZON	1011100002910150	REG ED-DMS-LANG	610	GENERAL SUPPLIES	\$19.98
AMAZON	1011100002910170	REG ED-DMS-MATH	610	GENERAL SUPPLIES	\$191.29
AMAZON	1011100002910170	REG ED-DMS-MATH	610	GENERAL SUPPLIES	\$147.61
AMAZON	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$43.55
AMAZON	1011100002910140	REG ED-DMS-PHYED	610	GENERAL SUPPLIES	\$5.72
AMAZON	1011100002910140	REG ED-DMS-PHYED	610	GENERAL SUPPLIES	\$125.20
AMAZON	1011100002910180	REG ED-DMS-SCIEN	610	GENERAL SUPPLIES	\$162.76
AMAZON	1011100002910190	REG ED-DMS-SOCST	610	GENERAL SUPPLIES	\$17.99
AMAZON	1011100002910270	REG ED-DMS-TECHED	610	GENERAL SUPPLIES	\$3,589.19
AMAZON	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	(\$2.00)
AMAZON	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$229.91
AMAZON	1011100001905122	REG ED-FV-ART	610	GENERAL SUPPLIES	\$1,431.44
AMAZON	1011100001905110	REG ED-FV-GENRL	610	GENERAL SUPPLIES	\$30.17
AMAZON	1011100001905110	REG ED-FV-GENRL	610	GENERAL SUPPLIES	\$12.30
AMAZON	1011101071900160	REG ED-GNRL-ELEM-FOR LANG	610	GENERAL SUPPLIES	\$66.98
AMAZON	1011100003912000	REG ED-HS	610	GENERAL SUPPLIES	\$29.66
AMAZON	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$85.71
AMAZON	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$42.98
AMAZON	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$966.37
AMAZON	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$860.48

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
AMAZON	1011100003912130	REG ED-HS-BUSED	610	GENERAL SUPPLIES	\$292.25
AMAZON	1011100003912150	REG ED-HS-LANG	610	GENERAL SUPPLIES	\$66.99
AMAZON	1011100003912121	REG ED-HS-MUSIC	610	GENERAL SUPPLIES	\$71.26
AMAZON	1011100003912180	REG ED-HS-SCIEN	610	GENERAL SUPPLIES	\$105.97
AMAZON	1011100003912190	REG ED-HS-SOCST	610	GENERAL SUPPLIES	\$2.78
AMAZON	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$239.92
AMAZON	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$1,830.58
AMAZON	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	(\$447.69)
AMAZON	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$1,371.23
AMAZON	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$149.57
AMAZON	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$239.40
AMAZON	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$462.54
AMAZON	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$20.55
AMAZON	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$196.23
AMAZON	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	(\$60.34)
AMAZON	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$216.77
AMAZON	1011100001908110	REG ED-HW-GENRL	610	GENERAL SUPPLIES	\$30.16
AMAZON	1011100001804000	REG ED-KG-OH	610	GENERAL SUPPLIES	\$142.32
AMAZON	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$6.00
AMAZON	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$836.69
AMAZON	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$21.19
AMAZON	1011100001907110	REG ED-KR-GENRL	610	GENERAL SUPPLIES	\$30.17
AMAZON	1011100001907110	REG ED-KR-GENRL	610	GENERAL SUPPLIES	(\$659.96)
AMAZON	1011100001907140	REG ED-KR-PHYED	610	GENERAL SUPPLIES	(\$50.52)
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$552.96
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$17.99
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$8.03
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$19.79
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$19.94
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$37.93
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$10.30
AMAZON	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$27.11
AMAZON	1011100001904122	REG ED-OH-ART	610	GENERAL SUPPLIES	\$107.62
AMAZON	1011100001904123	REG ED-OH-BAND	610	GENERAL SUPPLIES	\$64.63
AMAZON	1011100001904110	REG ED-OH-GENRL	610	GENERAL SUPPLIES	\$30.17
AMAZON	1011101191904000	REG ED-SMALL LAB-OH	610	GENERAL SUPPLIES	(\$63.41)
AMAZON	1011101191905110	REG ED-STEAM CURRICULM-FV	610	GENERAL SUPPLIES	\$36.85
AMAZON	1011101191908110	REG ED-STEAM CURRICULM-HW	610	GENERAL SUPPLIES	(\$38.14)
AMAZON	1011101191907110	REG ED-STEAM CURRICULM-KR	610	GENERAL SUPPLIES	(\$38.13)
AMAZON	1026600000000000	SECURITY	610	GENERAL SUPPLIES	\$13.71
AMAZON	1026110003912000	SPV MAINT-HS	610	GENERAL SUPPLIES	\$176.85
AMAZON	1022710000000000	STF DV INST CRT	610	GENERAL SUPPLIES	(\$135.48)
AMAZON	1022710000000000	STF DV INST CRT	610	GENERAL SUPPLIES	(\$10.65)
AMAZON	1022711410000000	STF DV INST CRT-PTA	610	GENERAL SUPPLIES	\$103.14
AMAZON	1023600000000103	SUPERINT-ASUPT	610	GENERAL SUPPLIES	\$99.50
AMAZON	1028180000000000	SYS TECH	610	GENERAL SUPPLIES	\$71.04
AMAZON	1028180000000000	SYS TECH	610	GENERAL SUPPLIES	\$26.99
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$147.26
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$295.30
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$378.65
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$96.14
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$42.98
AMAZON	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$76.71
AMAZON	1021240000000000	INFO SRV	438	REPAIR OF TECH EQUIP	\$146.19
AMAZON	1021240000000000	INFO SRV	650	TECH SUPPLIES	\$313.08
AMAZON	1021240000000000	INFO SRV	650	TECH SUPPLIES	(\$21.55)
AMAZON	1021240000000000	INFO SRV	650	TECH SUPPLIES	\$275.74
AMAZON	1011100003912130	REG ED-HS-BUSED	650	TECH SUPPLIES	\$659.26
AMELIA CATHERINE DICKSON	1022710001907000	STF DV INST CRT-KR	240	TUITION REIMBURSEMENT	\$1,767.00
AMELIA CATHERINE DICKSON	1022710001907000	STF DV INST CRT-KR	240	TUITION REIMBURSEMENT	\$69.00
AMELIA CATHERINE DICKSON	1022710001907000	STF DV INST CRT-KR	240	TUITION REIMBURSEMENT	\$1,767.00
AMELIA CATHERINE DICKSON	1022710001907000	STF DV INST CRT-KR	240	TUITION REIMBURSEMENT	\$69.00
AMERICAN BUTTON MACHINES	1011100001907260	REG ED-KR-COMPU	610	GENERAL SUPPLIES	\$198.24
AMERICAN BUTTON MACHINES	1011101472910000	REG ED-LIGHT-DMS	610	GENERAL SUPPLIES	\$167.06
AMERICAN HEART SHO	1028340002910310	STF DV-N.INST CRT-DMS-SPD	360	EMPLOYEE TRAINING SERVICE	\$103.40
AMERICAN LIBRARY ASSOCIATION	1022500001904000	LIBR SRV-OH	810	DUES & FEES	\$190.00
AMERICAN ROCK SALT COMPANY LLC	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$3,000.00
AMERICAN ROCK SALT COMPANY LLC	1026200001905001	OPER MNT-FV-MAINT	610	GENERAL SUPPLIES	\$1,000.00

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
AMERICAN ROCK SALT COMPANY LLC	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$4,853.37
AMERICAN ROCK SALT COMPANY LLC	1026200001908001	OPER MNT-HW-MAINT	610	GENERAL SUPPLIES	\$1,000.00
AMERICAN ROCK SALT COMPANY LLC	1026200001907001	OPER MNT-KR-MAINT	610	GENERAL SUPPLIES	\$1,000.00
AMERICAN ROCK SALT COMPANY LLC	1026200001904001	OPER MNT-OH-MAINT	610	GENERAL SUPPLIES	\$1,000.00
AMERICAN TIME & SIGNAL COMPANY	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$893.27
	1000000000000000	REV	R6740	FEES COLLECT FROM STUD	\$20.00
ANDERSONS	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$389.54
ANDREWS AND PRICE	1023500001905310	LEGAL SRV-FV-SPED	330	PROFESSIONAL SERVICES	\$450.00
ANNA NICOLE STEEN	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$27.50
APPLE	1028180000000000	SYS TECH	438	REPAIR OF TECH EQUIP	\$516.00
APPLE	1023800003912000	PRINC SRV-HS	650	TECH SUPPLIES	\$149.00
APPLE BOOKS	1022500001905000	LIBR SRV-FV	640	BOOKS	\$720.13
APPLE INC.	1022200002910000	AV SRV-DMS	610	GENERAL SUPPLIES	\$1,438.80
APPLE INC.	1012250001905310	LANG SPT-FV-SPED	650	TECH SUPPLIES	\$438.66
APPLE INC.	1012250003912310	LANG SPT-HS-SPED	650	TECH SUPPLIES	\$438.70
APPLE INC.	1012250001908310	LANG SPT-HW-SPED	650	TECH SUPPLIES	\$438.66
APPLE INC.	1012250001907310	LANG SPT-KR-SPED	650	TECH SUPPLIES	\$438.66
APPLE INC.	1012250002910310	LANG SPT-MS-SPED	650	TECH SUPPLIES	\$438.66
APPLE INC.	1012250001904310	LANG SPT-OH-SPED	650	TECH SUPPLIES	\$438.66
APPLE INC.	1021400002910000	PSYCHOL-DMS	650	TECH SUPPLIES	\$438.68
APPLE INC.	1021400001905000	PSYCHOL-FV	650	TECH SUPPLIES	\$438.66
APPLE INC.	1021400003912000	PSYCHOL-HS	650	TECH SUPPLIES	\$438.68
APPLE INC.	1021400001908000	PSYCHOL-HW	650	TECH SUPPLIES	\$438.66
APPLE INC.	1021400001907000	PSYCHOL-KR	650	TECH SUPPLIES	\$438.66
APPLE INC.	1021400001904000	PSYCHOL-OH	650	TECH SUPPLIES	\$438.66
APPLE INC.	1011100003912170	REG ED-HS-MATH	650	TECH SUPPLIES	\$69.00
APPLE INC.	1011100003912170	REG ED-HS-MATH	650	TECH SUPPLIES	\$483.00
APPLE INC.	1011100001904000	REG ED-OH	650	TECH SUPPLIES	\$658.00
ARMSTRONG TOOL & SUPPLY COMPANY	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$351.07
ASHLEY LYNN CONSTANTINE-HARRIS	1028340000000000	STF DV-NINST CRT	580	TRAVEL	\$82.74
ASPINWALL BEANS	1023100000000000	BOARD SRV	635	MEALS/REFRESHMENTS	\$60.48
AUDUBON SOCIETY OF W. PA	1014200001900151	SUMMER-EL-READ	610	GENERAL SUPPLIES	\$659.67
AUDUBON SOCIETY OF W. PA	1014500001905182	AFTERSCHOOL-FV-CAMP	329	PROF EDUCATIONAL SERVICES	\$9,840.00
AUDUBON SOCIETY OF W. PA	1014500001908182	AFTERSCHOOL-HW-CAMP	329	PROF EDUCATIONAL SERVICES	\$9,840.00
AUDUBON SOCIETY OF W. PA	1014500001907182	AFTERSCHOOL-KR-CAMP	329	PROF EDUCATIONAL SERVICES	\$9,840.00
AUDUBON SOCIETY OF W. PA	1014500001904182	AFTERSCHOOL-OH-CAMP	329	PROF EDUCATIONAL SERVICES	\$16,405.00
AUDUBON SOCIETY OF W. PA	1014200001900151	SUMMER-EL-READ	329	PROF EDUCATIONAL SERVICES	\$5,000.00
B & R POOLS	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$240.00
B & R POOLS	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$289.80
B&H PHOTO-VIDEO INC.	1022200003912000	AV SRV-HS	650	TECH SUPPLIES	\$1,499.00
B&H PHOTO-VIDEO INC.	1022200003912000	AV SRV-HS	650	TECH SUPPLIES	\$1,345.00
B&H PHOTO-VIDEO INC.	1022200003912000	AV SRV-HS	650	TECH SUPPLIES	\$999.50
B&H PHOTO-VIDEO INC.	1022200003912000	AV SRV-HS	650	TECH SUPPLIES	\$1,119.92
B&H PHOTO-VIDEO INC.	1022200003912000	AV SRV-HS	650	TECH SUPPLIES	\$139.98
B&Z DELI	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	(\$10.17)
B&Z DELI	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$130.81
B&Z DELI	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$52.53
BAKER SERVICES INC	1032500003912540	ATH-HS-FITNESS CTR	432	REPAIR OF EQUIPMENT	\$55.82
BAKER SERVICES INC	1032500003912540	ATH-HS-FITNESS CTR	432	REPAIR OF EQUIPMENT	\$123.55
BAKER SERVICES INC	1032500003912540	ATH-HS-FITNESS CTR	432	REPAIR OF EQUIPMENT	\$982.80
BAKER SERVICES INC	1011100003912140	REG ED-HS-PHYED	432	REPAIR OF EQUIPMENT	\$55.82
BAKER SERVICES INC	1011100003912140	REG ED-HS-PHYED	432	REPAIR OF EQUIPMENT	\$123.54
BAKER SERVICES INC	1011100003912140	REG ED-HS-PHYED	432	REPAIR OF EQUIPMENT	\$982.79
BALDWIN CROSS COUNTRY CLUB	1032500003412552	ATH-JV-B-XCNTRY	810	DUES & FEES	\$155.00
BALDWIN CROSS COUNTRY CLUB	1032500003412565	ATH-JV-G-XCNTRY	810	DUES & FEES	\$155.00
BEST BUY	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$499.99
BINDERY MACHINE REPAIR	1025400000000000	PRINTING	432	REPAIR OF EQUIPMENT	\$1,013.98
BLACK ROCK TECHNOLOGY GROUP	1026600003912000	SECURITY-HS	762	CAP REPLACE EQUIP	\$14,590.00
BP	1026500003912550	VEHIC MNT-HS-ATHLETICS	626	GASOLINE	\$78.65
BRIGHTON MUSIC CENTER	1011100001907123	REG ED-KR-BAND	432	REPAIR OF EQUIPMENT	\$65.00
BRIGHTON MUSIC CENTER	1011100001907123	REG ED-KR-BAND	432	REPAIR OF EQUIPMENT	\$185.00
BSN SPORTS	1032500003412560	ATH-JV-BASE	610	GENERAL SUPPLIES	\$169.50
BSN SPORTS	1032500003412563	ATH-JV-FBALL	610	GENERAL SUPPLIES	\$213.96
BSN SPORTS	1032500003912560	ATH-VAR-BASE	610	GENERAL SUPPLIES	\$169.50
BSN SPORTS	1032500003912563	ATH-VAR-FBALL	610	GENERAL SUPPLIES	\$213.96
BUILDING PRODUCTS INC.	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$12.98
BULK BOOKSTORE	1011100002910150	REG ED-DMS-LANG	640	BOOKS	\$259.50
BULK BOOKSTORE	1011100002910150	REG ED-DMS-LANG	640	BOOKS	\$487.60

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Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
BULK BOOKSTORE	1011100002910150	REG ED-DMS-LANG	640	BOOKS	\$204.90
BULK BOOKSTORE	1011100002910150	REG ED-DMS-LANG	640	BOOKS	\$835.20
BULK BOOKSTORE	1011100002910150	REG ED-DMS-LANG	640	BOOKS	\$243.30
BULK BOOKSTORE	1011100002910150	REG ED-DMS-LANG	640	BOOKS	\$587.50
BUTLER AGWAY	1032500003912553	ATH-VAR-B-GOLF	610	GENERAL SUPPLIES	\$25.38
BUTLER CC	1032500003912553	ATH-VAR-B-GOLF	442	RENTALS	\$455.19
BUTLER FLOOR & CARPET	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$9,800.00
C. M. EICHENLAUB CO.	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$995.00
C. M. EICHENLAUB CO.	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$3,879.00
CAMPBELL BUS & TOUR	1011100002910123	REG ED-DMS-BAND	810	DUES & FEES	\$950.00
CAMPBELL BUS & TOUR	1011100002910129	REG ED-DMS-ORCHE	810	DUES & FEES	\$950.00
CANZIAN/JOHNSTON & ASSOCIATES LLC	1046003501905000	CONSTR-FACILITY GRNT-FV	330	PROFESSIONAL SERVICES	\$874.50
CANZIAN/JOHNSTON & ASSOCIATES LLC	1046000001905000	CONSTRUC-FV	330	PROFESSIONAL SERVICES	\$291.50
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191905110	REG ED-STEAM CURRICULUM-FV	610	GENERAL SUPPLIES	\$4,241.88
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191905110	REG ED-STEAM CURRICULUM-FV	610	GENERAL SUPPLIES	\$40,069.53
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191905110	REG ED-STEAM CURRICULUM-FV	610	GENERAL SUPPLIES	\$647.19
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191905110	REG ED-STEAM CURRICULUM-FV	610	GENERAL SUPPLIES	\$129.43
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191905110	REG ED-STEAM CURRICULUM-FV	610	GENERAL SUPPLIES	\$372.60
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191905110	REG ED-STEAM CURRICULUM-FV	610	GENERAL SUPPLIES	\$129.43
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191908110	REG ED-STEAM CURRICULUM-HW	610	GENERAL SUPPLIES	\$4,241.88
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191908110	REG ED-STEAM CURRICULUM-HW	610	GENERAL SUPPLIES	\$40,069.53
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191908110	REG ED-STEAM CURRICULUM-HW	610	GENERAL SUPPLIES	\$647.19
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191908110	REG ED-STEAM CURRICULUM-HW	610	GENERAL SUPPLIES	\$129.46
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191908110	REG ED-STEAM CURRICULUM-HW	610	GENERAL SUPPLIES	\$372.60
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191908110	REG ED-STEAM CURRICULUM-HW	610	GENERAL SUPPLIES	\$129.46
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191907110	REG ED-STEAM CURRICULUM-KR	610	GENERAL SUPPLIES	\$4,241.88
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191907110	REG ED-STEAM CURRICULUM-KR	610	GENERAL SUPPLIES	\$40,069.53
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191907110	REG ED-STEAM CURRICULUM-KR	610	GENERAL SUPPLIES	\$647.19
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191907110	REG ED-STEAM CURRICULUM-KR	610	GENERAL SUPPLIES	\$129.43
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191907110	REG ED-STEAM CURRICULUM-KR	610	GENERAL SUPPLIES	\$372.60
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191907110	REG ED-STEAM CURRICULUM-KR	610	GENERAL SUPPLIES	\$129.43
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191904110	REG ED-STEAM CURRICULUM-OH	610	GENERAL SUPPLIES	\$4,241.85
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191904110	REG ED-STEAM CURRICULUM-OH	610	GENERAL SUPPLIES	\$80,139.06
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191904110	REG ED-STEAM CURRICULUM-OH	610	GENERAL SUPPLIES	\$647.19
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191904110	REG ED-STEAM CURRICULUM-OH	610	GENERAL SUPPLIES	\$129.43
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191904110	REG ED-STEAM CURRICULUM-OH	610	GENERAL SUPPLIES	\$372.60
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191904110	REG ED-STEAM CURRICULUM-OH	610	GENERAL SUPPLIES	\$129.43
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191904110	REG ED-STEAM CURRICULUM-OH	610	GENERAL SUPPLIES	\$50.64
CAROLINA BIOLOGICAL SUPPLY COMPANY	1011101191904110	REG ED-STEAM CURRICULUM-OH	610	GENERAL SUPPLIES	\$51.23
CEDARBROOK GOLF	1032500003912560	ATH-VAR-BASE	442	RENTALS	\$248.40
CENGAGE LEARNING	1011100003912130	REG ED-HS-BUSED	640	BOOKS	\$4,320.00
CENGAGE LEARNING	1011100003912130	REG ED-HS-BUSED	640	BOOKS	\$216.00
CENGAGE LEARNING	1011100001904153	REG ED-OH-ESL	640	BOOKS	\$1,774.50
CENGAGE LEARNING	1011100003912130	REG ED-HS-BUSED	610	GENERAL SUPPLIES	\$208.80
CENGAGE LEARNING	1011100003912130	REG ED-HS-BUSED	610	GENERAL SUPPLIES	\$3,480.00
CENVEO WORLDWIDE LIMITED	1023800003912000	PRINC SRV-HS	610	GENERAL SUPPLIES	\$125.55
CENVEO WORLDWIDE LIMITED	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$188.33
CENVEO WORLDWIDE LIMITED	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$142.31
CENVEO WORLDWIDE LIMITED	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$125.55
CENVEO WORLDWIDE LIMITED	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$50.22
CENVEO WORLDWIDE LIMITED	10236000000000103	SUPERINT-ASUPT	610	GENERAL SUPPLIES	\$50.22
CENVEO WORLDWIDE LIMITED	10214200000000000	TEST SRV	610	GENERAL SUPPLIES	\$125.55
CHAT GPT	1023800003912000	PRINC SRV-HS	658	SOFTWARE	\$20.00
CHAT GPT	10281800000000000	SYS TECH	658	SOFTWARE	\$20.00
CHERRY ON TOP	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$23.08
CHICK FIL A	10227100000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$326.88
CHIK FIL A	10281800000000000	SYS TECH	635	MEALS/REFRESHMENTS	\$71.19
CITY CHARTER HIGH SCHOOL	1012900003912310	OTHR SPT-HS-SPED	562	TUITION-PA CHARTER SCHLS	\$687.92
COMBUSTION EQUIPMENT CO INC	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$46.00
COMBUSTION EQUIPMENT CO INC	1026200001907001	OPER MNT-KR-MAINT	610	GENERAL SUPPLIES	\$1,816.00
COMMITTEE FOR CHILDREN	1021200002910000	GUIDANCE-DMS	658	SOFTWARE	\$3,207.00
COMMONWEALTH CHARTER ACADEMY	1012900001907310	OTHR SPT-KR-SPED	562	TUITION-PA CHARTER SCHLS	\$10,656.66
COMMONWEALTH CHARTER ACADEMY	1011100001905000	REG ED-FV	562	TUITION-PA CHARTER SCHLS	\$15,449.31
COMMONWEALTH CHARTER ACADEMY	1011100003912000	REG ED-HS	562	TUITION-PA CHARTER SCHLS	\$5,149.77
COMMONWEALTH CHARTER ACADEMY	1011100003912000	REG ED-HS	562	TUITION-PA CHARTER SCHLS	\$31,970.06
CONTRACT PAPER GROUP INC.	10254000000000000	PRINTING	610	GENERAL SUPPLIES	\$345.84
CONTRACT PAPER GROUP INC.	10254000000000000	PRINTING	610	GENERAL SUPPLIES	\$288.20
CONTRACT PAPER GROUP INC.	10254000000000000	PRINTING	610	GENERAL SUPPLIES	\$230.56

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$57.64
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$345.84
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$57.64
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$248.00
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$124.00
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$248.00
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$186.00
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$124.00
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$124.00
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$150.00
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$122.30
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$141.00
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$141.00
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$5,520.00
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$108.10
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$88.10
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$88.10
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$176.20
CONTRACT PAPER GROUP INC.	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$88.10
CONTRACT PAPER GROUP INC.	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$158.00
CONTRACT PAPER GROUP INC.	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$142.00
CONTRACT PAPER GROUP INC.	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$142.00
CONTRACT PAPER GROUP INC.	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$284.00
CONTRACT PAPER GROUP INC.	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$142.00
CONTRACT PAPER GROUP INC.	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$4,140.00
CONTRACT PAPER GROUP INC.	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$74.00
CONTRACT PAPER GROUP INC.	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$5,520.00
CONTRACT PAPER GROUP INC.	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$98.10
CONTRACT PAPER GROUP INC.	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$98.10
CONTRACT PAPER GROUP INC.	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$98.10
CONTRACT PAPER GROUP INC.	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$78.40
CONTRACT PAPER GROUP INC.	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$1,380.00
CONTRACT PAPER GROUP INC.	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$74.00
CPR SIMPLICITY LLC	1024400002910000	HLTH SERV-DMS	610	GENERAL SUPPLIES	\$213.50
CPR SIMPLICITY LLC	1024400001905000	HLTH SERV-FV	610	GENERAL SUPPLIES	\$107.50
CPR SIMPLICITY LLC	1024400003912000	HLTH SERV-HS	610	GENERAL SUPPLIES	\$426.50
CPR SIMPLICITY LLC	1024400001908000	HLTH SERV-HW	610	GENERAL SUPPLIES	\$107.50
CPR SIMPLICITY LLC	1024400001907000	HLTH SERV-KR	610	GENERAL SUPPLIES	\$107.50
CPR SIMPLICITY LLC	1024400001904000	HLTH SERV-OH	610	GENERAL SUPPLIES	\$213.50
CPR SIMPLICITY LLC	1032500003912000	ATHLETIC-HS	611	MEDICAL SUPPLIES	\$454.00
CRASHPLAN	1021240000000000	INFO SRV	658	SOFTWARE	\$2,124.40
CW PUB ONLINE	1011100003912130	REG ED-HS-BUSED	658	SOFTWARE	\$239.00
CWM ENVIRONMENTAL	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$112.40
CWM ENVIRONMENTAL	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$56.20
DAGOSTINO ELECTRONIC SERVICES, INC.	1026600003912000	SECURITY-HS	752	CAP NEW EQUIP	\$2,660.45
DAGOSTINO ELECTRONIC SERVICES, INC.	1026600002910000	SECURITY-DMS	350	SECURITY/SAFETY SERVICES	\$6,000.00
DAGOSTINO ELECTRONIC SERVICES, INC.	1026600003912000	SECURITY-HS	350	SECURITY/SAFETY SERVICES	\$11,200.00
DAGOSTINO ELECTRONIC SERVICES, INC.	1026600003912000	SECURITY-HS	350	SECURITY/SAFETY SERVICES	\$16,400.25
DANIEL BREITKREUTZ	1026110003912000	SPV MAINT-HS	580	TRAVEL	\$553.98
DAY SCHOOL	1012900002910310	OTHR SPT-DMS-SPED	567	TUITION-APS	\$3,250.71
DAY SCHOOL	1012900002910310	OTHR SPT-DMS-SPED	567	TUITION-APS	\$8,533.12
DAY SCHOOL	1012900002910310	OTHR SPT-DMS-SPED	567	TUITION-APS	\$8,533.12
DAY SCHOOL	1012900001908310	OTHR SPT-HW-SPED	567	TUITION-APS	\$3,250.71
DAY SCHOOL	1012900001908310	OTHR SPT-HW-SPED	567	TUITION-APS	\$8,533.12
DAY SCHOOL	1012900001908310	OTHR SPT-HW-SPED	567	TUITION-APS	\$8,533.12
DCDBA	1026200002910000	OPER MNT-DMS	424	WATER	\$1,020.82
DCDBA	1026200001908000	OPER MNT-HW	424	WATER	\$898.95
DEMCO INC.	1022500001908000	LIBR SRV-HW	610	GENERAL SUPPLIES	\$188.50
DEMCO INC.	1022500003912000	LIBR SRVC-HS	610	GENERAL SUPPLIES	\$235.17
DEMCO INC.	1022500003912000	LIBR SRVC-HS	610	GENERAL SUPPLIES	\$22.30
DEMCO INC.	1022500003912000	LIBR SRVC-HS	610	GENERAL SUPPLIES	\$64.58
DEMCO INC.	1022500003912000	LIBR SRVC-HS	610	GENERAL SUPPLIES	\$486.50
DEMCO INC.	1022500003912000	LIBR SRVC-HS	610	GENERAL SUPPLIES	\$106.51
DEMCO INC.	1022500003912000	LIBR SRVC-HS	610	GENERAL SUPPLIES	\$100.41
DEMCO INC.	1022500003912000	LIBR SRVC-HS	610	GENERAL SUPPLIES	\$94.37
DESANTIS SOLUTIONS	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$2,350.00
DESANTIS SOLUTIONS	1026200001907001	OPER MNT-KR-MAINT	610	GENERAL SUPPLIES	\$40.93
DK OUTLET	1022711410000000	STF DV INST CRT-PTA	610	GENERAL SUPPLIES	\$282.16

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
DMARCLY	1021240000000000	INFO SRV	658	SOFTWARE	\$69.00
DQE COMMUNICATIONS	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$3,437.50
DRAZ'S PAINTING, LLC	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$6,650.00
DRAZ'S PAINTING, LLC	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$6,650.00
DRAZ'S PAINTING, LLC	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$4,275.00
DRAZ'S PAINTING, LLC	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$3,325.00
DRAZ'S PAINTING, LLC	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$5,225.00
DRAZ'S PAINTING, LLC	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$2,100.00
DUNKIN DONUTS	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$53.96
DUQUESNE LIGHT COMPANY	1026200002910000	OPER MNT-DMS	622	ELECTRICITY	\$16,257.60
DUQUESNE LIGHT COMPANY	1026200001905000	OPER MNT-FV	622	ELECTRICITY	\$6,316.28
DUQUESNE LIGHT COMPANY	1026200003912000	OPER MNT-HS	622	ELECTRICITY	\$53,207.07
DUQUESNE LIGHT COMPANY	1026200001908000	OPER MNT-HW	622	ELECTRICITY	\$9,732.87
DUQUESNE LIGHT COMPANY	1026200001908000	OPER MNT-HW	622	ELECTRICITY	\$11,438.24
DUQUESNE LIGHT COMPANY	1026200001907000	OPER MNT-KR	622	ELECTRICITY	\$3,421.39
DUQUESNE LIGHT COMPANY	1026200001904000	OPER MNT-OH	622	ELECTRICITY	\$14,240.24
EARTHWISE ENVIRONMENTAL SOLUT. LLC	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$607.76
EARTHWISE ENVIRONMENTAL SOLUT. LLC	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$303.88
EARTHWISE ENVIRONMENTAL SOLUT. LLC	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$1,211.58
EARTHWISE ENVIRONMENTAL SOLUT. LLC	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$380.00
EARTHWISE ENVIRONMENTAL SOLUT. LLC	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$303.88
EARTHWISE ENVIRONMENTAL SOLUT. LLC	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$303.88
EARTHWISE ENVIRONMENTAL SOLUT. LLC	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$303.88
EASTY GRAPHICS	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$143.30
EB DYSLEXIA	1028340000000000	STF DV-NINST CRT	360	EMPLOYEE TRAINING SERVICE	\$40.00
EDPUZZLE	1011100002910180	REG ED-DMS-SCIEN	658	SOFTWARE	\$165.00
EDUCATION CNTR AT WATSON INSTITUTE	1012900002910310	OTHR SPT-DMS-SPED	567	TUITION-APS	\$11,090.56
EDUCATION CNTR AT WATSON INSTITUTE	1012900002910310	OTHR SPT-DMS-SPED	567	TUITION-APS	\$11,090.56
EDUCATION CNTR AT WATSON INSTITUTE	1012900001905310	OTHR SPT-FV-SPED	567	TUITION-APS	\$11,090.56
EDUCATION CNTR AT WATSON INSTITUTE	1012900003912310	OTHR SPT-HS-SPED	567	TUITION-APS	\$11,090.56
EDUCATIONAL FUR	1026200003912000	OPER MNT-HS	752	CAP NEW EQUIP	\$5,234.36
EDUCREATIONS	1011100002910170	REG ED-DMS-MATH	658	SOFTWARE	\$99.00
EDVOTEK INC	1011100003912180	REG ED-HS-SCIEN	610	GENERAL SUPPLIES	\$63.02
EDVOTEK INC	1011100003912180	REG ED-HS-SCIEN	610	GENERAL SUPPLIES	\$201.27
EDVOTEK INC	1011100003912180	REG ED-HS-SCIEN	610	GENERAL SUPPLIES	\$483.85
EDWARD BALESTRINO	1011100003912000	REG ED-HS	281	OPEB HEALTH	\$225.35
EFCC ACQUISITION CORP.	1012900002910310	OTHR SPT-DMS-SPED	567	TUITION-APS	\$1,821.25
EFCC ACQUISITION CORP.	1012900002910310	OTHR SPT-DMS-SPED	567	TUITION-APS	\$1,668.50
EFCC ACQUISITION CORP.	1012900002910310	OTHR SPT-DMS-SPED	567	TUITION-APS	\$1,891.75
EFCC ACQUISITION CORP.	1012900002910310	OTHR SPT-DMS-SPED	567	TUITION-APS	\$364.25
EFCC ACQUISITION CORP.	1012900002910310	OTHR SPT-DMS-SPED	567	TUITION-APS	\$1,092.75
EFCC ACQUISITION CORP.	1012900002910310	OTHR SPT-DMS-SPED	567	TUITION-APS	\$1,856.50
ENCYCLOPAEDIA BRITANNICA INC.	1022400000000000	COMP ASST	658	SOFTWARE	\$1,395.00
ENVATO	1023700000000000	COMMUNICATIONS / PR	658	SOFTWARE	\$41.73
EPIDEMIC SND INTL	1022200003912000	AV SRV-HS	658	SOFTWARE	\$6.42
EPIDEMIC SOUND	1022200003912000	AV SRV-HS	658	SOFTWARE	\$320.87
EPS OPERATIONS, LLC	1011100002910150	REG ED-DMS-LANG	640	BOOKS	\$383.93
EPS OPERATIONS, LLC	1011100001908110	REG ED-HW-GENRL	640	BOOKS	\$985.99
EPS OPERATIONS, LLC	1011100001907110	REG ED-KR-GENRL	640	BOOKS	\$960.27
EPS OPERATIONS, LLC	1011100001904153	REG ED-OH-ESL	640	BOOKS	\$3,005.00
EPS OPERATIONS, LLC	1011904111907000	FED PRG-TITL1-KR	610	GENERAL SUPPLIES	\$3,192.10
EPS OPERATIONS, LLC	1011100001905110	REG ED-FV-GENRL	610	GENERAL SUPPLIES	\$570.95
EPS OPERATIONS, LLC	1011100001908110	REG ED-HW-GENRL	610	GENERAL SUPPLIES	\$500.00
EPS OPERATIONS, LLC	1011100001908110	REG ED-HW-GENRL	610	GENERAL SUPPLIES	\$609.24
EPS OPERATIONS, LLC	1011100001907110	REG ED-KR-GENRL	610	GENERAL SUPPLIES	\$500.00
EPS OPERATIONS, LLC	1011100001907110	REG ED-KR-GENRL	610	GENERAL SUPPLIES	\$711.20
EPS OPERATIONS, LLC	1011100001904110	REG ED-OH-GENRL	610	GENERAL SUPPLIES	\$500.00
EPS OPERATIONS, LLC	1022714212910000	STF DV INST CRT-TITL2-DMS	329	PROF EDUCATIONAL SERVICES	\$3,500.00
EPS OPERATIONS, LLC	1000000000000000	REV	R6991	REFUND OF PRIOR YR EXP	(\$6,364.76)
EPS OPERATIONS, LLC	1000000000000000	REV	R6991	REFUND OF PRIOR YR EXP	\$5,874.57
EPS OPERATIONS, LLC	1000000000000000	REV	R6991	REFUND OF PRIOR YR EXP	(\$8,722.77)
EPS OPERATIONS, LLC	1000000000000000	REV	R6991	REFUND OF PRIOR YR EXP	\$7,454.62
EPS OPERATIONS, LLC	1011100002910150	REG ED-DMS-LANG	658	SOFTWARE	\$140.76
EPS OPERATIONS, LLC	1011100001905000	REG ED-FV	658	SOFTWARE	\$82.39
EPS OPERATIONS, LLC	1011100001908000	REG ED-HW	658	SOFTWARE	\$122.80
EPS OPERATIONS, LLC	1011100001907000	REG ED-KR	658	SOFTWARE	\$176.68
EPS OPERATIONS, LLC	1011100001904000	REG ED-OH	658	SOFTWARE	\$203.62
EQUIPARTS	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$332.90

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
EQUIPARTS	1026200001908001	OPER MNT-HW-MAINT	610	GENERAL SUPPLIES	\$1,140.51
EQUIPARTS	1026200001908001	OPER MNT-HW-MAINT	610	GENERAL SUPPLIES	\$761.20
EQUIPARTS	1026200001904001	OPER MNT-OH-MAINT	610	GENERAL SUPPLIES	\$193.50
ESCO	1028360000000000	STF DV-N.INST NCRT	360	EMPLOYEE TRAINING SERVICE	\$42.87
EVAN W. KNAUER	1028180000000000	SYS TECH	329	PROF EDUCATIONAL SERVICES	\$300.00
EVAN W. KNAUER	1028180000000000	SYS TECH	329	PROF EDUCATIONAL SERVICES	\$225.00
EVEREST WEB DEALS	1011100002910260	REG ED-DMS-COMPU	658	SOFTWARE	\$35.00
EZ PASS	1026200003912000	OPER MNT-HS	580	TRAVEL	\$5.46
FCAHS ACTIVITIES FUND	1032100003912510	STUD ACT-HS-ACTIV	810	DUES & FEES	\$75.00
FCAHS ACTIVITIES FUND	1032100003912510	STUD ACT-HS-ACTIV	610	GENERAL SUPPLIES	\$300.00
FCAHS ACTIVITIES FUND	1032100003912510	STUD ACT-HS-ACTIV	635	MEALS/REFRESHMENTS	\$600.00
FCAHS ACTIVITIES FUND	1032100003912510	STUD ACT-HS-ACTIV	635	MEALS/REFRESHMENTS	\$200.00
FCAHS ACTIVITIES FUND	1011100003912000	REG ED-HS	550	PRINTING	\$3,000.00
FCAHS ACTIVITIES FUND	1032100003912510	STUD ACT-HS-ACTIV	329	PROF EDUCATIONAL SERVICES	\$200.00
FCASD CAFETERIA FUND	1032500003912553	ATH-VAR-B-GOLF	635	MEALS/REFRESHMENTS	\$250.00
FCASD CAFETERIA FUND	1032500003912000	ATHLETIC-HS	635	MEALS/REFRESHMENTS	\$41.50
FCASD CAFETERIA FUND	1023100000000000	BOARD SRV	635	MEALS/REFRESHMENTS	\$198.25
FCASD CAFETERIA FUND	1023100000000000	BOARD SRV	635	MEALS/REFRESHMENTS	\$71.00
FCASD CAFETERIA FUND	10129000000000310	OTHR SPT-SPED	635	MEALS/REFRESHMENTS	\$113.50
FCASD CAFETERIA FUND	10129000000000310	OTHR SPT-SPED	635	MEALS/REFRESHMENTS	\$76.50
FCASD CAFETERIA FUND	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$23.75
FCASD CAFETERIA FUND	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$1,254.50
FCASD CAFETERIA FUND	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$544.00
FCASD CAFETERIA FUND	1022711410000000	STF DV INST CRT-PTA	635	MEALS/REFRESHMENTS	\$161.35
FCASD CAFETERIA FUND	1022711410000000	STF DV INST CRT-PTA	635	MEALS/REFRESHMENTS	\$168.75
FCASD CAFETERIA FUND	1022711410000000	STF DV INST CRT-PTA	635	MEALS/REFRESHMENTS	\$169.35
FCASD CAFETERIA FUND	1022711410000000	STF DV INST CRT-PTA	635	MEALS/REFRESHMENTS	\$172.85
FCASD CAFETERIA FUND	1022711410000000	STF DV INST CRT-PTA	635	MEALS/REFRESHMENTS	\$147.35
FCASD CAFETERIA FUND	1028341430000000	STF DV-N.INST CRT-EDLDR	635	MEALS/REFRESHMENTS	\$364.00
FIELD HOUSE	1032500003912000	ATHLETIC-HS	580	TRAVEL	\$86.14
FILTECH INC.	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$680.72
FILTECH INC.	1026200001905001	OPER MNT-FV-MAINT	610	GENERAL SUPPLIES	\$185.00
FILTECH INC.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$980.60
FILTECH INC.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$1,779.77
FILTECH INC.	1026200001907001	OPER MNT-KR-MAINT	610	GENERAL SUPPLIES	\$388.81
FILTECH INC.	1026200001904001	OPER MNT-OH-MAINT	610	GENERAL SUPPLIES	\$314.44
FOLLETT CONTENT SOLUTIONS, LLC	1022500001905000	LIBR SRV-FV	640	BOOKS	\$1,141.23
FOLLETT CONTENT SOLUTIONS, LLC	1022500001907000	LIBR SRV-KR	640	BOOKS	\$3,362.45
FOLLETT CONTENT SOLUTIONS, LLC	1022500001904000	LIBR SRV-OH	640	BOOKS	\$3,554.51
FORT LIGONIER	1014500001905182	AFTERSCHOOL-FV-CAMP	329	PROF EDUCATIONAL SERVICES	\$1,125.00
FORT LIGONIER	1014500001908182	AFTERSCHOOL-HW-CAMP	329	PROF EDUCATIONAL SERVICES	\$1,125.00
FORT LIGONIER	1014500001907182	AFTERSCHOOL-KR-CAMP	329	PROF EDUCATIONAL SERVICES	\$1,093.00
FORT LIGONIER	1014500001904182	AFTERSCHOOL-OH-CAMP	329	PROF EDUCATIONAL SERVICES	\$1,965.00
FOUNDATION FOR FREE ENTERPRISE EDUC	1012430002910390	GIFTED-DMS-SPPRG	658	SOFTWARE	\$270.00
FOX CHAPEL AUTHORITY	1026200003912000	OPER MNT-HS	424	WATER	\$9,807.73
FOX CHAPEL AUTHORITY	1026200001904000	OPER MNT-OH	424	WATER	\$5,223.81
FRANKLIN REGIONAL	1032100003912510	STUD ACT-HS-ACTIV	810	DUES & FEES	\$25.00
FREEPIK	1011100003912270	REG ED-HS-TECHED	658	SOFTWARE	\$154.08
FREEPIK INTL FEE	1011100003912270	REG ED-HS-TECHED	658	SOFTWARE	\$3.08
FRIDAY MARKETING GROUP	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$759.60
FROSTY HOLLOW HARDWOODS	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$275.00
FROSTY HOLLOW HARDWOODS	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$335.00
FROSTY HOLLOW HARDWOODS	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$1,300.00
FROSTY HOLLOW HARDWOODS	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$1,350.00
FROSTY HOLLOW HARDWOODS	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$337.50
FUND TRANSFER	1052300000000000	CAP PROJ	939	OTHER FUND TRANSFERS	\$540,000.00
FUND TRANSFER	1052300000000550	CAP PROJ-ATHLE	939	OTHER FUND TRANSFERS	\$800,000.00
GAMESTOP	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$546.69
GET GO	1026500003912550	VEHIC MNT-HS-ATHLETICS	626	GASOLINE	\$409.10
GIANT EAGLE	10	GENERAL FUND	0132.051	DUE FROM CAFETERIA FUND 5	\$277.09
GIANT EAGLE	1011100002910240	REG ED-DMS-FAMLY	610	GENERAL SUPPLIES	\$355.58
GIANT EAGLE	1012110003912310	LIFE SKIL-HS-SPED	635	MEALS/REFRESHMENTS	\$37.18
GIANT EAGLE	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$31.99
GIANT EAGLE	1027200000000000	STU TRANS	515	PUBLIC CARRIERS	\$97.50
GINGERBREAD MAN RUNNING CO.	1032500003412552	ATH-JV-B-XCNTRY	810	DUES & FEES	\$25.00
GINGERBREAD MAN RUNNING CO.	1032500003412565	ATH-JV-G-XCNTRY	810	DUES & FEES	\$25.00
GINGERBREAD MAN RUNNING CO.	1032500003912552	ATH-VAR-B-XCNTRY	810	DUES & FEES	\$50.00
GINGERBREAD MAN RUNNING CO.	1032500003912552	ATH-VAR-B-XCNTRY	810	DUES & FEES	\$25.00

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
GINGERBREAD MAN RUNNING CO.	1032500003912565	ATH-VAR-G-XCNTRY	810	DUES & FEES	\$50.00
GINGERBREAD MAN RUNNING CO.	1032500003912565	ATH-VAR-G-XCNTRY	810	DUES & FEES	\$25.00
GPSA	1026200002910000	OPER MNT-DMS	610	GENERAL SUPPLIES	\$933.90
GPSA	1026200001905000	OPER MNT-FV	610	GENERAL SUPPLIES	\$554.95
GPSA	1026200003912000	OPER MNT-HS	610	GENERAL SUPPLIES	\$5,093.75
GPSA	1026200001908000	OPER MNT-HW	610	GENERAL SUPPLIES	\$604.00
GPSA	1026200001907000	OPER MNT-KR	610	GENERAL SUPPLIES	\$395.60
GPSA	1026200001904000	OPER MNT-OH	610	GENERAL SUPPLIES	\$586.85
GRAFIX LLC	1023800003912000	PRINC SRV-HS	610	GENERAL SUPPLIES	\$1,950.00
GRAINGER	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$52.11
GRAINGER	1026200002910001	OPER MNT-DMS-MAINT	610	GENERAL SUPPLIES	\$5.57
GRAINGER	1026200001905001	OPER MNT-FV-MAINT	610	GENERAL SUPPLIES	\$24.68
GRAINGER	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$204.66
GRAINGER	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$36.75
GRAINGER	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$588.54
GRAINGER	1026200001904001	OPER MNT-OH-MAINT	610	GENERAL SUPPLIES	\$2,191.38
GRAINGER	1026200001904001	OPER MNT-OH-MAINT	610	GENERAL SUPPLIES	\$218.70
GREAT MINDS PBC	1011100001904153	REG ED-OH-ESL	640	BOOKS	\$1,315.31
GREATAMERICA FINANCIAL SERVICES	1025400000000000	PRINTING	448	LEASE OF TECH SERVICES	\$320.16
GUMPHRE ELECTRICAL SERVICES	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$1,437.50
GV PRO	1032500002910000	ATHLETIC-DMS	610	GENERAL SUPPLIES	\$1,690.00
GV PRO	1032500002910000	ATHLETIC-DMS	610	GENERAL SUPPLIES	\$270.00
H. F. LENZ CO.	1046000003912000	CONSTRUC-HS	330	PROFESSIONAL SERVICES	\$2,359.00
HAB-DLT (ER)	10	GENERAL FUND	0462.005	COURT-ORDER DEDUCTS-EE	\$206.28
HAWLEY CONSULTING GROUP	1025110000000000	BUSINESS	330	PROFESSIONAL SERVICES	\$7,250.00
HEATHER E BONNAR	1022710001905000	STF DV INST CRT-FV	580	TRAVEL	\$20.30
HEATHER LOUISE MANN	1028360000000000	STF DV-N.INST NCRT	240	TUITION REIMBURSEMENT	\$300.00
HEIDI ANN CELENDER	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$73.46
HIRSCH SOLUTIONS LLC	1011100003912270	REG ED-HS-TECHED	432	REPAIR OF EQUIPMENT	\$525.00
HOME DEPOT CREDIT SERVICES	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$144.16
HOME DEPOT CREDIT SERVICES	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$611.43
HOME DEPOT CREDIT SERVICES	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$140.85
HOME DEPOT CREDIT SERVICES	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$497.46
HOUGHTON-MIFFLIN-HARCOURT	1011100001905110	REG ED-FV-GENRL	640	BOOKS	\$2,556.04
HOUGHTON-MIFFLIN-HARCOURT	1011100001908110	REG ED-HW-GENRL	640	BOOKS	\$7,085.46
HOUGHTON-MIFFLIN-HARCOURT	1011100001907110	REG ED-KR-GENRL	640	BOOKS	\$9,048.77
HOUGHTON-MIFFLIN-HARCOURT	1011100001904110	REG ED-OH-GENRL	640	BOOKS	\$9,338.28
HOUGHTON-MIFFLIN-HARCOURT	1022714212910000	STF DV INST CRT-TITL2-DMS	329	PROF EDUCATIONAL SERVICES	\$3,780.00
HOUGHTON-MIFFLIN-HARCOURT	1011100002910150	REG ED-DMS-LANG	658	SOFTWARE	\$11,760.00
IMMEL BICYCLE CENTER INC.	1011100002910140	REG ED-DMS-PHYED	432	REPAIR OF EQUIPMENT	\$529.26
IMMEL BICYCLE CENTER INC.	1011100003912140	REG ED-HS-PHYED	432	REPAIR OF EQUIPMENT	\$103.09
INSIGHT PA CYBER CHARTER SCHOOL	1012900003912310	OTHR SPT-HS-SPED	562	TUITION-PA CHARTER SCHLS	\$3,636.45
INSIGHT PA CYBER CHARTER SCHOOL	1011100003912000	REG ED-HS	562	TUITION-PA CHARTER SCHLS	\$1,716.59
INSIGHT PA CYBER CHARTER SCHOOL	1011100001907000	REG ED-KR	562	TUITION-PA CHARTER SCHLS	\$1,716.59
INTL FEE REFUND	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	(\$5.49)
IST	1025400000000000	PRINTING	330	PROFESSIONAL SERVICES	\$2,634.77
ITALIAN VILLAGE PI	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$350.10
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$9.99
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$66.00
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$75.00
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$34.99
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$32.99
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$63.50
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$9.99
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$47.00
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$19.95
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$57.50
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$58.50
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$66.50
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$9.99
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$81.50
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$69.00
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$9.99
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$58.50
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$17.95
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$61.25
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$6.90
J. W. PEPPER & SON INC.	1011100002910121	REG ED-DMS-MUSIC	610	GENERAL SUPPLIES	\$44.25

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
J. W. PEPPER & SON INC.	1011100001908129	REG ED-HW-ORCHE	610	GENERAL SUPPLIES	\$53.50
J.C. EHRLICH CO. INC.	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$51.56
J.C. EHRLICH CO. INC.	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$51.56
J.C. EHRLICH CO. INC.	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$104.41
J.C. EHRLICH CO. INC.	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$158.19
J.C. EHRLICH CO. INC.	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$56.71
J.C. EHRLICH CO. INC.	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$51.56
J.C. EHRLICH CO. INC.	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$85.07
JAMES C HAMMERS	1000000000000000	REV	R6991	REFUND OF PRIOR YR EXP	\$30.50
JEFFREY AND ASSOCIATES INC.	1042000001904000	SITE IMPR-OH	450	CONSTRUCTION SERVICES	\$18,278.00
JENNIFER DEPOLI ANTONIKAS	1011100003912241	REG ED-HS-CHDEV	610	GENERAL SUPPLIES	\$113.39
JENNIFER DEPOLI ANTONIKAS	1011100003912240	REG ED-HS-FAMLY	610	GENERAL SUPPLIES	\$22.13
JENNIFER L KLEIN	1022710003912000	STF DV INST CRT-HS	580	TRAVEL	\$22.40
JML LANDSCAPE LLC	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$2,060.83
JML LANDSCAPE LLC	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$386.00
JML LANDSCAPE LLC	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$1,055.42
JML LANDSCAPE LLC	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$850.00
JML LANDSCAPE LLC	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$4,311.67
JML LANDSCAPE LLC	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$1,170.00
JML LANDSCAPE LLC	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$1,828.33
JML LANDSCAPE LLC	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$1,552.00
JML LANDSCAPE LLC	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$1,526.50
JML LANDSCAPE LLC	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$1,435.00
JML LANDSCAPE LLC	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$2,822.92
JML LANDSCAPE LLC	1042000002910000	SITE IMPR-DMS	450	CONSTRUCTION SERVICES	\$2,410.00
JML LANDSCAPE LLC	1042000001907000	SITE IMPR-KR	450	CONSTRUCTION SERVICES	\$2,606.00
JOHN A BAXTER	1022710003912000	STF DV INST CRT-HS	580	TRAVEL	\$92.40
JOHNSTONBAUGH'S MUSIC CENTERS	1011100002910123	REG ED-DMS-BAND	432	REPAIR OF EQUIPMENT	\$153.12
JOHNSTONBAUGH'S MUSIC CENTERS	1011100002910123	REG ED-DMS-BAND	432	REPAIR OF EQUIPMENT	\$113.75
JOHNSTONBAUGH'S MUSIC CENTERS	1011100002910123	REG ED-DMS-BAND	432	REPAIR OF EQUIPMENT	\$178.75
JOHNSTONBAUGH'S MUSIC CENTERS	1011100002910123	REG ED-DMS-BAND	432	REPAIR OF EQUIPMENT	\$343.66
JORDAN TAX SERVICE ESCROW/REFUND AC	1000000130000000	REV-FOXCH	R6111	CURRENT REAL ESTATE TAXES	\$13,688.69
JORDAN TAX SERVICE ESCROW/REFUND AC	1051300000000000	PRIOR YR	880	REFUNDS PRIOR YRS RECPTS	\$512.00
JORDAN TAX SERVICE INC.	1023300000000000	TAX SRV	310	ADMINISTRATIVE SERVICES	\$138.79
JORDAN TAX SERVICE INC.	1023300000000000	TAX SRV	310	ADMINISTRATIVE SERVICES	\$4.18
JORDAN TAX SERVICE-O'HARA LST	10	GENERAL FUND	0462.017	LOCAL SERVICES TAX-EE	\$254.00
JORDAN TAX SERVICE-O'HARA LST	10	GENERAL FUND	0462.017	LOCAL SERVICES TAX-EE	\$3,571.12
JOSTENS	1032500003912000	ATHLETIC-HS	610	GENERAL SUPPLIES	\$353.10
JULIA LYNN PUNTIL	1022710001905000	STF DV INST CRT-FV	240	TUITION REIMBURSEMENT	\$1,836.00
JULIA LYNN PUNTIL	1022710001905000	STF DV INST CRT-FV	240	TUITION REIMBURSEMENT	\$1,836.00
JUNIOR LIBRARY GUILD	1022500001904000	LIBR SRV-OH	640	BOOKS	\$1,259.48
KAHOOT	1011100002910160	REG ED-DMS-FORGN	658	SOFTWARE	\$125.58
KAHOOT INTL FEE	1011100002910160	REG ED-DMS-FORGN	658	SOFTWARE	\$2.51
KATHLEEN ANUSZEK	1023600000000000	SUPERINT	580	TRAVEL	\$17.08
KELLY CACCIA	1014500001908182	AFTERSCHOOL-HW-CAMP	580	TRAVEL	\$487.29
KELLY SERVICES INC.	1023800001905000	PRINC SRV-FV	329	PROF EDUCATIONAL SERVICES	\$7,545.60
KELLY SERVICES INC.	1023800003912000	PRINC SRV-HS	329	PROF EDUCATIONAL SERVICES	\$12,831.45
KELLY SERVICES INC.	1023800001908000	PRINC SRV-HW	329	PROF EDUCATIONAL SERVICES	\$6,142.05
KELLY SERVICES INC.	1023800001907000	PRINC SRV-KR	329	PROF EDUCATIONAL SERVICES	\$1,355.85
KELLY SERVICES INC.	1023800001907000	PRINC SRV-KR	329	PROF EDUCATIONAL SERVICES	\$4,716.00
KELLY SERVICES INC.	1023800001907000	PRINC SRV-KR	329	PROF EDUCATIONAL SERVICES	\$3,766.91
KELLY SERVICES INC.	1023800001904000	PRINC SRV-OH	329	PROF EDUCATIONAL SERVICES	\$22,666.83
KELLY SERVICES INC.	1011100002910110	REG ED-DMS-GENRL	329	PROF EDUCATIONAL SERVICES	\$27,648.04
KELLY SERVICES INC.	1011100001905110	REG ED-FV-GENRL	329	PROF EDUCATIONAL SERVICES	\$14,688.14
KELLY SERVICES INC.	1011100001905110	REG ED-FV-GENRL	329	PROF EDUCATIONAL SERVICES	\$2,457.02
KELLY SERVICES INC.	1011100003912110	REG ED-HS-GENRL	329	PROF EDUCATIONAL SERVICES	\$23,304.39
KELLY SERVICES INC.	1011100001908110	REG ED-HW-GENRL	329	PROF EDUCATIONAL SERVICES	\$12,821.63
KELLY SERVICES INC.	1011100001907110	REG ED-KR-GENRL	329	PROF EDUCATIONAL SERVICES	\$20,098.16
KELLY SERVICES INC.	1011100001904110	REG ED-OH-GENRL	329	PROF EDUCATIONAL SERVICES	\$26,706.46
KELVIN	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$564.30
KERR PTO	1033004111907000	COMM SRV-TITL1-KR	610	GENERAL SUPPLIES	\$26.97
KEYSTONE COLLECTIONS GROUP	10	GENERAL FUND	0462.005	COURT-ORDER DEDUCTS-EE	\$70.50
KEYSTONE COLLECTIONS GROUP-EIT	10	GENERAL FUND	0462.016	LOCAL SCHOOL/WAGE TAX-EE	\$120,952.31
KEYSTONE COLLECTIONS GROUP-LST	10	GENERAL FUND	0462.017	LOCAL SERVICES TAX-EE	\$189.43
KEYSTONE COLLECTIONS GROUP-LST	10	GENERAL FUND	0462.017	LOCAL SERVICES TAX-EE	\$2,270.81
KIMBERLY MARIE PAWLISHAK	1025110000000000	BUSINESS	580	TRAVEL	\$46.34
KISKI UNIFORM	1026600001904000	SECURITY-OH	610	GENERAL SUPPLIES	\$2,124.00
KISKI VALLEY UNIFORMS AND SUPPLY	1026600000000000	SECURITY	610	GENERAL SUPPLIES	\$680.00

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
KISKI VALLEY UNIFORMS AND SUPPLY	1026600002910000	SECURITY-DMS	610	GENERAL SUPPLIES	\$329.97
KISKI VALLEY UNIFORMS AND SUPPLY	1026600001905000	SECURITY-FV	610	GENERAL SUPPLIES	\$329.97
KISKI VALLEY UNIFORMS AND SUPPLY	1026600003912000	SECURITY-HS	610	GENERAL SUPPLIES	\$588.45
KISKI VALLEY UNIFORMS AND SUPPLY	1026600001907000	SECURITY-KR	610	GENERAL SUPPLIES	\$352.47
KITTL	1011100003912270	REG ED-HS-TECHED	658	SOFTWARE	\$120.00
KITTL INTL FEE	1011100003912270	REG ED-HS-TECHED	658	SOFTWARE	\$2.40
LAB-AIDS, INC	1011100002910180	REG ED-DMS-SCIEN	610	GENERAL SUPPLIES	\$79.92
LAB-AIDS, INC	1011100002910180	REG ED-DMS-SCIEN	610	GENERAL SUPPLIES	\$666.00
LAKESHORE LEARNING MATERIALS	1018010001707000	PRE-K-PK-KR	610	GENERAL SUPPLIES	\$128.65
LAKESHORE LEARNING MATERIALS	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$54.63
LAKESHORE LEARNING MATERIALS	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$493.02
LANCASTER IU13	1022710001905000	STF DV INST CRT-FV	360	EMPLOYEE TRAINING SERVICE	\$315.00
LANCASTER IU13	1028340001905000	STF DV-N.INST CRT-FV	360	EMPLOYEE TRAINING SERVICE	\$105.00
LANCASTER LEBANON	1022710001904000	STF DV INST CRT-OH	360	EMPLOYEE TRAINING SERVICE	\$105.00
LANCASTER LEBANON	1028340001904000	STF DV-N.INST CRT-OH	360	EMPLOYEE TRAINING SERVICE	\$105.00
LAUREN MARIE COPELAND	1011100001904000	REG ED-OH	580	TRAVEL	\$35.91
LEAF FINANCING	1051400000000000	LEASES	913	PRINCIPAL - LEASES	\$26,071.00
LIFE MALE STEAM ACADEMY CHARTER SCH	1011100002910000	REG ED-DMS	562	TUITION-PA CHARTER SCHLS	\$5,149.77
LIGHTSPEED TECHNOLOGIES INC.	1011100001907121	REG ED-KR-MUSIC	610	GENERAL SUPPLIES	\$284.00
LIGHTSPEED TECHNOLOGIES INC.	1011100001904121	REG ED-OH-MUSIC	610	GENERAL SUPPLIES	\$56.88
LIGHTSPEED TECHNOLOGIES INC.	1011100001904121	REG ED-OH-MUSIC	610	GENERAL SUPPLIES	\$517.12
LINS ELEVATOR SERVICE, INC.	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$364.85
LINS ELEVATOR SERVICE, INC.	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$1,620.00
LINS ELEVATOR SERVICE, INC.	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$364.85
LINS ELEVATOR SERVICE, INC.	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$182.98
LINS ELEVATOR SERVICE, INC.	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$260.50
LINS ELEVATOR SERVICE, INC.	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$182.98
LINS ELEVATOR SERVICE, INC.	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$431.50
LONESTAR BADGE & S	1026600000000000	SECURITY	610	GENERAL SUPPLIES	\$5,121.01
LUKE THOMAS BARKLEY	1028180000000000	SYS TECH	580	TRAVEL	\$16.59
MACKENZIE M SEYMOUR	1022710002910000	STF DV INST CRT-DMS	580	TRAVEL	\$1,528.86
MARIA ANN POWERS	10129000000000310	OTHR SPT-SPED	580	TRAVEL	\$11.20
MARIA ANN POWERS	10129000000000310	OTHR SPT-SPED	580	TRAVEL	\$28.07
MARY CATHERINE RELJAC	10283400000000000	STF DV-N.INST CRT	580	TRAVEL	\$124.74
MARY CATHERINE RELJAC	10236000000000000	SUPERINT	580	TRAVEL	\$74.18
MASON CREST	1022500002910000	LIBR SRV-DMS	640	BOOKS	\$2,040.00
MATHEMATICAL ASSOCIATION OF AMERICA	1012430003912390	GIFTED-HS-SPPRG	810	DUES & FEES	\$170.00
MATTHEW JOHN PATTERSON	10283400000000000	STF DV-N.INST CRT	580	TRAVEL	\$84.14
MATTHEW JOHN PATTERSON	10283400000000000	STF DV-N.INST CRT	580	TRAVEL	\$97.09
MATTHEW MARTIN	1032500003912000	ATHLETIC-HS	330	PROFESSIONAL SERVICES	\$230.00
MCFEELYS	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$374.15
MCGRAW-HILL SCHOOL EDUCATION, LLC	1011100001908110	REG ED-HW-GENRL	610	GENERAL SUPPLIES	\$290.97
MCGRAW-HILL SCHOOL EDUCATION, LLC	1011100001905000	REG ED-FV	658	SOFTWARE	\$47.31
MCGRAW-HILL SCHOOL EDUCATION, LLC	1011100001908000	REG ED-HW	658	SOFTWARE	\$47.31
MCGRAW-HILL SCHOOL EDUCATION, LLC	1011100001907000	REG ED-KR	658	SOFTWARE	\$47.31
MCGRAW-HILL SCHOOL EDUCATION, LLC	1011100001904000	REG ED-OH	658	SOFTWARE	\$47.31
MCKINLEY ARCHITECTURE & ENGINEERING	1046000003912550	CONSTR-HS-ATHLETICS	330	PROFESSIONAL SERVICES	\$700.00
MEGAN L EDWARDS	10129000000000310	OTHR SPT-SPED	580	TRAVEL	\$124.04
MEGHAN ANNE MEABON	1011100002910240	REG ED-DMS-FAMLY	580	TRAVEL	\$208.32
MGT OF AMERICA CONSULTING LLC	1022804110000000	NPUB-TITLE1	329	PROF EDUCATIONAL SERVICES	\$194.40
MHY FAMILY SERVICES	1012900003912310	OTHR SPT-HS-SPED	563	TUITION-NONPUBLIC SCHLS	\$4,431.00
MICHELLE LEE YOUNG	1023800003912000	PRINC SRV-HS	580	TRAVEL	\$178.08
MIDDLE STATES ASSO	1023800003912000	PRINC SRV-HS	810	DUES & FEES	\$3,000.00
MIKE'S TRUCK SERVICE & SALES, INC.	1026500003912000	VEHIC MNT-HS	433	REPAIR OF VEHICLES	\$67.50
MIRANDA MARIE ZARLINO	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$48.12
MODEL CLEANERS UNIFORMS & APPAREL L	1011100003912121	REG ED-HS-MUSIC	415	LAUNDRY SERVICES	\$5,480.90
MONTROSE ENVIRONMENTAL SOLUTIONS	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$1,000.00
MONTROSE ENVIRONMENTAL SOLUTIONS	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$1,000.00
MONTROSE ENVIRONMENTAL SOLUTIONS	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$1,200.00
MR. JOHN	1032500002910000	ATHLETIC-DMS	431	BUILDING MAINTENANCE	\$375.00
MUNICIPAL AUTH. OF OAKMONT	1026200002910000	OPER MNT-DMS	424	WATER	\$839.63
MUNICIPAL AUTH. OF OAKMONT	1026200002910000	OPER MNT-DMS	424	WATER	\$243.00
MUNICIPAL AUTH. OF OAKMONT	1026200001908000	OPER MNT-HW	424	WATER	\$170.29
MUNICIPAL AUTH. OF OAKMONT	1026200001908000	OPER MNT-HW	424	WATER	\$506.67
MUNICIPAL AUTH. OF OAKMONT	1026200001908000	OPER MNT-HW	424	WATER	\$192.00
MUSIC IN MOTION	1011100001907121	REG ED-KR-MUSIC	610	GENERAL SUPPLIES	\$374.92
N. GLANTZ & SON LLC	10254000000000000	PRINTING	610	GENERAL SUPPLIES	\$3,602.21
NASCO	1011100001908122	REG ED-HW-ART	610	GENERAL SUPPLIES	\$2,256.35

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
NAT ART EDUC ASSO	1011100003912122	REG ED-HS-ART	810	DUES & FEES	\$140.00
NAT FED OF STATE	1032500003912000	ATHLETIC-HS	610	GENERAL SUPPLIES	\$27.31
NATIONAL ASSOC. FOR GIFTED CHILDREN	1022804210000000	NPUB-TITLE2	329	PROF EDUCATIONAL SERVICES	\$580.50
NICKLAS SUPPLY INC.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$3,743.65
NICOLE RAE SMITH	1023800003912000	PRINC SRV-HS	580	TRAVEL	\$126.56
NICOLE RAE SMITH	1023800003912000	PRINC SRV-HS	580	TRAVEL	\$154.28
NORTH ALLEGHENY ATHLETIC DEPARTMENT	1032500002910552	ATH-DMS-B-XCNTRY	810	DUES & FEES	\$100.00
NORTH ALLEGHENY ATHLETIC DEPARTMENT	1032500002910565	ATH-DMS-G-XCNTRY	810	DUES & FEES	\$100.00
NORTH ALLEGHENY ATHLETIC DEPARTMENT	1032500003412557	ATH-JV-B-TENN	810	DUES & FEES	\$175.00
NOTARY	1023600000000000	SUPERINT	810	DUES & FEES	\$96.00
NOVA SPORTS INC.	1032500003412563	ATH-JV-FBALL	415	LAUNDRY SERVICES	\$479.20
NOVA SPORTS INC.	1032500003412563	ATH-JV-FBALL	415	LAUNDRY SERVICES	\$530.12
NOVA SPORTS INC.	1032500003912563	ATH-VAR-FBALL	415	LAUNDRY SERVICES	\$479.20
NOVA SPORTS INC.	1032500003912563	ATH-VAR-FBALL	415	LAUNDRY SERVICES	\$530.13
NOXS TAVERN	1032500003912000	ATHLETIC-HS	580	TRAVEL	\$42.38
NUSO	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$1,330.75
O.Z. ENTERPRISES, INC.	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$3,750.00
OAKMONT BAKERY	1032500003912553	ATH-VAR-B-GOLF	580	TRAVEL	\$140.52
OFFICE DEPOT	1058000000000000	SUSPENSE ACCOUNTS	610	GENERAL SUPPLIES	\$10,696.41
OGLEBAY	1028340000000000	STF DV-N.INST CRT	580	TRAVEL	\$205.02
OIL CITY AREA SCHOOL DISTRICT	1012900003912310	OTHR SPT-HS-SPED	561	TUITION TO OTHER LEA IN P	\$5,684.52
OMNIGO SOFTWARE, LLC	1026600000000000	SECURITY	658	SOFTWARE	\$10,175.22
OPTIMUM WATER SOLUTIONS, INC.	1032500003912000	ATHLETIC-HS	442	RENTALS	\$260.00
OPTIMUM WATER SOLUTIONS, INC.	1025110000000000	BUSINESS	442	RENTALS	\$260.00
OPTIMUM WATER SOLUTIONS, INC.	1023800002910000	PRINC SRV-DMS	442	RENTALS	\$130.00
OPTIMUM WATER SOLUTIONS, INC.	1023800001905000	PRINC SRV-FV	442	RENTALS	\$129.00
OPTIMUM WATER SOLUTIONS, INC.	1023800003912000	PRINC SRV-HS	442	RENTALS	\$260.00
OPTIMUM WATER SOLUTIONS, INC.	1023800001904000	PRINC SRV-OH	442	RENTALS	\$260.00
OPTIMUM WATER SOLUTIONS, INC.	1022710000000000	STF DV INST CRT	442	RENTALS	\$260.00
OTC	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$11.48
OTC	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$11.48
OTC	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$11.48
OTC	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$11.48
OTICON INC.	1012410001904310	LRN SPT-OH-SPED	610	GENERAL SUPPLIES	\$639.99
OVERDRIVE INC.	1022500002910000	LIBR SRV-DMS	640	BOOKS	\$1,000.00
OXFORD MASTER	1022710003912000	STF DV INST CRT-HS	360	EMPLOYEE TRAINING SERVICE	\$489.06
OXFORD MASTER INTL	1022710003912000	STF DV INST CRT-HS	360	EMPLOYEE TRAINING SERVICE	\$9.78
PA DEL TAX INC.	1023300000000000	TAX SRV	310	ADMINISTRATIVE SERVICES	\$4,515.01
PA DISTANCE LEARNING CHARTER SCHOOL	1012900001907310	OTHR SPT-KR-SPED	562	TUITION-PA CHARTER SCHLS	\$3,552.22
PA DISTANCE LEARNING CHARTER SCHOOL	1011100001905000	REG ED-FV	562	TUITION-PA CHARTER SCHLS	\$1,716.59
PA FBLA	1032100003912510	STUD ACT-HS-ACTIV	810	DUES & FEES	\$50.00
PA FBLA	1032100003912510	STUD ACT-HS-ACTIV	580	TRAVEL	\$540.00
PA LEADERSHIP CHARTER SCHOOL	1012900002910310	OTHR SPT-DMS-SPED	562	TUITION-PA CHARTER SCHLS	\$14,378.46
PA LEADERSHIP CHARTER SCHOOL	1011100003912000	REG ED-HS	562	TUITION-PA CHARTER SCHLS	\$6,675.68
PA PRINCIPALS ASSOCIATION	1023600000000000	SUPERINT	810	DUES & FEES	\$605.00
PAASCHE AIRBRUSH C	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$2,718.35
PAMELA WILLIAMS	1032500003912000	ATHLETIC-HS	329	PROF EDUCATIONAL SERVICES	\$920.00
PANERA	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$287.68
PANERA BREAD	1022710000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$365.51
PARAGON INDUSTRIE	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$62.15
PASBO	1025110000000000	BUSINESS	810	DUES & FEES	\$50.00
PASCD	1028340000000000	STF DV-N.INST CRT	810	DUES & FEES	\$99.00
PAUL J. GIUFFRE ESQ. LLC	1023500000000000	LEGAL SRV	810	DUES & FEES	\$13,438.20
PAUL J. GIUFFRE ESQ. LLC	1023300000000000	TAX SRV	810	DUES & FEES	\$153.33
PAUL J. GIUFFRE ESQ. LLC	1023500000000000	LEGAL SRV	610	GENERAL SUPPLIES	\$73.93
PAUL J. GIUFFRE ESQ. LLC	1023300000000000	TAX SRV	610	GENERAL SUPPLIES	\$153.69
PAUL J. GIUFFRE ESQ. LLC	1023500000000000	LEGAL SRV	330	PROFESSIONAL SERVICES	\$156.00
PAUL J. GIUFFRE ESQ. LLC	1023500000000000	LEGAL SRV	330	PROFESSIONAL SERVICES	\$1,500.00
PAUL J. GIUFFRE ESQ. LLC	1023500000000000	LEGAL SRV	330	PROFESSIONAL SERVICES	\$26,948.00
PAUL J. GIUFFRE ESQ. LLC	1023300000000000	TAX SRV	330	PROFESSIONAL SERVICES	\$26,054.00
PDE CERTIFICATION	1028310000000000	STAFF SERVICES	810	DUES & FEES	\$30.00
PENN STATE AG	1028360000000000	STF DV-N.INST NCRT	360	EMPLOYEE TRAINING SERVICE	\$200.00
PENNSYLVANIA CYBER CHARTER SCHOOL	1012900003912310	OTHR SPT-HS-SPED	562	TUITION-PA CHARTER SCHLS	\$22,734.24
PENNSYLVANIA CYBER CHARTER SCHOOL	1012900001904310	OTHR SPT-OH-SPED	562	TUITION-PA CHARTER SCHLS	\$5,683.56
PENNSYLVANIA CYBER CHARTER SCHOOL	1011100002910000	REG ED-DMS	562	TUITION-PA CHARTER SCHLS	\$6,866.36
PENNSYLVANIA CYBER CHARTER SCHOOL	1011100003912000	REG ED-HS	562	TUITION-PA CHARTER SCHLS	\$5,149.77
PENNSYLVANIA CYBER CHARTER SCHOOL	1011100001908000	REG ED-HW	562	TUITION-PA CHARTER SCHLS	\$1,716.59
PENNSYLVANIA CYBER CHARTER SCHOOL	1011100001907000	REG ED-KR	562	TUITION-PA CHARTER SCHLS	\$1,716.59

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
PENNSYLVANIA CYBER CHARTER SCHOOL	1011100001904000	REG ED-OH	562	TUITION-PA CHARTER SCHLS	\$3,433.20
PENNSYLVANIA ROOFING SYSTEMS INC	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$465.00
PENNWOOD CYBER CHARTER SCHOOL	1011100003912000	REG ED-HS	562	TUITION-PA CHARTER SCHLS	\$5,102.10
PEOPLES NATURAL GAS COMPANY	1026200002910000	OPER MNT-DMS	621	NATURAL GAS	\$1,942.09
PEOPLES NATURAL GAS COMPANY	1026200002910000	OPER MNT-DMS	621	NATURAL GAS	\$1,557.72
PEOPLES NATURAL GAS COMPANY	1026200001905000	OPER MNT-FV	621	NATURAL GAS	\$1,164.55
PEOPLES NATURAL GAS COMPANY	1026200001905000	OPER MNT-FV	621	NATURAL GAS	\$243.16
PEOPLES NATURAL GAS COMPANY	1026200001905000	OPER MNT-FV	621	NATURAL GAS	\$400.53
PEOPLES NATURAL GAS COMPANY	1026200003912000	OPER MNT-HS	621	NATURAL GAS	\$5,236.48
PEOPLES NATURAL GAS COMPANY	1026200001908000	OPER MNT-HW	621	NATURAL GAS	\$653.74
PEOPLES NATURAL GAS COMPANY	1026200001908000	OPER MNT-HW	621	NATURAL GAS	\$230.08
PEOPLES NATURAL GAS COMPANY	1026200001907000	OPER MNT-KR	621	NATURAL GAS	\$869.04
PEOPLES NATURAL GAS COMPANY	1026200001904000	OPER MNT-OH	621	NATURAL GAS	\$2,174.17
PERMA-BOUND	1011100003912150	REG ED-HS-LANG	640	BOOKS	\$451.75
PERMA-BOUND	1011100003912150	REG ED-HS-LANG	640	BOOKS	\$662.50
PETER TOWNSHIP HIGH SCHOOL	1032100003912510	STUD ACT-HS-ACTIV	810	DUES & FEES	\$84.00
PETERS TOWNSHIP ATHLETIC FUND	1032500003412553	ATH-JV-B-GOLF	810	DUES & FEES	\$185.00
PETERSON DIRECTED HANDWRITING	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$330.00
PETERSON DIRECTED HANDWRITING	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$15.00
PETROLEUM TRADERS	1027200000000000	STU TRANS	513	CONTRACTED TRANSPORTATION	\$19,283.23
PETROLEUM TRADERS	1027200000000000	STU TRANS	513	CONTRACTED TRANSPORTATION	\$18,545.79
PETROLEUM TRADERS	1027200000000000	STU TRANS	513	CONTRACTED TRANSPORTATION	\$19,352.95
PGH PARKING	1028340000000000	STF DV-N.INST CRT	580	TRAVEL	\$29.75
PGH PARKING	1028340000000000	STF DV-N.INST CRT	580	TRAVEL	\$8.00
PGH PARKING	1028340003912000	STF DV-N.INST CRT-HS	580	TRAVEL	\$8.00
PHEASANT RIDGE G	1032500003912553	ATH-VAR-B-GOLF	442	RENTALS	\$927.00
PHILLIPPIS	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$46.16
PHSFHCA	1032500003912560	ATH-VAR-BASE	810	DUES & FEES	\$30.00
PIRATE SHIP	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$100.00
PITNEY BOWES	1025110000000000	BUSINESS	442	RENTALS	\$117.42
PITSCO EDUCATION, LLC	1011100002910270	REG ED-DMS-TECHED	610	GENERAL SUPPLIES	\$1,551.19
PITSCO EDUCATION, LLC	1011100002910270	REG ED-DMS-TECHED	610	GENERAL SUPPLIES	\$119.94
PITSCO EDUCATION, LLC	1011100002910270	REG ED-DMS-TECHED	610	GENERAL SUPPLIES	\$356.20
PITSCO EDUCATION, LLC	1011100002910270	REG ED-DMS-TECHED	610	GENERAL SUPPLIES	\$224.19
PITSCO EDUCATION, LLC	1011100002910270	REG ED-DMS-TECHED	610	GENERAL SUPPLIES	\$380.79
PITSCO EDUCATION, LLC	1011100002910270	REG ED-DMS-TECHED	610	GENERAL SUPPLIES	\$268.69
PITSCO EDUCATION, LLC	1011100002910270	REG ED-DMS-TECHED	610	GENERAL SUPPLIES	\$278.70
PITT SPECIALTY SUPPLY, INC.	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$3,466.03
PITT SPECIALTY SUPPLY, INC.	1026200002910000	OPER MNT-DMS	610	GENERAL SUPPLIES	\$3,650.50
PITT SPECIALTY SUPPLY, INC.	1026200001905000	OPER MNT-FV	610	GENERAL SUPPLIES	\$730.10
PITT SPECIALTY SUPPLY, INC.	1026200003912000	OPER MNT-HS	610	GENERAL SUPPLIES	\$3,650.50
PITT SPECIALTY SUPPLY, INC.	1026200001907000	OPER MNT-KR	610	GENERAL SUPPLIES	\$730.10
PITT SPECIALTY SUPPLY, INC.	1026200001904000	OPER MNT-OH	610	GENERAL SUPPLIES	\$730.10
PITTSBURGH BEHAVIORAL SERVICES	1012900001905310	OTHR SPT-FV-SPED	563	TUITION-NONPUBLIC SCHLS	\$7,367.50
PITTSBURGH BEHAVIORAL SERVICES	1012900001908310	OTHR SPT-HW-SPED	563	TUITION-NONPUBLIC SCHLS	\$3,808.75
PITTSBURGH POST-GAZETTE	1023100000000000	BOARD SRV	549	ADVERTISING	\$114.40
PITTSBURGH POTTERY	1011100003912122	REG ED-HS-ART	432	REPAIR OF EQUIPMENT	\$45.00
PITTSBURGH POTTERY	1011100003912122	REG ED-HS-ART	432	REPAIR OF EQUIPMENT	\$12.00
PITTSBURGH POTTERY	1011100003912122	REG ED-HS-ART	432	REPAIR OF EQUIPMENT	\$200.00
PITTSBURGH POTTERY	1011100003912122	REG ED-HS-ART	432	REPAIR OF EQUIPMENT	\$187.50
PITTSBURGH ZOO	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$600.00
PIXEL PRESS TECHNOLOGY, LLC	1011100002910260	REG ED-DMS-COMPU	658	SOFTWARE	\$660.00
PMEA	1011100002910129	REG ED-DMS-ORCHE	810	DUES & FEES	\$150.00
PMEA DISTRICT 1 HONORS BAND	1011100003912121	REG ED-HS-MUSIC	810	DUES & FEES	\$475.00
POSTER MY WALL	1028180000000000	SYS TECH	658	SOFTWARE	\$9.95
POWER SPREADERS	1026200001907000	OPER MNT-KR	752	CAP NEW EQUIP	\$4,017.00
POWERSCHOOL GROUP LLC	1028364210000000	STF DEV-TITL2	360	EMPLOYEE TRAINING SERVICE	\$2,500.00
POWERSCHOOL GROUP LLC	1028360000000000	STF DV-N.INST NCRT	360	EMPLOYEE TRAINING SERVICE	\$2,500.00
POWERSCHOOL GROUP LLC	1021200002910000	GUIDANCE-DMS	658	SOFTWARE	\$9,527.73
POWERSCHOOL GROUP LLC	1021200003912000	GUIDANCE-HS	658	SOFTWARE	\$14,943.39
PRECISION	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$1,235.50
PRECISION	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$367.50
PRECISION	1025400000000000	PRINTING	610	GENERAL SUPPLIES	\$122.50
PRECISION	1011100003912000	REG ED-HS	610	GENERAL SUPPLIES	\$137.10
PRECISION HUMAN RESOURCE SOLUTIONS	1031000000000000	FOOD SERVICE	329	PROF EDUCATIONAL SERVICES	\$4,581.57
PRECISION HUMAN RESOURCE SOLUTIONS	1024400002910000	HLTH SERV-DMS	329	PROF EDUCATIONAL SERVICES	\$1,910.30
PRECISION HUMAN RESOURCE SOLUTIONS	1024400001905000	HLTH SERV-FV	329	PROF EDUCATIONAL SERVICES	\$280.00
PRECISION HUMAN RESOURCE SOLUTIONS	1024400003912000	HLTH SERV-HS	329	PROF EDUCATIONAL SERVICES	\$665.00

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
PRECISION HUMAN RESOURCE SOLUTIONS	1024400001908000	HLTH SERV-HW	329	PROF EDUCATIONAL SERVICES	\$560.00
PRECISION HUMAN RESOURCE SOLUTIONS	1024400001907000	HLTH SERV-KR	329	PROF EDUCATIONAL SERVICES	\$1,035.30
PRECISION HUMAN RESOURCE SOLUTIONS	1024400001907000	HLTH SERV-KR	329	PROF EDUCATIONAL SERVICES	\$560.00
PRECISION HUMAN RESOURCE SOLUTIONS	1024400001904000	HLTH SERV-OH	329	PROF EDUCATIONAL SERVICES	\$1,120.00
PRECISION HUMAN RESOURCE SOLUTIONS	1012410002910310	LRN SPT-DMS-SPED	329	PROF EDUCATIONAL SERVICES	\$3,096.03
PRECISION HUMAN RESOURCE SOLUTIONS	1012410001905310	LRN SPT-FV-SPED	329	PROF EDUCATIONAL SERVICES	\$4,550.38
PRECISION HUMAN RESOURCE SOLUTIONS	1012410001908310	LRN SPT-HW-SPED	329	PROF EDUCATIONAL SERVICES	\$4,161.48
PRECISION HUMAN RESOURCE SOLUTIONS	1012410001907310	LRN SPT-KR-SPED	329	PROF EDUCATIONAL SERVICES	\$941.64
PRECISION HUMAN RESOURCE SOLUTIONS	1012410001904310	LRN SPT-OH-SPED	329	PROF EDUCATIONAL SERVICES	\$227.82
PRECISION HUMAN RESOURCE SOLUTIONS	1026200001905000	OPER MNT-FV	329	PROF EDUCATIONAL SERVICES	\$175.95
PRECISION HUMAN RESOURCE SOLUTIONS	1026200003912000	OPER MNT-HS	329	PROF EDUCATIONAL SERVICES	\$67.28
PRECISION HUMAN RESOURCE SOLUTIONS	1026200001907000	OPER MNT-KR	329	PROF EDUCATIONAL SERVICES	\$2,927.61
PRECISION HUMAN RESOURCE SOLUTIONS	1026200001904000	OPER MNT-OH	329	PROF EDUCATIONAL SERVICES	\$1,278.25
PRECISION HUMAN RESOURCE SOLUTIONS	1023900001905000	OTH ADMIN-FV	329	PROF EDUCATIONAL SERVICES	\$162.00
PRECISION HUMAN RESOURCE SOLUTIONS	1023900003912000	OTH ADMIN-HS	329	PROF EDUCATIONAL SERVICES	\$2,662.88
PRECISION HUMAN RESOURCE SOLUTIONS	1023900001908000	OTH ADMIN-HW	329	PROF EDUCATIONAL SERVICES	\$405.00
PRECISION HUMAN RESOURCE SOLUTIONS	1023900001907000	OTH ADMIN-KR	329	PROF EDUCATIONAL SERVICES	\$891.00
PRECISION HUMAN RESOURCE SOLUTIONS	1023900001907000	OTH ADMIN-KR	329	PROF EDUCATIONAL SERVICES	\$810.00
PRECISION HUMAN RESOURCE SOLUTIONS	1023900001904000	OTH ADMIN-OH	329	PROF EDUCATIONAL SERVICES	\$940.01
PRIMANTI BROS	1032500003912553	ATH-VAR-B-GOLF	580	TRAVEL	\$50.00
PRIMANTI BROS	1028340003912000	STF DV-NINST CRT-HS	580	TRAVEL	\$52.36
PRIME STAGE THEATRE	1011101502910110	REG ED-COLL-DMS-GNRL	810	DUES & FEES	\$1,130.00
PRINTSCAPE INC.	1032501523912550	ATH-ATHACT-HS-ATHLE	431	BUILDING MAINTENANCE	\$5,525.00
PRINTSCAPE INC.	1032501523912550	ATH-ATHACT-HS-ATHLE	431	BUILDING MAINTENANCE	\$1,080.00
PRORIDER INC.	1011100002910140	REG ED-DMS-PHYED	610	GENERAL SUPPLIES	\$339.00
PROVIDENT CHARTER SCHOOL	1012900002910310	OTHR SPT-DMS-SPED	562	TUITION-PA CHARTER SCHLS	\$3,679.39
PROVIDENT CHARTER SCHOOL	1012900001907310	OTHR SPT-KR-SPED	562	TUITION-PA CHARTER SCHLS	\$7,358.78
PROVIDENT CHARTER SCHOOL	1011100002910000	REG ED-DMS	562	TUITION-PA CHARTER SCHLS	\$3,147.15
PROVIDENT CHARTER SCHOOL	1011100001904000	REG ED-OH	562	TUITION-PA CHARTER SCHLS	\$1,573.58
PSBA	1028360000000000	STF DV-NINST NCRT	360	EMPLOYEE TRAINING SERVICE	\$63.75
PURE WATER PARTNERS LLC	1023800001908000	PRINC SRV-HW	442	RENTALS	\$139.00
PURE WATER PARTNERS LLC	1023800001908000	PRINC SRV-HW	442	RENTALS	\$199.00
PYCHORUS	1011100001904121	REG ED-OH-MUSIC	810	DUES & FEES	\$200.00
PYRAMID EDUCATION	1012330001907310	AUTS SPT-KR-SPED	610	GENERAL SUPPLIES	\$134.20
QUIZLET	1011100002910160	REG ED-DMS-FORGN	658	SOFTWARE	\$38.51
RACHEL MICHELLE STONE	1022710000000000	STF DV INST CRT	580	TRAVEL	\$45.78
RACHEL MICHELLE STONE	1022710000000000	STF DV INST CRT	580	TRAVEL	\$37.80
RAINBOW RESOURCE	1022711410000000	STF DV INST CRT-PTA	610	GENERAL SUPPLIES	\$129.50
RAPTOR	1026600002910000	SECURITY-DMS	762	CAP REPLACE EQUIP	\$401.68
RAPTOR	1026600001905000	SECURITY-FV	762	CAP REPLACE EQUIP	\$401.66
RAPTOR	1026600003912000	SECURITY-HS	762	CAP REPLACE EQUIP	\$401.68
RAPTOR	1026600001908000	SECURITY-HW	762	CAP REPLACE EQUIP	\$401.66
RAPTOR	1026600001907000	SECURITY-KR	762	CAP REPLACE EQUIP	\$401.66
RAPTOR	1026600001904000	SECURITY-OH	762	CAP REPLACE EQUIP	\$401.66
RAPTOR	1026600003912000	SECURITY-HS	610	GENERAL SUPPLIES	\$360.00
RASHID Y. HASSAN	1032500003912570	ATH-VAR-G-TENN	442	RENTALS	\$720.00
REACH CYBER CHARTER SCHOOL	1012900002910310	OTHR SPT-DMS-SPED	562	TUITION-PA CHARTER SCHLS	\$3,552.22
RELLA	1023700000000000	COMMUNICATIONS / PR	658	SOFTWARE	\$30.00
RENAISSANCE LEARNING INC.	1011904111907000	FED PRG-TITL1-KR	658	SOFTWARE	\$3,618.60
RENT THE CHICKEN	1011100002910180	REG ED-DMS-SCIEN	610	GENERAL SUPPLIES	\$675.00
RICHARD C PERKINS JR	1026110003912000	SPV MAINT-HS	580	TRAVEL	\$307.09
RIDGECREST PRODUCTS, INC	1026600000000000	SECURITY	610	GENERAL SUPPLIES	\$215.95
RITAS	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$356.07
RIVER ACADEMY OF EXCELLENCE LLC	1012900001907310	OTHR SPT-KR-SPED	330	PROFESSIONAL SERVICES	\$525.00
RIVER ACADEMY OF EXCELLENCE LLC	1012900001907310	OTHR SPT-KR-SPED	563	TUITION-NONPUBLIC SCHLS	\$5,727.27
RIVER FOREST COUNTRY CLUB	1032500003412553	ATH-JV-B-GOLF	442	RENTALS	\$1,061.00
RIVER FOREST COUNTRY CLUB	1032500003412566	ATH-JV-G-GOLF	442	RENTALS	\$1,061.00
RIVER SPEECH & ED. SERVICES, INC.	1021220001905000	COUNS SRV-FV	329	PROF EDUCATIONAL SERVICES	\$2,300.00
RIVER SPEECH & ED. SERVICES, INC.	1021220003912000	COUNS SRV-HS	329	PROF EDUCATIONAL SERVICES	\$5,460.00
RIVER SPEECH & ED. SERVICES, INC.	1012600001905310	PT OT SERV-FV-SPED	329	PROF EDUCATIONAL SERVICES	\$3,484.65
RIVER SPEECH & ED. SERVICES, INC.	1012600001908310	PT OT SERV-HW-SPED	329	PROF EDUCATIONAL SERVICES	\$8,229.26
RIVER SPEECH & ED. SERVICES, INC.	1012600001907310	PT OT SERV-KR-SPED	329	PROF EDUCATIONAL SERVICES	\$2,791.10
RIVER SPEECH & ED. SERVICES, INC.	1012600002910310	PT OT SRV-DMS-SPED	329	PROF EDUCATIONAL SERVICES	\$4,385.55
RIVER SPEECH & ED. SERVICES, INC.	1012600003912310	PT OT SRV-HS-SPED	329	PROF EDUCATIONAL SERVICES	\$2,411.50
RIVER SPEECH & ED. SERVICES, INC.	1012600001904310	PT OT SRV-OH-SPED	329	PROF EDUCATIONAL SERVICES	\$1,963.90
RIVERSIDE INSIGHTS	1021420001905000	TEST SRV-FV	610	GENERAL SUPPLIES	\$118.81
RIVERSIDE INSIGHTS	1021420001905000	TEST SRV-FV	610	GENERAL SUPPLIES	\$2.61
RIVERSIDE INSIGHTS	1021420001908000	TEST SRV-HW	610	GENERAL SUPPLIES	\$118.80

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
RIVERSIDE INSIGHTS	1021420001908000	TEST SRV-HW	610	GENERAL SUPPLIES	\$2.61
RIVERSIDE INSIGHTS	1021420001907000	TEST SRV-KR	610	GENERAL SUPPLIES	\$118.81
RIVERSIDE INSIGHTS	1021420001907000	TEST SRV-KR	610	GENERAL SUPPLIES	\$2.61
RIVERSIDE INSIGHTS	1021420001904000	TEST SRV-OH	610	GENERAL SUPPLIES	\$118.89
RIVERSIDE INSIGHTS	1021420001904000	TEST SRV-OH	610	GENERAL SUPPLIES	\$2.61
RIVERSIDE INSIGHTS	1021420001905000	TEST SRV-FV	329	PROF EDUCATIONAL SERVICES	\$191.63
RIVERSIDE INSIGHTS	1021420001905000	TEST SRV-FV	329	PROF EDUCATIONAL SERVICES	\$1,067.14
RIVERSIDE INSIGHTS	1021420001905000	TEST SRV-FV	329	PROF EDUCATIONAL SERVICES	\$30.16
RIVERSIDE INSIGHTS	1021420001908000	TEST SRV-HW	329	PROF EDUCATIONAL SERVICES	\$191.61
RIVERSIDE INSIGHTS	1021420001908000	TEST SRV-HW	329	PROF EDUCATIONAL SERVICES	\$1,067.14
RIVERSIDE INSIGHTS	1021420001908000	TEST SRV-HW	329	PROF EDUCATIONAL SERVICES	\$30.16
RIVERSIDE INSIGHTS	1021420001907000	TEST SRV-KR	329	PROF EDUCATIONAL SERVICES	\$191.63
RIVERSIDE INSIGHTS	1021420001907000	TEST SRV-KR	329	PROF EDUCATIONAL SERVICES	\$1,067.14
RIVERSIDE INSIGHTS	1021420001907000	TEST SRV-KR	329	PROF EDUCATIONAL SERVICES	\$30.16
RIVERSIDE INSIGHTS	1021420001904000	TEST SRV-OH	329	PROF EDUCATIONAL SERVICES	\$191.63
RIVERSIDE INSIGHTS	1021420001904000	TEST SRV-OH	329	PROF EDUCATIONAL SERVICES	\$1,067.14
RIVERSIDE INSIGHTS	1021420001904000	TEST SRV-OH	329	PROF EDUCATIONAL SERVICES	\$30.16
ROBOSOURCE	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$468.89
ROCHESTER 100 INC.	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$720.00
ROSEN PUBLISHING	1022500003912000	LIBR SRVC-HS	640	BOOKS	\$411.23
S&S ACTIVEWEAR	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$1,516.22
SAM'S CLUB	1012330001907310	AUTS SPT-KR-SPED	610	GENERAL SUPPLIES	\$129.14
SAM'S CLUB	1012410002910310	LRN SPT-DMS-SPED	610	GENERAL SUPPLIES	\$72.94
SAM'S CLUB	1011100001907390	REG ED-KR-SEC 504	610	GENERAL SUPPLIES	\$130.44
SAM'S CLUB	1033004111907000	COMM SRV-TITL1-KR	635	MEALS/REFRESHMENTS	\$17.36
SAMS CLUB	1011100002910240	REG ED-DMS-FAMLY	610	GENERAL SUPPLIES	\$522.62
SAMS CLUB	1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$189.06
SAMS CLUB	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$677.99
SAMS CLUB	1032500003912553	ATH-VAR-B-GOLF	580	TRAVEL	\$364.07
SAW SALES AND MACHINERY CO. INC.	1011100003912270	REG ED-HS-TECHED	610	GENERAL SUPPLIES	\$495.00
SCHOOL DATEBOOKS	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$1,411.05
SCHOOL OUTFITTERS	1023800003912000	PRINC SRV-HS	752	CAP NEW EQUIP	\$3,131.80
SCHOOL SAVERS	1011100003912170	REG ED-HS-MATH	610	GENERAL SUPPLIES	\$28.56
SCHOOL SAVERS	1011100003912170	REG ED-HS-MATH	610	GENERAL SUPPLIES	\$2,658.59
SCHOOL SPECIALTY, LLC	1011100001905000	REG ED-FV	610	GENERAL SUPPLIES	\$223.51
SCHOOL SPECIALTY, LLC	1011100001907140	REG ED-KR-PHYED	610	GENERAL SUPPLIES	\$32.73
SCHOOL SPECIALTY, LLC	1011100001907140	REG ED-KR-PHYED	610	GENERAL SUPPLIES	\$995.51
SCRIPPS NATIONAL SPELLING BEE	1011100001907000	REG ED-KR	810	DUES & FEES	\$199.00
SDEV	1011100003912153	REG ED-HS-ESL	640	BOOKS	\$247.46
SECURITY SYSTEMS OF AMERICA INC.	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$111.15
SECURITY SYSTEMS OF AMERICA INC.	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$111.15
SECURITY SYSTEMS OF AMERICA INC.	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$111.15
SECURITY SYSTEMS OF AMERICA INC.	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$111.15
SECURITY SYSTEMS OF AMERICA INC.	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$111.15
SECURITY SYSTEMS OF AMERICA INC.	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$66.78
SENECA VALLEY SCHOOL DISTRICT	1032500003912553	ATH-VAR-B-GOLF	810	DUES & FEES	\$150.00
SHADY SIDE ACADEMY	1032500003412551	ATH-JV-B-BSKT	810	DUES & FEES	\$150.00
SHALER WRESTLING CLUB BOOSTERS	1032500003912575	ATH-VAR-WRESTLING	810	DUES & FEES	\$300.00
SHAR MUSIC	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$10.64
SHAR MUSIC	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$317.99
SHAR MUSIC	1011100002910129	REG ED-DMS-ORCHE	610	GENERAL SUPPLIES	\$64.65
SHEETZ	1026500003912550	VEHIC MNT-HS-ATHLETICS	626	GASOLINE	\$154.32
SMART SIGN	1026200001908001	OPER MNT-HW-MAINT	610	GENERAL SUPPLIES	\$39.54
SMARTEARTH SHREDDING	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$145.00
SNIDER RECREATION INC	1026200001907001	OPER MNT-KR-MAINT	610	GENERAL SUPPLIES	\$371.00
SNOW.COM	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$338.95
SOUTHMORELAND WRESTLERS PARENT ASSN	1032500003912575	ATH-VAR-WRESTLING	810	DUES & FEES	\$400.00
SOUTHWEST APPAREL	1011100003912121	REG ED-HS-MUSIC	610	GENERAL SUPPLIES	(\$39.00)
SP FORENSICS	1026600002910000	SECURITY-DMS	610	GENERAL SUPPLIES	\$200.99
SP FORENSICS	1026600003912000	SECURITY-HS	610	GENERAL SUPPLIES	\$201.00
SP SMARTBOARD	1028180000000000	SYS TECH	438	REPAIR OF TECH EQUIP	\$399.77
STANDARD CLAY COMPANY	1011100002910122	REG ED-DMS-ART	610	GENERAL SUPPLIES	\$720.00
STANDARD CLAY COMPANY	1011100001905122	REG ED-FV-ART	610	GENERAL SUPPLIES	\$225.00
STANDARD CLAY COMPANY	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$61.00
STANDARD CLAY COMPANY	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$55.00
STANDARD CLAY COMPANY	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$480.00
STANDARD CLAY COMPANY	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$116.00
STANDARD CLAY COMPANY	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$92.00

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
STANDARD CLAY COMPANY	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$26.50
STANDARD CLAY COMPANY	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$32.50
STANDARD CLAY COMPANY	1011100003912122	REG ED-HS-ART	610	GENERAL SUPPLIES	\$432.00
STANDARD CLAY COMPANY	1011100001908122	REG ED-HW-ART	610	GENERAL SUPPLIES	\$135.00
STANDARD CLAY COMPANY	1011100001907122	REG ED-KR-ART	610	GENERAL SUPPLIES	\$337.50
STANDARD CLAY COMPANY	1011100001904122	REG ED-OH-ART	610	GENERAL SUPPLIES	\$360.00
STANDARD CLAY COMPANY	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$1,350.00
STAPLES BUSINESS ADVANTAGE	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$8.79
STARBUCKS	1032500003912570	ATH-VAR-G-TENN	635	MEALS/REFRESHMENTS	\$25.57
STARBUCKS	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$150.00
STAT STAFFING MEDICAL SERVICES INC.	1012110002910310	LIFE SKIL-DMS-SPED	330	PROFESSIONAL SERVICES	\$21,170.40
STAT STAFFING MEDICAL SERVICES INC.	1012110001905310	LIFE SKIL-FV-SPED	330	PROFESSIONAL SERVICES	\$11,069.44
STAT STAFFING MEDICAL SERVICES INC.	1012110003912310	LIFE SKIL-HS-SPED	330	PROFESSIONAL SERVICES	\$37,166.16
STEEL CITY LAWN	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$75.00
SUE GOTTLIEB	1032500003912000	ATHLETIC-HS	329	PROF EDUCATIONAL SERVICES	\$500.00
SUMMIT PSYCHOLOGICAL SERVICES	1028310000000000	STAFF SERVICES	329	PROF EDUCATIONAL SERVICES	\$250.00
SUNOCO	1026500003912550	VEHIC MNT-HS-ATHLETICS	626	GASOLINE	\$112.51
SUPER TEACHER	1022400001907000	COMP ASST--KR	658	SOFTWARE	\$325.00
SUPER TEACHER	1022400001904000	COMP ASST-OH	658	SOFTWARE	\$325.00
SWEETWATER	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$499.99
SWPASBO	1025110000000000	BUSINESS	810	DUES & FEES	\$50.00
T-MOBILE USA INC.	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$666.90
T-MOBILE USA INC.	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$1,434.46
TARGET	1011101191908110	REG ED-STEAM CURRICULUM-HW	610	GENERAL SUPPLIES	\$126.00
TARGET	1011101191904110	REG ED-STEAM CURRICULUM-OH	610	GENERAL SUPPLIES	\$160.00
TARGET	1012410002910310	LRN SPT-DMS-SPED	635	MEALS/REFRESHMENTS	\$133.10
THE CONSORTIUM FOR PUBLIC EDUCATION	1028341430000000	STF DV-N.INST CRT-EDLDR	329	PROF EDUCATIONAL SERVICES	\$4,400.00
THE CREATIVE COMPANY	1022500002910000	LIBR SRV-DMS	640	BOOKS	\$500.25
THE CREATIVE COMPANY	1022500001904000	LIBR SRV-OH	640	BOOKS	\$598.80
THE CREATIVE COMPANY	1022500003912000	LIBR SRVC-HS	640	BOOKS	\$1,011.45
THE DYSLLEXIA FOUNDATION	1022710000000000	STF DV INST CRT	360	EMPLOYEE TRAINING SERVICE	\$175.00
THE SHERWIN-WILLIAMS CO.	1026200003912000	OPER MNT-HS	610	GENERAL SUPPLIES	\$264.25
THE UPPER CRUST	1021200002910000	GUIDANCE-DMS	635	MEALS/REFRESHMENTS	\$55.60
THE WATSON INSTITUTE	1012900002910310	OTHR SPT-DMS-SPED	563	TUITION-NONPUBLIC SCHLS	\$11,232.23
THE WATSON INSTITUTE	1012900003912310	OTHR SPT-HS-SPED	563	TUITION-NONPUBLIC SCHLS	\$11,232.23
THE WATSON INSTITUTE	1012900003912310	OTHR SPT-HS-SPED	563	TUITION-NONPUBLIC SCHLS	\$6,732.23
THE WATSON INSTITUTE	1012900001904310	OTHR SPT-OH-SPED	563	TUITION-NONPUBLIC SCHLS	\$11,232.23
THE WILKINS COMPANY INC	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$2,544.00
TRACKWRESTLING	1032500003912578	ATH-VAR-G-WRESTLING	650	TECH SUPPLIES	\$26.00
TRACTOR SUPPLY	1011100003912000	REG ED-HS	610	GENERAL SUPPLIES	\$263.87
TRANSACT COMMUNICATIONS, LLC	1011100003912153	REG ED-HS-ESL	658	SOFTWARE	\$4,576.00
TRIB TOTAL MEDIA	1023100000000000	BOARD SRV	549	ADVERTISING	\$185.50
TSA	1032100003912510	STUD ACT-HS-ACTIV	810	DUES & FEES	\$580.00
UBER	1028340000000000	STF DV-N.INST CRT	580	TRAVEL	\$207.42
UGI ENERGY SERVICES LLC	1026200002910000	OPER MNT-DMS	621	NATURAL GAS	\$619.41
UGI ENERGY SERVICES LLC	1026200002910000	OPER MNT-DMS	621	NATURAL GAS	\$839.73
UGI ENERGY SERVICES LLC	1026200001905000	OPER MNT-FV	621	NATURAL GAS	\$64.24
UGI ENERGY SERVICES LLC	1026200001905000	OPER MNT-FV	621	NATURAL GAS	\$296.54
UGI ENERGY SERVICES LLC	1026200003912000	OPER MNT-HS	621	NATURAL GAS	\$1,979.64
UGI ENERGY SERVICES LLC	1026200003912000	OPER MNT-HS	621	NATURAL GAS	\$2,951.76
UGI ENERGY SERVICES LLC	1026200001908000	OPER MNT-HW	621	NATURAL GAS	\$10.66
UGI ENERGY SERVICES LLC	1026200001908000	OPER MNT-HW	621	NATURAL GAS	\$76.82
UGI ENERGY SERVICES LLC	1026200001907000	OPER MNT-KR	621	NATURAL GAS	\$840.32
UGI ENERGY SERVICES LLC	1026200001907000	OPER MNT-KR	621	NATURAL GAS	\$462.35
UGI ENERGY SERVICES LLC	1026200001904000	OPER MNT-OH	621	NATURAL GAS	\$2,195.32
UGI ENERGY SERVICES LLC	1026200001904000	OPER MNT-OH	621	NATURAL GAS	\$1,184.17
ULINE	1021240000000000	INFO SRV	610	GENERAL SUPPLIES	\$1,180.39
UNIFIED DOOR AND HARDWARE GROUP LLC	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$823.00
UNIFIED DOOR AND HARDWARE GROUP LLC	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$1,014.00
UNIFIED DOOR AND HARDWARE GROUP LLC	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$302.00
UNIFIRST CORPORATION	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$100.72
UNIFIRST CORPORATION	1026200001905000	OPER MNT-FV	431	BUILDING MAINTENANCE	\$134.54
UNIFIRST CORPORATION	1026200003912000	OPER MNT-HS	431	BUILDING MAINTENANCE	\$295.62
UNIFIRST CORPORATION	1026200001908000	OPER MNT-HW	431	BUILDING MAINTENANCE	\$206.72
UNIFIRST CORPORATION	1026200001907000	OPER MNT-KR	431	BUILDING MAINTENANCE	\$98.74
UNIFIRST CORPORATION	1026200001904000	OPER MNT-OH	431	BUILDING MAINTENANCE	\$134.44
UNIFIRST CORPORATION	1026200003912000	OPER MNT-HS	415	LAUNDRY SERVICES	\$18.96
UNITED	1028340000000000	STF DV-N.INST CRT	580	TRAVEL	\$644.84

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
UNITED AIRLINES	1028340000000000	STF DV-NINST CRT	580	TRAVEL	\$740.70
UNIV OF PITTSBURGH HS MODEL UN CLUB	1032100003912510	STUD ACT-HS-ACTIV	810	DUES & FEES	\$560.00
UNUM LIFE INS CO	10	GENERAL FUND	0462.018	LTD INSURANCE-ER	\$2,707.84
UNUM LIFE INS COMPANY OF AMERICA	10	GENERAL FUND	0462.001	ADDITIONAL LIFE INS-EE	\$1,377.50
UNUM LIFE INS COMPANY OF AMERICA	10	GENERAL FUND	0462.015	LIFE INSURANCE PAYABLE-ER	\$16,257.22
UPMC (WPIC)	1012900003912310	OTHR SPT-HS-SPED	563	TUITION-NONPUBLIC SCHLS	\$225.00
UPMC (WPIC)	1012900003912310	OTHR SPT-HS-SPED	563	TUITION-NONPUBLIC SCHLS	\$975.00
UPMC (WPIC)	1012900003912310	OTHR SPT-HS-SPED	563	TUITION-NONPUBLIC SCHLS	\$600.00
UPMC (WPIC)	1012900003912310	OTHR SPT-HS-SPED	563	TUITION-NONPUBLIC SCHLS	\$1,275.00
UPMC PRESBY	1028340000000000	STF DV-NINST CRT	810	DUES & FEES	\$350.00
VANDA KING ENTERTAINMENT DBA PIANO	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$327.49
VELTRES	1032500003912553	ATH-VAR-B-GOLF	580	TRAVEL	\$50.00
VERIZON	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$136.77
VERIZON	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$145.39
VERIZON BUSINESS SERVICES	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$151.93
VERIZON BUSINESS SERVICES	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$152.64
VERIZON WIRELESS	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$513.11
VERIZON WIRELESS	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$1,252.36
VEX ROBOTICS	1011100003912270	REG ED-HS-TECHED	756	CAP NEW TECH EQUIP	\$4,996.98
VISIBLE BODY	1011100003912180	REG ED-HS-SCIEN	658	SOFTWARE	\$2,250.00
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$69.90
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$100.00
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$139.98
VOLKWEIN BROS.	1011100002910123	REG ED-DMS-BAND	610	GENERAL SUPPLIES	\$227.96
VOLKWEIN BROS.	1011100003912121	REG ED-HS-MUSIC	610	GENERAL SUPPLIES	\$350.00
VOLKWEIN BROS.	1011100003912121	REG ED-HS-MUSIC	610	GENERAL SUPPLIES	\$1,975.00
VOLKWEIN BROS.	1011100003912121	REG ED-HS-MUSIC	610	GENERAL SUPPLIES	\$575.00
VOLKWEIN BROS.	1011100003912121	REG ED-HS-MUSIC	610	GENERAL SUPPLIES	\$775.00
VOLKWEIN BROS.	1011100001908000	REG ED-HW	610	GENERAL SUPPLIES	\$1,014.78
VOLKWEIN BROS.	1011100001904123	REG ED-OH-BAND	610	GENERAL SUPPLIES	\$1,294.54
WALMART	1033004111907000	COMM SRV-TITL1-KR	610	GENERAL SUPPLIES	\$110.68
WALMART	1011100003912240	REG ED-HS-FAMLY	610	GENERAL SUPPLIES	\$612.50
WAYNE CROUSE, INC.	1026200002910000	OPER MNT-DMS	431	BUILDING MAINTENANCE	\$2,818.23
WAYNESBORO AREA SCHOOL DISTRICT	1012900002910310	OTHR SPT-DMS-SPED	561	TUITION TO OTHER LEA IN P	\$11,710.76
WEBSTAUANT	10	GENERAL FUND	0132.051	DUE FROM CAFETERIA FUND 5	\$1,218.76
WEBSTAUANT	1021203633912000	GUIDANCE-PCCD 41672-HS	610	GENERAL SUPPLIES	\$717.62
WEST MUSIC COMPANY	1011100001907121	REG ED-KR-MUSIC	610	GENERAL SUPPLIES	\$750.19
WEST PENN LACO INC.	1026200001905001	OPER MNT-FV-MAINT	610	GENERAL SUPPLIES	\$72.16
WEST PENN LACO INC.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$40.00
WEST PENN LACO INC.	1026200003912001	OPER MNT-HS-MAINT	610	GENERAL SUPPLIES	\$675.00
WEST PENN LACO INC.	1026200003912000	OPER MNT-HS	442	RENTALS	\$724.96
WESTMORELAND COUNTY BLIND ASSOCIATI	1011100002910000	REG ED-DMS	610	GENERAL SUPPLIES	\$77.50
WESTMORELAND COUNTY BLIND ASSOCIATI	1011100001907000	REG ED-KR	610	GENERAL SUPPLIES	\$85.20
WILLOWBROOK	1032500003912553	ATH-VAR-B-GOLF	442	RENTALS	\$429.51
WILLOWBROOK	1032500003912553	ATH-VAR-B-GOLF	580	TRAVEL	\$53.47
WILSON LANGUAGE TRAINING CORP	1011100001905150	REG ED-FV-LANG	610	GENERAL SUPPLIES	\$74.00
WILSON LANGUAGE TRAINING CORP	1011100001905151	REG ED-FV-READ	610	GENERAL SUPPLIES	\$73.00
WILSON LANGUAGE TRAINING CORP	1011100001907110	REG ED-KR-GENRL	610	GENERAL SUPPLIES	\$101.00
WILSON LANGUAGE TRAINING CORP	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$20.00
WILSON LANGUAGE TRAINING CORP	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$54.00
WILSON LANGUAGE TRAINING CORP	1011100001904000	REG ED-OH	610	GENERAL SUPPLIES	\$8.00
WILSON LANGUAGE TRAINING CORP	1011100001905110	REG ED-FV-GENRL	658	SOFTWARE	\$220.00
WILSON LANGUAGE TRAINING CORP	1011100001908110	REG ED-HW-GENRL	658	SOFTWARE	\$220.00
WONDER WORKSHOP	1011101201905260	REG ED-AGENCYBYDES-FV-CMP	610	GENERAL SUPPLIES	\$130.08
WONDER WORKSHOP	1011100001905260	REG ED-FV-COMPU	610	GENERAL SUPPLIES	\$29.88
WOODPECKERS	1032500003912553	ATH-VAR-B-GOLF	580	TRAVEL	\$100.00
WORDANS	10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$102.24
WORTHINGTON DIRECT	1011101301905000	REG ED-TUGBOAT-FV	752	CAP NEW EQUIP	\$3,034.86
WORTHINGTON DIRECT	1011100001905000	REG ED-FV	762	CAP REPLACE EQUIP	\$21,133.50
WPS PUBLISHING	1012600001904310	PT OT SRV-OH-SPED	610	GENERAL SUPPLIES	\$247.50
XAP LLC	1022400001907000	COMP ASST--KR	658	SOFTWARE	\$200.00
XAP LLC	1022400001905000	COMP ASST-FV	658	SOFTWARE	\$200.00
XAP LLC	1022400001908000	COMP ASST-HW	658	SOFTWARE	\$200.00
XAP LLC	1022400001904000	COMP ASST-OH	658	SOFTWARE	\$200.00
XFINITY	1026200000000000	OPER MNT	538	TELECOMMUNICATIONS	\$10.51
ZOOM	1023700000000000	COMMUNICATIONS / PR	658	SOFTWARE	\$33.98
ZOOM	1022400000000000	COMP ASST	658	SOFTWARE	\$159.90
Total Check Registers					\$7,097,653.55

Fund 10 Check Register for the period of 10/1/2025-10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
Net Payroll	10	General Fund	0462.027	Net Salaries	\$2,587,685.78
Total Disbursements 10/2025					\$9,685,339.33

Fox Chapel Area School District

Regular Business Meeting

November 10, 2025

Disbursements (Fund 31) – October 2025

Fund 31 Disbursements for the period of 10/1/2025 - 10/31/2025

Vendor Name	Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
ALLEGHENY CONSTRUCTION GROUP INC.	3146000001908000	CP-CONSTRUC-EL-HW	450	CONSTRUCTION SERVICES	\$77,344.00
H. F. LENZ CO.	3146000001908000	CP-CONSTRUC-EL-HW	330	PROFESSIONAL SERVICES	\$3,500.00
RIGHT ELECTRIC, INC.	3146000001908000	CP-CONSTRUC-EL-HW	450	CONSTRUCTION SERVICES	\$50,065.00
THOMAS & WILLIAMSON LLC	3146000001908000	CP-CONSTRUC-EL-HW	330	PROFESSIONAL SERVICES	\$14,865.00
WAYNE CROUSE, INC.	3146000001908000	CP-CONSTRUC-EL-HW	450	CONSTRUCTION SERVICES	\$272,573.78
				Total Disbursements	\$418,347.78

Fox Chapel Area School District

Regular Business Meeting

November 10, 2025

Finance Report – September 2025

Fund 10 Financial Report for the Month of:
September, 2025

FISCAL YEAR 2025-2026					
REVENUES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH RECEIPTS*	FISCAL YEAR TO DATE**
Balance Sheet Receipts				\$ 63,515,000.00	
1000 - Instruction				\$ 93,299.29	
2000 - Support Services				\$ 6,089.20	
3000 - Non-Instructional				\$ 24,461.50	
4000 - Facilities				\$ 5,167.87	
5000 - Other Financing Uses				\$ -	
Total Expenditure Contras				\$ -	
6000-Local Revenue -	\$ 94,503,838	\$ 94,502,338	-\$ 1,499.75	\$ -	\$ 70,120,442.67
7000-State Revenue -	\$ 25,091,207	\$ 25,268,142	\$ 176,934.69	\$ 29,629.37	\$ 3,235,707.65
8000-Federal Revenue -	\$ 1,027,794	\$ 1,067,692	\$ 39,897.72	\$ 47,314,857.30	\$ 1,224.54
9000-Other Financing Sources -	\$ 60,000	\$ 60,000	\$ -	\$ 754,558.97	\$ 94,657.00
Unassigned FB/Reserve	\$ 1,500,000	\$ 1,500,000	\$ -		
TOTAL REVENUES/RECEIPTS	\$ 122,182,839	\$ 122,398,172	\$ 215,333	\$ 111,614,045.64	\$ 73,452,031.86
EXPENDITURES	ORIGINAL BUDGET	ADJUSTED BUDGET	Budget Change	CURRENT MONTH DISBURSEMENTS*	FISCAL YEAR TO DATE**
Balance Sheet				\$ 92,009,492.87	
1000-Instruction -	\$ 72,822,450	\$ 72,829,386	\$ 6,936.25		\$ 63,443,016.70
2000-Support Services -	\$ 35,754,537	\$ 35,975,919	\$ 221,382.41	\$ 8,223,616.15	\$ 24,397,492.90
3000-NonInstructional Services -	\$ 3,332,003	\$ 3,340,503	\$ 8,500.00	\$ 1,256,093.92	\$ 2,614,479.46
4000-Facilities (Buildings/Sites) -	\$ 1,962,029	\$ 1,962,029	\$ -	\$ 965,515.52	\$ 303,165.23
5000-Other Financing Uses -	\$ 7,817,902	\$ 7,817,902	\$ -	\$ 125,606.54	\$ 4,234,297.54
6000-Local Revenue -				\$ 65,242.50	
7000-State Revenue -				\$ 48,019.77	
8000-Federal Revenue -				\$ 200.00	
9000-Other Financing Sources -				\$ -	
Budgetary Reserve	\$ 1,500,000	\$ 1,500,000	\$ -	\$ -	
TOTAL DISBURSEMENTS	\$ 123,188,921	\$ 123,425,740	\$ 236,819	\$ 102,693,787.27	\$ 94,992,451.83
Net Change	-\$ 1,006,082	-\$ 1,027,568	-\$ 21,486	\$ 102,693,787.27	as of 10.17.25
			Net Change	\$ 8,920,258.37	
*Current Month Receipts & Disbursements reflect actual money taken in or paid out during the month. They may not necessarily be attributed to the current fiscal year. ** Fiscal Year to Date totals reflect actual allocations for current Fiscal Year, including all adjusting entries. Expenditures include encumbrances.					

Fund 10 Bank Reconciliation for the Month of:
September, 2025

							INVESTMENT ACCOUNTS			
		G/L Adjust	FNB - GENERAL	FNB - TAX	FNB - ATHLETIC	PSDLAF MAX	FNB - MM	PSDLAF - INVESTMENTS	PLGIT	INVEST
	TOTAL G/L Cash Acct									
STARTING BANK BALANCE:										
Starting Cash Balance	\$12,888,588.15		\$1,800,000.00	\$232,460.95	\$4,367.92	\$10,851,759.28	\$10,685,878.54	\$15,006,289.84	\$2,550,290.56	\$518,384.01
Sweep Balance	\$6,532,162.41		\$6,532,162.41							
Total Starting Cash Balance	\$19,420,750.56		\$8,332,162.41	\$232,460.95	\$4,367.92	\$10,851,759.28	\$10,685,878.54	\$15,006,289.84	\$2,550,290.56	\$518,384.01
Outstanding Checks	\$502,711.14		\$502,711.14							
Outstanding Payroll			\$9,081.26							
TOTAL	\$18,918,039.42		\$7,829,451.27	\$232,460.95	\$4,367.92	\$10,851,759.28	\$10,685,878.54	\$15,006,289.84	\$2,550,290.56	\$518,384.01
STARTING G/L BALANCE SHEET:										
Starting B/S Balance	\$18,918,039.42		\$7,829,451.27	\$232,460.95	\$4,367.92	\$10,851,759.28	\$10,685,878.55	\$15,006,289.84	\$2,550,290.56	\$518,384.01
Outstanding Payroll Checks	\$9,081.26		\$9,081.26							
TOTAL ADJUSTED STARTING BALANCE SHEET	\$18,927,120.68		\$7,838,532.53	\$232,460.95	\$4,367.92	\$10,851,759.28	\$10,685,878.55	\$15,006,289.84	\$2,550,290.56	\$518,384.01
(BANK)DEPOSITS/ADDITIONS:										
Investment /Redemption	\$7,705,717.80					\$7,705,717.80	\$0.00	\$7,499,083.81	\$0.00	\$0.00
Fund 10 Bank Transfers	\$63,515,000.00		\$33,500,000.00	\$0.00	\$15,000.00	\$10,000,000.00	\$12,500,000.00	\$0.00	\$7,500,000.00	\$0.00
Intrafund Transfers	\$93,299.29		\$0.00	\$0.00	\$0.00	\$93,299.29	\$0.00	\$0.00	\$0.00	\$0.00
Deposits	\$47,741,158.28	\$0.00	\$320,445.39	\$46,659,096.88	\$5,832.50	\$755,783.51	\$0.00	\$0.00	\$0.00	\$0.00
Interest/Dividends	\$365,201.10	\$0.00	\$9,049.73	\$3,517.45	\$6.24	\$49,367.30	\$73,689.59	\$205,746.48	\$21,936.77	\$1,887.54
TOTAL ADDITIONS	\$119,420,376.47	\$0.00	\$33,829,495.12	\$46,662,614.33	\$20,838.74	\$18,604,167.90	\$12,573,689.59	\$7,704,830.29	\$7,521,936.77	\$1,887.54
(G/L)CURRENT REVENUES/RECEIPTS:										
Investment /Redemption						\$7,705,717.80	\$0.00	\$7,499,083.81	\$0.00	
Fund 10 Bank Transfers	\$63,515,000.00		\$33,500,000.00	\$0.00	\$15,000.00	\$10,000,000.00	\$12,500,000.00		\$7,500,000.00	
Intrafund Transfers	\$93,299.29		\$0.00	\$0.00	\$0.00	\$93,299.29	\$0.00		\$0.00	
Balance Sheet Receipts	\$6,089.20		\$6,089.20	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
1000 - Instruction	\$24,461.50		\$24,461.50	\$0.00	\$0.00	\$0.00	\$0.00			
2000 - Support Services	\$5,167.87		\$5,167.87	\$0.00	\$0.00	\$0.00	\$0.00			
3000 - Non-Instructional	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
4000 - Facilities	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
5000 - Other Financing Uses	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Total Expenditure Contras	\$29,629.37		\$29,629.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6000-Local Revenue -	\$47,314,857.30	\$0.00	\$293,776.55	\$46,662,614.33	\$5,838.74	\$49,367.30	\$73,689.59	\$205,746.48	\$21,936.77	\$1,887.54
7000-State Revenue -	\$754,558.97	\$0.00	\$0.00	\$0.00	\$0.00	\$754,558.97	\$0.00			
8000-Federal Revenue -	\$1,224.54		\$0.00	\$0.00	\$0.00	\$1,224.54	\$0.00			
9000-Other Financing Sources -	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
TOTAL REVENUES/RECEIPTS	\$111,621,359.38	\$0.00	\$33,829,495.12	\$46,662,614.33	\$20,838.74	\$18,604,167.90	\$12,573,689.59	\$7,704,830.29	\$7,521,936.77	\$

Fund 10 Bank Reconciliation for the Month of:
September, 2025

INVESTMENT ACCOUNTS										
		G/L Adjust	FNB - GENERAL	FNB - TAX	FNB - ATHLETIC	PSDLAF MAX	FNB - MM	PSDLAF - INVESTMENTS	PLGIT	INVEST
Bank Adjustments	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Returned Items	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CLEARED CHECKS										
Payroll Checks	\$7,099.49		\$7,099.49							
Sungard System	\$2,635,776.33		\$2,635,776.33							
TOTAL CLEARED CHECKS	\$2,642,875.82	\$0.00	\$2,642,875.82	\$0.00	\$0.00	\$0.00				
Direct Deposit ACH			\$2,605,396.86							
Wire Transfers			\$27,031,139.30	\$41,015,000.00	\$14,569.02	\$8,671,551.22	\$0.00	\$7,705,717.80	\$0.00	\$0.00
TOTAL CLEARED TRANSACTIONS	\$2,642,891.78	\$0.00	\$32,279,427.94	\$41,015,000.00	\$14,569.02	\$8,671,551.22	\$0.00	\$7,705,717.80	\$0.00	\$0.00
GENERAL LEDGER BALANCE										
(Cash Acct)	\$36,340,858.43		\$9,665,769.55	\$5,880,075.28	\$10,637.64	\$20,784,375.96	\$23,259,568.14	\$15,005,402.33	\$10,072,227.33	\$520,271.55
<i>Outstanding Payroll Checks</i>	<i>\$13,146.43</i>		<i>\$13,146.43</i>							
ADJUSTED GENERAL LEDGER										
BALANCE	\$36,354,004.86		\$9,678,915.98	\$5,880,075.28	\$10,637.64	\$20,784,375.96	\$23,259,568.14	\$15,005,402.33	\$10,072,227.33	\$520,271.55
NET INCREASE (DECREASE) TO G/L CASH ACCOUNTS <i>(Does Not Include Investments)</i>	\$36,354,004.86		\$9,678,915.98	\$5,880,075.28	\$10,637.64	\$20,784,375.96				

Fund 10 Revenues 9/1/2025-9/30/2025

Budget Unit	Budget Unit Title	Account Code	Account Title	Transaction Amount
Balance Sheet Accounts				
10	GENERAL FUND	0462.001	ADDITIONAL LIFE INS-EE	\$18.81
10	GENERAL FUND	0462.052	VOL BEN AFTER TAX - EE AF	\$108.80
10	GENERAL FUND	0462.052	VOL BEN AFTER TAX - EE AF	\$691.20
10	GENERAL FUND	0462.007	DENTAL INS PAYABLE	\$452.58
10	GENERAL FUND	0462.014	HEALTH INSURANCE	\$1,889.10
10	GENERAL FUND	0462.032	VISION INS PAYABLE	\$53.52
10	GENERAL FUND	0462.021	NET SALARIES-EE	\$1,419.67
10	GENERAL FUND	0462.001	ADDITIONAL LIFE INS-EE	\$1.90
10	GENERAL FUND	0462.015	LIFE INSURANCE PAYABLE-ER	\$16.91
10	GENERAL FUND	0462.052	VOL BEN AFTER TAX - EE AF	\$108.80
10	GENERAL FUND	0155.000	OTH RECOVER DISBURSE	\$1,327.91
Subtotal				\$6,089.20
Real Estate Taxes				
1000000110000000	REV-ASPWL	R6111	CURRENT REAL ESTATE TAXES	\$3,786,278.04
1000000120000000	REV-BLWNX	R6111	CURRENT REAL ESTATE TAXES	\$296,730.53
1000000130000000	REV-FOXCH	R6111	CURRENT REAL ESTATE TAXES	\$14,529,891.49
1000000140000000	REV-INDNA	R6111	CURRENT REAL ESTATE TAXES	\$10,221,950.06
1000000150000000	REV-OHARA	R6111	CURRENT REAL ESTATE TAXES	\$15,016,572.21
1000000160000000	REV-SHARP	R6111	CURRENT REAL ESTATE TAXES	\$1,380,929.90
1000000140000000	REV-INDNA	R6112	INTERIM REAL ESTATE TAXES	\$15,233.76
Subtotal				\$45,247,585.99
Act 511 Taxes				
1000000000000000	REV	R6143	LOCAL SERVICES TAX (LST)	\$1,054.47
1000000150000000	REV-OHARA	R6143	LOCAL SERVICES TAX (LST)	\$309.63
1000000000000000	REV	R6151	EARNED INCOME TAX (EIT)	\$1,290,583.87
1000000000000000	REV	R6153	REAL ESTATE TRANSFER TAX	\$232,857.17
Subtotal				\$1,524,805.14
Delinquent Taxes				
1000000000000000	REV	R6411	DELINQ REAL ESTATE TAXES	\$113,427.76
1000000000000000	REV	R6411	DELINQ REAL ESTATE TAXES	\$6,135.16
Subtotal				\$119,562.92
Other Local Revenues				
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	\$6.24
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	\$9,049.73
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	\$3,517.45
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	\$73,689.59
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	\$205,746.48
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	\$21,936.77
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	\$49,367.30
1000000000000000	REV	R6510	EARNINGS ON INVESTMENTS	\$1,887.54
1000000000000000	REV	R6710	ADMISSIONS	\$1,617.00
1000000000000000	REV	R6710	ADMISSIONS	\$3,769.50
1000000000000000	REV	R6710	ADMISSIONS	\$0.00
1000000000000000	REV	R6710	ADMISSIONS	\$16,031.00
1000001033912000	REV-WPA-HS	R6740	FEES COLLECT FROM STUD	\$900.00

1000001033912000	REV-WPA-HS	R6740	FEES COLLECT FROM STUD	\$100.00
1000001033912000	REV-WPA-HS	R6740	FEES COLLECT FROM STUD	\$300.00
100000000000000000	REV	R6740	FEES COLLECT FROM STUD	\$17.00
100000000000000000	REV	R6740	FEES COLLECT FROM STUD	\$4.45
100000000000000000	REV	R6740	FEES COLLECT FROM STUD	\$17.00
100000000000000000	REV	R6740	FEES COLLECT FROM STUD	\$10.00
1000001033912000	REV-WPA-HS	R6740	FEES COLLECT FROM STUD	\$3,400.00
1000001503912000	REV-COLLC-HS	R6740	FEES COLLECT FROM STUD	\$1,360.00
100000000000000000	REV	R6740	FEES COLLECT FROM STUD	\$50.00
100000000000000000	REV	R6740	FEES COLLECT FROM STUD	\$960.00
10000000000000260	REV-COMPU	R6740	FEES COLLECT FROM STUD	\$1,440.00
10000000000000260	REV-COMPU	R6740	FEES COLLECT FROM STUD	\$120.00
10000000000000260	REV-COMPU	R6740	FEES COLLECT FROM STUD	\$60.00
10000000000000260	REV-COMPU	R6740	FEES COLLECT FROM STUD	\$30.00
10000000000000000	REV	R6740	FEES COLLECT FROM STUD	\$30.00
10000000000000260	REV-COMPU	R6740	FEES COLLECT FROM STUD	\$135.00
1000000003912550	REV-HS-ATHLETICS	R6910	RENTAL INCOME	\$223.00
1000001523912550	REV-ATHAC-HS-ATHLE	R6910	RENTAL INCOME	\$223.00
1000000003912550	REV-HS-ATHLETICS	R6910	RENTAL INCOME	\$1,562.50
1000001523912550	REV-ATHAC-HS-ATHLE	R6910	RENTAL INCOME	\$1,562.50
1000000003912550	REV-HS-ATHLETICS	R6910	RENTAL INCOME	\$5,166.50
1000001523912550	REV-ATHAC-HS-ATHLE	R6910	RENTAL INCOME	\$5,166.50
1000001201905000	REV-GRABLE-AGENCYBYDES-FV	R6920	DONATIONS	\$600.00
1000001201907000	REV-GRABLE-AGENCYBYDES-KR	R6920	DONATIONS	\$600.00
1000000003912241	REV-HS-CHDEV	R6920	DONATIONS	\$990.00
1000001101907000	REV-DOLLAR GENERAL-KR	R6920	DONATIONS	\$4,000.00
10000000000000000	REV	R6991	REFUND OF PRIOR YR EXP	\$6,442.06
10000000000000000	REV	R6991	REFUND OF PRIOR YR EXP	\$33.43
10000000000000000	REV	R6999	MISC REVENUE	\$718.70
10000000000000000	REV	R6999	MISC REVENUE	\$25.00
10000000000000000	REV	R6999	MISC REVENUE	\$38.00

Subtotal \$422,903.24

State Revenues

10000000000000000	REV	R7320	REIMB RENTAL/SINKING FUND	\$45,364.89
10000000000000000	REV	R7320	REIMB RENTAL/SINKING FUND	\$107,208.68
10000000000000000	REV	R7320	REIMB RENTAL/SINKING FUND	\$592,672.28
1000003630000000	REV-PCCD 41672	R7369	SAFE SCHOOLS GRANT	\$8,696.19
1000003640000000	REV-PCCD 41672	R7369	SAFE SCHOOLS GRANT	\$616.93

Subtotal \$754,558.97

Federal Revenues

1000008910000000	REV-ACCS	R8820	MEDICAID REIMB (CLAIMS)	\$1,224.54
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Subtotal \$1,224.54

Expenditure Accounts

1011100003912000	REG ED-HS	281	OPEB HEALTH	\$1,903.05
1011100003912000	REG ED-HS	281	OPEB HEALTH	\$2,895.27
1011100003912000	REG ED-HS	281	OPEB HEALTH	\$8,755.28
1011100003912000	REG ED-HS	281	OPEB HEALTH	\$149.54
1011100003912000	REG ED-HS	281	OPEB HEALTH	\$302.82
1011100003912000	REG ED-HS	281	OPEB HEALTH	\$5,288.70

1011100003912000	REG ED-HS	281	OPEB HEALTH	\$5,157.50
1011100001905110	REG ED-FV-GENRL	610	GENERAL SUPPLIES	\$9.35
10227100000000000	STF DV INST CRT	635	MEALS/REFRESHMENTS	\$22.00
1023800003912000	PRINC SRV-HS	635	MEALS/REFRESHMENTS	\$14.52
10251100000000000	BUSINESS	329	PROF EDUCATIONAL SERVICES	\$180.00
1026600003912550	SECURITY-HS-ATHLETICS	183	OVERTIME WAGES-SERVICE WK	\$4,793.75
1028360003912000	STF DV-N.INST NCRT-HS	580	TRAVEL	\$157.60
Subtotal				\$29,629.38
Total Revenues 9.2025				\$48,106,359.38

Fox Chapel Area School District

Regular Business Meeting

November 10, 2025

Student Activity Financial Reports

FCASD - DMS - Student Activities

General Ledger

July 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
BAND							
				Beginning Balance			315.93
Total for BAND							
CHORUS							
				Beginning Balance			4,487.90
Total for CHORUS							
MUSICAL							
				Beginning Balance			20,093.55
Total for MUSICAL							
ORCHESTRA							
				Beginning Balance			2,028.58
Total for ORCHESTRA							
SKI							
				Beginning Balance			1,246.92
Total for SKI							
STUCO							
				Beginning Balance			14,806.33
07/31/2025	Deposit			Interest July	Uncategorized Income	38.43	14,844.76
Total for STUCO						\$38.43	
YEARBOOK							
				Beginning Balance			2,260.99
Total for YEARBOOK							
Opening Balance Equity							
				Beginning Balance			41,218.61
Total for Opening Balance Equity							
Retained Earnings							
				Beginning Balance			4,021.59
Total for Retained Earnings							
Uncategorized Income							
07/31/2025	Deposit				STUCO	38.43	38.43
Total for Uncategorized Income						\$38.43	

FCASD - DMS - Student Activities

General Ledger

August 2025

DATE	TRANSACTION TYPE	NUM	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
BAND						
Beginning Balance						315.93
Total for BAND						
CHORUS						
Beginning Balance						4,487.90
Total for CHORUS						
MUSICAL						
Beginning Balance						20,093.55
Total for MUSICAL						
ORCHESTRA						
Beginning Balance						2,028.58
Total for ORCHESTRA						
SKI						
Beginning Balance						1,246.92
Total for SKI						
STUCO						
Beginning Balance						14,844.76
08/25/2025	Check	1168	25-01/STUCO/REQ#01	Uncategorized Expense	-555.00	14,289.76
08/25/2025	Check	1169	25-02/STUCO/REQ#02	Uncategorized Expense	-195.00	14,094.76
08/29/2025	Deposit		2904 03 173	Uncategorized Income	87.77	14,182.53
08/30/2025	Deposit		Interest August 2025	Uncategorized Income	35.98	14,218.51
Total for STUCO					\$ -626.25	
YEARBOOK						
Beginning Balance						2,260.99
Total for YEARBOOK						
Opening Balance Equity						
Beginning Balance						41,218.61
Total for Opening Balance Equity						
Retained Earnings						
Beginning Balance						4,021.59
Total for Retained Earnings						
Uncategorized Income						
Beginning Balance						38.43
08/29/2025	Deposit			STUCO	87.77	126.20
08/30/2025	Deposit			STUCO	35.98	162.18
Total for Uncategorized Income					\$123.75	
Uncategorized Expense						
08/25/2025	Check	1168		STUCO	555.00	555.00
08/25/2025	Check	1169		STUCO	195.00	750.00
Total for Uncategorized Expense					\$750.00	

FCASD - DMS - Student Activities

General Ledger
September 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
BAND							
			Beginning Balance				315.93
Total for BAND							
CHORUS							
			Beginning Balance				4,487.90
Total for CHORUS							
MUSICAL							
			Beginning Balance				20,093.55
Total for MUSICAL							
ORCHESTRA							
			Beginning Balance				2,028.58
09/12/2025	Check	1170	Festivals of Music	25-01/ORCH/REQ#01	Uncategorized Expense	-100.00	1,928.58
Total for ORCHESTRA						\$ -100.00	
SKI							
			Beginning Balance				1,246.92
Total for SKI							
STUCO							
			Beginning Balance				14,218.51
09/27/2025	Deposit			2904 02 46 - Guyasuta 6th Field Trip	Uncategorized Income	6,510.00	20,728.51
09/30/2025	Deposit			Interest September	Uncategorized Income	38.33	20,766.84
Total for STUCO						\$6,548.33	
YEARBOOK							
			Beginning Balance				2,260.99
Total for YEARBOOK							
Opening Balance Equity							
			Beginning Balance				41,218.61
Total for Opening Balance Equity							
Retained Earnings							
			Beginning Balance				4,021.59
Total for Retained Earnings							
Uncategorized Income							
			Beginning Balance				162.18
09/27/2025	Deposit				STUCO	6,510.00	6,672.18
09/30/2025	Deposit				STUCO	38.33	6,710.51
Total for Uncategorized Income						\$6,548.33	
Uncategorized Expense							
			Beginning Balance				750.00
09/12/2025	Check	1170	Festivals of Music		ORCHESTRA	100.00	850.00
Total for Uncategorized Expense						\$100.00	

HS Student Activities

General Ledger

July 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
10010 Cash in Bank					
Beginning Balance					233,943.00
07/14/2025	Check		30470 Foxes Den	-32.30	233,910.70
07/31/2025	Deposit	Interest Earned	30758 Student Activities	203.83	234,114.53
Total for 10010 Cash in Bank				\$171.53	
30110 Art Club					
Beginning Balance					669.62
Total for 30110 Art Club					
30115 Asian Cultural Club					
Beginning Balance					352.44
Total for 30115 Asian Cultural Club					
30117 Astro Club					
Beginning Balance					208.75
Total for 30117 Astro Club					
30120 Bake Club					
Beginning Balance					41.07
Total for 30120 Bake Club					
30130 Best Buddies					
Beginning Balance					3,483.76
Total for 30130 Best Buddies					
30131 Shelf Care Club					
Beginning Balance					95.89
Total for 30131 Shelf Care Club					
30135 Black Student Union					
Beginning Balance					1,644.66
Total for 30135 Black Student Union					
30140 Book Club					
Beginning Balance					0.18
Total for 30140 Book Club					
30150 Busking Club					
Beginning Balance					22.01
Total for 30150 Busking Club					
30160 Chess Club					
Beginning Balance					2.24
Total for 30160 Chess Club					
30165 Chinese Lang & Culture Club					
Beginning Balance					20.00
Total for 30165 Chinese Lang & Culture Club					
30170 Choir					
Beginning Balance					10,519.07
Total for 30170 Choir					
30323 Class of 2025					
Beginning Balance					1,128.73
Total for 30323 Class of 2025					
30324 Class of 2026					
Beginning Balance					3,029.66
Total for 30324 Class of 2026					
30325 Class of 2027					
Beginning Balance					1,541.21
Total for 30325 Class of 2027					
30332 Class of 2028					
Beginning Balance					419.03
Total for 30332 Class of 2028					

HS Student Activities

General Ledger

July 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
30400 Club Desi					
Beginning Balance					1,129.76
Total for 30400 Club Desi					
30410 Comedy Club					
Beginning Balance					153.00
Total for 30410 Comedy Club					
30415 The Conservation Club					
Beginning Balance					80.56
Total for 30415 The Conservation Club					
30418 Drama Club					
Beginning Balance					14,193.84
Total for 30418 Drama Club					
30419 DEI					
Beginning Balance					393.85
Total for 30419 DEI					
30420 Environmental Club					
Beginning Balance					1,141.35
Total for 30420 Environmental Club					
30425 Esports					
Beginning Balance					144.60
Total for 30425 Esports					
30430 Fall Play					
Beginning Balance					1,736.74
Total for 30430 Fall Play					
30435 Fearless Bible Club					
Beginning Balance					50.00
Total for 30435 Fearless Bible Club					
30437 Fishing Club					
Beginning Balance					89.15
Total for 30437 Fishing Club					
30440 FBLA					
Beginning Balance					19,366.49
Total for 30440 FBLA					
30468 Foxes Boxes					
Beginning Balance					43.75
Total for 30468 Foxes Boxes					
30470 Foxes Den					
Beginning Balance					54,680.84
07/14/2025	Check	Sales Tax Payment Jan 2025 - June 2025	10010 Cash in Bank	-32.30	54,648.54
Total for 30470 Foxes Den				\$ -32.30	
30480 French Club					
Beginning Balance					378.99
Total for 30480 French Club					
30490 GSA					
Beginning Balance					1,000.20
Total for 30490 GSA					
30500 German Club					
Beginning Balance					952.02
Total for 30500 German Club					
30510 Global Outreach					
Beginning Balance					267.35
Total for 30510 Global Outreach					
30530 History Club					

HS Student Activities

General Ledger

July 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
		Beginning Balance			245.54
		Total for 30530 History Club			
30540	HOSA				
		Beginning Balance			3,382.60
		Total for 30540 HOSA			
30545	Home Lost Club				
		Beginning Balance			50.00
		Total for 30545 Home Lost Club			
30550	Interact				
		Beginning Balance			317.19
		Total for 30550 Interact			
30565	Italian Club				
		Beginning Balance			385.32
		Total for 30565 Italian Club			
30570	Jewelry Club				
		Beginning Balance			1,484.37
		Total for 30570 Jewelry Club			
30575	Jewish Student Union				
		Beginning Balance			182.23
		Total for 30575 Jewish Student Union			
30582	International Cuisine				
		Beginning Balance			31.47
		Total for 30582 International Cuisine			
30590	Latin Club				
		Beginning Balance			349.39
		Total for 30590 Latin Club			
30595	Mary's Garden				
		Beginning Balance			725.73
		Total for 30595 Mary's Garden			
30599	Mock Trial				
		Beginning Balance			404.25
		Total for 30599 Mock Trial			
30600	Model UN				
		Beginning Balance			-4,703.07
		Total for 30600 Model UN			
30610	Mu Alpha Theta				
		Beginning Balance			989.69
		Total for 30610 Mu Alpha Theta			
30621	Muslim Student Association				
		Beginning Balance			558.00
		Total for 30621 Muslim Student Association			
30625	Mythology Club				
		Beginning Balance			335.15
		Total for 30625 Mythology Club			
30630	National Art Honor Society				
		Beginning Balance			1,568.22
		Total for 30630 National Art Honor Society			
30640	National Honor Society				
		Beginning Balance			3,493.68
		Total for 30640 National Honor Society			
30650	Photography Club				
		Beginning Balance			586.77

HS Student Activities

General Ledger

July 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 30650 Photography Club					
30660 Pottery Club					
Beginning Balance					1,749.32
Total for 30660 Pottery Club					
30670 Pre-med Club					
Beginning Balance					60.00
Total for 30670 Pre-med Club					
30675 Prom					
Beginning Balance					5,209.70
Total for 30675 Prom					
30680 Psych Club					
Beginning Balance					474.70
Total for 30680 Psych Club					
30685 Robotics					
Beginning Balance					1,857.25
Total for 30685 Robotics					
30690 SAGA/Multicultural					
Beginning Balance					3,952.47
Total for 30690 SAGA/Multicultural					
30694 Science Bowl Club					
Beginning Balance					100.00
Total for 30694 Science Bowl Club					
30710 Ski Club					
Beginning Balance					3,593.23
Total for 30710 Ski Club					
30715 Social Activism Club					
Beginning Balance					713.88
Total for 30715 Social Activism Club					
30720 Sociology Club					
Beginning Balance					15.00
Total for 30720 Sociology Club					
30730 Spanish Club					
Beginning Balance					118.82
Total for 30730 Spanish Club					
30740 Speech and Debate					
Beginning Balance					2,887.96
Total for 30740 Speech and Debate					
30750 Spring Musical					
Beginning Balance					42,755.88
Total for 30750 Spring Musical					
30755 STEM Club					
Beginning Balance					279.35
Total for 30755 STEM Club					
30758 Student Activities					
Beginning Balance					11,562.36
07/31/2025	Deposit		10010 Cash in Bank	203.83	11,766.19
Total for 30758 Student Activities				\$203.83	
30760 Fox Leadership Council					
Beginning Balance					7,429.71
Total for 30760 Fox Leadership Council					
30770 Tapestry					
Beginning Balance					3.12

HS Student Activities

General Ledger

July 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 30770 Tapestry					
30790	TSA				
	Beginning Balance				9,115.13
Total for 30790 TSA					
30800	Video Club				
	Beginning Balance				61.37
Total for 30800 Video Club					
30805	Women in Science				
	Beginning Balance				84.00
Total for 30805 Women in Science					
30820	Yearbook				
	Beginning Balance				11,614.29
Total for 30820 Yearbook					
30830	DECA				
	Beginning Balance				441.00
Total for 30830 DECA					
30503	Latinx Heritage Club				
	Beginning Balance				38.00
Total for 30503 Latinx Heritage Club					
32000	Unrestricted Net Assets				
	Beginning Balance				459.12
Total for 32000 Unrestricted Net Assets					

HS Student Activities

General Ledger

August 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
10010 Cash in Bank					
Beginning Balance					234,677.69
08/21/2025	Deposit	Vending	30758 Student Activities	244.69	234,922.38
08/21/2025	Deposit	Donation	30595 Mary's Garden	320.00	235,242.38
08/21/2025	Check	Printing	30470 Foxes Den	-2,393.80	232,848.58
08/21/2025	Check	Amazon - Butkovic	30760 Fox Leadership Council	-295.97	232,552.61
08/21/2025	Check	Amazon - Murray	30170 Choir	-222.97	232,329.64
08/21/2025	Deposit	Vending-Summer	30758 Student Activities	1,775.06	234,104.70
08/21/2025	Deposit		30758 Student Activities	1.59	234,106.29
08/25/2025	Deposit	PHSSL Refund	30740 Speech and Debate	660.00	234,766.29
08/25/2025	Deposit	Graduation sashes / dues	30640 National Honor Society	585.00	235,351.29
08/26/2025	Check	Voided - Amazon - Butkovic	30760 Fox Leadership Council	0.00	235,351.29
08/28/2025	Check	Amazon - Butkovic	30760 Fox Leadership Council	-202.48	235,148.81
08/28/2025	Check	Amazon - Butkovic	30760 Fox Leadership Council	-24.49	235,124.32
08/29/2025	Deposit	Interest Aug 2025	30758 Student Activities	190.84	235,315.16
Total for 10010 Cash in Bank				\$637.47	
30110 Art Club					
Beginning Balance					669.62
Total for 30110 Art Club					
30115 Asian Cultural Club					
Beginning Balance					352.44
Total for 30115 Asian Cultural Club					
30117 Astro Club					
Beginning Balance					208.75
Total for 30117 Astro Club					
30120 Bake Club					
Beginning Balance					41.07
Total for 30120 Bake Club					
30130 Best Buddies					
Beginning Balance					3,483.76
Total for 30130 Best Buddies					
30131 Shelf Care Club					
Beginning Balance					95.89
Total for 30131 Shelf Care Club					
30135 Black Student Union					
Beginning Balance					1,644.66
Total for 30135 Black Student Union					
30140 Book Club					
Beginning Balance					0.18
Total for 30140 Book Club					
30150 Busking Club					
Beginning Balance					22.01
Total for 30150 Busking Club					
30160 Chess Club					
Beginning Balance					2.24
Total for 30160 Chess Club					
30165 Chinese Lang & Culture Club					
Beginning Balance					20.00
Total for 30165 Chinese Lang & Culture Club					
30170 Choir					
Beginning Balance					10,519.07
08/21/2025	Check	Amazon - Murray	10010 Cash in Bank	-222.97	10,296.10
Total for 30170 Choir				\$ -222.97	
30323 Class of 2025					
Beginning Balance					1,128.73
08/26/2025	Transfer		30332 Class of 2028	-564.37	564.36

HS Student Activities

General Ledger

August 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
08/26/2025	Transfer		30333 Class of 2029	-564.36	0.00
Total for 30323 Class of 2025				\$ -1,128.73	
30324 Class of 2026					
Beginning Balance					3,029.66
Total for 30324 Class of 2026					
30325 Class of 2027					
Beginning Balance					1,541.21
Total for 30325 Class of 2027					
30332 Class of 2028					
Beginning Balance					419.03
08/26/2025	Transfer		30323 Class of 2025	564.37	983.40
Total for 30332 Class of 2028				\$564.37	
30333 Class of 2029					
08/26/2025	Transfer		30323 Class of 2025	564.36	564.36
Total for 30333 Class of 2029				\$564.36	
30400 Club Desi					
Beginning Balance					1,129.76
Total for 30400 Club Desi					
30410 Comedy Club					
Beginning Balance					153.00
Total for 30410 Comedy Club					
30415 The Conservation Club					
Beginning Balance					80.56
Total for 30415 The Conservation Club					
30418 Drama Club					
Beginning Balance					14,193.84
Total for 30418 Drama Club					
30419 DEI					
Beginning Balance					393.85
Total for 30419 DEI					
30420 Environmental Club					
Beginning Balance					1,141.35
Total for 30420 Environmental Club					
30425 Esports					
Beginning Balance					144.60
Total for 30425 Esports					
30430 Fall Play					
Beginning Balance					1,736.74
Total for 30430 Fall Play					
30435 Fearless Bible Club					
Beginning Balance					50.00
Total for 30435 Fearless Bible Club					
30437 Fishing Club					
Beginning Balance					89.15
Total for 30437 Fishing Club					
30440 FBLA					
Beginning Balance					19,366.49
Total for 30440 FBLA					
30468 Foxes Boxes					
Beginning Balance					43.75
Total for 30468 Foxes Boxes					
30470 Foxes Den					
Beginning Balance					55,211.70
08/21/2025	Check	Printing	10010 Cash in Bank	-2,393.80	52,817.90
Total for 30470 Foxes Den				\$ -2,393.80	

HS Student Activities

General Ledger

August 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
30480 French Club					
Beginning Balance					378.99
Total for 30480 French Club					
30490 GSA					
Beginning Balance					1,000.20
Total for 30490 GSA					
30500 German Club					
Beginning Balance					952.02
Total for 30500 German Club					
30510 Global Outreach					
Beginning Balance					267.35
Total for 30510 Global Outreach					
30530 History Club					
Beginning Balance					245.54
Total for 30530 History Club					
30540 HOSA					
Beginning Balance					3,382.60
Total for 30540 HOSA					
30545 Home Lost Club					
Beginning Balance					50.00
Total for 30545 Home Lost Club					
30550 Interact					
Beginning Balance					317.19
Total for 30550 Interact					
30565 Italian Club					
Beginning Balance					385.32
Total for 30565 Italian Club					
30570 Jewelry Club					
Beginning Balance					1,484.37
Total for 30570 Jewelry Club					
30575 Jewish Student Union					
Beginning Balance					182.23
Total for 30575 Jewish Student Union					
30582 International Cuisine					
Beginning Balance					31.47
Total for 30582 International Cuisine					
30590 Latin Club					
Beginning Balance					349.39
Total for 30590 Latin Club					
30595 Mary's Garden					
Beginning Balance					725.73
08/21/2025	Deposit	Donation	10010 Cash in Bank	320.00	1,045.73
Total for 30595 Mary's Garden				\$320.00	
30599 Mock Trial					
Beginning Balance					404.25
Total for 30599 Mock Trial					
30600 Model UN					
Beginning Balance					-4,703.07
Total for 30600 Model UN					
30610 Mu Alpha Theta					
Beginning Balance					989.69
Total for 30610 Mu Alpha Theta					
30621 Muslim Student Association					
Beginning Balance					558.00
Total for 30621 Muslim Student Association					

HS Student Activities

General Ledger

August 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
30625 Mythology Club					
Beginning Balance					335.15
Total for 30625 Mythology Club					
30630 National Art Honor Society					
Beginning Balance					1,568.22
Total for 30630 National Art Honor Society					
30640 National Honor Society					
Beginning Balance					3,493.68
08/25/2025	Deposit	Graduation sashes / dues	10010 Cash in Bank	585.00	4,078.68
Total for 30640 National Honor Society				\$585.00	
30650 Photography Club					
Beginning Balance					586.77
Total for 30650 Photography Club					
30660 Pottery Club					
Beginning Balance					1,749.32
Total for 30660 Pottery Club					
30670 Pre-med Club					
Beginning Balance					60.00
Total for 30670 Pre-med Club					
30675 Prom					
Beginning Balance					5,209.70
Total for 30675 Prom					
30680 Psych Club					
Beginning Balance					474.70
Total for 30680 Psych Club					
30685 Robotics					
Beginning Balance					1,857.25
Total for 30685 Robotics					
30690 SAGA/Multicultural					
Beginning Balance					3,952.47
Total for 30690 SAGA/Multicultural					
30694 Science Bowl Club					
Beginning Balance					100.00
Total for 30694 Science Bowl Club					
30710 Ski Club					
Beginning Balance					3,593.23
Total for 30710 Ski Club					
30715 Social Activism Club					
Beginning Balance					713.88
Total for 30715 Social Activism Club					
30720 Sociology Club					
Beginning Balance					15.00
Total for 30720 Sociology Club					
30730 Spanish Club					
Beginning Balance					118.82
Total for 30730 Spanish Club					
30740 Speech and Debate					
Beginning Balance					2,887.96
08/25/2025	Deposit	PHSSL Refund	10010 Cash in Bank	660.00	3,547.96
Total for 30740 Speech and Debate				\$660.00	
30750 Spring Musical					
Beginning Balance					42,755.88
Total for 30750 Spring Musical					
30755 STEM Club					
Beginning Balance					279.35

HS Student Activities

General Ledger

August 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 30755 STEM Club					
30758 Student Activities					
Beginning Balance					11,766.19
08/21/2025	Deposit	Vending	10010 Cash in Bank	244.69	12,010.88
08/21/2025	Deposit	Vending-Summer	10010 Cash in Bank	1,775.06	13,785.94
08/21/2025	Deposit	Vending	10010 Cash in Bank	1.59	13,787.53
08/29/2025	Deposit	Interest Aug 2025	10010 Cash in Bank	190.84	13,978.37
Total for 30758 Student Activities				\$2,212.18	
30760 Fox Leadership Council					
Beginning Balance					7,429.71
08/21/2025	Check	Amazon - Butkovic	10010 Cash in Bank	-295.97	7,133.74
08/26/2025	Check	Amazon - Butkovic	10010 Cash in Bank	0.00	7,133.74
08/28/2025	Check	Amazon - Butkovic	10010 Cash in Bank	-24.49	7,109.25
08/28/2025	Check	Amazon - Butkovic	10010 Cash in Bank	-202.48	6,906.77
Total for 30760 Fox Leadership Council				\$ -522.94	
30770 Tapestry					
Beginning Balance					3.12
Total for 30770 Tapestry					
30790 TSA					
Beginning Balance					9,115.13
Total for 30790 TSA					
30800 Video Club					
Beginning Balance					61.37
Total for 30800 Video Club					
30805 Women in Science					
Beginning Balance					84.00
Total for 30805 Women in Science					
30820 Yearbook					
Beginning Balance					11,614.29
Total for 30820 Yearbook					
30830 DECA					
Beginning Balance					441.00
Total for 30830 DECA					
30503 Latinx Heritage Club					
Beginning Balance					38.00
Total for 30503 Latinx Heritage Club					
32000 Unrestricted Net Assets					
Beginning Balance					459.12
Total for 32000 Unrestricted Net Assets					

HS Student Activities

General Ledger

September 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
10010 Cash in Bank					
		Beginning Balance			235,315.16
09/02/2025	Check	Meal - First Vulpes Rehearsal	30170 Choir	-368.34	234,946.82
09/02/2025	Check	Screen Printing - S 28564	30470 Foxes Den	-589.00	234,357.82
09/05/2025	Check	Blood Drive Scholarship	30760 Fox Leadership Council	-1,250.00	233,107.82
09/08/2025	Check		-Split-	-582.67	232,525.15
09/10/2025	Check	Screen Printing Invoice #11582	30470 Foxes Den	-338.40	232,186.75
09/11/2025	Check	Screenprinting Quote S 28851	30470 Foxes Den	-869.45	231,317.30
09/11/2025	Check	Pond Expenses	30595 Mary's Garden	-289.04	231,028.26
09/11/2025	Deposit		30760 Fox Leadership Council	1,250.00	232,278.26
09/17/2025	Deposit	Membership Dues	30440 FBLA	80.00	232,358.26
09/17/2025	Check	Membership Dues - Round 1	30440 FBLA	-512.00	231,846.26
09/17/2025	Deposit	Vending	30758 Student Activities	75.43	231,921.69
09/17/2025	Deposit	student dues / dining fund	30600 Model UN	187.92	232,109.61
09/22/2025	Check	Amazon - Butkovic	30760 Fox Leadership Council	-295.30	231,814.31
09/24/2025	Check	Cookies/punch - Induction Ceremony	30640 National Honor Society	-341.50	231,472.81
09/24/2025	Check	Homecoming DJ	30760 Fox Leadership Council	-2,997.00	228,475.81
09/24/2025	Check	Reimburse - Supplies	-Split-	-112.98	228,362.83
09/24/2025	Check	Final Payment - 2025 Yearbook	30820 Yearbook	-41.85	228,320.98
09/24/2025	Check	Screen Printing	30470 Foxes Den	-318.00	228,002.98
09/24/2025	Check	seniors supplement mailing	30820 Yearbook	-584.80	227,418.18
09/29/2025	Check	Amazon - Dixon	30430 Fall Play	-42.98	227,375.20
09/29/2025	Check	SLW-State Leadership Workshop	30440 FBLA	-2,138.00	225,237.20
09/30/2025	Check	Screenprinting	30470 Foxes Den	-416.00	224,821.20
09/30/2025	Check	Reimburse - donuts for club meeting	30140 Book Club	-28.98	224,792.22
09/30/2025	Deposit		30470 Foxes Den	5,571.35	230,363.57
09/30/2025	Deposit		30758 Student Activities	207.00	230,570.57
Total for 10010 Cash in Bank				\$ -4,744.59	
30110 Art Club					
		Beginning Balance			669.62
Total for 30110 Art Club					
30115 Asian Cultural Club					
		Beginning Balance			352.44
09/29/2025	Transfer		30165 Chinese Lang & Culture Club	20.00	372.44
Total for 30115 Asian Cultural Club				\$20.00	
30117 Astro Club					
		Beginning Balance			208.75
Total for 30117 Astro Club					
30120 Bake Club					
		Beginning Balance			41.07
Total for 30120 Bake Club					
30130 Best Buddies					
		Beginning Balance			3,483.76
Total for 30130 Best Buddies					
30131 Shelf Care Club					
		Beginning Balance			95.89
Total for 30131 Shelf Care Club					
30135 Black Student Union					
		Beginning Balance			1,644.66
Total for 30135 Black Student Union					
30140 Book Club					
		Beginning Balance			0.18
09/30/2025	Check	Reimburse - donuts for club meeting	10010 Cash in Bank	-28.98	-28.80
Total for 30140 Book Club				\$ -28.98	
30150 Busking Club					
		Beginning Balance			22.01
Total for 30150 Busking Club					

HS Student Activities

General Ledger

September 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
30160 Chess Club					
Beginning Balance					2.24
Total for 30160 Chess Club					
30165 Chinese Lang & Culture Club					
Beginning Balance					20.00
09/29/2025	Transfer		30115 Asian Cultural Club	-20.00	0.00
Total for 30165 Chinese Lang & Culture Club				\$ -20.00	
30170 Choir					
Beginning Balance					10,296.10
09/02/2025	Check	Meal - First Vulpes Rehearsal	10010 Cash in Bank	-368.34	9,927.76
Total for 30170 Choir				\$ -368.34	
30324 Class of 2026					
Beginning Balance					3,029.66
Total for 30324 Class of 2026					
30325 Class of 2027					
Beginning Balance					1,541.21
Total for 30325 Class of 2027					
30332 Class of 2028					
Beginning Balance					983.40
Total for 30332 Class of 2028					
30333 Class of 2029					
Beginning Balance					564.36
Total for 30333 Class of 2029					
30400 Club Desi					
Beginning Balance					1,129.76
Total for 30400 Club Desi					
30410 Comedy Club					
Beginning Balance					153.00
09/29/2025	Transfer		30758 Student Activities	-153.00	0.00
Total for 30410 Comedy Club				\$ -153.00	
30415 The Conservation Club					
Beginning Balance					80.56
Total for 30415 The Conservation Club					
30418 Drama Club					
Beginning Balance					14,193.84
Total for 30418 Drama Club					
30419 DEI					
Beginning Balance					393.85
Total for 30419 DEI					
30420 Environmental Club					
Beginning Balance					1,141.35
Total for 30420 Environmental Club					
30425 Esports					
Beginning Balance					144.60
09/29/2025	Transfer		30758 Student Activities	-144.60	0.00
Total for 30425 Esports				\$ -144.60	
30430 Fall Play					
Beginning Balance					1,736.74
09/29/2025	Check	Amazon - Dixon	10010 Cash in Bank	-42.98	1,693.76
Total for 30430 Fall Play				\$ -42.98	
30435 Fearless Bible Club					
Beginning Balance					50.00
Total for 30435 Fearless Bible Club					
30437 Fishing Club					
Beginning Balance					89.15
Total for 30437 Fishing Club					

HS Student Activities

General Ledger

September 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
30440 FBLA					
Beginning Balance					19,366.49
09/17/2025	Deposit	Membership Dues	10010 Cash in Bank	80.00	19,446.49
09/17/2025	Check	Membership Dues - Round 1	10010 Cash in Bank	-512.00	18,934.49
09/29/2025	Check	SLW-State Leadership Workshop	10010 Cash in Bank	-2,138.00	16,796.49
Total for 30440 FBLA				\$ -2,570.00	
30468 Foxes Boxes					
Beginning Balance					43.75
09/29/2025	Transfer		30758 Student Activities	-43.75	0.00
Total for 30468 Foxes Boxes				\$ -43.75	
30470 Foxes Den					
Beginning Balance					52,817.90
09/02/2025	Check	Screen Printing - S 28564	10010 Cash in Bank	-589.00	52,228.90
09/10/2025	Check	Screen Printing Invoice #11582	10010 Cash in Bank	-338.40	51,890.50
09/11/2025	Check	Screenprinting Quote S 28851	10010 Cash in Bank	-869.45	51,021.05
09/24/2025	Check	Screen Printing	10010 Cash in Bank	-318.00	50,703.05
09/30/2025	Deposit	Square Sales September 2025	10010 Cash in Bank	5,571.35	56,274.40
09/30/2025	Check	Screenprinting	10010 Cash in Bank	-416.00	55,858.40
Total for 30470 Foxes Den				\$3,040.50	
30480 French Club					
Beginning Balance					378.99
Total for 30480 French Club					
30490 GSA					
Beginning Balance					1,000.20
Total for 30490 GSA					
30500 German Club					
Beginning Balance					952.02
Total for 30500 German Club					
30510 Global Outreach					
Beginning Balance					267.35
Total for 30510 Global Outreach					
30530 History Club					
Beginning Balance					245.54
Total for 30530 History Club					
30540 HOSA					
Beginning Balance					3,382.60
09/29/2025	Transfer		30670 Pre-med Club	60.00	3,442.60
Total for 30540 HOSA				\$60.00	
30545 Home Lost Club					
Beginning Balance					50.00
09/29/2025	Transfer		30758 Student Activities	-50.00	0.00
Total for 30545 Home Lost Club				\$ -50.00	
30550 Interact					
Beginning Balance					317.19
09/29/2025	Transfer		30758 Student Activities	-317.19	0.00
Total for 30550 Interact				\$ -317.19	
30565 Italian Club					
Beginning Balance					385.32
09/29/2025	Transfer		30690 SAGA/Multicultural	-385.32	0.00
Total for 30565 Italian Club				\$ -385.32	
30570 Jewelry Club					
Beginning Balance					1,484.37
Total for 30570 Jewelry Club					
30575 Jewish Student Union					
Beginning Balance					182.23
Total for 30575 Jewish Student Union					

HS Student Activities

General Ledger

September 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
30582 International Cuisine					
Beginning Balance					31.47
09/29/2025	Transfer		30690 SAGA/Multicultural	-31.47	0.00
Total for 30582 International Cuisine				\$ -31.47	
30590 Latin Club					
Beginning Balance					349.39
Total for 30590 Latin Club					
30595 Mary's Garden					
Beginning Balance					1,045.73
09/11/2025	Check	Pond Expenses	10010 Cash in Bank	-289.04	756.69
Total for 30595 Mary's Garden				\$ -289.04	
30599 Mock Trial					
Beginning Balance					404.25
Total for 30599 Mock Trial					
30600 Model UN					
Beginning Balance					-4,703.07
09/17/2025	Deposit	student dues / dining fund	10010 Cash in Bank	187.92	-4,515.15
Total for 30600 Model UN				\$187.92	
30610 Mu Alpha Theta					
Beginning Balance					989.69
Total for 30610 Mu Alpha Theta					
30621 Muslim Student Association					
Beginning Balance					558.00
Total for 30621 Muslim Student Association					
30625 Mythology Club					
Beginning Balance					335.15
Total for 30625 Mythology Club					
30630 National Art Honor Society					
Beginning Balance					1,568.22
Total for 30630 National Art Honor Society					
30640 National Honor Society					
Beginning Balance					4,078.68
09/24/2025	Check	Cookies/punch - Induction Ceremony	10010 Cash in Bank	-341.50	3,737.18
Total for 30640 National Honor Society				\$ -341.50	
30650 Photography Club					
Beginning Balance					586.77
09/24/2025	Check	Reimburse - supplies	10010 Cash in Bank	-51.00	535.77
Total for 30650 Photography Club				\$ -51.00	
30660 Pottery Club					
Beginning Balance					1,749.32
Total for 30660 Pottery Club					
30670 Pre-med Club					
Beginning Balance					60.00
09/29/2025	Transfer		30540 HOSA	-60.00	0.00
Total for 30670 Pre-med Club				\$ -60.00	
30675 Prom					
Beginning Balance					5,209.70
Total for 30675 Prom					
30680 Psych Club					
Beginning Balance					474.70
09/29/2025	Transfer		30720 Sociology Club	15.00	489.70
Total for 30680 Psych Club				\$15.00	
30685 Robotics					
Beginning Balance					1,857.25
Total for 30685 Robotics					
30690 SAGA/Multicultural					

HS Student Activities

General Ledger

September 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Beginning Balance					3,952.47
09/29/2025	Transfer		30565 Italian Club	385.32	4,337.79
09/29/2025	Transfer		30582 International Cuisine	31.47	4,369.26
Total for 30690 SAGA/Multicultural				\$416.79	
30694 Science Bowl Club					
Beginning Balance					100.00
Total for 30694 Science Bowl Club					
30710 Ski Club					
Beginning Balance					3,593.23
Total for 30710 Ski Club					
30715 Social Activism Club					
Beginning Balance					713.88
Total for 30715 Social Activism Club					
30720 Sociology Club					
Beginning Balance					15.00
09/29/2025	Transfer		30680 Psych Club	-15.00	0.00
Total for 30720 Sociology Club				\$ -15.00	
30730 Spanish Club					
Beginning Balance					118.82
Total for 30730 Spanish Club					
30740 Speech and Debate					
Beginning Balance					3,547.96
Total for 30740 Speech and Debate					
30750 Spring Musical					
Beginning Balance					42,755.88
09/08/2025	Check	August VISA Bill '25	10010 Cash in Bank	-101.50	42,654.38
Total for 30750 Spring Musical				\$ -101.50	
30755 STEM Club					
Beginning Balance					279.35
09/29/2025	Transfer		30805 Women in Science	-279.35	0.00
Total for 30755 STEM Club				\$ -279.35	
30758 Student Activities					
Beginning Balance					13,978.37
09/08/2025	Check	August VISA Bill '25	10010 Cash in Bank	-286.17	13,692.20
09/17/2025	Deposit	Vending	10010 Cash in Bank	75.43	13,767.63
09/29/2025	Transfer		30550 Interact	317.19	14,084.82
09/29/2025	Transfer		30410 Comedy Club	153.00	14,237.82
09/29/2025	Transfer		30468 Foxes Boxes	43.75	14,281.57
09/29/2025	Transfer		30545 Home Lost Club	50.00	14,331.57
09/29/2025	Transfer		30425 Esports	144.60	14,476.17
09/29/2025	Transfer		30800 Video Club	61.37	14,537.54
09/30/2025	Deposit	Interest Sept 2025	10010 Cash in Bank	207.00	14,744.54
Total for 30758 Student Activities				\$766.17	
30760 Fox Leadership Council					
Beginning Balance					6,906.77
09/05/2025	Check	Blood Drive Scholarship	10010 Cash in Bank	-1,250.00	5,656.77
09/08/2025	Check	August VISA Bill '25	10010 Cash in Bank	-195.00	5,461.77
09/11/2025	Deposit	blood drive	10010 Cash in Bank	1,250.00	6,711.77
09/22/2025	Check	Amazon - Butkovic	10010 Cash in Bank	-295.30	6,416.47
09/24/2025	Check	Homecoming DJ	10010 Cash in Bank	-2,997.00	3,419.47
Total for 30760 Fox Leadership Council				\$ -3,487.30	
30770 Tapestry					
Beginning Balance					3.12
Total for 30770 Tapestry					
30790 TSA					
Beginning Balance					9,115.13

HS Student Activities

General Ledger

September 2025

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Total for 30790 TSA					
30800 Video Club					
		Beginning Balance			61.37
09/29/2025	Transfer		30758 Student Activities	-61.37	0.00
Total for 30800 Video Club				\$ -61.37	
30805 Women in Science					
		Beginning Balance			84.00
09/29/2025	Transfer		30755 STEM Club	279.35	363.35
Total for 30805 Women in Science				\$279.35	
30820 Yearbook					
		Beginning Balance			11,614.29
09/24/2025	Check	seniors supplement mailing	10010 Cash in Bank	-584.80	11,029.49
09/24/2025	Check	Reimburse - envelopes	10010 Cash in Bank	-61.98	10,967.51
09/24/2025	Check	Final Payment - 2025 Yearbook	10010 Cash in Bank	-41.85	10,925.66
Total for 30820 Yearbook				\$ -688.63	
30830 DECA					
		Beginning Balance			441.00
Total for 30830 DECA					
30503 Latinx Heritage Club					
		Beginning Balance			38.00
Total for 30503 Latinx Heritage Club					
32000 Unrestricted Net Assets					
		Beginning Balance			459.12
Total for 32000 Unrestricted Net Assets					

Fox Chapel Area School District

Regular Business Meeting

November 10, 2025

Curtsworks LLC / Eric Curts – Professional Development

Curtsworks LLC / Eric Curts

3835 Allard Road
Medina, OH 44256
330-354-3139

Price Quote

Submitted on 10/13/2025

Quote for

Fox Chapel Area School District
611 Field Club Road
Pittsburgh, PA 15238
(412) 963-9600

Quote

FOXCHAPEL-0001

Description	Qty	Unit price	Total price
Professional Development - Three on-site PD days for the 25/26 school year.	3	\$4,000.00	\$12,000.00
Expenses - Travel and hotel for each on-site PD day.	3	\$250.00	\$750.00
Meetings - Three pre-planning meetings for the school year @ 2.5 hours per meeting.	7.5	\$500.00	\$3,750.00
Office Hours - Available time during the school year for staff support @ 6 hours per year.	6	\$500.00	\$3,000.00
			\$0.00

Notes:

Subtotal **\$19,500.00**

Adjustments

\$19,500.00

Fox Chapel Area School District

Regular Business Meeting

November 10, 2025

Allegheny Intermediate Unit – Memorandums of Understanding
TransPerfect Remote Interpreting



To: ESL School District Administrators/TransPerfect Subscribers

From: Dr. Kelly A. Noyes
Program Director of Educational Support Services
K-12 ESL, Non-Public Schools Program, and Federal Programs

Date: October 23, 2025

Subject: Memorandum of Understanding Re: TransPerfect AI Portal Translation Services

The K–12 English as a Second Language Department of the Allegheny Intermediate Unit (AIU) has entered into a contractual agreement with **TransPerfect Remote Interpreting** to provide participating school districts with access to written translation services through an AI-based portal. This resource is designed to support non-English-speaking parents and families in participating districts.

Each school district participating in this joint purchasing opportunity, established or renewed on or around **January 5, 2026** (pending account setup by TransPerfect), agrees to the following terms:

- **Annual Fee:** A one-time annual participation fee of \$500 (invoice to follow).
- **Designated Contact:** Each district must identify one employee to serve as the single sign-on coordinator, responsible for managing district usage of the system.
- **Usage Guidelines:** The consortium operates under a shared “bank” of translation resources. Districts therefore agree to use the system judiciously to ensure that translations are purposeful and resources are conserved.
- **Service Continuity:** Districts renewing with no change in the designated user will experience no interruption in service.

Please provide the contact information for the employee who will be set up (or continue) as the district’s single sign-on coordinator. The account will be created using this individual’s credentials.

X Check here if the same person will continue as the single sign-on contact for the district.

For a new user, please provide the following:

Contact Information

Name: _____
Title: _____
Building: _____
Email Address: _____

District Participation Acknowledgment

The Fox Chapel Area School District:

X Agrees to the terms outlined above and elects to participate in this joint purchasing opportunity.

☐ **Does not agree** to the terms outlined above and declines to participate in this opportunity.

Signature: _____

Date: November 10, 2025

Printed Name: Marybeth Dadd, School Board President

Billing Information

Please send the invoice for payment to the following contact:

Heidi Celender, Administrative Assistant
Fox Chapel Area School District
611 Field Club Road
Pittsburgh, PA 15238
heidi_celender@fcasd.edu



To: ESL School District Administrators / TransPerfect Subscribers

From: Dr. Kelly A. Noyes
Program Director of Educational Support Services
K–12 ESL, Non-Public Schools Program, and Federal Programs

Date: October 23, 2025

Subject: Memorandum of Understanding Re: Telephone Interpretation Services

The K–12 English as a Second Language Department of the Allegheny Intermediate Unit (AIU) has entered into a contractual agreement with TransPerfect Remote Interpreting to provide telephone interpretation services for non-English-speaking parents and families in participating school districts.

Each school district participating in this joint purchasing opportunity, effective **February 10, 2026**, agrees to the following terms:

- **Term of Service:** A twelve-month commitment beginning February 10, 2026, through February 9, 2027.
 - **Annual Fee:** An annual fee of \$120 (\$10/month) paid to the AIU K–12 ESL Department. This fee covers operating costs, contractual minimums, and administrative fees. (*Invoice to follow.*)
 - **Standard Usage Rates:** Districts will be billed for actual usage at a rate not to exceed \$0.95 per minute for all languages.
 - **Video Interpretation Services:** Video interpretation, including American Sign Language (ASL), is available to consortium members at a rate of \$3.25 per minute.
 - **Written Translation Services:** Consortium members also have access to written document translation services at discounted consortium rates. Quotes for written translation are provided free of charge. These services are to be arranged directly between the district and TransPerfect Remote Interpreting.
-

District Participation Acknowledgment

The Fox Chapel Area School District:

X Agrees to the terms outlined above and elects to participate in this joint purchasing opportunity.

☐ **Does not agree** to the terms outlined above and declines to participate in this opportunity.

Signature: _____
Printed Name: Marybeth Dadd, School Board President

Date: November 10, 2025

Billing Information

Please send invoices to the following contact:

Heidi Celender, Administrative Assistant
Fox Chapel Area School District
611 Field Club Road
Pittsburgh, PA 15238
heidi_celender@fcasd.edu

Fox Chapel Area School District

Regular Business Meeting

November 10, 2025

Westmoreland County Community College
College in the High School Agreement



College in the High School Agreement

This Agreement is entered into by and between Fox Chapel Area High School (hereinafter referred to as the "School District") and Westmoreland County Community College (hereinafter referred to as the "College"). This agreement sets out the terms and conditions of the College in the High School program offered by these two institutions in accordance with Article XVI of the Public School Code (hereinafter "Program").

The College and the School District do hereby agree to the following:

1. Term

- a The term of this agreement shall be from: July 1, 2025-July 1-2028

2. Student Eligibility

- a Students who meet all of the following criteria are qualified to participate in the College in the High School program
 - i The student is a sophomore, junior or senior with a 2.5 cumulative grade point average on a 4.0 scale. The subject matter GPA should also be a 2.5 on a 4.0 scale.
- b The student is making satisfactory progress toward fulfilling applicable secondary school graduation requirements, as determined by the School District. The School District will determine satisfactory progress based on the students current grades.
- c The student demonstrates readiness for entry into college-level coursework and meets all course prerequisites as outlined in the current College catalog. This may require the student to complete placement testing.
- d Exceptions to the above eligibility requirements may be made for High School students of any grade level who are able to exhibit readiness for college-level coursework. A written petition from the student's High School administration must be submitted to the College's VP of Enrollment Management or designee for consideration.
- e Students must complete a College in the High School Class Scheduling form, which includes the signatures of a parent/guardian and High School administrator.

- f In order to remain in this Program, the student must maintain an overall secondary school grade average of **75%**. The student also must maintain a minimum grade of "C" in each College in the High School course in which the student is enrolled.
- g Student eligibility must be verified each term by the School District

3. Courses Offered

- a The following criteria apply to all courses covered by this Agreement:
 - i. The courses are non-remedial.
 - ii. The courses are in a core academic subject as defined by the College catalog.
 - iii. The courses, as offered to College in the High School students at the High School, are equivalent to those offered at the College; including the use of an equivalent curriculum, assessments and instructional materials.
 - iv. The courses, as offered to College in the High School students at the High School, enforce prerequisites equivalent to those offered at the College.
 - v. The School District will provide course-level learning outcome assessment data as requested.

All courses shall be offered in accordance with the terms of this Agreement and Article XVI of the Public School Code and are listed in Appendix I.

4. Student Credit

- a In order to successfully complete a course listed in this Agreement, students must earn a minimum grade of 2.0 or "C".
- b Students are limited to 24 credits per academic year.
- c The School District may award credit for and recognize courses that are successfully completed under this Agreement as fulfilling the graduation requirements identified above.
- d The College will award postsecondary credit to students who successfully complete courses identified in this Agreement as identified above and will transcript this credit in a manner similar to other students who take a course at this institution. If a College in the High School student becomes a regularly enrolled student at Westmoreland County Community College following graduation from secondary school, the College shall recognize those credits as applying to the student's degree requirements.

- e If students are completing an associates degree while in high school, then students can take up to 49% of the associate degree at the high school location. The remaining credits can be earned from courses available on the College course schedule.

5. Additional Administrative Responsibilities

- a Fiscal Transactions: Students are responsible for registering and making payment to the College for all tuition. Payment must be received by the college's payment deadlines. College in the High School students will pay the rates set by Westmoreland's Board of Trustees, based on their county of residence for the academic years determined by the agreement. **Tuition and fees listed are subject to change by the Board of Trustees. When changes are made, notice will be given as far in advance as possible.*
- b Withdrawals: Students who wish to be removed from their College in the High School courses must follow the College's Add/Drop or Withdrawal Policy in accordance with the Academic Calendar. Refunds are not awarded for withdrawals, and students will receive a W grade on their transcript.
- c Library Privileges: The College will grant High School students taking at least one course full library privileges.
- d Teacher Qualifications: High School teachers approved to teach as a part of the College in the High School program must meet the College's qualifications for adjunct faculty.
- e Syllabus: Courses offered through the College in the High School program must make use of a course syllabus in accordance with College guidelines.
- f Learning Management Systems: Students and faculty may be required to log into the College's Learning Management System, as part of their College in the High School course.
- g FERPA: The College and the school district agree to share information in compliance with FERPA (Federal Education Right to Privacy Act). FERPA guidance states, "If the student is under 18, the parent/s still retain the rights under FERPA at the high school and may inspect and review any records sent by the postsecondary institution to the high school. Additionally, the postsecondary institution may disclose personally identifiable information from the student's education records to the parents, without the consent of the eligible student, if the student is a dependent for tax purposes under the IRS rules." (<https://studentprivacy.ed.gov/faq/if-student-under-18-enrolled-both-high-school-and-local-college-do-parents-have-right-inspect>)

Signature Page

The College and School District will agree not to discriminate in their educational programs, activities or employment practices based on race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, union membership or any other legally protected classification. Announcement of this policy is in accordance with state law, including the Pennsylvania Human Relations Act, and with federal law, including Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 503 and 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Inquiries should be directed to the Affirmative Action Officer (presently Kimberly Robertson) at 724-925-4079 or in Room 250, Westmoreland County Community College, Student Achievement Center, Youngwood, PA 15697.

For the School District:

Mary Catherine Reljac, Ed.D., Superintendent

Date

Marybeth Dadd, President, Board of School Directors

Date

For the College:

Dr. Matthew Reed

Vice-President of Academic Affairs

Date

Updated 2025

Fox Chapel Area School District

Regular Business Meeting

November 10, 2025

The Community College of Beaver County
College in High School Program Agreement



College in High School Program Agreement

This agreement is entered into by and between Fox Chapel School District (Hereinafter referred to as the “school district”) and The Community College of Beaver County (Hereinafter referred to as “CCBC”). This agreement sets out the terms and conditions of the College in High School programming offered by these institutions.

I. Purpose

College in High School

High school students who have completed their freshman year can receive college credit in their high school during their regular school day. College in High School courses are taught by their high school teachers, in their high school classrooms, and all at a fraction of the cost.

II. Student Eligibility

1. College in High School students should be limited to sophomore, junior and senior students in a high school.
2. To be eligible for College in High School, students need to have a 2.0 GPA.

III. Courses Offered

Students can select courses each semester from the College in High School courses offered by their school district and in partnership with the Community College of Beaver County. College in High School offerings are meant to enrich the academic experience of high school students. The number of college-level courses completed will vary according to the student’s ability and work ethic and must be approved by the student’s high school counselor. These courses will be offered at the high school campus, during the regular high school day.

The school will be responsible for communicating and verifying with the CCBC Dual Enrollment and Retention Specialist or his or her designee each year what college in high school courses they will be running. If a school would like to request to offer new courses in addition to what they have been

traditionally offering, the school must make this request the year before the courses would be implemented. This will allow enough time for the course's approval and to get all appropriate syllabus and textbook information to the school to prepare for the next year's implementation.

IV. Student Credit

Students completing courses through these programs shall earn the same credits offered to postsecondary CCBC students and will have the course completion and relevant grade posted to the student's official CCBC transcript. Transfer of these credits to other institutions will be subject to the procedures and requirements of the receiving institution.

If at any time during the semester, the school becomes aware that a student would like to withdraw from the college in high school course they must notify the CCBC Dual Enrollment and Retention Specialist or his or her designee by the designated withdraw date as established and communicated by the College in High School team at CCBC. If the student withdraws outside of the withdraw or refund dates established, CCBC will still require a grade to be reported for the student, and the student will still be responsible for course payment.

V. Enrollment and Registration

1. Students are required to complete the College in High School application online.
2. Students must submit to their high school counselor or teacher a College in High School registration form. This form will be provided to the student by the high school counselor or teacher at the school.
3. The school counselor will send the College in High School registration form along with official high school transcripts and current report card to the CCBC Dual Enrollment and Retention Specialist or his or her designee by the designated deadline provided by the College in High School team at CCBC.
4. If the school does not provide the registration forms and have the students complete the online application by the deadline communicated by the College in High School team at CCBC, students will not be registered for the college courses and will not receive college credit.

VI. Tuition and Fiscal Transactions

The college in high school courses will be billed to the student at the appropriate tuition rates as approved by the Board of Trustees according to the students' appropriate tuition code. Students will be billed directly by CCBC. It is the student and their family's responsibility to pay for the courses by the college's established tuition deadline. These deadlines can be found on the College in High School academic calendar provided to the high school counselor.

VII. Mutual Terms and Conditions

- A. *Term of Agreement.* This agreement shall automatically be renewed annually unless either party provides a 90-day termination notice as indicated in section VII B.
- B. *Termination of Agreement.* Either party may terminate this Agreement for any reason with, ninety (90) days' notice. In the event of a substantial breach, either party may terminate this agreement upon the occurrence of the breach by written notice that may be less than 90 days. In no event shall the termination of this Agreement by either Party take effect before the end of a then current academic term or adversely affect any student who may be participating in the agreement.
- C. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination and related procedures to insure such based-on Title VI of the Civil Rights Act of 1964 regarding sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972, and other applicable laws, as well as the provisions of Section 504 of the Rehabilitation Act of 1973 (as amended) and the Americans with Disabilities Act (ADA) of 1990.
- D. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania govern.
- E. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- F. *Entire Agreement.* This Agreement represents the entire understanding between parties. No other prior or contemporaneous oral or written understandings or promises to exist regarding this relationship.
- G. *Confidentiality.* The parties shall protect the confidentiality of student records as dictated by the Family Educational Records and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or dictated by the terms of this agreement.
- H. *Notification.* Either institution may withdraw from the agreement upon written notification to the other participant. The CCBC High School Academy and Dual Enrollment office and High School Administrative team serve as the official points of contact for this Agreement.
- I. *Authority.* The Parties executing this Agreement represent and warrant to each other that they have the full right, power, capacity, and authority to execute and deliver this Agreement, and that they have duly and properly performed all acts required to authorize them to carry out this Agreement and the transactions contemplated by it.

Signature page

School District Signatures

Mary Catherine Reljac, Ed.D., Superintendent

Date

Michael Hower, Ed.D., Principal

Date

College Signatures

Dr. Roger W. Davis, President

Date

Dr. Katie Thomas VP Academic Affairs/Provost

Date

Lauren Susan, Dean, HS Academies & Dual Enrollment

Date

Fox Chapel Area School District

Regular Business Meeting

November 10, 2025

Renaissance Learning, Inc. – FastBridge Subscription and Services (Pilot)

Renaissance

2911 Peach Street, Wisconsin Rapids, WI 54494-1905
PO Box 8036, Wisconsin Rapids, WI 54495
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

Quote
Q-231957 v1

Fox Chapel Area School District-706558

Billing Contact

Tim Mahoney
Email - timothy_mahoney@fcasd.edu
611 Field Club Rd
Pittsburgh, PA 15238-2406

Quote Summary

School Count: 2

Renaissance Products & Services Total	\$3,498.00
Applied Discounts	(\$1,523.00)
Estimated Sales Tax	\$0.00
Shipping Cost	\$0.00
Grand Total	USD \$1,975.00

This quote includes: FastBridge and Services.

By signing below, Customer:

- Acknowledges that the Person signing this Quote is authorized to do so on behalf of Customer.
- Agrees Customer's access to and use of the Products and Services referenced in the Quote (and any other quote issued to Customer during the Subscription Period) are subject to compliance with the Renaissance Terms of Service and License located at <https://doc.renlearn.com/KMNet/R62416.pdf>, incorporated herein by reference.
- Acknowledges and agrees that the applicable Data Protection Addendum and Privacy Notices located at <https://docs.renaissance.com/R62068> are incorporated into this Agreement. Additional information about Renaissance's privacy and security is available at <https://www.renaissance.com/privacy/>.

To accept this offer and place an order, please sign and return this Quote.

Renaissance will issue an Invoice for this Quote promptly after the date the Order is processed at Renaissance. If Customer requires a purchase order, Customer agrees to provide the purchase order to Renaissance as an attachment to this signed quote. Customer agrees to pay the invoice within 30 days after the Invoice Date.

Customer indicates that no Purchase Order is required, and that Billing Contact information is correct.

Renaissance Learning, Inc.	Fox Chapel Area School District
	By:
Name: Ted Wolf	Name:
Title: Chief Financial Officer	Title:
Date: 02-Sep-2025	Date:

Please e-sign or print, sign, and return this Quote to your Account Representative Dan DiDesiderio at . If changes or additional information is needed, please reach out by email or phone at (724) 971-1602. Thank you.

Renaissance

2911 Peach Street, Wisconsin Rapids, WI 54494-1905

PO Box 8036, Wisconsin Rapids, WI 54495

Phone: (800) 338-4204 | Fax: (877) 280-7642

Federal I.D. 39-1559474

www.renaissance.com

Quote

Q-231957 v1

All quotes and orders are subject to availability of merchandise. This Quote is valid for 60 days from the date under Renaissance's signature. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax ('TPT'). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply. Starting July 1, 2021 New Mexico requires sellers to collect tax on the state and local rate. This varies depending on the city and county.

Students can become their most amazing selves — only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom — transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

Renaissance

2911 Peach Street, Wisconsin Rapids, WI 54494-1905

PO Box 8036, Wisconsin Rapids, WI 54495

Phone: (800) 338-4204 | Fax: (877) 280-7642

Federal I.D. 39-1559474

www.renaissance.com

Quote

Q-231957 v1

Quote Details			
Fox Chapel Area School District			
Products & Services	Quantity	Unit Price	Total
Quote Year 1: 01-Sep-2025 – 31-Aug-2026			
Remote Training Services			
90-Minute Remote Session	3	\$600.00	\$1,800.00
Quote Year 1 Subtotal			\$1,800.00
Fox Chapel Area School District SubTotal			\$1,800.00
Applied Discounts			(\$900.00)
Fox Chapel Area School District Total			\$900.00
Kerr Elementary School			
Products & Services	Quantity	Unit Price	Total
Quote Year 1: 01-Sep-2025 – 31-Aug-2026			
FastBridge			
FastBridge Subscription	100	\$10.98	\$1,098.00
Services			
System Management Workshop - FastBridge	1	\$600.00	\$600.00
Implementation Service			
Onboarding, FastBridge	1	\$0.00	\$0.00
Quote Year 1 Subtotal			\$1,698.00
Kerr Elementary School SubTotal			\$1,698.00
Applied Discounts			(\$623.00)
Kerr Elementary School Total			\$1,075.00

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Fox Chapel Area School District

Regular Business Meeting

November 10, 2025

Policies – Revised – Second Reading

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	200 Pupils
Title	Pregnant/Parenting/Married Students
Code	234
Status	Second Reading/Adoption
Adopted	May 10, 2010
Last Revised	January 9, 2023
Last Reviewed	September 3, 2025

Purpose

A student who is eligible to attend district schools and is married and/or pregnant/parenting shall not be denied admission to the district or an educational program solely because of marriage, pregnancy, pregnancy-related conditions or potential or actual parenthood.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

Definition

Pregnancy, as defined in state **regulations**, shall include the use of assisted reproductive technology, the state of being in gestation, childbirth, breastfeeding, the postpartum period after childbirth and medical conditions related to pregnancy.[\[6\]](#)

Authority

The Board directs that students who are married or experiencing pregnancy, pregnancy-related conditions or parenting shall have equal access to the same educational programs, activities and services provided to other district students.[\[2\]](#)[\[3\]](#)

The Board directs district staff to make reasonable modifications to Board policies, administrative regulations and school rules as necessary to provide equal access to the district's educational program for a student experiencing pregnancy, pregnancy-related conditions or parenting.

The district shall not require documentation for establishing reasonable modifications or providing equal access to educational programs and activities unless such documentation is required in accordance with law or other Board policies and administrative regulations.[\[3\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[11\]](#)

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations for implementing this policy.

Legal

[1. 24 P.S. 1326](#)

[2. 22 PA Code 12.1](#)

3. Pol. 103

4. Pol. 200

5. Pol. 201

[6. 16 PA Code 41.204](#)

7. Pol. 103.1

8. Pol. 204

9. Pol. 117

10. Pol. 124

11. Pol. 123

[43 P.S. 951 et seq](#)

[16 PA Code 41.201 et seq](#)

[22 PA Code 4.4](#)

[22 PA Code 12.4](#)

[20 U.S.C. 1232g](#)

[29 U.S.C. 794](#)

[34 CFR Part 99](#)

Pol. 146

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	200 Pupils
Title	Hazing
Code	247
Status	Second Reading/Adoption
Adopted	January 10, 2022
Last Revised	September 14, 2020
Last Reviewed	September 3, 2025

Purpose

The purpose of this policy is to maintain a safe, positive environment for students and staff that is free from hazing. Hazing activities of any type are inconsistent with the educational goals of the district and are prohibited at all times.

Definitions

Hazing occurs when a person intentionally, knowingly or recklessly, for the purpose of initiating, admitting or affiliating a student with an organization, or for the purpose of continuing or enhancing membership or status in an organization, causes, coerces or forces a student to do any of the following:[\[1\]](#)

1. Violate federal or state criminal law.
2. Consume any food, liquid, alcoholic liquid, drug or other substance which subjects the student to a risk of emotional or physical harm.
3. Endure brutality of a physical nature, including whipping, beating, branding, calisthenics or exposure to the elements.
4. Endure brutality of a mental nature, including activity adversely affecting the mental health or dignity of the individual, sleep deprivation, exclusion from social contact or conduct that could result in extreme embarrassment.
5. Endure brutality of a sexual nature.
6. Endure any other activity that creates a reasonable likelihood of bodily injury to the student.

Aggravated hazing occurs when a person commits an act of hazing that results in serious bodily injury or death to the student and:[\[2\]](#)

1. The person acts with reckless indifference to the health and safety of the student; or
2. The person causes, coerces or forces the consumption of an alcoholic liquid or drug by the student.

Organizational hazing occurs when an organization intentionally, knowingly or recklessly promotes or facilitates hazing.[3][4]

Any activity, as described above, shall be deemed a violation of this policy regardless of whether: [5]

1. The consent of the student was sought or obtained, or
2. The conduct was sanctioned or approved by the school or organization.

Student activity or organization means any activity, society, corps, team, club or service, social or similar group, operating under the sanction of or recognized as an organization by the district, whose members are primarily students or alumni of the organization.[6][7]

For purposes of this policy, **bodily injury** shall mean impairment of physical condition or substantial pain.[8]

For purposes of this policy, **serious bodily injury** shall mean bodily injury which creates a substantial risk of death or which causes serious, permanent disfigurement, or protracted loss or impairment of the function of any bodily member or organ.[8]

Authority

The Board prohibits hazing in connection with any student activity or organization regardless of whether the conduct occurs on or off school property or outside of school hours.[4][5][7][9][10]

No student, parent/guardian, coach, sponsor, volunteer or district employee shall engage in, condone or ignore any form of hazing.

The Board encourages students who believe they, or others, have been subjected to hazing to promptly report such incidents to the building principal or designee.

Discrimination/Harassment

Every report of alleged hazing that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full participation of the Compliance Officer and Title IX Coordinator. If, in the course of a hazing investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged hazing.[11][12]

Delegation of Responsibility

Students, parents/guardians, coaches, sponsors, volunteers, and district employees shall be alert to incidents of hazing and shall report such conduct to the building principal or designee.

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, as set forth in Policy 236.1, in accordance with applicable law and Board policy.[13][14]

Guidelines

In addition to posting this policy on the district's publicly accessible website, the district shall inform students, parents/guardians, sponsors, volunteers and district employees of the district's policy prohibiting hazing, including district rules, penalties for violations of the policy, and the program established by the district for enforcement of the policy by means of [4] publication in handbooks, presentation at an assembly, and verbal instructions by the coach or sponsor at the start of the season or program.

This policy, along with other applicable district policies, procedures and Codes of Conduct, shall be provided to all school athletic coaches and all sponsors and volunteers affiliated with a student activity or organization, prior to coaching an athletic activity or serving as a responsible adult supervising, advising, assisting or otherwise participating in a student activity or organization together with a notice that they are expected to read and abide by the policies, procedures and Codes of Conduct.[7]

Complaint Procedure

A student who believes that they have been subject to hazing is encouraged to promptly report the incident to the building principal or designee.

Students are encouraged to use the district's report form, available from the building principal, or to put the complaint in writing; however, oral complaints shall be accepted and documented. The person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the student filing the complaint or those accused of a violation of this policy.

The Board directs that verbal and written complaints of hazing shall be provided to the building principal or designee, who shall promptly notify the Superintendent or designee of the allegations and determine who shall conduct the investigation. Allegations of hazing shall be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of hazing brought pursuant to this policy shall also be reviewed for conduct which may not be proven to be hazing under this policy but merits review and possible action under other Board policies.

Interim Measures/Police

Upon receipt of a complaint of hazing, the building principal or designee, in consultation with the Superintendent or designee, shall determine what, if any interim measures should be put in place to protect students from further hazing, bullying, discrimination or retaliatory conduct related to the alleged incident and report. Such interim measures may include, but not be limited to, the suspension of an adult who is involved, the separation of alleged victims and perpetrators, and the determination of what the complaining student needs or wants through questioning.

Those receiving the initial report and conducting or overseeing the investigation will assess whether the complaint, if proven, would constitute hazing, aggravated hazing or organizational hazing and shall report it to the police consistent with district practice and, as appropriate, consult with legal counsel about whether to report the matter to the police at every stage of the proceeding. The decision to report a matter to the police should not involve an analysis by district personnel of whether safe harbor provisions might apply to the person being reported, but information on the facts can be shared with the police in this regard.[15]

Referral to Law Enforcement and Safe Schools Reporting Requirements –

For purposes of reporting hazing incidents to law enforcement in accordance with Safe Schools Act reporting, the term **incident** shall mean an instance involving an act of violence; the possession of a weapon; the possession, use, or sale of a controlled substance or drug

paraphernalia as defined in the Pennsylvania Controlled Substance, Drug, Device and Cosmetic Act; the possession, use, or sale of alcohol or tobacco; or conduct that constitutes an offense listed under the Safe Schools Act.[\[16\]](#)[\[17\]](#)[\[18\]](#)

The Superintendent or designee shall immediately report required incidents and may report discretionary incidents, as defined in the Safe Schools Act, committed by students on school property, at any school-sponsored activity or on a conveyance providing transportation to or from a school or school-sponsored activity to the local police department that has jurisdiction over the school's property, in accordance with state law and regulations, the procedures set forth in the memorandum of understanding with local law enforcement and Board policies.[\[16\]](#)[\[17\]](#)[\[19\]](#)[\[20\]](#)[\[21\]](#)[\[22\]](#)

The Superintendent or designee shall notify the parent/guardian of any student directly involved in a defined incident as a victim or suspect immediately, as soon as practicable. The Superintendent or designee shall inform the parent/guardian whether or not the local police department that has jurisdiction over the school property has been or may be notified of the incident. The Superintendent or designee shall document attempts made to reach the parent/guardian.[\[17\]](#)[\[22\]](#)[\[23\]](#)

In accordance with state law, the Superintendent shall annually, by July 31, report all new incidents to the Office for Safe Schools on the required form.[\[16\]](#)[\[22\]](#)

Confidentiality

Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and the investigation shall be handled in accordance with applicable law, regulations, this policy and the district's legal and investigative obligations.

Retaliation

Reprisal or retaliation relating to reports of hazing or participation in an investigation of allegations of hazing is prohibited and shall be subject to disciplinary action.

Consequences for Violations

Safe Harbor –

An individual needing medical attention or seeking medical attention for another shall not be subject to criminal prosecution if the individual complies with the requirements under law, subject to the limitations set forth in law.[\[15\]](#)

Students –

If the investigation results in a substantiated finding of hazing, the investigator shall recommend appropriate disciplinary action up to and including expulsion, as circumstances warrant, in accordance with the Code of Student Conduct. The student may also be subject to disciplinary action by the coach or sponsor, up to and including removal from the activity or organization. The fact of whether a student qualified for and received safe harbor under a criminal investigation shall be considered in assigning discipline.[\[4\]](#)[\[7\]](#)[\[15\]](#)[\[24\]](#)[\[25\]](#)

Nonstudent Violators/Organizational Hazing -

If the investigation results in a substantiated finding that a coach, sponsor, or volunteer affiliated with the student activity or organization engaged in, condoned or ignored any violation of this policy, the coach, sponsor, or volunteer shall be disciplined in accordance with Board policy and applicable laws and regulations. Discipline could include, but is not limited to, dismissal from the position as coach, sponsor, or volunteer, and/or dismissal from district employment.[\[26\]](#)

If an organization is found to have engaged in organizational hazing, it shall be subject to the imposition of fines and other appropriate penalties. Penalties may include rescission of permission for that organization to operate on school property or to otherwise operate under the sanction or recognition of the district.

Criminal Prosecution –

Any person or organization that causes or participates in hazing may also be subject to criminal prosecution.[\[4\]](#)

Legal

[1. 18 Pa. C.S.A. 2802](#)

[2. 18 Pa. C.S.A. 2803](#)

[3. 18 Pa. C.S.A. 2804](#)

[4. 18 Pa. C.S.A. 2808](#)

[5. 18 Pa. C.S.A. 2806](#)

[6. 18 Pa. C.S.A. 2801](#)

[7. 24 P.S. 511](#)

[8. 18 Pa. C.S.A. 2301](#)

9. Pol. 122

10. Pol. 123

11. Pol. 103

12. Pol. 103.1

[13. 24 P.S. 1302-E](#)

14. Pol. 236.1

[15. 18 Pa. C.S.A. 2810](#)

[16. 24 P.S. 1303-A](#)

[17. 22 PA Code 10.2](#)

[18. 35 P.S. 780-102](#)

[19. 24 P.S. 1302.1-A](#)

[20. 22 PA Code 10.21](#)

[21. 22 PA Code 10.22](#)

22. Pol. 805.1

[23. 22 PA Code 10.25](#)

24. Pol. 218

25. Pol. 233

26. Pol. 317

[18 Pa. C.S.A. 2801 et seq](#)

[22 PA Code 10.23](#)

Pol. 113.1

Pol. 916

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	200 Pupils
Title	Dating Violence
Code	252
Status	Second Reading/Adoption
Adopted	January 10, 2022
Last Reviewed	September 3, 2025
Prior Revised Dates	2/8/2021

Purpose

The purpose of this policy is to maintain a safe, positive learning environment for all students that is free from dating violence. Dating violence is inconsistent with the educational goals of the district and is prohibited at all times.

Definitions

Dating partner shall mean a person, regardless of gender, involved in an intimate relationship with another person, primarily characterized by the expectation of affectionate involvement, whether casual, serious or long-term.[\[1\]](#)

Dating violence shall mean behavior where one person uses threats of, or actually uses, physical, sexual, verbal or emotional abuse to control the person's dating partner.[\[1\]](#)

Authority

The Board encourages students who have been subjected to dating violence to promptly report such incidents.

The district shall investigate promptly all complaints of dating violence and shall administer appropriate discipline to any student who violates this policy.[\[2\]](#)

When a student's behavior indicates a threat to the safety of the student, other students, school employees, school facilities, the community or others, district staff shall report the student to the threat assessment team, as set forth in Policy 236.1, in accordance with applicable law and Board policy.[\[3\]](#)[\[4\]](#)

Discrimination/Harassment

Every report of alleged dating violence that can be interpreted at the outset to fall within the provisions of policies addressing potential violations of laws against discrimination shall be handled as a joint, concurrent investigation into all allegations and coordinated with the full

participation of the Compliance Officer and Title IX Coordinator. If, in the course of a dating violence investigation, potential issues of discrimination are identified, the Title IX Coordinator shall be promptly notified, and the investigation shall be conducted jointly and concurrently to address the issues of alleged discrimination as well as the incidents of alleged dating violence.[5]
[6]

Discipline of Student Convicted or Adjudicated of Sexual Assault

Upon notification of a conviction or adjudication of a student in this district for sexual assault against another student enrolled in this district, the district shall comply with the disciplinary requirements established by state law and Board policy.[7][8]

Guidelines

Complaint Procedure

When a student believes that they have been subject to dating violence, the student is encouraged to promptly report the incident, orally or in writing, to the building principal or guidance counselor.

The building principal shall conduct a timely, impartial, and comprehensive investigation of the alleged dating violence.

The building principal shall prepare a written report summarizing the investigation and recommending disposition of the complaint. The complainant and the accused shall be informed of the outcome of the investigation.[1]

If the investigation results in a substantiated finding of dating violence, the building principal shall recommend appropriate disciplinary action, as circumstances warrant, in accordance with the Code of Student Conduct.[1][2]

The district shall document the corrective action taken and, where not prohibited by law, inform the complainant.

This policy on dating violence shall be:[1]

1. Published in the Code of Student Conduct.
2. Published in the Student Handbook.
3. Made available on the district's website, if available.
4. Provided to parents/guardians.

Dating Violence Training

The district may provide dating violence training to guidance counselors, nurses, and mental health staff at the high school as deemed necessary. At the discretion of the Superintendent, parents/guardians and other staff may also receive training on dating violence.[1]

Dating Violence Education

The district may incorporate age-appropriate dating violence education into the annual health curriculum framework for students in grades nine through twelve. The district shall consult with at least one (1) local domestic violence program or rape crisis program when developing the educational program.[1][9]

A parent/guardian of a student under the age of eighteen (18) shall be permitted to examine the instructional materials for the dating violence education program.[\[1\]](#)[\[10\]](#)

At the request of the parent/guardian, the student may be excused from all or part of the dating violence education program.[\[1\]](#)[\[11\]](#)

Legal

[1. 24 P.S. 1553](#)

2. Pol. 218

[3. 24 P.S. 1302-E](#)

4. Pol. 236.1

5. Pol. 103

6. Pol. 103.1

7. Pol. 218.3

[8. 24 P.S. 1318.1](#)

[9. 71 P.S. 611.13](#)

10. Pol. 105.1

11. Pol. 105.2

[22 PA Code 12.12](#)

[20 U.S.C. 1232g](#)

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	300 Employees
Title	Conduct/Disciplinary Procedures
Code	317
Status	Second Reading/Adoption
Adopted	May 10, 2010
Last Revised	March 11, 2024
Last Reviewed	September 3, 2025
Prior Revised Dates	3/7/2016

Authority

All administrative, professional and support employees are expected to conduct themselves in a manner consistent with appropriate and orderly behavior. Effective operation of district schools requires the cooperation of all employees working together and complying with a system of Board policies, administrative regulations, rules and procedures, applied fairly and consistently.

The Board requires employees to maintain professional, moral and ethical relationships with students at all times.[\[1\]](#)[\[2\]](#)

The Board directs that all district employees shall be informed of conduct that is required and is prohibited during work hours and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.[\[3\]](#)[\[4\]](#)

Delegation of Responsibility

All district employees shall comply with state and federal laws and regulations, Board policies, administrative regulations, rules and procedures. District employees shall endeavor to maintain order, perform assigned job functions and carry out directives issued by supervisors.[\[3\]](#)

Certificated employees shall comply with the Code of Professional Practice and Conduct for Educators, in accordance with applicable law and regulations.[\[1\]](#)

When engaged in assigned duties, district employees shall not participate in activities that include, but are not limited to, the following:

1. Physical or verbal abuse, or threat of harm, to anyone.
2. Nonprofessional relationships with students.[\[2\]](#)
3. Causing intentional damage to district property, facilities or equipment.

4. Forceful or unauthorized entry to or occupation of district facilities, buildings or grounds.
5. Use, possession, distribution, or sale of alcohol, drugs or other illegal substances.[5]
6. Use of profane language.
7. Breach of confidential **student, staff or district** information.
8. Failure to comply with directives of district officials, security officers or law enforcement officers.[6]
9. Carrying **or** possessing a weapon on school grounds without authorization from the appropriate school administrator.
10. Violation of Board policies, administrative regulations, rules or procedures.[6]
11. Violation of federal, state, or applicable municipal laws or regulations.[6]
12. Conduct that may obstruct, disrupt, or interfere with teaching, research, service, operations, administrative or disciplinary functions of the district, or any activity sponsored or approved by the Board.

The Superintendent or designee shall develop and disseminate disciplinary rules for violations of Board policies, administrative regulations, rules and procedures that provide progressive penalties, including but not limited to verbal warning; written warning; reprimand; suspension; demotion; dismissal; and pursuit of civil and **legal remedies**.
[6][7]

Prior to considering demotion or dismissal of an employee, and at other times when employee conduct has been reported, the Superintendent or designee shall investigate allegations that an employee has violated Board policies, administrative regulations, rules or procedures. The Superintendent shall, where required applicable law and regulations, recommend appropriate action to the Board.[4][6][8][9]

When demotion or dismissal charges are filed against a certificated administrative or professional employee, the employee shall be provided a board hearing as required by law or the right to file a grievance under an applicable collective bargaining agreement. Noncertificated administrative and support employees may be entitled to a Local Agency Law hearing, at the employee's request.[4][6][8][9][10][11][12][13][14][15][16][17]

Arrest or Conviction Reporting Requirements

Employees shall use the designated form to report to the Superintendent or designee, within seventy-two (72) hours of the occurrence, an arrest or conviction required to be reported by law.
[18][19]

Employees shall also report to the Superintendent or designee, in writing, within seventy-two (72) hours of notification, that the employee has been named as a perpetrator in a founded or indicated report pursuant to the Child Protective Services Law.[20]

The Superintendent may also receive notice from the PA Department of Education when a certificated educator has a pending record of arrest, indictment or charge entered upon their state record in the Teacher Information Management System (TIMS).

An employee shall be required to submit new criminal history background checks if the Superintendent or designee has a reasonable belief that the employee was arrested or has been convicted of an offense required to be reported by law, and the employee has not notified the Superintendent or designee.[\[18\]](#)[\[21\]](#)

An employee shall be required immediately to submit a new child abuse history certification if the Superintendent or designee has a reasonable belief that the employee was named as a perpetrator in a founded or indicated report or has provided written notice of such occurrence.[\[20\]](#)[\[21\]](#)

Failure to accurately report such occurrences may subject the employee to disciplinary action up to and including termination and criminal prosecution.[\[18\]](#)[\[20\]](#)

Legal

[1. 22 PA Code 235.1 et seq](#)

2. Pol. 824

[3. 24 P.S. 510](#)

[4. 24 P.S. 514](#)

5. Pol. 351

[6. 24 P.S. 1122](#)

[7. 24 P.S. 1151](#)

[8. 24 P.S. 1121](#)

[9. 24 P.S. 1127](#)

[10. 24 P.S. 1126](#)

[11. 24 P.S. 1128](#)

[12. 24 P.S. 1129](#)

[13. 24 P.S. 1130](#)

[14. 24 P.S. 1131](#)

[15. 24 P.S. 1132](#)

[16. 24 P.S. 1133](#)

[17. 2 Pa. C.S.A. 551 et seq](#)

[18. 24 P.S. 111](#)

[19. 24 P.S. 2070.9a](#)

[20. 23 Pa. C.S.A. 6344.3](#)

21. Pol. 806

[23 Pa. C.S.A. 6301 et seq](#)

[24 P.S. 2070.1a et seq](#)

Neal Follman v. School District of Philadelphia (Department of Education), 320 A.3d 882 (Commw. Ct. 2024)

Pol. 317.1

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	300 Employees
Title	Educator Misconduct
Code	317.1
Status	Second Reading/Adoption
Adopted	February 9, 2015
Last Revised	March 11, 2024
Last Reviewed	September 3, 2025
Prior Revised Dates	9/14/2020

Purpose

The Board adopts this policy to promote the integrity of the education profession and to create a climate within district schools that fosters ethical conduct and practice.

Authority

The Board requires certificated district employees to comply with the Code of Professional Practice and Conduct and the requirements of the Educator Discipline Act.[\[1\]](#)[\[2\]](#)

Definitions

Educator - shall mean a person who holds a certificate.[\[3\]](#)

Certificate - shall mean any Commonwealth of Pennsylvania certificate, commission, letter of eligibility or permit issued under the School Code.[\[3\]](#)

Sexual Abuse or Exploitation - shall mean any of the following:[\[4\]](#)

1. The employment, use, persuasion, inducement, enticement or coercion of a child to engage in or assist another individual to engage in sexually explicit conduct, which includes, but is not limited to, the following:
 - a. Looking at the sexual or other intimate parts of a child or another individual for the purpose of arousing or gratifying sexual desire in any individual.
 - b. Participating in sexually explicit conversation either in person, by telephone, by computer or by a computer-aided device for the purpose of sexual stimulation or gratification of any individual.
 - c. Actual or simulated sexual activity or nudity for the purpose of sexual stimulation or gratification of any individual.

- d. Actual or simulated sexual activity for the purpose of producing visual depiction, including photographing, videotaping, computer depicting or filming.
2. Any of the following offenses committed against a child: rape; statutory sexual assault; involuntary deviate sexual intercourse; sexual assault; institutional sexual assault; aggravated indecent assault; indecent assault; indecent exposure; incest; prostitution; sexual abuse; unlawful contact with a minor; or sexual exploitation.

Sexual Misconduct - any act, including, but not limited to, any verbal, nonverbal, written or electronic communication or physical activity, directed toward or with a child or student that is designed to establish a romantic or sexual relationship with the child or student, such acts include but are not limited to: [\[3\]](#)

1. Sexual or romantic invitation.
2. Dating or soliciting dates.
3. Engaging in sexualized or romantic dialog.
4. Making sexually suggestive comments.
5. Self-disclosure or physical disclosure of a sexual or erotic nature.
6. Any sexual, indecent, romantic or erotic contact with a child or student.

Delegation of Responsibility

Duty to Report

The Superintendent or designee shall report to the Pennsylvania Department of Education on the required form, within fifteen (15) days of receipt of notice from an educator or discovery of the incident, any educator: [\[5\]](#)

1. Who has been provided with notice of intent to dismiss or remove for cause, notice of nonrenewal for cause, notice of removal from eligibility lists for cause, or notice of intent not to reemploy for cause.
2. Who has been arrested or indicted for, or convicted of any crime that is graded a misdemeanor or felony.
3. Against whom there are any allegations of sexual misconduct or sexual abuse or exploitation involving a child or student.
4. Where there is reasonable cause to suspect that s/he has caused physical injury to a child or student as the result of negligence or malice.
5. Who has resigned or retired or otherwise separated from employment after a school entity has received information of alleged misconduct under the Educator Discipline Act.
6. Who is the subject of a report filed by the school entity under 23 Pa. C.S. Ch. 63 (relating to child protective services). [\[6\]](#)
7. Who the school entity knows to have been named as a perpetrator of an indicated or founded report under 23 Pa. C.S. Ch. 63.

An educator who knows of any action, inaction or conduct which constitutes sexual abuse or exploitation or sexual misconduct under the Educator Discipline Act shall report such misconduct to the Pennsylvania Department of Education on the required form, and shall report such misconduct to the Superintendent and their immediate supervisor, within fifteen (15) days of discovery of such misconduct.[\[5\]](#)

All reports submitted to the Pennsylvania Department of Education shall include an inventory of all information, including: documentary and physical evidence in possession or control of the school relating to the misconduct resulting in the report.[\[5\]](#)

An educator who is arrested or convicted of a crime shall report the arrest or conviction to the Superintendent or designee, within seventy-two (72) hours of the occurrence, in the manner prescribed in Board policy.[\[5\]](#)[\[7\]](#)[\[8\]](#)

Failure to comply with the reporting requirements may result in professional disciplinary action.[\[9\]](#)

Guidelines

Investigation

School officials shall cooperate with the Pennsylvania Department of Education during its review, investigation, or prosecution, and shall promptly provide the Pennsylvania Department of Education with any relevant information and documentary and physical evidence upon request.[\[10\]](#)

Upon receipt of notification in writing from the Pennsylvania Department of Education, the Superintendent or designee shall investigate the allegations of misconduct as directed by the Department and may pursue its own disciplinary procedure as established by law or by collective bargaining agreement.[\[10\]](#)

Within ninety (90) days of receipt of notification from the Pennsylvania Department of Education directing the school district to conduct an investigation (extensions may be requested), the Superintendent or designee shall report to the Department the outcome of its investigation and whether it will pursue local employment action. The Superintendent or designee may make a recommendation to the Department concerning discipline. If the district makes a recommendation concerning discipline, it shall notify the educator of such recommendation.[\[10\]](#)

Discrimination/Harassment

Whenever the allegations underlying a report of educator misconduct include conduct that appears to constitute harassment or other discrimination, including Title IX sexual harassment, subject to policies and procedures specific to such conduct, the Title IX Coordinator shall be promptly notified and shall respond to such allegations as provided in the applicable Board policies. Whenever an investigation by the district of educator misconduct reveals indications of conduct by any person that appears to constitute harassment or other discrimination, including Title IX sexual harassment, the Title IX Coordinator shall be promptly notified and shall respond to such allegations as provided in policies specific to such discrimination. To the extent feasible, investigations pursuant to discrimination policies shall be conducted jointly with investigations by the district of educator misconduct.[\[11\]](#)[\[12\]](#)

Confidentiality Agreements

The district shall not enter into confidentiality or other agreements that interfere with the mandatory reporting requirement.[\[10\]](#)

Confidentiality

Except as otherwise provided in the Educator Discipline Act, all information related to any complaint, any complainant, or any proceeding related to discipline under the Educator Discipline Act shall remain confidential unless or until public discipline is imposed.[\[13\]](#)

Immunity

Any person who, in good faith, files a complaint or report, or who provides information or cooperates with the Pennsylvania Department of Education or Professional Standards and Practices Commission in an investigation or proceeding shall be immune from civil liability. The district also is immune from civil liability for the disclosure of information about the professional conduct of a former or current employee to a prospective employer of that employee.[\[14\]](#)

Legal

[1. 22 PA Code 235.1 et seq](#)

[2. 24 P.S. 2070.1a](#)

[3. 24 P.S. 2070.1b](#)

[4. 23 Pa. C.S.A. 6303](#)

[5. 24 P.S. 2070.9a](#)

6. Pol. 806

[7. 24 P.S. 111](#)

8. Pol. 317

[9. 24 P.S. 2070.9c](#)

[10. 24 P.S. 2070.11](#)

11. Pol. 103

12. Pol. 104

[13. 24 P.S. 2070.17b](#)

[14. 24 P.S. 2070.17a](#)

[24 P.S. 2070.1a et seq](#)

[23 Pa. C.S.A. 6301 et seq](#)

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	300 Employees
Title	Freedom of Speech by Employees
Code	320
Status	Second Reading/Adoption
Adopted	May 10, 2010
Last Revised	March 11, 2024
Last Reviewed	September 3, 2025

Authority

The Board respects employees' freedom of speech. Public school employees do not surrender their rights to free speech merely because of their status as an employee of the school district. The Board acknowledges the right of administrative, professional and support employees as **private** citizens in a democratic society to speak on issues of public concern.

The Board adopts this policy to clarify situations in which an employee's expression could conflict with the district's interests, **when the employee is not engaged in assigned duties. In such instances, the district, in coordination with the school solicitor, must balance the employee's interests regarding freedom of expression on issues of public concern as a private citizen against the interests of this district in promoting the efficient and effective functioning and educational purpose of the district.**

In situations in which a district employee is not engaged in the performance of assigned duties, **the employee's freedom of speech may be addressed when the employee's speech impacts efficiency or constitutes a reasonable likelihood of disruption, as indicated by any one of the following:**

- 1. Impairing discipline by superiors or harmony among co-workers;**
- 2. Having a detrimental impact on close working relationships requiring loyalty and confidence;**
- 3. Impeding the performance of the duties of the employee that conducted the speech; or**
- 4. Interfering with the operations of the school district.**

Any decisions based on the above listing shall take into consideration all of the facts of each individual situation and shall include consultation with the school solicitor.

Legal

[22 PA Code 235.1 et seq](#)

[PA Const. Art. I Sec. 7](#)

[U.S. Const. Amend. I](#)

Connick v. Myers, 461 U.S. 138 (1983)

Dougherty v. Sch. Dist. of Philadelphia, 772 F.3d 979, 991 (3d Cir. 2014)

Garcetti v. Ceballos, 547 U.S. 410 (2006)

Natalie Munroe v. Central Bucks School District, 805 F.3d 454 (3d Cir. 2019)

Pickering v. Board of Education, 391 U.S. 563 (1968)

Pol. 816

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	600 Finances
Title	Federal Fiscal Compliance
Code	626
Status	Second Reading/Adoption
Adopted	May 10, 2010
Last Revised	December 3, 2024
Last Reviewed	September 3, 2025
Prior Revised Dates	5/4/2020, 1/26/2022, 1/25/2024 (attachment only)

Authority

The Board shall ensure federal funds received by the district are administered in accordance with federal requirements, including but not limited to the federal Uniform Guidance.[\[1\]](#)

The Board shall review and approve all applications for federal funds submitted by the district.

Delegation of Responsibility

The Board designates the Federal Programs Coordinator and Business Manager as the district contact for all federal programs and funding.

The Superintendent or designee, in collaboration with the Federal Programs Coordinator and Business Manager, shall establish and maintain a sound financial management system to include internal controls and federal grant management standards covering the receipt of both direct and state-administered federal grants, and to track costs and expenditures of funds associated with grant awards.[\[1\]](#)

The Superintendent, to assist in the proper administration of federal funds and implementation of this policy, may approve additional procedures as attachments to this policy.

Guidelines

The district's financial management system shall be designed with strong internal controls, a high level of transparency and accountability, and documented procedures to ensure that all financial management system requirements are met.

The district's financial management system is subject to periodic internal and external audits. For any fiscal year in which the district expends \$1,000,000 or more in federal awards, the district is required to have a single or program-specific audit in compliance with federal requirements.[\[2\]](#)

District financial management standards and procedures shall **include requirements for the following**:

1. Identification – The district must identify, in its accounts, all federal awards received and expended, and the federal programs under which they were received.
2. Financial Reporting – Accurate, current, and complete disclosure of the financial results of each federal award or program must be made in accordance with the financial reporting requirements of **federal regulations**.
3. Accounting Records – The district must maintain records which adequately identify the source and application of funds provided for federally-assisted activities.
4. Internal Controls – Effective control and accountability, including segregation of duties, must be maintained for all funds, real and personal property and other assets. The district must adequately safeguard all such property and **take steps to ensure** that it is used solely for authorized purposes. **Reasonable cybersecurity and other measures must be in place to protect personally identifiable information and other types of information**.
5. Budget Control – Actual expenditures or outlays must be compared with budgeted amounts for each federal award. Procedures shall be developed to establish determination for allowability of costs for federal funds.
6. Cash Management – The district shall maintain written procedures to implement the cash management requirements found in **federal regulations**.
7. Allowability of Costs – The district shall ensure that allowability of all costs charged to each federal award is accurately determined and documented.

Standards of Conduct

The district shall maintain standards of conduct covering conflicts of interest and the actions of employees and school officials engaged in the selection, award and administration of contracts.

[\[3\]](#)[\[4\]](#)[\[5\]](#)

All employees shall be informed of conduct that is required for federal fiscal compliance and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.[\[6\]](#)

Employees - Time and Effort Reporting

All district employees paid with federal funds shall document **their time working** in support of each federal program, in accordance with law. Time and effort reporting requirements do not apply to contracted individuals.[\[7\]](#)

District employees shall be reimbursed for travel costs incurred in the course of performing services related to official business as a federal grant recipient.[\[8\]](#)

The district shall establish and maintain employee policies and procedures on hiring, benefits and leave and outside activities, as approved by the Board. District procedures on payment of staff shall apply to employees paid with federal funds and shall include payment in extenuating or emergency conditions, in accordance with applicable law, regulations or emergency declarations by state or federal authorities.[\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)

Record Keeping

The district shall develop and maintain a Records Management Plan and related Board policy and administrative regulations for the retention, retrieval and disposition of manual and electronic records, including emails.[\[17\]](#)[\[18\]](#)

The district shall comply with federal record conversion and quality control review requirements to safeguard the integrity of electronic records.[\[19\]](#)

The district shall ensure the proper maintenance of federal fiscal records documenting:[\[18\]](#)[\[20\]](#)[\[21\]](#)[\[22\]](#)

1. Amount of federal funds.
2. How funds are used.
3. Total cost of each project.
4. Share of total cost of each project provided from other sources.
5. Other records to facilitate an effective audit.
6. Other records to show compliance with federal program requirements.
7. Significant project experiences and results **to:**
 - a. **Determine progress.**
 - b. **Inform periodic review and continuous improvement of project plan.**
 - c. **Revise project objectives, if necessary.**

All records must be retrievable and available for programmatic or financial audit.

The district shall provide the federal awarding agency, Inspectors General, the Comptroller General of the United States, and the pass-through entity, or any of their authorized representatives, the right of access to any documents, papers, or other district records which are pertinent to the federal award. The district shall also permit timely and reasonable access to the district's personnel for the purpose of interview and discussion related to such documents.[\[23\]](#)

Records shall be retained for a minimum of **three (3)** years from the date **of submission of the final financial report**, or as otherwise specified in the requirements of the federal award, unless a written extension is provided by the awarding agency, cognizant agency for audit, oversight agency for audit or cognizant agency for indirect costs.[\[20\]](#)

If any litigation, claim or audit is started before the expiration of the standard record retention period, the records shall be retained until all litigation, claims or audits have been resolved and final action taken.[\[20\]](#)

Records for property and equipment acquired with federal funds shall be retained for three (3) years after final disposition of the property or equipment.[\[20\]](#)

As part of the Records Management Plan, the district shall develop and maintain a records retention schedule, which shall delineate the record retention format, retention period and method of disposal.[\[18\]](#)

The Records Management Plan shall include identification of staff authorized to access records, appropriate training, and preservation measures to protect the integrity of records and data.[\[18\]](#)[\[20\]](#)

The district shall ensure that all personally identifiable data protected by law or regulations is handled in accordance with the requirements of applicable law, regulations, Board policy and administrative regulations.[24][25][26][27][28]

Subrecipient Monitoring

In the event that the district awards subgrants, the district shall establish **written** procedures to:[29]

1. Assess the risk of **fraud and** noncompliance.
2. Monitor grant subrecipients to ensure compliance with federal, state, and local laws and Board policy and procedures.
3. Ensure the district's record retention schedule addresses document retention on assessment and monitoring.[18]

Compliance Violations

Employees and contractors involved in federally funded programs and subrecipients shall be made aware that failure to comply with federal law, regulations or terms and conditions of a federal award may result in the federal awarding agency or pass-through entity imposing additional conditions or terminating the award in whole or in part.[30][31]

Mandatory Reporting of Violations

An applicant, recipient or subrecipient of a federal award must promptly disclose whenever, in connection with the federal award (including any related activities or subawards) it has credible evidence of a violation of federal criminal law involving fraud, conflict of interest, bribery or gratuity violations under Title 18 of the United States Code or a violation of the federal civil False Claims Act. The written disclosure must be made to the federal agency, the agency's Office of Inspector General, and pass-through entity (if applicable). Recipients and subrecipients are also required to report issues related to a recipient integrity and performance in accordance with Appendix XII to 2 CFR Part 200. Failure to make required disclosures can result in compliance violations.[32]

Whistleblower Protections

District employees may not be discharged, demoted or otherwise discriminated against as a reprisal for making a protected disclosure of information that the employee reasonably believes to be:[33][34]

1. **Evidence of gross mismanagement of a federal contract or grant; or**
2. **Gross waste of federal funds; or**
3. **An abuse of authority relating to a federal contract or grant; or**
4. **A substantial and specific danger to public health or safety; or**
5. **A violation of law, rule or regulation related to a federal contract, including the competition for or negotiation of a contract or grant.**

District employees may disclose such information to any of the following:

1. **The Superintendent or designee authorized to investigate, discover or address such misconduct.**

2. **A federal employee responsible for contract or grant oversight or management of the relevant agency.**
3. **An authorized official of the United States Department of Justice or other law enforcement agency.**
4. **A member of Congress or a representative of a committee of Congress.**
5. **A federal Inspector General.**
6. **The federal Government Accountability Office.**
7. **A court or grand jury, including providing evidence of misconduct in any judicial or administrative proceeding relating to waste, fraud or abuse on a federal contract or grant.**

A district employee who believes that they have been subjected to a reprisal for making a protected disclosure may submit a complaint to the Inspector General of the federal executive agency that is responsible for the relevant federal funding or federal contract. The federal agency and the agency's Inspector General have the authority to investigate such complaints and provide appropriate remedies for substantiated complaints.

The district shall provide written notification to employees of their rights and protections under the Whistleblower Law by posting notices on the district's website.

Legal

[1. 2 CFR Part 200](#)

[2. 2 CFR 200.501](#)

[3. 2 CFR 200.318](#)

4. Pol. 827

5. Pol. 828

6. Pol. 317

[7. 2 CFR 200.430](#)

8. Pol. 626.1

[9. 24 P.S. 1153](#)

10. Pol. 304

11. Pol. 319

12. Pol. 336

13. Pol. 337

14. Pol. 624

15. Pol. 805

16. Pol. 813

[17. 2 CFR 200.334-200.338](#)

18. Pol. 800

[19. 2 CFR 200.336](#)

[20. 2 CFR 200.334](#)

[21. 34 CFR 75.730-75.732](#)

[22. 34 CFR 76.730-76.732](#)

[23. 2 CFR 200.337](#)

24. Pol. 113.4

25. Pol. 216

26. Pol. 324

27. Pol. 830

28. Pol. 830.1

[29. 2 CFR 200.331-200.332](#)

[30. 2 CFR 200.339](#)

[31. 2 CFR 200.340](#)

[32. 2 CFR 200.113](#)

[33. 2 CFR 200.217](#)

[34. 41 U.S.C. 4712](#)

Pol. 610

Pol. 611

Pol. 612

Pol. 613

Pol. 625

[626-Attach-AllowabilityofCosts.docx \(44 KB\)](#)

[626-Attach-Procurement.doc \(143 KB\)](#)

[626-Attach-CashManagement.docx \(29 KB\)](#)

[626-Attach-Costs_Obligations_Property.docx \(46 KB\)](#)

[626-Attach-SubrecipientMonitoring.docx \(39 KB\)](#)

Allowability of Costs – Federal Programs

Expenditures must be aligned with approved budgeted items. Any changes or variations from the state-approved budget and grant application need prior approval from the state.

Delegation of Responsibility

When determining how the district will spend its grant funds, the Business Manager and/or Federal Programs Coordinator will review the proposed cost to determine whether it is an allowable use of federal grant funds *before* obligating and spending those funds on the proposed good or service. **The decision for such determination shall be in writing and provide justification for the allowability determination.**

Allowability Determinations

All costs supported by federal education funds must meet the standards outlined in **applicable laws and regulations, including but not limited to**, 2 CFR Part 3474 and 2 CFR Part 200, Subpart E, which are listed below. The Business Manager and/or Federal Programs Coordinator must consider these factors when making an allowability determination. A section entitled, *Helpful Questions for Determining Whether Costs are Allowable*, is located at the end of this document.

Part 200 sets forth general cost guidelines that must be considered, as well as rules for specific types of items, both of which must be considered when determining whether a cost is an allowable expenditure of federal funds. The expenditure must also be allowable under the applicable program statute (e.g., Title I of the Elementary and Secondary Education Act (ESEA), or the Carl D. Perkins Career and Technical Education Act (Perkins)), along with accompanying program regulations, nonregulatory guidance and grant award notifications.

Restrictions in state and local rules or policy also must be considered. For example, travel and other job-related expenses incurred by employees are not allowable unless they also are in compliance with Board Policy 331 (Job Related Expenses) and related administrative regulations.

Whichever allowability requirements are stricter will govern whether a cost is allowable.

Except where otherwise authorized by law, determination factors **for allowability of costs** include the following:

1. **Be Necessary and Reasonable for the performance of the federal award.** A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision to incur the cost was made. For example, **reasonable** means that sound business practices were followed, and purchases were comparable to market prices.

When determining reasonableness of a cost, consideration must be given to:

- Whether the cost is a type generally recognized as ordinary and necessary for the operation of the district or the proper and efficient performance of the federal award.
- The restraints or requirements imposed by factors, such as: sound business practices; arm's-length bargaining; federal, state and other laws and regulations; and terms and conditions of the federal award.
- Market prices for comparable goods or services for the geographic area.
- Whether the individual incurring the cost acted with prudence in the circumstances considering responsibilities to the district, its employees, its students, the public at large, and the federal government.
- Whether the district significantly deviates from its established practices and policies regarding the incurrence of costs, which may unjustifiably increase the federal award's cost. (2 CFR 200.404)

Whether a cost is **necessary** will be determined based on the needs of the program. Specifically, the expenditure must be necessary to achieve an important program objective. A key aspect in determining whether a cost is necessary is whether the district can demonstrate that the cost addresses an existing need and can prove it. For example, the school entity may deem a language skills software program necessary for a Language Instruction Educational Program.

When determining whether a cost is necessary, consideration may be given to:

- Whether the cost is needed for the proper and efficient performance of the federal award program.
 - Whether the cost is identified in the approved budget or application.
 - Whether there is an educational benefit associated with the cost.
 - Whether the cost aligns with identified needs based on results and findings from a needs assessment.
 - Whether the cost addresses program goals and objectives and is based on program data.
2. **Allocable to the federal award.** A cost is allocable to the federal award **or other cost objective** if the **cost is** assignable to the federal award **or other cost objective** in accordance with the relative benefit received. This means that the federal grant program derived a benefit in proportion to the funds charged to the program. (2 CFR 200.405)

For example, if fifty percent (50%) of a teacher's salary is paid with grant funds, then that teacher must spend at least fifty percent (50%) of his/her time on the grant program.

3. **Consistent with policies and procedures that apply uniformly to both federally-financed and other activities of the school entity.**
4. **Conform to any limitations or exclusions set forth as cost principles in 2 CFR Part 200 or in the terms and conditions of the federal award.**
5. **Consistent treatment.** A cost cannot be assigned to a federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been assigned as an indirect cost under another award.
6. **Adequately documented.** All expenditures must be properly documented. (2 CFR §200.300 through 200.309)

Direct cost allocation principles: If a cost benefits two (2) or more projects or activities in proportions that can be determined without undue effort or cost, the cost must be allocated to the projects based on the proportional benefit. If a cost benefits two (2) or more projects or activities in proportions that cannot be determined because of the interrelationship of the work involved, then the costs may be allocated or transferred to benefitted projects on any reasonable documented basis. (2 CFR 200.405)

7. **Be calculated in accordance with generally accepted accounting principles (GAAP), unless provided otherwise in 2 CFR Part 200.**
8. **Not included as a cost or used to meet cost-sharing requirements in either the current or a prior period, unless the specific federal program authorizes federal costs to be treated as such.** Some federal program statutes require the nonfederal entity to contribute a certain amount of nonfederal resources to be eligible for the federal program. (2 CFR 200.306)
9. **Administrative closeout costs may be incurred until the due date of the final report(s). If incurred, closeout costs must be liquidated prior to the due date of the final report(s) and charged to the final budget period of the award unless otherwise specified by the federal agency. All other costs must be incurred during the approved budget period. (2 CFR 200.308, 200.344)**
10. **Be the net of all applicable credits.** The term **applicable credits** refers to those receipts or reduction of expenditures that operate to offset or reduce **direct or indirect costs** allocable to the federal award. Typical examples of such transactions are: purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to or received by the **recipient or subrecipient** relate to the federal award, they shall be credited to the federal award, either as a cost reduction or a cash refund, as appropriate. (2 CFR 200.406)

Selected Items of Cost

Subpart E of Part 200 sets forth principles to be applied in establishing the allowability of specific cost items (commonly referred to as Selected Items of Cost), at 2 CFR **200.420-200.476**. These specific cost items are listed in the chart below along with the citation to the section of Subpart E addressing the allowability of that item. These principles are in addition to the other general allowability standards, and apply whether or not a particular item of cost is properly treated as direct cost or indirect (F&A) cost. Meeting the specific criteria for a listed item does not by itself mean the cost is allowable, as it may be unallowable under other standards or for other reasons, such as restrictions contained in the terms and conditions of a particular grant or restrictions established by the **recipient or subrecipient** or in Board policy. If an item is unallowable for any of these reasons, federal funds cannot be used to purchase it.

The fact that a particular item of cost is not listed is not intended to imply that it is either allowable or unallowable; rather, determination as to allowability in each case should be based on the treatment provided for similar or related items of cost and based on the principles described in applicable law and regulations. In case of discrepancy between the provisions of a specific federal award and the provisions below, the federal award governs. (2 CFR 200.102, 200.409, 200.420)

School district personnel responsible for spending federal grant funds and for determining allowability must be familiar with and refer to the Part 200 selected items of cost section. These rules must be followed when charging these specific expenditures to a federal grant. When applicable, employees must check costs against the selected items of cost requirements to ensure the cost is allowable, and also check **recipient, subrecipient**, district and program-specific rules.

The selected item of cost addressed in Part 200 includes the following (in alphabetical order):

Item of Cost	Citation of Allowability Rule
Advertising and public relations costs	2 CFR § 200.421
Advisory councils	2 CFR § 200.422
Alcoholic beverages	2 CFR § 200.423
Alumni/ae activities	2 CFR § 200.424
Audit services	2 CFR § 200.425
Bad debts	2 CFR § 200.426
Bonding costs	2 CFR § 200.427
Collection of improper payments	2 CFR § 200.428
Commencement and convocation costs	2 CFR § 200.429
Compensation – personal services	2 CFR § 200.430
Compensation – fringe benefits	2 CFR § 200.431
Conferences	2 CFR § 200.432
Contingency provisions	2 CFR § 200.433
Contributions and donations	2 CFR § 200.434

Defense and prosecution of criminal and civil proceedings, claims, appeals and patent infringements	2 CFR § 200.435
Depreciation	2 CFR § 200.436
Employee health and welfare costs	2 CFR § 200.437
Entertainment costs	2 CFR § 200.438
Equipment and other capital expenditures	2 CFR § 200.439
Exchange rates	2 CFR § 200.440
Fines, penalties, damages and other settlements	2 CFR § 200.441
Fund raising and investment management costs	2 CFR § 200.442
Gains and losses on disposition of depreciable assets	2 CFR § 200.443
General costs of government	2 CFR § 200.444
Goods and services for personal use	2 CFR § 200.445
Idle facilities and idle capacity	2 CFR § 200.446
Insurance and indemnification	2 CFR § 200.447
Intellectual property	2 CFR § 200.448
Interest	2 CFR § 200.449
Lobbying	2 CFR § 200.450
Losses on other awards or contracts	2 CFR § 200.451
Maintenance and repair costs	2 CFR § 200.452
Materials and supplies costs, including costs of computing devices	2 CFR § 200.453
Memberships, subscriptions, and professional activity costs	2 CFR § 200.454
Organization costs	2 CFR § 200.455
Participant support costs	2 CFR § 200.456
Plant and security costs	2 CFR § 200.457
Pre-award costs	2 CFR § 200.458
Professional services costs	2 CFR § 200.459
Proposal costs	2 CFR § 200.460
Publication and printing costs	2 CFR § 200.461
Rearrangement and reconversion costs	2 CFR § 200.462
Recruiting costs	2 CFR § 200.463
Relocation costs of employees	2 CFR § 200.464
Rental costs of real property and equipment	2 CFR § 200.465
Scholarships and student aid costs	2 CFR § 200.466
Selling and marketing costs	2 CFR § 200.467
Specialized service facilities	2 CFR § 200.468
Student activity costs	2 CFR § 200.469

Taxes (including Value Added Tax)	2 CFR § 200.470
Telecommunication and video surveillance	2 CFR § 200.471
Termination costs	2 CFR § 200.472
Training and education costs	2 CFR § 200.473
Transportation costs	2 CFR § 200.474
Travel costs	2 CFR § 200.475
Trustees	2 CFR § 200.476

Prior Written Approval

A request for prior written approval to ensure reasonableness and allocability of any expense related to a federal award before incurring the cost is permissible. The elements listed below *require* prior written approval:

Reason Requiring Prior Written Approval	Citation
Cost sharing	2 CFR § 200.306
Program income	2 CFR § 200.307
Revision of budget and program plans	2 CFR § 200.308
Fixed amount subawards	2 CFR § 200.333
Compensation – personal services	2 CFR § 200.430
Compensation – fringe benefits	2 CFR § 200.431
Equipment and other capital expenditures	2 CFR § 200.439
Exchange rates	2 CFR § 200.440
Fines, penalties, damages and other settlements	2 CFR § 200.441
Fund raising and investment management costs	2 CFR § 200.442
Goods or services for personal use	2 CFR § 200.445
Insurance and indemnification	2 CFR § 200.447
Organization costs	2 CFR § 200.455
Pre-award costs	2 CFR § 200.458
Rearrangement and reconversion costs	2 CFR § 200.462
Travel costs	2 CFR § 200.475

Helpful Questions for Determining Whether Costs are Allowable -

In addition to applying the cost principles and standards described above, district staff involved in expending federal funds should ask the following questions when assessing the allowability of a particular cost:

1. Is the proposed cost allowable under the relevant program?
2. Is the proposed cost consistent with an approved program plan and budget?
3. Is the proposed cost consistent with program specific fiscal rules? For example, the school entity may be required to use federal funds only to supplement the amount of funds available from nonfederal (and possibly other federal) sources, or only as a match for funds from

nonfederal sources.

4. Is the proposed cost consistent with **applicable laws and regulations**?
5. Is the proposed cost consistent with specific conditions imposed on the grant (if applicable)?
6. Is the proposed cost consistent with the underlying needs of the program? For example, program funds must benefit the appropriate population of students for which they are allocated. This means that, for instance, funds allocated under Title III of the Elementary and Secondary Education Act (ESEA) governing language instruction programs for English Learner (EL) students must only be spent on EL students and cannot be used to benefit non-EL students.
7. Will the cost be targeted at addressing specific areas of weakness that are the focus of the program, as indicated by available data?
8. **Has this expenditure been reviewed by legal for compliance if there is any uncertainty?**

Any questions related to specific costs should be forwarded to the Business Manager and/or Federal Programs Coordinator, who shall consult with the school solicitor for clarification as appropriate.

Refunds

Payments made for costs determined to be unallowable by either the federal awarding agency, cognizant agency for indirect costs, or pass-through entity, must be refunded with interest to the federal government in accordance with instructions from the federal awarding agency that determined the costs are unallowable unless applicable statute or regulation directs otherwise. (2 CFR 200.410)

Cash Management – Federal Programs

Generally, the school district receives payment from the Pennsylvania Department of Education (PDE) **in advance, provided the district maintains both written procedures that minimize the time elapsing between the transfer of funds and disbursement, and financial management systems that meet the standards for fund control and accountability.** In circumstances **where the requirements for advance payment cannot be met, the district may use the reimbursement method.**

This attachment addresses the responsibilities of the district and district staff under those alternative payment methods. **In accordance with 2 CFR §200.305(b)(1), advance payments are the preferred method of payment. Reimbursement is used only when the requirements for advance payment cannot be met, as outlined in 2 CFR §200.305(b)(3).** In either case, the district shall maintain accounting methods and internal controls and procedures that assure those responsibilities are met.

When **available**, the district shall use existing resources within a program before requesting additional **cash payments**. Such resources include program income (including repayments to a revolving fund), rebates, refunds, contract settlements, audit recoveries, and interest earned on such funds. (2 CFR 200.305(b)(5)).

Payment Methods

Advances –

When the district receives advance payments of federal grant funds, it must minimize the time elapsing between the transfer of funds to the district and the expenditure of those funds on allowable costs of the applicable federal program. (2 CFR 200.305(b)). The district shall attempt to expend all advances of federal funds within seventy-two (72) hours of receipt.

Whenever possible, advance payment requests must be consolidated to cover anticipated cash needed for all federal awards received by the district. (2 CFR 200.305(b)(2)).

The district shall submit payment requests as often as necessary when electronic fund transfers are used or at least monthly when electronic transfers are not used. (2 CFR 200.305(b)(2)(ii)).

Reimbursements –

The Business Manager and/or Federal Programs Coordinator will request reimbursement for actual expenditures incurred under the federal grants quarterly.

Such requests shall be submitted with appropriate documentation and signed by the requestor.

Requests for reimbursements will be approved by the Business Manager and/or Federal Programs Coordinator.

Reimbursement will be submitted on the appropriate form to the PDE portal. All reimbursements are based on actual disbursements, not on obligations. PDE will process reimbursement requests within the timeframes required for disbursement.

Consistent with state and federal requirements, the school district will maintain source documentation supporting the federal expenditures (invoices **and receipts**, time **and payroll records**, **grant award letters**, **budget justifications**, etc.) and will make such documentation available for PDE to review upon request.

Reimbursements of actual expenditures do not involve interest calculations.

Accounting Methods/Internal Controls

The district shall hold federal advance payments in insured, interest-bearing accounts.

The school district is permitted to retain for administrative expense up to \$500 per year of interest earned on federal grant cash balances. Regardless of the federal awarding agency, interest earnings exceeding \$500 per year shall be remitted annually to the Department of Health and Human Services Payment Management System (PMS) through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment. (2 CFR 200.305(b)(9)).

Pursuant to federal guidelines, interest earnings shall be calculated from the date that the federal funds are drawn down from the G5 system until the date on which those funds are disbursed by the district. Consistent with state guidelines, interest accruing on total federal grant cash balances shall be calculated on cash balances per grant and applying the actual or average interest rate earned.

Remittance of interest shall be the responsibility of the Business Manager and/or Federal Programs Coordinator.

Administration of Federal Funds

Type of Costs, Financial Obligations and Property Management

The district establishes and maintains Board policies, administrative regulations and procedures on administration of federal funds in federal programs as required by the Uniform Guidance and other federal, state and local laws, regulations and requirements. The district's financial management system includes internal controls and grant management standards in the following areas.

Direct and Indirect Costs

Direct costs – costs that can be identified specifically with a particular final cost objective, such as a federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy. **(2 CFR 200.1, 200.413)**

Examples of direct costs may include, but are not limited to, salaries and benefits of staff working directly on the federal program, travel costs for program-related training and equipment purchased specifically for the program.

Indirect costs – costs incurred for a common or joint purpose benefiting more than one (1) cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. **(2 CFR 200.1, 200.414)**

Examples of indirect costs may include, but are not limited to, salaries and benefits of Human Resource staff, network infrastructure and building maintenance and repairs.

Costs incurred for the same purpose in like circumstances must be treated consistently as either direct or indirect costs. (2 CFR 200.405, 200.413)

Identification with the federal award rather than the nature of the goods and services involved is the determining factor in distinguishing direct from indirect costs.

Direct and indirect costs shall be determined in accordance with law, regulations, the terms and conditions of the federal award, and the district's negotiated indirect cost rate.

The district shall develop an indirect cost rate proposal and cost allocation plan in accordance with law, regulations and the terms and conditions of the federal award.

Timely Financial Obligation of Funds

Financial Obligations – orders placed for property and services, contracts and subawards made, and similar transactions **that require payment by a recipient or subrecipient under a federal award that will result in expenditures by a recipient or subrecipient under a federal award.**

The following table illustrates when funds must be obligated under federal regulations:

Financial Obligation is for:	Financial Obligation is made:
Acquisition of real or personal property	On the date on which the district makes a binding written commitment to acquire the property
Personal services by a district employee	When the services are performed
Personal services by a contractor who is not a district employee	On the date on which the district makes a binding written commitment to obtain the services
Work other than personal services	On the date on which the district makes a binding written commitment to obtain the services
Public utility services	When the district receives the services
Travel	When the travel occurs
Rental of real or personal property	When the district uses the property
A pre-agreement cost that was properly approved by the Secretary under the cost principles in 2 CFR Part 200, Subpart E - Cost Principles	On the first day of the project period

34 CFR §75.707

All **financial** obligations must occur between the beginning and **planned** ending dates of the federal award project, which is known as the period of performance. The period of performance is dictated by law and regulations and will be indicated in the federal award. Specific requirements for carryover funds may be specified in the federal award and must be adhered to by the district. (2 CFR 200.309)

The district will handle **financial** obligations and carryover of state-administered and direct grants in accordance with state and federal law and regulations, and the terms and conditions of the federal award. Carryover will be calculated and documented by the Business Manager.

The district may exercise an extension of the period of performance in accordance with law, regulations and the terms and conditions of the federal award, when written notice is provided to the federal awarding agency at least ten (10) calendar days prior to the end of the period of performance. (2 CFR 200.308(d)(2))

The Business Manager and Federal Programs Coordinator will decide when an extension of the period of performance is necessary and will recommend that the Superintendent approve this process.

The Business Manager and Federal Programs Coordinator will develop the required written notice, including the reasons for the extension and revised period of performance; the notice will

be issued no later than ten (10) calendar days prior to the end of the currently documented period of performance in the federal award.

The district must seek approval from the federal awarding agency for an extension of the period of performance when the extension is not contrary to federal law or regulations, and the following conditions apply: **(2 CFR 200.308(d)(2))**

1. The terms and conditions of the federal award prohibit the extension;
2. The extension requires additional federal funds; or
3. The extension involves any change in the approved objectives or scope of the project.

The Business Manager Federal Programs Coordinator

will determine when an extension must be requested for approval by the federal awarding agency, draft the written request and notify the Superintendent of the requested extension.

When an extension to a federal award is approved, the period of performance will be amended to end at the completion of the extension. If termination occurs, the period of performance will be amended to end upon the effective date of termination. The start date of a renewal award begins a new and distinct period of performance. (2 CFR 200.309)

Management of Property Acquired with Federal Funds

Definitions -

Equipment – tangible personal property, including information technology systems, having a useful life of more than one (1) year and a per unit acquisition cost that equals or exceeds the lesser of the capitalization level established by the recipient or subrecipient for financial statement purposes, or \$10,000.

Real Property – land, including land improvements, structures, and appurtenances, and legal interest in land, including fee interest, licenses, rights of way and easements. Real property excludes moveable machinery and equipment.

Personal Property – tangible or intangible property other than real property.

Supply – all tangible personal property other than those defined as equipment. Computing devices costing less than \$10,000 per unit qualify as supplies.

Insurance Coverage -

The recipient or subrecipient must, at a minimum, provide the equivalent insurance coverage for real property and equipment acquired or improved with federal funds as it provides to property and equipment owned by the recipient or subrecipient.

Contract and Purchasing Administration -

The district maintains internal controls, administrative regulations and procedures to ensure that contractors deliver goods and services in accordance with the terms, conditions and specifications of the designated contract, purchase order or requisition.

Property Classifications -

Property shall be classified as **equipment, supplies, computing devices and capital assets** as defined and specified in accordance with law, regulations and Board policy. (Pol. 622)

Inventory Control/Management -

All property purchased with federal funds, regardless of cost, will be inventoried as a safeguard.

Inventory will be received by the department or program requesting the item; designated staff will inspect the property, compare it to the applicable purchase order or requisition, and ensure it is appropriately logged and tagged in the district's property management system.

Items acquired will be physically labeled by source of funding and acquisition date.

Inventory records of **property** must be current and available for review and audit, and include the following information:

1. Description of the item.
2. Manufacturer's serial number or other identification number.
3. Identification of funding source.
4. **Who holds title of the property.**
5. Acquisition date and unit cost.
6. Source of items, such as company name.
7. Percentage of federal **contribution** used in the purchase **and identification of the federal award.**
8. Present location, use, condition of item, and date information was reported.
9. Pertinent information on the ultimate transfer, replacement or disposition of the item and sale price of the property.

Inventory will be updated as items are sold, lost or stolen, or cannot be repaired, and new items are purchased.

Equipment must be used in the program or project for which it was acquired for as long as needed, whether or not the project or program continues to be supported by a federal award. (2 CFR 200.313)

During the time that equipment is used on the project or program for which it was acquired, the recipient or subrecipient must also make the equipment available for use on other programs or projects supported by the federal government, provided that such use will not interfere with the purpose for which it was originally acquired. First preference for other use of the equipment must be given to other programs or projects supported by the federal agency that financed the equipment. Second preference must be given to programs or projects under federal awards from other federal agencies. Use for nonfederally-funded projects is also permissible, provided such use will not interfere with the purpose for which it was originally acquired. The recipient or subrecipient should consider charging user fees as appropriate. (2 CFR 200.313)

Physical Inventory -

Physical inventory of property will be completed by designated district staff in accordance with applicable federal and state law and regulation and Board policy. (Pol. 622, 706)

The physical inventory of items will be conducted **at least every two (2) years or more often if required by law or Board policy**, and the results will be reconciled with the inventory records and reported to the federal awarding agency. **(2 CFR 200.313)**

Maintenance -

The district establishes **regular** maintenance procedures to ensure that property is maintained in good condition in accordance with law, regulation and Board policy. (Pol. 704, 708, 710)

Safeguards -

The district ensures that adequate safeguards are in place to prevent loss, damage or theft of property:

1. Any loss, damage or theft **must be investigated, fully documented and reported to the federal agency or pass-through entity of any loss, damage or theft that will have an impact on the program. The Business Manager and/or Federal Programs Coordinator may also report the loss, damage or theft** to local law enforcement.
2. If stolen items are not recovered, the district will submit copies of the investigative report and insurance claim to the federal awarding agency.
3. The district may be responsible for replacing or repairing lost, damaged, destroyed or stolen items.
4. Replaced equipment is property of the originally funded program and should be inventoried accordingly.
5. District property may only be loaned in accordance with Board policy and administrative regulations. (Pol. 707, 708, 710)

Disposition of Property Acquired with Federal Funds –

When the district determines that real property, including land, land improvements, structures and accessories thereto, acquired under a federal award is no longer needed for the originally authorized purpose, the district must obtain disposition instructions from the federal awarding agency or pass-through entity administering the program, in accordance with applicable law and regulations. (2 CFR 200.311)

When the district determines that equipment or supplies acquired under a federal award are no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, the Business Manager and/or Federal Programs Coordinator will **follow the terms and conditions of the federal award, the disposition instructions in the Department of Federal Programs Administrative Manual on the PA Department of Education's website, and may** contact the federal awarding agency or pass-through entity administering the program to obtain disposition instructions.

Equipment with a **current** fair market value of \$10,000 or less **per unit** may be retained, sold or otherwise disposed of with no further responsibility to the federal agency or pass-through entity. For items with a fair market value greater than \$10,000 per unit, the federal awarding agency or pass-through entity is entitled to the federal share of the current market value or sales proceeds, in accordance with applicable law and regulations. (2 CFR 200.313, 200.314, 200.453)

Supplies acquired under a federal award will vest upon acquisition in the recipient or subrecipient. After the period of performance, if there is a residual inventory of supplies exceeding \$10,000 in total aggregate value, and the supplies are not needed for any other federal award the recipient or subrecipient may retain or sell the unused supplies which are new, have never been used or opened. The aggregate value of supplies consists of all supply types, not just like-item supplies. (2 CFR 200.314)

The federal agency or pass-through entity is entitled to compensation in an amount calculated by multiplying the percentage of the federal agency's or pass-through entity's contribution towards the cost of the original purchase(s) by the current market value or proceeds from the sale. (2 CFR 200.314)

The district may retain \$1,000 to cover expenses associated with the selling and handling of the equipment or supplies. (2 CFR 200.313, 200.314)

If the district will be replacing the equipment or supplies, the district may use the existing equipment or supplies as a trade-in or sell the property and use the proceeds to offset the cost of the replacement property.

The Business Manager and Federal Programs Coordinator will be responsible for contacting the federal awarding agency and determining the process for disposition of equipment or supplies.

The district may use the following methods in disposing of unnecessary equipment or supplies acquired with federal funds:

Public auction and/or online sale – generally conducted by a licensed auctioneer.

Salvage – scrap sold to local dealers.

Negotiated sale – normally used when disposing of items of substantial value.

Sealed bid – normally used for items of substantial value or unique qualities.

Pre-priced sale – large quantities of obsolete or surplus equipment or supplies may be sold by this method.

Donation to charitable organizations, for equipment or supplies with little to no value.

Disposition to trash for equipment or supplies with no value.

The Business Manager will be responsible for maintaining records of obsolete and surplus property disposed of and will report to the federal awarding agency when required.

Monitoring Program Performance

The district will monitor activities of federally-funded programs to assure compliance with applicable laws, regulations, and federal requirements, and to ensure that performance expectations and cost-effective practices are being achieved.

Data on compliance and program performance shall be provided in the form, and at the time intervals required by the state and federal law or the federal awarding agency.

Procurement – Federal Programs

This document is intended to integrate standard district purchasing procedures with additional requirements applicable to procurements that are subject to the federal Uniform Guidance regulations, federal guidance of the Office of Management and Budget and/or U.S. Department of Agriculture (USDA) regulations governing school food service programs. The district maintains the following purchasing procedures, in accordance with federal and state laws, regulations and Board policy. (2 CFR **200.1**, 200.102, 200.318-200.325; 7 CFR 210.16, 210.19, 210.21, 215.14a, 220.16; 24 P.S. 120, 24 P.S. 504, 24 P.S. 508, 24 P.S. 521, 24 P.S. 607, 24 P.S. 609, 24 P.S. 751, 24 P.S. 807.1; 62 Pa. C.S.A. 4601 et seq; Pol. 610, 611, 612, 613, 808, **827**)

Procurement Method §200.320	Goods/Supplies	Services	Requirements
Micro-purchase (No quotes required)	Less than \$10,000 Note: Must use more restrictive \$0 Federal threshold instead of the state threshold	Less than \$10,000 Note: Must use more restrictive \$10,000 Federal threshold instead of state exemption for services	Consider price to be reasonable Distribute equitably among suppliers to the extent practical
Simplified Acquisition Procedures (Small Purchases - relatively simple and informal)	\$10,000 - \$23,800 Note: Must use more restrictive \$10,000 Federal threshold instead of the state threshold	\$10,000 - \$249,999 Note: Must use more restrictive \$10,000 Federal threshold instead of state exemption for services	Obtain/document price or rate quotations from a reasonable number of qualified sources (at least three per 24 PS 8.807.1) Written or documented quotes
Sealed Bids (Formal advertising)	\$23,800 or more Note: Must use more restrictive \$23,800 state threshold instead of the Federal threshold	N/A	Bids are publicly solicited Firm fixed price contract awarded to the responsible bidder lowest in price Cost or price analysis for purchases in excess of the Simplified Acquisition Threshold (\$250,000)
Competitive	N/A	\$250,000 or more	Conducted with more than

Proposals (Formal RFPs)		Note: Must use more restrictive \$250,000 Federal threshold instead of state exemption for services	one source submitting an offer Price is not used as sole selection factor Fixed price or cost-reimbursement type contract is awarded Cost or price analysis for purchases in excess of the Simplified Acquisition Threshold (\$250,000)
Non-competitive proposals	Appropriate only when these circumstances apply: - Available only from a single source (sole source) - Public emergency - After soliciting from several sources, competition is deemed inadequate - Consult with your school solicitor		Solicitation from only one source Used only when qualifying circumstances apply Fixed price or cost-reimbursement type contract is awarded

*Please review this Procurement attachment annually and update amounts accordingly

The district implements exceptions to the Micro-Purchase and Simplified Acquisition Threshold amounts announced by the federal Office of Management and Budget as part of its procurement procedures. **The state threshold of \$12,900 is not applicable to federal procurement thresholds.**

Responsibility for Purchasing

The Board has outlined standard district purchasing responsibility, methods of purchasing, price quotations and bid requirements in the following Board policies and their accompanying administrative regulations or procedures:

Policy 610. Purchases Subject to Bid/Quotation
Policy 611. Purchases Budgeted

Policy 612. Purchases Not Budgeted
Policy 613. Cooperative Purchasing

Purchase Methods

When a request for purchase of equipment, supplies or services has been submitted and approved as outlined below, the procurement method to be used will be determined based on the type of purchase and the total cost of the purchase as further outlined below. This procedure outlines how the cost thresholds for determining when the quote or formal bidding procedures that are required by state law as reflected in Policy 610 must be modified when making purchases for federally funded purposes to which the Uniform Guidance or USDA regulations apply, so as to comply with both state and federal requirements. At each point where requirements for food service-related procurement under USDA regulations differ, a note will refer to the Food Service Program Notes at the end of this procedure. Final determination of which purchasing procedures are to be applied is delegated to the Business Manager under the authority of the Board.

Standard Procurement Documents and Purchase Request Process

The district shall use purchase orders and/or requisitions for purchase requests in accordance with the applicable purchase method.

The district shall use paper and/or electronic purchasing records, which are pre-numbered and are accessible to designated purchasing staff in the Business Office.

Purchase requests by an employee must be submitted to the building administrator or immediate supervisor. Purchase of all budgeted items or items approved by an administrator or supervisor must be initiated by use of a purchase order or requisition submitted to the Business Manager.

Purchase orders and requisitions shall contain information including, but not limited to:

1. Description of the services to be performed or goods to be delivered.
2. Location of where services will be performed, or goods will be delivered.
3. Appropriate dates of service or delivery.

Documentation on purchase orders and requisitions shall be maintained in accordance with the district's Records Management Policy and records retention schedule. (Pol. 800)

Contracts shall be reviewed by the Board Secretary, Business Manager, Superintendent and school solicitor prior to submission to the Board for approval.

Contracts to which the Uniform Guidance apply shall contain the clauses specified in Appendix II to 2 CFR Part 200 (Contract Provisions for Non-Federal Entity Contracts Under Federal Awards), when applicable.

[See Additional Provisions for Food Service Programs below for specific clauses required by USDA regulations to be included in cost reimbursable procurement contracts.]

Micro-Purchases Not Requiring Quotes or Bidding

For purposes of this procedure, **micro-purchase** means a purchase of equipment, supplies or services for use in federally funded programs using simplified acquisition procedures, the aggregate amount of which does not exceed a base amount of \$10,000. The micro-purchase dollar threshold is adjusted periodically by the federal government, and the threshold most recently established and published in the Federal Register or announced as an exception by the federal Office of Management and Budget shall apply if other than \$10,000.(48 CFR Subpart 2.1)

Note: The micro-purchase maximum for federal purposes is lower than the amount which the School Code allows purchase for nonfederal purposes to be made without obtaining at least three (3) written or telephonic quotes or using formal competitive bidding.

The micro-purchase method is used to expedite the completion of its lowest dollar small purchase transactions and minimize the associated administrative burdens and **reduce** costs. Procurement by micro-purchase is the acquisition of equipment, supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold.

To the extent practicable, the district distributes micro-purchases equitably among qualified suppliers when the same or materially interchangeable products are identified and such suppliers offer effectively equivalent rates, prices and other terms. The Business Manager will be responsible to determine the equitable distribution of micro-purchases.

Micro-purchases may be awarded without soliciting competitive quotations if the district considers the price to be reasonable. The district will maintain evidence of this reasonableness in the records of all micro-purchases. **Reasonable can be demonstrated through** sound business practices **documenting research, experience, purchase history, or other information.** Such determinations of reasonableness may include comparison of the price to previous purchases of the same item or comparison of the price of items similar to the item being purchased. **(2 CFR 200.320)**

Even if the cost of a purchase qualifies it as a micro-purchase, bidding or small purchase procedures may be used optionally when those procedures may result in cost savings.

Simplified Acquisition Procedures

For purposes of this procedure, **simplified acquisition procedures** are those relatively simple and informal procurement methods for securing equipment or supplies that cost more than the amount qualifying as a micro-purchase and do not cost \$23,800 or more, or in the case of services other than construction, maintenance or repair on school facilities, where the total cost does not exceed the \$250,000 federal Simplified Acquisition Threshold at which formal

competitive bidding or competitive proposals are required. **Simplified acquisition** procedures cannot be used for purchases of equipment or supplies or for construction, repair or maintenance services costing \$23,800 or more because the School Code requires formal competitive bidding at that level of cost.

The base amount at which bidding is required under state law for purchases of equipment, supplies and construction, maintenance or repair services on school facilities is adjusted for inflation annually, and the adjusted amount most recently determined and published in the Pennsylvania Bulletin shall apply if other than \$23,800. (24 P.S. Sec. 120)

The federal Simplified Acquisition Threshold at which competitive bidding or competitive proposals are required is adjusted periodically by the federal government, and the threshold most recently established and published in the Federal Register or announced as an exception by the federal Office of Management and Budget shall apply if other than \$250,000. (48 CFR Subpart 2.1, 2 CFR 200.102)

Because state law does not require competitive bidding for the purchase of services other than construction, maintenance or repairs on school facilities regardless of total cost, **simplified acquisition** procedures may be used for procurement of such other services except when the estimated total cost will be at or over the federal threshold at which formal competitive bidding or competitive proposals are required (\$250,000).

A request for proposal (RFP) may be made for small purchases; however, the procurement process must comply with formal RFP procedures, including public notice.

[See Additional Provisions for Food Service Programs below for exemption from bidding for purchases of perishable food items costing less than \$250,000.]

If **simplified acquisition** procedures are used, written or telephonic price or rate quotations are obtained from at least three (3) qualified sources and records of quotes are maintained as provided in Policy 610. (Pol. 610)

Formal Competitive Bidding

Publicly Solicited Sealed Competitive Bids -

For purchases of equipment or supplies, or of services for construction, maintenance or repairs of school facilities, sealed competitive bids are publicly solicited and awarded to the lowest responsive and responsible bidder as provided in Policy 610 when the total cost is estimated to be \$23,800 or more. (Pol. 610)

Note: The amount at which formal competitive bidding or competitive proposals are required by federal regulations is much higher than the base amount at which the School Code requires competitive bidding. Therefore, the lower base amount specified by the School Code, as annually adjusted, is used to determine when bidding will be used for

purchases of equipment or supplies, or for obtaining services for construction, maintenance or repairs on school facilities. (24 P.S. Sec. 120)

State law does not require bidding for the purchase of services other than construction, maintenance or repairs on school facilities regardless of total cost. For procurement of such other services for federally funded purposes to which the Uniform Guidance applies, formal competitive bidding or competitive proposals will be used when the estimated total cost will be at or over the federal threshold of \$250,000.

The federal Simplified Acquisition Threshold at which competitive bidding or competitive proposals are required is adjusted periodically by the federal government, and the threshold most recently established and published in the Federal Register or announced as an exception by the federal Office of Management and Budget shall apply if other than \$250,000. (48 CFR Subpart 2.1, 2 CFR 200.102)

For procurement of services costing at or over the \$250,000 federal threshold other than for construction, maintenance or repairs on school facilities, the use of competitive sealed bidding is considered feasible and appropriate when:

1. A complete, adequate, and realistic specification or purchase description is available;
2. Two (2) or more responsible bidders are willing and able to compete effectively for the business; and
3. The procurement lends itself to a firm fixed-price contract and the selection of the successful bidder can be made principally on the basis of price.

Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of. Any or all bids may be rejected if there is a **justified and** documented reason.

[See Additional Provisions for Food Service Programs below for reference to state requirements regarding contracts with food service management companies and contractors of pre-plated meals.]

Competitive Proposals -

State law does not require public school entities to solicit competitive bids for services other than construction, repairs or maintenance of school facilities, for which competitive bidding is required if the cost will be a base amount of \$23,800 or more. State law allows competitive proposals relating to work on facilities in lieu of bidding only in the context of guaranteed energy savings contracts.

Federal regulations allow the use of competitive proposals as an alternative to formal competitive bidding when conditions are not appropriate for the use of sealed bids.

In the case of services other than for construction, repairs or maintenance of school facilities costing less than that threshold, the district may use **simplified acquisition** procedures or micro-purchase procedures as applicable based on total cost. A request for proposal (RFP) process can also meet or exceed the small purchase competition requirements under state law and Policy 610 for the acquisition of services other than for construction, repairs or maintenance of school facilities, and can be used if the total cost will be less than \$250,000.

When permitted, the technique of competitive proposals is normally conducted with more than one (1) source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. Competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The district shall comply with other applicable state and federal law and regulations, Board policy and administrative regulations regarding purchasing; the district may consult with the school solicitor or other qualified counsel in determining the required process for purchasing through competitive proposals when necessary.

If this method is used, the following requirements apply:

1. Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical.
2. Proposals must be solicited from an adequate number of qualified sources.
3. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

An alternative form of competitive proposal is permitted only for qualifications-based procurement of architectural and engineering services, in which price is not a selection factor and reasonable compensation is negotiated after source selection. This alternative is not permitted for procurement of other types of services.

Competitive proposals shall be evaluated by the Business Manager and/or Federal Programs Coordinator based on factors including but not limited to:

1. Cost, Experience of contractor, Availability, Personnel qualifications, Financial stability, Minority business, women's business enterprise, **veteran-owned business** or labor surplus area firm status, Project management expertise, Understanding of district needs.

Evaluations shall be completed in a timely manner, documented and shall be reviewed by the Business Manager and/or Federal Programs Coordinator.

Contract/Price Analysis

The district performs a cost or price analysis in connection with every procurement action in excess of \$250,000, including contract modifications. (2 CFR 200.323(a)).

A **cost analysis** generally means evaluating the separate cost elements that make up the total price, while a **price analysis** means evaluating the total price, without looking at the individual cost elements.

The method and degree of analysis is dependent on the facts surrounding the particular procurement situation; however, the Business Manager and/or Federal Programs Coordinator must come to an independent estimate prior to receiving bids or proposals. (2 CFR 200.323(a)). As part of the analysis, the Business Manager will enact established business practices which may include evaluation of similar prior procurements and a review process.

Negotiated Profit

In any procurement in which there has been no price competition, or in which a cost-analysis is performed, profit must be negotiated separately as an element of price. Accordingly, solicitations of bids, proposals or quotes shall require that bids, proposals or quotes be limited to costs other than profit, and exclude profit.

To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work. (2 CFR 200.323(b)).

When profit must be negotiated as a separate element of the total price, it shall be negotiated by the Business Manager and/or Federal Programs Coordinator.

Noncompetitive Proposals (Sole Sourcing)

Procurement by noncompetitive proposals means procurement through solicitation of a proposal from only one (1) source and may be used only when one (1) or more of the following circumstances apply: (2 CFR 200.320)

1. **The aggregate amount of the procurement transaction does not exceed the micro-purchasing provisions.**
2. **The procurement transaction can only be fulfilled by** a single source.
3. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation. An **emergency** exists whenever the time required for the Board to act in accordance with regular procedures would endanger life or property or threaten continuance of existing school classes.

4. The federal awarding agency or pass-through entity **provides written approval for noncompetitive procurement** in response to a written request from the **recipient or subrecipient**.
5. After solicitation of a number of sources, the **recipient or subrecipient** determines the competition is inadequate.

In addition to standard procurement policy and procedures, the district will **provide** the grounds, **including analysis and documentation**, for using the noncompetitive method in lieu of an otherwise required competitive method of procurement. A written confirmation from the contractor as the sole source of the item **may be included as a supplement to the district's record of analysis**. Documentation must be submitted to and maintained by the Business Office.

All noncompetitive proposals will ultimately be approved by the Board. The district may utilize legal advice from the solicitor regarding noncompetitive proposals.

Profit must be negotiated separately for noncompetitive proposals, and a cost or price analysis will also be performed for noncompetitive proposals when the price exceeds \$250,000.

Purchase Cards

The district approves the use of procurement cards for permissible purchases by designated employees to improve the efficiency of purchasing activities, reduce processing expenses, improve controls for small-dollar purchases, and streamline contractor payment.

Procurement cards may be used for purchases under federal programs. The use of procurement cards is governed by Board policy 625 Procurement Cards and established administrative regulations. (Pol. 625)

Full and Open Competition

All procurement transactions must be conducted in a manner providing full and open competition consistent with 2 CFR 200.319. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:

1. Placing unreasonable requirements on firms in order for them to qualify to do business.
2. Requiring unnecessary experience and excessive bonding.
3. Noncompetitive pricing practices between firms or between affiliated companies.
4. Noncompetitive contracts to consultants that are on retainer contracts.

5. Organizational conflicts of interest.
6. Specifying only a “brand name” product instead of allowing “an equal” product to be offered and describing the performance or other relevant requirements of the procurement.
7. Any arbitrary action in the procurement process.

Scoring mechanisms that reward bidders that commit to specific numbers and types of U.S. jobs, minimum compensation, benefits, on-the-job-training for employees making work products or providing services on a contract, and other worker protections, may be assigned when consistent with established practices and legal requirements.
(2 CFR 300.319)

Minority Businesses, Women’s Business Enterprises, Veteran-Owned Businesses, Labor Surplus Area Firms

The district must take necessary affirmative steps to assure that minority businesses, women’s business enterprises, **veteran-owned businesses** and labor surplus area firms are **considered** when possible. **Such consideration means:** (2 CFR 200.321)

1. Placing **such** businesses on solicitation lists;
2. Assuring that **such businesses** are solicited whenever they are **deemed eligible as** potential sources;
3. Dividing total purchasing requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by **such businesses**;
4. Establishing delivery schedules, where the requirement permits, which encourage participation **by such businesses**;
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; **and**
6. Requiring the prime contractor, if subcontracts are let, to **apply these conditions to subcontracts.**

Prequalified Lists

The district must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough qualified sources to ensure

maximum open and free competition. Also, the district must not preclude potential bidders from qualifying during the solicitation period.

[See Additional Provisions for Food Service Programs below for reference to state requirements regarding contracts with food service management companies and contractors of pre-plated meals.]

Solicitation Language

The district must ensure that all solicitations incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a “brand name or equivalent” description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

Avoiding Acquisition of Unnecessary or Duplicative Items

The district must avoid the acquisition of unnecessary or duplicative items. Additionally, consideration must be given to consolidating or breaking out procurements to obtain a more economical purchase; and, where appropriate, an analysis must be made of leases versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

These considerations are given as part of the process to determine the allowability of each purchase made with federal funds. Such considerations are accessible in the procedure attached to Policy 626: Allowability of Costs – Federal Programs.

Use of Intergovernmental Agreements and Cooperative Purchasing

To foster greater economy and efficiency, the district enters into state and local intergovernmental agreements where appropriate for cooperative purchasing or use of common or shared goods and services, as permitted by the Intergovernmental Cooperation Act, the School Code and the Commonwealth Procurement Code. (Pol. 613; 53 Pa. C.S. Ch. 23; 24 P.S. 521; 62 Pa. C.S. Ch. 19, **2 CFR 200.318 (e)**)

When procuring supplies or services for federally funded purposes to which the Uniform Guidance applies, the district shall verify **and document** that the organization conducting the

procurement pursuant to such agreements complies with the applicable procurement methods, requirements and standards of the Uniform Guidance as outlined in this procedure.

The district considers the use of federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.

Recovered Materials

The recipient or subrecipient should, to the greatest extent practicable and consistent with law, purchase, acquire or use products and services that can be reused, refurbished or recycled; contain recycled content, are biobased, or are energy and water efficient; and are sustainable. This may include purchasing compostable items and other products and services that reduce the use of single-use plastic products. (2 CFR 200.323)

Debarment and Suspension

The district awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

[See Additional Provisions for Food Service Programs below for reference to state requirements regarding contracts with food service management companies and contractors of pre-plated meals.]

The district may not subcontract with or award subgrants to any person or company who is debarred or suspended. For all contracts over \$25,000 the district verifies that the contractor with whom the district intends to do business is not excluded or disqualified. (2 CFR Part 200, Appendix II, and 2 CFR 180.220 and 180.300).

All successful contractors must provide written certification that they have not been suspended or debarred from federal projects. The Business Manager and/or Federal Programs Coordinator will be responsible for verification. Such verification **to determine whether a potential subrecipient is subject to any suspension or debarment restrictions must include one of the following:**

1. Accessing the online federal System for Award Management (SAM); or
2. **Collecting a certification from that person; or**
3. **Adding a clause or condition to the covered transaction with that person. (2 CFR 180.300)**

Maintenance of Procurement Records

The district must maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, the basis for the contract price (including a cost or price analysis), and verification that the contractor is not suspended or debarred.

Maintenance of records of procurement will be governed by Board policy 800 Records Management and the district's established records retention schedule. (Pol. 800)

Time and Materials Contracts

The district may use a time and materials type contract only: (1) after a determination that no other contract is suitable; and (2) if the contract includes a ceiling price that the contractor exceeds at its own risk. **Time and materials type contract** means a contract whose cost to the district is the sum of: the actual costs of materials, and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the district must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Settlements of Issues Arising Out of Procurements

The district alone is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the district of any contractual responsibilities under its contracts. Violations of law will be referred to the local, state, or federal authority having proper jurisdiction.

Protest Procedures to Resolve Dispute

The district maintains protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the awarding agency. Protest procedures will be acted on in accordance with current state law and regulations, established district administrative regulations and the advice of the solicitor. (Pol. 610)

ADDITIONAL PROVISIONS FOR FOOD SERVICE PROGRAMS

Exemption from Bidding for Perishable Food Items -

The School Code exempts purchases of perishable food items from bidding requirements. Bidding for perishable food items is required only if the cost would be at or over the federal threshold at which formal competitive bidding is required (\$250,000). **Simplified acquisition** procedures may be used for purchases below \$250,000, or micro-purchase procedures for purchases below \$10,000. Use of bidding should be considered as an option if it is feasible and likely to result in cost savings.(24 P.S. 504(d))

Geographic Preferences -

The district is permitted to apply a geographic preference when procuring unprocessed locally grown or locally raised agricultural products. When a geographic preference is applied, the district has discretion to determine the local area to which the geographic preference option will be applied.

Unprocessed locally grown or locally raised agricultural products means only those agricultural products that retain their inherent character. The effects of the following food handling and preservation techniques shall not be considered as changing an agricultural product into a product of a different kind or character: cooling; refrigerating; freezing; size adjustment made by peeling, slicing, dicing, cutting, chopping, shucking, and grinding; forming ground products into patties without any additives or fillers; drying/dehydration; washing; packaging (such as placing eggs in cartons), vacuum packing and bagging (such as placing vegetables in bags or combining two (2) or more types of vegetables or fruits in a single package); the addition of ascorbic acid or other preservatives to prevent oxidation of produce; butchering livestock and poultry; cleaning fish; and the pasteurization of milk. (7 CFR 210.21, 215.14a, 220.16)

Buy American -

The district shall purchase, to the maximum extent practicable, domestic commodities or products for food service purposes.

The term **domestic commodity or product** means: (7 CFR. 210.21, 220.16)

1. An agricultural commodity that is produced in the United States; and
2. A food product that is processed in the United States substantially using agricultural commodities that are produced in the United States, **meaning over 51% of a food product must consist of agricultural commodities that were grown domestically.**

All procurement procedures, solicitations and contracts related to food service programs must include language regarding the *Buy American* requirements for food purchases.

The two main exceptions to the *Buy American* requirements are:

1. **The product is not produced or manufactured in the United States in sufficient and reasonably available quantities of a satisfactory quality; or**

2. Competitive bids reveal the costs of a United States product are significantly higher than the non-domestic product.

Mandatory Contract Clauses -

The following provisions shall be included in all cost reimbursable contracts for food services purchases, including contracts with cost reimbursable provisions, and in solicitation documents prepared to obtain offers for such contracts: (7 CFR 210.21, 215.14a, 220.16)

1. Allowable costs will be paid from the nonprofit school food service account to the contractor net of all discounts, rebates and other applicable credits accruing to or received by the contractor or any assignee under the contract, to the extent those credits are allocable to the allowable portion of the costs billed to the school food authority;
2. (a) The contractor must separately identify for each cost submitted for payment to the school food authority the amount of that cost that is allowable (can be paid from the nonprofit school food service account) and the amount that is unallowable (cannot be paid from the nonprofit school food service account); or

(b) The contractor must exclude all unallowable costs from its billing documents and certify that only allowable costs are submitted for payment and records have been established that maintain the visibility of unallowable costs, including directly associated costs in a manner suitable for contract cost determination and verification;
3. The contractor's determination of its allowable costs must be made in compliance with the applicable departmental and program regulations and Office of Management and Budget cost circulars;
4. The contractor must identify the amount of each discount, rebate and other applicable credit on bills and invoices presented to the school food authority for payment and individually identify the amount as a discount, rebate, or in the case of other applicable credits, the nature of the credit. If approved by the state agency, the school food authority may permit the contractor to report this information on a less frequent basis than monthly, but no less frequently than annually;
5. The contractor must identify the method by which it will report discounts, rebates and other applicable credits allocable to the contract that are not reported prior to conclusion of the contract; and
6. The contractor must maintain documentation of costs and discounts, rebates and other applicable credits, and must furnish such documentation upon request to the school food authority, the state agency, or the department.

Contracts with Food Service Management Companies -

Procedures for selecting and contracting with a food service management company (FSMC) shall comply with guidance provided by the Pennsylvania Department of Education, Division of Food and Nutrition, including standard forms, procedures and timelines for solicitation, selection and approval of proposals and contracts. (7 CFR 210.16, 210.19, 210.21, 215.14a, 220.16)

Pre-Plated Meals -

Procedures for selecting and contracting with contractors of pre-plated meals shall comply with guidance provided by the Pennsylvania Department of Education, Division of Food and Nutrition, including standard forms, procedures and timelines for solicitation, selection and approval of proposals and contracts. (7 CFR 210.16, 210.19, 210.21, 220.16)

Standards of Conduct -

The district will comply with the written standards of conduct in Policy 827. Conflict of Interest which governs the actions of employees and Board members regarding the selection, award and administration of contracts.

No employee or Board member may participate in the selection, award or administration of a contract supported by a federal award if ~~s/he~~ **they ~~has~~ **have** a real or apparent conflict of interest as well as any other circumstance in which the employee, Board member, any member of ~~his/her~~ **their** immediate family, ~~his/her~~ **their** business partner, or an organization which employs or is about to employ any of them, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. (2 CFR 200.318)**

Violations of the standards of conduct by employees may result in disciplinary action up to and including discharge, fines and possible imprisonment. Disciplinary actions shall be consistent with Board policies, procedures, applicable collective bargaining agreements and state and federal law.

Grant Subrecipient Monitoring Procedures – Federal Programs

In the event the district disperses federal funds received through a federal award to other entities and assigns responsibilities to the outside entity to conduct a portion of the work, the district shall be responsible for determining, on a case-by-case basis, whether the agreement with such entity places the outside entity in the role of a subrecipient receiving a subaward of federal funding, or the role of a contractor.

If the district grants subawards of federal funding to other entities as subrecipients, the district shall be responsible for:

1. Evaluating the entity for risk of noncompliance to determine appropriate monitoring practices.
2. Monitoring the subrecipient entity's implementation to ensure compliance with federal, state and local laws, conditions of the federal funding award, and Board policy and procedures.
3. Notifying the subrecipient entity of identified deficiencies found during the monitoring process and ensuring that identified deficiencies are corrected.
4. Documenting and retaining records on subrecipient identification, notification, evaluation, monitoring and corrective actions taken.

Definitions

For purposes of policies and procedures related to federal programs, the following definitions shall apply:

Contract – for the purpose of federal financial assistance, a legal instrument by which a recipient or subrecipient conducts procurement transactions under a federal award.

Contractor – an entity that receives a contract.

Participant – generally an individual participating in or attending program activities under a federal award, such as trainings or conferences, but who is not responsible for implementation of the federal award. Examples include community members participating in a community outreach program, students, conference attendees or a member of the public whose input is sought.

Pass-through entity – a recipient or subrecipient that provides a subaward to a subrecipient to carry out part of a federal program. The district serves as the pass-through entity in cases where it awards federal funding to a subrecipient as defined in this procedure.

Subaward – an award provided by a pass-through entity to a subrecipient in order to carry out part of a federal award received by the pass-through entity. It does not include payments to a contractor, **participant** or payments to an individual that is a beneficiary of a federal program. A

subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.

Subrecipient – an entity that receives a subaward **from a pass-through entity** to carry out part of a federal program; but does not include a **participant or** an individual that is a beneficiary of such program. A subrecipient may also be a recipient of other federal awards directly from a federal awarding agency.

Subrecipient Versus Contractor

The district must determine, on a case-by-case basis, whether an entity receiving funds from the district as part of a federal funding program serves in a role of subrecipient or contractor. (2 CFR **200.331**)

The Federal Programs Coordinator and Business Manager shall be responsible for analyzing the criteria listed in the chart below and evaluating the relationship with the entity based on the substance of the **relationship**, rather than the form of the agreement. The Federal Programs Coordinator and Business Manager may consult with the school solicitor or other qualified counsel in making such determination.

Subrecipient	Contractor
Purpose: To carry out a portion of the federal award and create a federal financial assistance relationship	Purpose: To obtain goods and services for the recipient's or subrecipient's own use and create a procurement relationship
Subrecipient Characteristics <i>Include but are not limited to when the entity -</i>	Contractor Characteristics <i>Include but are not limited to when the contractor -</i>
Determines who is eligible to receive what federal assistance	Provides the goods and services within normal business operations
Has its performance measured in relation to whether objectives of a federal program were met	Provides similar goods or services to many different purchasers
Has responsibility for programmatic decision making	Normally operates in a competitive environment
Is responsible for adherence to applicable federal program requirements specified in the federal award; and	Provides goods or services that are ancillary to the operation of the federal program; and
In accordance with its agreement, uses the federal funds to carry out a program for a public purpose specified in authorizing statute, as opposed to providing goods or services for the benefit of the pass-through entity	Is not subject to compliance requirements of the federal program as a result of the agreement, although similar requirements may apply for other reasons

Qualification Verification

The district must verify that the subrecipient is not excluded or disqualified by: (2 CFR **180.300**)

- **Checking SAM.gov;**
- **Collecting a certification from subrecipient; or**
- **Adding a clause or condition to the subaward.**

Subaward Notification and Information

After verification, the district shall notify subrecipients that they have been identified as a subrecipient and that the funding qualifies as a subaward. The district shall provide the subrecipient with the following information as specified at 2 CFR **200.332** regarding the federal funding award, and any subsequent changes:

1. Federal Award Identification information, including:
 - a. Subrecipient name (which must match the name associated with its unique entity identifier);
 - b. Subrecipient's unique entity identifier;
 - c. Federal Award Identification Number (FAIN);
 - d. Federal Award Date – **the date the federal agency officially signed the federal award or when an authorized alternative is reached with the recipient;**
 - e. Subaward Period of Performance Start and End Date;
 - f. **Subaward Budget Period Start and End Date;**
 - g. Amount of Federal Funds Obligated **in the subaward;**
 - h. Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current **financial** obligation;
 - i. Total Amount of the Federal Award committed to the subrecipient by the pass-through entity;
 - j. Federal award project description, as required **by** the Federal Funding Accountability and Transparency Act (FFATA);
 - k. Name of federal awarding agency, pass-through entity, and contact information for awarding official of the pass-through entity;
 - l. **Assistance Listing Title and Number;** the pass-through entity must identify the dollar amount made available under each federal award and the **Assistance Listing** Number at time of disbursement;

- m. Identification of whether the award is **for research and development**; and
 - n. Indirect cost rate for the federal award (including if the de minimis rate is charged per **2 CFR 200.414** Indirect (F&A) costs).
- 2. All requirements **of the subaward including requirements imposed by** federal statutes, regulations and the terms and conditions of the federal award;
 - 3. Any additional requirements that the pass-through entity imposes on the subrecipient for the pass-through entity to meet its own responsibility to the federal awarding agency including **information and certifications required for submitting** financial and performance reports; **(2 CFR 200.415)**
 - 4. An approved indirect cost rate negotiated between the subrecipient and the federal government or, if no **approved** rate exists, either a rate negotiated between the pass-through entity and the subrecipient (**2 CFR 200.332**), or a de minimis indirect cost rate as defined in §200.414 Indirect (F&A) costs, paragraph (f). **The pass-through entity must not require the use of the de minimis indirect cost rate if the subrecipient has an approved indirect cost rate negotiated with the federal government. Subrecipients may elect to use the cost allocation method to account for indirect costs; (2 CFR 200.405)**
 - 5. A requirement that the subrecipient permit the pass-through entity and auditors to access the subrecipient's records and financial statements as necessary for the pass-through entity to **fulfill its monitoring requirements**; and
 - 6. Appropriate terms and conditions concerning closeout of the subaward.

Evaluation of Risk

The district shall evaluate each subrecipient's **fraud risk and** risk of noncompliance with law, regulations and the terms and conditions of the subaward to determine appropriate monitoring practices. (2 CFR **200.332**)

The Federal Programs Coordinator and Business Manager or designee shall be responsible for evaluating risk based on the following factors:

- 1. The subrecipient's prior experience with the same or similar subawards;
- 2. The results of previous audits, including whether the subrecipient receives a single audit and the extent to which the same or similar subaward has been audited **as a major program**;
- 3. Whether the subrecipient has new personnel, or new or substantially changed systems and processes;
- 4. The extent and results of any federal award agency's monitoring of the subrecipient.

The Federal Programs Coordinator and Business Manager or designee shall request adequate documentation from the subrecipient to conduct the evaluation of risk; such documentation may include, but shall not be limited to, audit reports, financial reports, policies and procedures, detailed descriptions or users' guides of current systems and processes.

The district shall evaluate subrecipients for risk of noncompliance as specified in the legal agreement or contract.

Based on the results of the risk evaluation, the district may consider imposing specific conditions on implementation of the subaward and **shall notify the federal agency of the specific conditions**, in accordance with applicable law and regulations. (2 CFR 200.207, **200.332**)

Monitoring

The district shall monitor the **overall performance, including** implementation and activities of each subrecipient as necessary to ensure that the subaward is used for authorized purposes **and that the performance goals are achieved**, in accordance with law, regulations and the terms and conditions of the subaward. The district shall notify subrecipients of monitoring requirements and may provide technical assistance to subrecipients in complying with monitoring requirements.

As part of the monitoring process, the district shall: (2 CFR **200.332**)

1. Review financial and performance reports.
2. **Ensure that the subrecipient takes corrective action on all significant developments that negatively affect the subaward. Significant developments include Single Audit findings related to the subaward, other audit findings, site visits, and written notifications from a subrecipient of adverse conditions which will impact their ability to meet the milestones or the objectives of a subaward. When significant developments negatively impact the subaward, a subrecipient must provide the pass-through entity with information on their plan for corrective action and any assistance needed to resolve the situation.**
3. Issue a management decision for audit findings pertaining to the subaward provided to the subrecipient, in accordance with applicable law and regulations. (2 CFR 200.521)
4. **Resolve audit findings specifically related to the subaward. However, the pass-through entity is not responsible for resolving cross-cutting audit findings that apply to the subaward and other federal awards or subawards. If the subrecipient has a current Single Audit report and has not been excluded from receiving federal funding, the pass-through entity may rely on the subrecipient's cognizant agency findings. (2 CFR 200.513)**

Monitoring – Delegation of Responsibility

The Federal Programs Coordinator and Business Manager or designee shall be responsible for the monitoring of subrecipients. Monitoring activities may include, but shall not be limited to:

1. **Providing training and technical assistance.**
2. Review of progress reports, financial reports and data quality.
3. On-site visits.
4. Review of federal or state debarment lists.
5. Review of other agreed-upon procedures specified in the legal agreement or contract. (2 CFR 200.425)

The district shall verify that subrecipients are audited as required by applicable law and regulations. (2 CFR **200.332**, 2 CFR 200.500-200.521, Pol. 619)

Follow-Up Actions –

The Federal Programs Coordinator and Business Manager or designee shall provide subrecipients with written documentation detailing their monitoring results and listing any identified deficiencies. The district shall consider whether the results of monitoring indicate the need to revise existing district policy and procedures **or the need to take other enforcement action.** (2 CFR **200.332**)

The district may impose specific conditions on the subrecipient, in accordance with applicable law and regulations. (2 CFR 200.208)

The district shall require subrecipients to take immediate action on issues involving ineligible or illegal use of federal funding and notify the district of corrective action taken.

The district shall require subrecipients to develop a corrective action plan to address other identified deficiencies or noncompliance issues; such plan shall be submitted to the district as specified in the agreed-upon procedures,

and the district shall evaluate and monitor the activities taken by the subrecipient under the corrective action plan. The district may provide technical assistance and/or training to subrecipients in complying with corrective action requirements.

The Federal Programs Coordinator and Business Manager or designee shall maintain all documentation on monitoring of subrecipients, and corrective action taken during the monitoring process.

The district shall report issues of noncompliance to the appropriate federal agency where required by law, regulations, or requirements of the federal funding program.

Remedies for Noncompliance –

When monitoring activities identify issues of noncompliance that are not addressed through corrective action, the district may take the following actions: (**2 CFR 200.332, 200.339**)

1. Temporarily withhold payments, **until the recipient or subrecipient takes corrective action.**
2. Disallow or deny use of funds for all or part of the cost of the activity or action **associated with noncompliance of the recipient or subrecipient.**
3. Suspend or terminate the federal award in whole or in part.
4. Recommend that the federal agency initiate suspension and debarment proceedings.
5. Withhold further **federal funds (new awards or continuation of funding)** for the project or program.
6. Take other remedies legally available, in consultation with the school solicitor or other qualified counsel.

Record Retention

The Federal Programs Coordinator and Business Manager shall ensure that all documentation regarding subrecipient identification, notification, evaluation, monitoring activities and corrective action is maintained in accordance with Board policy and procedures. (Pol. 800)

Records shall be retained in accordance with applicable law, regulations, specific requirements of the federal program and the district's records retention schedule. (**2 CFR 200.334-200.338**, Pol. 800)

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	600 Finances
Title	Travel Reimbursement - Federal Programs
Code	626.1
Status	Second Reading/Adoption
Adopted	June 11, 2018
Last Revised	December 3, 2024
Last Reviewed	September 3, 2025

Authority

The Board shall reimburse administrative, professional and support employees, school officials, **and participants in federal awards** for travel costs incurred in the course of performing services related to official business as a federal grant recipient.[\[1\]](#)[\[2\]](#)[\[3\]](#)

Definitions

A participant is generally an individual participating in or attending activities under a federal award such as training or conferences, but who is not responsible for implementation of the federal award. Participants can include, but are not limited to, community members, students and conference attendees.[\[4\]](#)

For purposes of this policy, **travel costs** shall mean the expenses for transportation, **airfare**, lodging, subsistence, and related items incurred by **individuals who are traveling on approved** official business as a federal grant recipient.[\[3\]](#)

Delegation of Responsibility

School officials, district employees **and participants** shall comply with applicable Board policies and administrative regulations established for reimbursement of travel and other expenses.[\[5\]](#)[\[6\]](#)

School officials and district employees shall acquire prior written approval to incur travel costs for official business related to a federal award.[\[3\]](#)

The validity of payments for travel **costs shall** be determined by the Superintendent or designee.

Guidelines

Reimbursement for travel costs related to official business as a federal grant recipient must be consistent with standard methods established in general travel reimbursement policies and administrative regulations.[\[3\]](#)[\[5\]](#)[\[6\]](#)

Travel costs shall be reimbursed on a mileage basis for travel using a personal vehicle and on an actual cost basis for meals, lodging and other allowable expenses, consistent with those normally allowed in like circumstances in the district's nonfederally funded activities, and in accordance with the district's travel reimbursement policies and administrative regulations.[\[3\]](#)[\[5\]](#)[\[6\]](#)

Mileage reimbursements shall be at the rate approved by the Board for other district travel reimbursements. Actual costs for meals, lodging and other allowable expenses shall be reimbursed only to the extent they are reasonable and do not exceed the per diem limits established by the Superintendent or designee.

All travel costs must be presented with an itemized, verified statement prior to reimbursement.[\[1\]](#)[\[2\]](#)

In addition, if these costs are charged directly to the federal award, documentation must be maintained that justifies that:[\[3\]](#)[\[5\]](#)[\[6\]](#)

1. Participation of the individual is necessary to the federal award.
2. The costs are reasonable and consistent with the district's established policy.

Legal

[1. 24 P.S. 516.1](#)

[2. 24 P.S. 517](#)

[3. 2 CFR 200.475](#)

[4. 2 CFR 200.1](#)

5. Pol. 004

6. Pol. 331

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	900 Community
Title	Relations With Intermediate Unit
Code	914
Status	Second Reading/Adoption
Adopted	May 10, 2010
Last Reviewed	September 3, 2025

Authority

Each school district has an opportunity to participate in the services and programs offered by the assigned intermediate unit.[\[1\]](#)[\[2\]](#)

It is the policy of this Board that cooperation and communication be maintained with Allegheny Intermediate Unit No. 3 to ensure maximum effectiveness of programs and services.

The Board shall annually review district programs that involve intermediate unit services and make whatever determinations such a review suggests. This review will normally take place prior to the district's approval of the proposed intermediate unit budget.[\[3\]](#)

In order to maintain a constructive relationship with the intermediate unit, the Board member elected by the Board is designated as the official liaison between the district and Allegheny Intermediate Unit No. 3.[\[4\]](#)

Delegation of Responsibility

The duties of the Board representative are to ensure that the Board receives necessary information and data that will lead to sound and valid judgments regarding decisions that involve participation by the district in the various programs and services offered by the intermediate unit.

Legal	1. 24 P.S. 901-A
	2. 24 P.S. 902-A
	3. 24 P.S. 920-A
	4. 24 P.S. 910-A

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	900 Community
Title	Parental/Family Involvement
Code	917
Status	Second Reading/Adoption
Adopted	May 10, 2010
Last Reviewed	September 3, 2025

Purpose

The Board recognizes the vital role parents/guardians and family play in the education, welfare and values of their children. The district is committed to the belief that all students can learn and acknowledges that schools and families share a commitment to the educational success of students.

Definition

Parental and family involvement shall be defined as an ongoing process that assists parents/guardians and families to meet their basic obligation as a child's first educator, promotes clear two-way dialogue between home and school, and supports parents/guardians as leaders and decision-makers concerning the education of their children at all levels.

Authority

The Board recognizes that the responsibility for each student's education is shared by the school and the family and acknowledges that schools and families must work as knowledgeable, cooperative partners to effectively educate all students. To this end, the Board shall support the development, implementation, and continuing evaluation of a parental and family involvement program that will involve parents/guardians at all grade levels in a variety of roles.

Guidelines

Because parents/guardians are familiar with the needs, problems and abilities of their children, staff should communicate with and seek their input throughout the school year.

The parental and family involvement program may include the following:

1. Support for parents/guardians as school leaders and decision-makers, in addition to serving in advisory roles.
2. Promotion of clear two-way communication between the school and the family about school programs and student progress.

3. Assistance to parents/guardians and families in developing parenting skills to foster positive relationships at home, to support children's educational efforts, and to assist their children with learning at home.
4. Involvement of parents/guardians, with appropriate training, in instructional and support roles at the school.

Fox Chapel Area School District

Regular Business Meeting

November 10, 2025

Policies – Revised – First Reading

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	000 Local Board Procedures
Title	Meetings
Code	006
Status	First Reading
Adopted	April 4, 2022
Last Revised	December 4, 2023
Last Reviewed	October 7, 2025
Prior Revised Dates	09/13/2021

Parliamentary Authority

All Board meetings shall be conducted in an orderly and business-like manner. Robert's Rules of Order, Newly Revised, including group rules shall guide the Board in its deliberations in all cases in which it is not inconsistent with law, state regulations or Board procedures.[\[1\]](#)[\[2\]](#)

Quorum

A quorum shall be five (5) school directors present at a meeting. No business shall be transacted at a meeting without a quorum, but the school directors present at such a meeting may adjourn to another time.[\[3\]](#)

Remote Board Meetings

In extenuating circumstances, such as a health and safety emergency in the school community, the Board may choose to conduct a remote Board meeting.[\[4\]](#)

During a remote Board meeting, the public will be able to participate by using a remote meeting platform that will allow for connection by any member of the public and provide a mechanism for attendees to indicate that they would like to speak and offer comment during any public comment portion of the meeting.[\[5\]](#)

Presiding Officer

The President shall preside at all Board meetings. In the absence, disability or disqualification of the President, the Vice-President shall act instead. In the absence, disability or disqualification of both the President and Vice-President, the Assistant Secretary shall act instead. If none of the officers are present, a school director shall be elected President pro tempore by a majority of those present and voting to preside at that meeting only. Where no such majority is achieved on the first vote, a second vote shall be cast for the two (2) candidates who received the greatest number of votes.[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)

Meeting Notifications

Notice of all open Board meetings, including committee meetings and work sessions, shall be given by publication of the date, place, and time of such meetings in the newspaper(s) of general circulation designated by the Board and posting of such notice at the administrative offices of the Board.[\[10\]](#)[\[11\]](#)

1. Notice of regular meetings shall be given by publication and posting of a schedule showing the date, place and time of all regular meetings for the calendar year at least three (3) days prior to the time of the first regular meeting.[\[10\]](#)[\[11\]](#)
2. Notice of all special meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting, except that such notice shall be waived when a special meeting is called to deal with an actual emergency involving a clear and present danger to life or property.[\[10\]](#)[\[11\]](#)
3. Notice of all rescheduled meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting.[\[10\]](#)[\[11\]](#)
4. Notice of all recessed or reconvened meetings shall be given by posting a notice of the place, date and time of the meeting and sending copies of such notice to interested parties.[\[10\]](#)
5. Notice of all open meetings shall be given to any newspaper(s) circulating in Allegheny County and any radio or television station which so requests. Notice of all open meetings shall be given to any individual who so requests and provides a stamped, addressed envelope for such notification.[\[11\]](#)

Notice of all rescheduled meetings and special meetings shall be given to each school director no later than twenty-four (24) hours prior to the time of the meeting.[\[11\]](#)[\[12\]](#)

Agenda Notifications

The agenda, together with all relevant reports, shall be provided to each school director at least three (3) days before the meeting.

If the agenda includes an item of business related to removal of an officer of the Board, the agenda shall be provided to each school director at least seven (7) days before the meeting.

The district shall publicly post the agenda for all open meetings of the Board or Board committees at which deliberation or official action may take place no later than twenty-four (24) hours prior to the time of the meeting, as follows:[\[11\]](#)

1. On the district's website.
2. At the location of the meeting.
3. At the district's administrative office.

The posted agenda shall list each matter of agency business that will or may be the subject of deliberation or official action at the meeting.[\[11\]](#)

Agenda Preparation

It shall be the responsibility of the Superintendent, in cooperation with the Board President, to prepare an agenda of the items of business anticipated to come before the Board at each open meeting.

Order of Business

The order of business for regular meetings shall be as follows, unless altered by the President or a majority of those present and voting:

- Call to Order/Pledge of Allegiance
- Roll Call
- Guests
- Fox Leadership Council** Representative
- Superintendent's Report
- Solicitor's Report
- Approval of Minutes
- Public Comments on Agenda Items
- Old Business
 - **Board Committee Reports**
- New Business
- Facilities/Transportation
- Finance
- Instruction
- Legislation/Policy
- Personnel
- Operations/Cooperative Services
- Public Comments on Matters of Concern
- Fox Chapel Education Association
- Adjournment

Additions to the Agenda

The Board may deliberate or take official action on matters not included in a posted agenda only under the following circumstances:[\[13\]](#)

Emergencies – The matter of business relates to a real or potential emergency involving a clear and present danger to life or property.[\[10\]](#)[\[13\]](#)

Business Arising Within Twenty-Four (24) Hours Prior to the Meeting – The matter of business has arisen within twenty-four (24) hours prior to the meeting, is de minimis (minor) in nature, and does not involve the expenditure of funds or entering into a contract or agreement.
[\[13\]](#)

Business Raised by Residents or Taxpayers During the Meeting – When a matter of Board business is raised by a resident or taxpayer during a meeting:[\[5\]](#)[\[13\]](#)

1. The Board may take official action to refer the matter to staff, if applicable, to conduct research and include on a future Board meeting agenda; or
2. If the matter is de minimis (minor) in nature and does not involve the expenditure of funds or entering into a contract or agreement, the Board may take official action on the matter.

Majority Vote – During a meeting, the Board may add a matter of business to the posted agenda by a majority vote of the school directors present and voting. The reason for adding an item to the posted agenda must be announced at the meeting before conducting the vote. Once announced and approved by majority vote, the Board may take official action on the item of business. The agenda shall be amended to reflect the new item of business and the amended agenda shall be posted to the district's website and at the administrative office no later than the first business day following the meeting at which the agenda was amended. The unanimous consent procedure may not be used in place of majority vote for this purpose.[\[13\]](#)

The public posting of agenda requirements and rules for adding items to a posted agenda apply to both regular and special open meetings of the Board. These requirements and rules do not apply to:[\[11\]](#)[\[13\]](#)[\[14\]](#)

1. Conference sessions.
2. Executive sessions.

Regular Meetings

Regular Board meetings shall be open and shall be held at specified places at least once every two (2) months.[\[2\]](#)[\[15\]](#)

Special Meetings

Special meetings may be called for special or general purposes and shall be open except when conducted as an executive session for purposes authorized by law.[\[2\]](#)[\[7\]](#)[\[12\]](#)[\[16\]](#)

The President may call a special meeting at any time and shall call a special meeting upon presentation of the written requests of three (3) school directors. Upon the President's failure or refusal to call a special meeting, such meeting may be called at any time by a majority of the school directors.[\[7\]](#)

The order of business for special meetings shall be determined according to the stated purpose of the special meeting.

No business shall be transacted at any special meeting except that named in the call sent to school directors for such special meeting.[\[12\]](#)

Public Participation

At each open Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment in accordance with law and Board procedures and policy.[\[2\]](#)[\[5\]](#)

Voting

All motions shall require for adoption a majority vote of those school directors present and voting, except as provided by statute or Board procedures.

All votes on motions and resolutions shall be by voice vote unless an oral roll call vote is requested by the President or another school director.

Special Voting Requirements –

**Indicates actions for which the minutes also must reflect how each school director voted.*

1. Actions requiring the unanimous affirmative vote of all members of the Board remaining in office:
 - a. Appoint as Board Secretary a former school director who has resigned, before the expiration of the term for which the member was elected.*[\[17\]](#)[\[18\]](#)
 - b. Appoint as solicitor a former school director who has resigned, before the expiration of the term for which the director was elected.*[\[17\]](#)[\[18\]](#)
2. Actions requiring the affirmative votes of two-thirds (2/3) of the full membership of the Board:

- a. Transferring, during the first three (3) months of the fiscal year, budgeted funds set apart or appropriated to a particular item of expenditure.*[\[18\]](#)[\[19\]](#)[\[20\]](#)
 - b. Adding or increasing appropriations to meet an emergency or catastrophe.*[\[18\]](#)[\[20\]](#)
 - c. Hiring as a teacher a former school director who has resigned, before the expiration of the term for which the director was elected.*[\[17\]](#)[\[18\]](#)
 - d. Conveying land or buildings to certain charities or other public agencies without following prescribed valuation procedures or with more favorable financing.*[\[18\]](#)[\[21\]](#)
 - e. Incurring temporary debt.*[\[18\]](#)[\[20\]](#)[\[22\]](#)
 - f. Dismissing a tenured professional employee after a hearing.*[\[18\]](#)[\[23\]](#)
 - g. Borrowing in anticipation of current revenue.*[\[18\]](#)[\[24\]](#)
 - h. Adopting or changing textbooks without the recommendation of the Superintendent.*[\[18\]](#)[\[25\]](#)
3. Actions requiring the affirmative votes of a majority of the full membership of the Board:
- a. Fixing the length of the school term.*[\[18\]](#)
 - b. Adopting textbooks recommended by the Superintendent.*[\[18\]](#)[\[26\]](#)
 - c. Appointing the district Superintendent and Assistant Superintendent(s).*[\[18\]](#)[\[27\]](#)[\[28\]](#)
 - d. Appointing teachers and principals.*[\[18\]](#)
 - e. Adopting the annual budget.*[\[18\]](#)[\[29\]](#)
 - f. Appointing tax collectors and other appointees.*[\[18\]](#)[\[30\]](#)[\[31\]](#)
 - g. Levying and assessing taxes.*[\[18\]](#)[\[32\]](#)
 - h. Purchasing, selling, or condemning land.*[\[18\]](#)
 - i. Locating new buildings or changing the location of old ones.*[\[18\]](#)
 - j. Creating or increasing any indebtedness.*[\[18\]](#)
 - k. Adopting planned instruction.[\[18\]](#)[\[33\]](#)
 - l. Establishing additional schools or departments.*[\[18\]](#)
 - m. Designating depositories for school funds.*[\[18\]](#)[\[34\]](#)[\[35\]](#)
 - n. Authorizing the transfer of any unencumbered balance, or portion thereof, from one appropriation to another, or from one spending agency to another during the last nine (9) months of the fiscal year.*[\[18\]](#)[\[20\]](#)
 - o. Entering into contracts of any kind, including contracts for the purchase of fuel or any supplies where the amount involved exceeds \$100 (including items subject to bid requirements).*[\[18\]](#)[\[36\]](#)
 - p. Fixing salaries or compensation of officers, teachers, or other appointees of the Board.*[\[18\]](#)

- q. Entering into contracts with and making appropriations to the intermediate unit for the district's proportionate share of the cost of services provided or to be provided by the intermediate unit.*[\[18\]](#)
- r. Dismissing, after a hearing, a Superintendent, Assistant Superintendent or non-tenured teacher.*[\[18\]](#)[\[37\]](#)[\[38\]](#)
- s. Determining the location and amount of any real estate required by the school district for school purposes.*[\[18\]](#)[\[39\]](#)
- t. Vacating and abandoning property to which the Board has title.*[\[18\]](#)[\[40\]](#)
- u. Determining the holidays, other than those provided by statute, to be observed by special exercises and those on which the schools shall be closed for the whole day.[\[41\]](#)
- v. Appointing a school director to fill a vacancy on the Board.*[\[18\]](#)[\[42\]](#)
- w. Calling a special meeting when the President has failed to do so after written request of three (3) members of the Board.[\[7\]](#)
- x. Declaring that a vacancy exists on the Board by reason of the failure or neglect of a school director to qualify.[\[43\]](#)
- y. Adopting, amending or repealing Board procedures and policy.[\[44\]](#)
- z. Approve or denying a charter school application.*[\[45\]](#)
- aa. Approve or denying a multiple charter school organization application.*[\[46\]](#)
- ab. Establishing joint schools or departments.*[\[47\]](#)

Abstention from Voting

A school director shall be required to abstain from voting when the issue involves either one of the following:

1. Conflict of interest under the Ethics Act.[\[49\]](#)[\[50\]](#)[\[51\]](#)

Prior to the vote being taken, the school director shall verbally disclose the nature of the conflict in public, and shall also provide the Board Secretary with a written memorandum stating the nature of the conflict, which shall be attached to the Board minutes as a public record.

Conflict of interest - use by a public official of the authority of their office or any confidential information received through holding public office for the private pecuniary benefit of the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated. The term does not include an action having a de minimis economic impact or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated.[\[49\]](#)

De minimis economic impact – an economic consequence which has an insignificant effect.[\[49\]](#)

Immediate family – parent, spouse, child, brother or sister.[\[49\]](#)

Business with which associated – any business in which the person or a member of the person's immediate family is a director, officer, owner, employee or has a financial interest.
[\[49\]](#)

2. Relative recommended for appointment to or dismissal from a teaching position.[\[23\]](#)[\[52\]](#)

Relative – father, mother, brother, sister, husband, wife, son, daughter, stepson, stepdaughter, grandchild, nephew, niece, first cousin, sister-in-law, brother-in-law, uncle, or aunt.

The Board is encouraged to seek the guidance of the district solicitor or the State Ethics Commission for questions related to conflict of interest.[\[50\]](#)[\[51\]](#)

Minutes

The Board shall cause to be made, and shall retain as a permanent record of the district, minutes of all open Board meetings. Said minutes shall be comprehensible and complete and shall show:
[\[53\]](#)[\[54\]](#)

1. Date, place, and time of the meeting.
2. Names of school directors present.
3. Presiding officer.
4. Substance of all official actions.
5. Actions taken.
6. Recorded votes and a record by individual members of all roll call votes taken.[\[55\]](#)
7. Names of all residents who appeared officially and the subject of their testimony.
8. Any matter added to a posted agenda, including the substance of the matter, the announced reason and the recorded vote, where applicable.[\[11\]](#)[\[13\]](#)

The Board Secretary shall provide each school director with a copy of the minutes of the last voting meeting prior to the next voting meeting.[\[1\]](#)

The minutes of Board voting meetings shall be approved at the next succeeding voting meeting and signed by the Board Secretary.[\[56\]](#)

Notations and any tape or audiovisual recordings shall not be the official record of an open Board meeting but may be available for public access, upon request made in accordance with Board policy. Any notations and/or audiovisual recordings of a Board meeting shall be retained and disposed of in accordance with the district's records retention schedule.[\[1\]](#)[\[57\]](#)[\[58\]](#)

Recess/Reconvene

The Board may at any time recess or reconvene to a reconvened meeting at a specified date and place, upon the majority vote of those present. The reconvened meeting shall immediately take up its business at the point in the agenda where the motion to recess was acted upon. Notice of the reconvened meeting shall be given as provided in Board policy.[\[10\]](#)[\[11\]](#)[\[59\]](#)

Executive Session

The Board may hold an executive session, which is not an open meeting, before; during; at the conclusion of an open meeting; or at some other time. The presiding officer shall announce the reason for holding the executive session; the announcement can be made at the open meeting prior to or after the executive session.[\[14\]](#)[\[16\]](#)[\[60\]](#)

The Board may discuss the following matters in executive session:

1. Employment issues.
2. Labor relations.
3. Purchase or lease of real estate.
4. Consultation with an attorney or other professional advisor regarding potential litigation or identifiable complaints that may lead to litigation.
5. Matters that must be conducted in private to protect a lawful privilege or confidentiality.
6. School safety and security, of a nature that if conducted in public, would:[\[16\]](#)
 - a. Be reasonably likely to impair the effectiveness of school safety measures.
 - b. Create a reasonable likelihood of jeopardizing the safety or security of an individual or a school, including a building, public utility, resource, infrastructure, facility or information storage system.

Official actions based on discussions held in executive session shall be taken at an open meeting.

Work Sessions

The Board may meet as a Committee of the Whole in an open meeting to vote on or to discuss issues. Public notice of such meetings shall be made in accordance with Board procedures.[\[2\]](#)
[\[59\]](#)

A meeting of the Committee of the Whole, not regularly scheduled, may be called at any time by the President; the President shall call such a meeting when requested to do so by school directors. Public notice of the meeting shall be made in accordance with Board procedures.

The Board Secretary shall provide notice of a meeting of the Committee of the Whole in accordance with Board procedures.[\[10\]](#)[\[11\]](#)[\[59\]](#)

Committee Meetings

Standing committee meetings may be called at any time by the committee chairperson, with proper public notice, or when requested to do so by members of the committee.[\[10\]](#)[\[11\]](#)[\[59\]](#)

A majority of the total membership of a committee shall constitute a quorum.

Unless held as an executive session, standing committee meetings shall be open to the public, other school directors, and the Superintendent.[\[2\]](#)

A majority of the committee or the chairperson may invite Board employees, consultants or other persons who have special knowledge of an area under discussion.

Legal

[1. 24 P.S. 407](#)

[2. 65 Pa. C.S.A. 701 et seq](#)

[3. 24 P.S. 422](#)

4. Pol. 006.1
5. Pol. 903
- [6. 24 P.S. 405](#)
- [7. 24 P.S. 426](#)
- [8. 24 P.S. 427](#)
- [9. 24 P.S. 428](#)
- [10. 65 Pa. C.S.A. 703](#)
- [11. 65 Pa. C.S.A. 709](#)
- [12. 24 P.S. 423](#)
- [13. 65 Pa. C.S.A. 712.1](#)
- [14. 65 Pa. C.S.A. 707](#)
- [15. 24 P.S. 421](#)
- [16. 24 P.S. 425](#)
- [17. 24 P.S. 324](#)
- [18. 24 P.S. 508](#)
- [19. 24 P.S. 609](#)
- [20. 24 P.S. 687](#)
- [21. 24 P.S. 707](#)
- [22. 24 P.S. 634](#)
- [23. 24 P.S. 1129](#)
- [24. 24 P.S. 640](#)
- [25. 24 P.S. 803](#)
26. Pol. 108
- [27. 24 P.S. 1071](#)
- [28. 24 P.S. 1076](#)
29. Pol. 604
30. Pol. 005
31. Pol. 606
32. Pol. 605
33. Pol. 107
- [34. 24 P.S. 621](#)
35. Pol. 608
36. Pol. 610
- [37. 24 P.S. 1080](#)
- [38. 24 P.S. 514](#)
- [39. 24 P.S. 702](#)
- [40. 24 P.S. 708](#)
- [41. 24 P.S. 1503](#)
- [42. 24 P.S. 315](#)
43. Pol. 004

44. Pol. 003

[45. 24 P.S. 1717-A](#)

[46. 24 P.S. 1729.1-A](#)

[47. 24 P.S. 1701](#)

[48. 24 P.S. 224](#)

[49. 65 Pa. C.S.A. 1102](#)

[50. 65 Pa. C.S.A. 1103](#)

51. Pol. 827

[52. 24 P.S. 1111](#)

[53. 24 P.S. 518](#)

[54. 65 Pa. C.S.A. 706](#)

[55. 65 Pa. C.S.A. 705](#)

[56. 24 P.S. 433](#)

57. Pol. 800

58. Pol. 801

59. Pol. 006

[60. 65 Pa. C.S.A. 708](#)

[24 P.S. 408](#)

[24 P.S. 1075](#)

[24 P.S. 1077](#)

[65 Pa. C.S.A. 1101 et seq](#)

Pol. 612

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	100 Programs
Title	Academic Standards
Code	102
Status	First Reading
Adopted	May 10, 2010
Last Revised	November 10, 2014
Last Reviewed	October 7, 2025

Purpose

The Board recognizes the importance of developing, assessing and expanding academic standards to challenge students to achieve at their highest level possible. To this end, the district shall establish rigorous academic standards in accordance with, and may expand upon, those adopted by the State Board of Education.[\[1\]](#)[\[2\]](#)

Definition

Academic standards means what a student should know and be able to do at a specified grade level. For purposes of **this** policy, the term **academic standards encompasses** Pennsylvania Core Standards, state academic standards and local academic standards.[\[3\]](#)

Authority

The Board shall approve academic standards for district students to attain, in the following content areas:[\[2\]](#)

1. English Language Arts (**reading, writing, speaking and listening**).
2. Mathematics.
3. **Science, Environment, Ecology, Technology and Engineering (Grades K-5)**.
4. Science, **Environment and Ecology (Grades 6-12)**.
5. Technology **and Engineering (Grades 6-12)**.
6. Social Studies (history, geography, civics and government, economics) - to include reading in history and social studies, and writing for history and social studies.

7. Arts and Humanities.
8. Career Education and Work.
9. Health, Safety and Physical Education.
10. Family and Consumer **Sciences**.

Guidelines

The district's curriculum shall be designed to provide students with the planned instruction needed to attain established academic standards.[\[2\]](#)[\[4\]](#)[\[5\]](#)

The district shall assess individual student attainment of established academic standards and provide assistance for students having difficulty attaining academic standards.[\[2\]](#)[\[6\]](#)[\[7\]](#)

Students with disabilities may attain academic standards by completion of their Individualized Education Programs in accordance with law, regulations and Board policy.[\[2\]](#)[\[8\]](#)

Legal

[1. 22 PA Code 4.11](#)

[2. 22 PA Code 4.12](#)

[3. 22 PA Code 4.3](#)

4. Pol. 105

5. Pol. 107

6. Pol. 127

7. Pol. 212

8. Pol. 113

[22 PA Code 4.4](#)

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	100 Programs
Title	Curriculum
Code	105
Status	First Reading
Adopted	May 10, 2010
Last Revised	November 14, 2022
Last Reviewed	October 7, 2025
Prior Revised Dates	8/13/2018

Purpose

The Board recognizes its responsibility for the development, assessment and improvement of the educational program of the schools. To this end, the curriculum shall be evaluated, developed and modified on a continuing basis and in accordance with a plan for curriculum improvement.[\[1\]](#)

Definition

For purposes of this policy, **curriculum** shall be defined as a series of planned instruction aligned with established academic standards in each subject that is coordinated, articulated and implemented in a manner designed to result in the achievement of academic standards at the proficient level by all students.[\[2\]](#)[\[3\]](#)[\[4\]](#)

Authority

The Board shall be responsible for the curriculum of the district's schools. The curriculum shall be designed to provide students the opportunity to achieve the academic standards established by the Board. Attaining the academic standards requires students to demonstrate the acquisition and application of knowledge.[\[1\]](#)[\[2\]](#)[\[4\]](#)

In order to provide a quality educational program for district students, the Board shall adopt a curriculum plan that includes the requirements for courses to be taught; subjects to be taught in the English language; courses adapted to the age, development and needs of students; and strategies for assisting those students having difficulty attaining the academic standards.[\[1\]](#)[\[2\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)

Special Instruction/Observances

The district's curriculum plan must also include provisions for special instruction and observances to comply with state and federal law including, but not limited to, Constitution Day and Citizenship Day, Arbor Day and the Bill of Rights Week.[\[9\]](#)[\[10\]](#)

[\[11\]](#)

Guidelines

The district's curriculum shall provide the following:

1. Continuous learning through effective collaboration among the schools of this district.
2. Continuous access for all students to sufficient programs and services of a library/media facility and classroom collection to support the educational program.[12]
3. Guidance and counseling services for all students to assist in career and academic planning. [13]
4. A continuum of educational programs and services for all students with disabilities, pursuant to law and regulation.[14]
5. Language Instruction Educational Program for English Learner students, pursuant to law, regulation and Board policy.[\[15\]](#)[16]
6. Compensatory education programs for students, pursuant to law and regulation.
7. Equal educational opportunity for all students, pursuant to law and regulation.[17][18]
8. Career awareness and vocational education, pursuant to law and regulation.[19]
9. Educational opportunities for identified gifted students, pursuant to law and regulation.[20]
10. Regular and continuous instruction in required safety procedures.[21]

Delegation of Responsibility

As the educational leader of the district, the Superintendent shall be responsible to the Board for the district's curriculum. **The Superintendent** shall establish procedures for curriculum development, evaluation and modification, which ensure the utilization of available resources, and effective participation of administrators and teaching staff members.[\[1\]](#)

A listing of all curriculum materials shall be made available for the information of parents/guardians, students, staff and Board members.[\[1\]](#)[22]

The Superintendent may conduct pilot programs as deemed necessary to the continuing improvement of the instructional program.

The Board directs the Superintendent to **actively** pursue state and federal aid in support of research activities.

Legal

[1. 22 PA Code 4.4](#)

[2. 22 PA Code 4.12](#)

[3. 22 PA Code 4.3](#)

4. Pol. 102

[5. 24 P.S. 1511](#)

[6. 24 P.S. 1512](#)

7. Pol. 107

8. Pol. 127

[9. 36 U.S.C. 106](#)

[10. P.L. 108-447](#)

[11. 24 P.S. 1541-1555](#)

12. Pol. 109

13. Pol. 112

14. Pol. 113

[15. 22 PA Code 4.26](#)

16. Pol. 138

17. Pol. 103

18. Pol. 103.1

19. Pol. 115

20. Pol. 114

21. Pol. 805

22. Pol. 105.1

[22 PA Code 4.21](#)

[22 PA Code 4.22](#)

[22 PA Code 4.23](#)

[22 PA Code 4.25](#)

[22 PA Code 4.27](#)

[22 PA Code 4.29](#)

[22 PA Code 4.82](#)

Pol. 100

Pol. 106

Pol. 116

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	100 Programs
Title	Extracurricular Activities
Code	122
Status	First Reading
Adopted	May 10, 2010
Last Revised	November 9, 2020
Last Reviewed	October 7, 2025

Purpose

The Board recognizes the educational values inherent in student participation in extracurricular activities and supports the concept of student organizations for such purposes as **enriching the educational experience**, building social relationships, developing interests in a specific area, **promoting civic engagement** and gaining an understanding of the elements and responsibilities of **teamwork, leadership and** good citizenship.

Definitions

For purposes of this policy, **extracurricular activities refers to** programs, **including athletic activities**, that are sponsored or approved by the **Board, are** conducted wholly or partly outside the regular school **day and** are equally available to all students who voluntarily elect to participate.

For purposes of this policy, an **athletic activity** shall mean all of the following:[\[1\]](#)[\[2\]](#)

1. An athletic contest or competition, other than interscholastic athletics, that is sponsored by or associated with the school, including cheerleading, club-sponsored sports activities and sports activities sponsored by school-affiliated organizations.
2. Noncompetitive cheerleading that is sponsored by or associated with the school.
3. Practices, interschool practices and scrimmages for all athletic activities.

Authority

The Board shall make school facilities, supplies and equipment available and shall assign staff members for the support of extracurricular activities for students. Such availability and assignment shall be in accordance with the Equal Access Act **and other applicable laws, regulations and Board policies.**[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)

The Board encourages secondary level students to pursue clubs and interests that may not be related directly to any of the curriculum programs offered in the district. In pursuit of such goal and in compliance with law, the Board maintains a limited open forum in which secondary students may meet for voluntary student-initiated activities unrelated directly to the curriculum, regardless of the religious, political, philosophical or other content of the speech related to such activities.[3][7]

Any extracurricular activity shall be considered under the sponsorship of this Board when it has been approved by the Superintendent upon recommendation of the building principal.

The Board shall maintain the program of extracurricular activities at no cost to participating students, except that:

1. The Board's responsibility for provision of supplies shall carry the same exemptions as listed in the Board's policy on regular school supplies.[8]
2. Students may assume all or part of the costs for travel and attendance at extracurricular events and trips.
3. Booster organizations may be asked to off-set specific costs of extracurricular programs.

Where eligibility requirements are necessary or desirable, the Board shall **determine the standards for eligibility to be met by all students participating in an extracurricular activity**. [4][9]

The Board directs that no student may participate in extracurricular activities who has not:

1. **Met the requirements for academic eligibility.** [4]
2. **Complied with the requirements of applicable handbooks, Board policies, and administrative regulations.** [10][11][12]
3. **Adhered to other applicable conduct standards.**

Off-Campus Activities

Student conduct that occurs off school property **or during nonschool hours shall be addressed in accordance with the provisions of the student discipline policy regarding on and off-campus activities.** [12]

Delegation of Responsibility

Each school year, prior to participation in an athletic activity, every student athlete and their parent/guardian shall sign and return the **acknowledgment** of receipt and review of the following: [2][10][11][14]

1. Concussion and Traumatic Brain Injury Information Sheet.
2. Sudden Cardiac Arrest Symptoms and Warning Signs Information Sheet, **that includes information about electrocardiogram testing.**

The Superintendent or designee shall develop administrative regulations to implement the extracurricular activities program.

Guidelines

Guidelines shall ensure that the program of extracurricular activities:

1. Assesses the needs and interests of and is responsive to district students.
2. Involves students in developing and planning extracurricular activities.
3. Ensures provision of competent guidance and supervision by staff.
4. Guards against exploitation of students.
5. Provides a variety of experiences and diversity of organizational models.
6. Provides for continuing evaluation of the program and its components.
7. Ensures that all extracurricular activities are open to all students, **without discrimination**, and that all students are fully informed of the opportunities available to them.[\[15\]](#)[\[16\]](#)

Legal

[1. 24 P.S. 5322](#)

[2. 24 P.S. 1425](#)

[3. 20 U.S.C. 4071 et seq](#)

[4. 24 P.S. 511](#)

5. Pol. 103

6. Pol. 103.1

7. Pol. 122.1

8. Pol. 110

[9. 22 PA Code 12.3](#)

10. Pol. 123.1

11. Pol. 123.2

12. Pol. 218

13. Pol. 204

[14. 24 P.S. 5323](#)

[15. 22 PA Code 12.1](#)

[16. 22 PA Code 12.4](#)

[24 P.S. 5321 et seq](#)

Mahanoy Area School District v. B.L., 594 U.S. 180 (2021)

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	100 Programs
Title	Interscholastic Athletics
Code	123
Status	First Reading
Adopted	May 10, 2010
Last Revised	November 9, 2020
Last Reviewed	October 7, 2025

Purpose

The Board recognizes the value of a program of interscholastic athletics as an integral part of the total school experience for all district students and as a conduit for community involvement.

The **interscholastic athletic** program shall be organized to impact learning, skills, attitudes and ideals that a sound athletics program should and can provide for the participant.

The **interscholastic athletic** program fosters the growth of school loyalty within the student body as a whole and **inspires** community interest.

Interscholastic athletic activities and practice sessions provide opportunities to teach the values of competition, sportsmanship, and teamwork.

Definition

For purposes of this policy, the program of **interscholastic athletics includes** all activities relating to competitive or exhibition sport contests, games or events involving individual students or teams of students when such events occur between schools within this district or outside this district.

Authority

It shall be the policy of the Board to offer opportunities for participation in interscholastic athletic programs to male and female students on as equal a basis as is practicable and without discrimination, in accordance with **applicable laws**, regulations **and Board policies**.[\[1\]](#)[\[2\]](#)[\[3\]](#)
[\[4\]](#)[\[5\]](#)

The Board shall determine the standards of eligibility to be met by all students participating in **the** interscholastic **athletic** program. Such standards shall require that each student, before participating in any interscholastic **athletic** activity, be covered by student accident

insurance and undergo a physical examination by a licensed physician **to ensure that there are no obvious illnesses and/or injuries that would place the student or others at enhanced risk of injury.**[\[6\]](#)[\[7\]](#)

The **Board adopts the** eligibility standards set by the Constitution **and Bylaws** of the Pennsylvania Interscholastic Athletic Association (**P.I.A.A.**).

The Board directs that no student may participate in interscholastic athletics who has not:[\[6\]](#)

1. Met the requirements for academic eligibility.
2. Complied with the requirements of **applicable handbooks**, Board policies and administrative regulations.[\[8\]](#)[\[9\]](#)[\[10\]](#)
3. Adhered to **other** applicable **conduct** standards.

Off-Campus Activities

Student conduct that occurs off school property **or during nonschool hours shall comply with the provisions of the student discipline policy addressing on and off-campus activities.**[\[10\]](#)

Delegation of Responsibility

Each school year, prior to participation in an interscholastic athletic activity, every student athlete and their parent/guardian shall sign and return the **acknowledgment** of receipt and review of the following:[\[8\]](#)[\[9\]](#)[\[12\]](#)[\[13\]](#)

1. Concussion and Traumatic Brain Injury Information Sheet.
2. Sudden Cardiac Arrest Symptoms and Warning Signs Information Sheet, **that includes information about electrocardiogram testing.**

The Superintendent shall ensure that similar athletic programs are offered to both sexes in proportion to the district's enrollment, **in accordance with Title IX regulations.**[\[3\]](#)

The Superintendent shall ensure that interscholastic athletics are open to all eligible students and that all students are fully informed of the opportunities available to them.[\[14\]](#)[\[15\]](#)

Guidelines

Male/Female Athletic Opportunities Report

By October 15 of each year, on the designated disclosure form, the Superintendent or designee shall report to the PA Department of Education the interscholastic athletic opportunities and treatment for male and female secondary school students for the preceding school year.[\[16\]](#)

By November 1 of each year, the completed disclosure form shall be made available for public inspection during regular business hours and posted on the district's website.[\[16\]](#)

The availability of the completed disclosure form shall be announced by posting a notice on school bulletin boards, in the school newspaper, on any electronic mailing list or list serve, and by any other reasonable means.[\[16\]](#)

Name, Image and Likeness

Students and their parents/guardians are responsible for following the rules set by the P.I.A.A. for the student to maintain their amateur status in order to be continuously eligible to participate in the district's interscholastic athletics program.[\[17\]](#)

Students may use their own name, image and likeness for such permissible activities that include commercial endorsements, promotional activities, social media presence, product or service advertisements and unique digital items/assets.[\[17\]](#)

District employees and any individual affiliated with a P.I.A.A. member school, including booster clubs, coaches, collectives, administrators and alumni, are prohibited from soliciting, arranging, negotiating or paying for a student's use of their name, image and likeness and/or the provision of consideration to a student for the use of their name, image and likeness. This provision does not apply if the use of the name, image and likeness is for their own child.[\[17\]](#)

Students must notify the building principal or Athletic Director upon entering into any type of name, image and likeness contracts or agreements within seventy-two (72) hours of entering into such contract or agreement. Such notification does not serve as approval by the district of any name, image and likeness contract or agreement.[\[17\]](#)

Legal

[1. 22 PA Code 4.27](#)

[2. 24 P.S. 1601-C et seq](#)

[3. 34 CFR 106.41](#)

4. Pol. 103

5. Pol. 103.1

[6. 24 P.S. 511](#)

[7. PIAA Bylaws, Article V](#)

8. Pol. 123.1

9. Pol. 123.2

10. Pol. 218

11. Pol. 204

[12. 24 P.S. 5323](#)

[13. 24 P.S. 1425](#)

[14. 22 PA Code 12.1](#)

[15. 22 PA Code 12.4](#)

[16. 24 P.S. 1603-C](#)

[17. PIAA Bylaws, Article II](#)

[24 P.S. 5321 et seq](#)

FOX CHAPEL AREA SCHOOL DISTRICT

Book	Policy Manual
Section	900 Community
Title	Title I Parent and Family Engagement
Code	918
Status	First Reading
Adopted	May 10, 2010
Last Revised	June 11, 2018
Last Reviewed	October 7, 2025

Purpose

The Board recognizes that meaningful parent and family engagement contributes to the achievement of state academic standards by students participating in Title I programs. The Board views the education of students as a cooperative effort among the school, parents and family members, and community.[\[1\]](#)[\[2\]](#)

Definition

Parent and Family (Family Member) - these terms are used interchangeably and shall include caregivers, a legal guardian or other person standing in loco parentis such as a grandparent or stepparent with whom the child lives, a person who is legally responsible for the child's welfare, or a legally appointed Education Decision Maker of a child participating in a Title I program.

Authority

The Board directs the district and each of its schools with a Title I program to:[\[1\]](#)

1. Conduct outreach to all parents and family members.
2. Include parents and family members in development of the district's overall Title I Plan and process for school review and improvement.[\[3\]](#)
3. Include parents and family members in the development of the Title I Parent and Family Engagement Policy. Following adoption of the policy by the Board, the policy shall be:
 - a. Distributed in writing to all parents and family members.
 - b. Incorporated into the district's Title I Plan.[\[3\]](#)
 - c. Posted to the district's publicly accessible website.[\[4\]](#)

d. Evaluated annually with parent and family involvement.

4. Provide opportunities and conduct meaningful collaborations with parents and family members in the planning and implementation of Title I programs, activities and procedures.

Accessibility

The district and each of its schools with a Title I program shall provide communications, information and school reports to parents and family members who are migrants or who have limited English proficiency, a disability, limited literacy, or racial and ethnic minority backgrounds, in a language they can understand.[\[1\]](#)[\[5\]](#)

Delegation of Responsibility

The Superintendent or designee shall ensure that the district's Title I Parent and Family Engagement Policy, plan and programs comply with the requirements of federal law.[\[1\]](#)[\[3\]](#)

The Superintendent or designee shall ensure that the district and its schools with Title I programs provide opportunities for the informed participation of parents and family members by providing resources, information and school reports in an understandable and uniform format or, upon request, in another format. Such efforts shall include:

1. Providing communications in clear and simple language.
2. Posting information for parents and family members on the district's website.
3. Including a telephone number for parents and family members to call with questions.
4. Partnering with community agencies which may include libraries, recreation centers, community-based organizations and faith-based organizations to assist in sharing information.
5. Provide language access services to families with limited English proficiency through on-site or telephonic translation and interpretation services, as appropriate.[\[5\]](#)

The building principal and/or Title I staff shall notify parents and family members of the existence of the Title I programs and provide:

1. An explanation of the reasons supporting their child's selection for the program.
2. A set of goals and expectations to be addressed.
3. A description of the services to be provided.
4. A copy of this policy and the School-Parent and Family Compact.[\[1\]](#)

Parents and family members shall actively carry out their responsibilities in accordance with this policy and the School-Parent and Family Compact. At a minimum, parents and family members shall be expected to:[\[1\]](#)

1. Volunteer in their child's classroom.[\[6\]](#)
2. Support their child's learning.
3. Participate, as appropriate, in decisions relating to the education of their child and positive use of extracurricular time.

Guidelines

Each district school operating a Title I program shall hold an annual meeting of parents and family members at a convenient time, to explain the goals and purposes of Title I programs and to inform them of their right to be involved. Parents and family members shall be given the opportunity to participate in the design, development, operation and evaluation of the program. Parents and family members shall be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs.[\[1\]](#)

The schools with Title I programs shall offer a flexible number of meetings which shall be held at various times of the morning and evening. Title I funds may be used to enable parent and family member attendance at meetings through payment of transportation, child care costs or home visits.[\[1\]](#)

The schools shall involve parents and family members in an organized, ongoing and timely way, in the planning, review and improvement of Title I programs, the Title I Parent and Family Engagement Policy and the joint development of the Title I Plan.[\[1\]](#)[\[3\]](#)

At these meetings, parents and family members shall be provided:[\[1\]](#)

1. Timely information about programs provided under Title I.
2. Description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the achievement levels of the academic standards.
3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.

To ensure the continuous engagement of parents and family members in the joint development of the Title I Plan and with the school support and improvement process, the district shall:

Establish meaningful, ongoing two-way communication between the district, staff and parents and family members.

Communicate with parents and family members about the plan and seek their input and participation through the use of newsletters, the district website, email, telephone, parent and teacher conferences, and home visits if needed.

Train personnel on how to collaborate effectively with parents and family members with diverse backgrounds that may impede their participation, such as limited literacy or language difficulty.

Post school performance data on the district's website.

Distribute and discuss the School-Parent and Family Compact.

Host various parent and family nights at each school building with a Title I program.

Establish and support active and engaged Title I parent and family advisory councils. The council will include a majority of parents and family members of students participating in Title I programs, as well as the building principal, teachers or other appropriate staff, students and community members. The purpose of the council shall be to focus on improved student achievement, effective classroom teaching, parent/family/community engagement in the educational process, and to facilitate communications and support.

Invite participation of parents and family members at the regular comprehensive planning committee meetings, Title I budget meetings and school improvement plan meetings to obtain input and propose school improvement initiatives.

If the Title I Plan is not satisfactory to parents and family members, the district shall submit any parent or family member comments with the plan when the school makes the plan available to the Board.[\[1\]](#)[\[3\]](#)

Building Capacity for Parent and Family Engagement

The district shall provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools in planning and implementing effective parent and family involvement activities to improve academic achievement and school performance through:[\[1\]](#)

1. Providing assistance to parents and family members in understanding such topics as the academic standards, state and local academic assessments, the requirements of parent and family involvement, how to monitor a child's progress and work with teachers to improve the achievement of their children.[\[2\]](#)[\[7\]](#)
2. Providing material and training to help parents and family members work with their children to improve academic achievement and to foster parent and family engagement, such as:
 - a. Scheduling trainings in different locations on a variety of topics including how to support their child in school, literacy, school safety, cultural diversity and conflict resolution.
 - b. Using technology, including education about the harms of copyright piracy, as appropriate.[\[8\]](#)
 - c. Providing information, resources and materials in a user friendly format.
 - d. Providing, as requested by a parent or family member, other reasonable support for parent and family engagement activities.
 - e. Providing a Parent Portal as a tool to monitor grades and achievement.
3. Educating teachers, specialized instructional support personnel, principals and other school leaders and staff, with the assistance of parents and family members, on the value and usefulness of contributions of parents and family members and in how to reach out to, communicate with, and work with them as equal partners, implement and coordinate parent and family programs, and build ties between parents and family members and the school.[\[9\]](#)
4. To the extent feasible and appropriate, coordinating and integrating Title I parent and family involvement efforts and activities with other federal, state and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents and family members in more fully participating in the education of their children.[\[1\]](#)[\[5\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)

Coordinating Parent and Family Engagement Strategies

The district shall coordinate and integrate Title I parent and family engagement strategies with other parent and family engagement strategies required by federal, state, and local laws by:[\[1\]](#)[\[5\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)

1. Involving district and program representatives to assist in identifying specific parent and family member needs.

2. Sharing data from other programs to assist in developing initiatives to advance academic achievement and school improvement.

Annual Parent and Family Engagement Policy Evaluation

The district shall conduct, with meaningful participation of parents and family members, an annual evaluation of the content and effectiveness of this policy in improving the academic quality of all district schools with a Title I program.[\[1\]](#)

The evaluation shall identify:[\[1\]](#)

1. Barriers to parent and family member participation, with particular attention to those who are migrants, are economically disadvantaged, have a disability, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority.
2. The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers.
3. Strategies to support successful school and parent and family interactions.

The evaluation shall be conducted through:

Establishment of a schedule and process for the policy review and revision by parents and family members.

Parent and family member and teacher input on a school level and district-wide parent and family engagement outcomes.

Documentation of parent and family member input regarding Title I programs and activities from throughout the year.

The district shall use the findings of the annual evaluation to design evidence-based strategies for more effective parent and family engagement, and to revise, if necessary, the district's Title I Parent and Family Engagement Policy.[\[1\]](#)

School-Parent and Family Compact

Each school in the district receiving Title I funds shall jointly develop with parents and family members a School-Parent and Family Compact outlining the manner in which parents and family members, the entire school staff and students will share responsibility for improved student academic achievement and the means by which the school and parents and family members will build and develop partnerships to help children achieve the state's academic standards. The compact shall:[\[1\]](#)

1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students in Title I programs to meet the academic standards.
2. Describe the ways in which parents and family members will be responsible for supporting their child's learning; volunteering in the classroom; and participating, as appropriate, in decisions related to their child's education and positive use of extracurricular time.[\[6\]](#)
3. Address the importance of ongoing two-way, meaningful communication between parents/family members and teachers through, at a minimum, annual parent-teacher conferences at the elementary level, frequent reports to parents and family members on their child's progress, reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.[\[6\]](#)

Title I Funds

Unless exempt by law, the district shall reserve at least one percent (1%) of its Title I funds to assist schools in conducting parent and family engagement activities. Parents and family members shall be involved in the decisions regarding how the Title I reserved funds are used for parent and family engagement activities.[\[1\]](#)

Not less than ninety percent (90%) of the reserved funds shall be distributed to district schools with a Title I program, with priority given to high need schools. The district shall use the Title I reserved funds to conduct activities and strategies consistent with this policy, including:[\[1\]](#)

Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members.

Engaging in any other activities and strategies that the district determines are appropriate and consistent with this policy.

Documentation of Parent and Family Engagement Practices

Documentation to track the implementation of this policy is an essential part of compliance and may include, but not be limited to, sign-in sheets at workshops, meetings and conferences; schedules, training and informational materials; communications and brochures; and meeting notes.

Legal

[1. 20 U.S.C. 6318](#)

2. Pol. 102

[3. 20 U.S.C. 6312](#)

[4. 24 P.S. 510.2](#)

5. Pol. 138

6. Pol. 916

7. Pol. 127

8. Pol. 814

9. Pol. 333

[10. 20 U.S.C. 7845](#)

[11. 29 U.S.C. 3271 et seq](#)

[12. 29 U.S.C. 701 et seq](#)

[13. 42 U.S.C. 11301 et seq](#)

[14. 42 U.S.C. 9831 et seq](#)

15. Pol. 212

[918-Attach-District-Level Parent And Family Engagement Policy.docx \(36 KB\)](#)

[918-Attach-School-Level Parent And Family Engagement Policy.docx \(33 KB\)](#)

TITLE I PARENT AND FAMILY ENGAGEMENT POLICY FOX CHAPEL AREA SCHOOL DISTRICT

Purpose

The Board recognizes that meaningful parent and family engagement contributes to the achievement of state academic standards by students participating in Title I programs. This policy, developed by the Fox Chapel Area School District in collaboration with and agreed to by parents and family members, describes how parents and family members will be engaged at the district level.

All engagement meetings with parents and family members must be supported by dated agendas and sign-in sheets.

Components

The district complies with federal law related to the meaningful engagement of parents and family members by detailing how the district will:

1. Involve parents and family members in the joint development of the Title I Plan:
 - *Feedback from parents and family members is gathered through a variety of Parent and Family Engagement events throughout the school year. Events include, but are not limited to: Title I Steering Committee Meetings, Title I Family Engagement Events, Schoolwide Curriculum Nights, Parent/Teacher Conferences*
2. Involve parents and family members in the process of school review and improvement:
 - *Feedback from parents and family members is gathered through a variety of Parent and Family Engagement events throughout the school year. Events include, but are not limited to: Title I Steering Committee Meetings, Title I Family Engagement Events, Schoolwide Curriculum Nights, Parent/Teacher Conferences*
3. Provide coordination, technical assistance and other support necessary to assist and build capacity of all Title I, Part A schools in planning and implementing effective parent and family engagement activities to improve student academic achievement and school performance:
 - *Parent and Family Engagement events are held throughout the school year. Events include, but are not limited to: Title I Steering Committee Meetings, Title I Family Engagement Events, Schoolwide Curriculum Nights, Parent/Teacher Conferences*
4. Coordinate and integrate the parent and family engagement strategies in Title I Part A with parent and family engagement strategies with other federal, state and local laws and programs:

- *Parent and Family Engagement events are held throughout the school year. Events include, but are not limited to: Title I Steering Committee Meetings, Title I Family Engagement Events, Schoolwide Curriculum Nights, Parent/Teacher Conferences*
5. Conduct, with meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy in improving the academic quality of all schools, including identifying:
- Barriers to greater participation by parents and family members, with particular attention to parents and family members who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy or are of any racial or ethnic minority background.
 - The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and
 - Strategies to support successful school and family interactions.
 - *Opportunities to participate in the planning, review, and improvement of the Title I program are presented at Parent and Family Engagement events throughout the year.*
6. Use the findings of the evaluation to design evidence-based strategies for more effective parent and family engagement, and to revise, if necessary, the Parent and Family Engagement Policy.
- *Feedback from parents and family members is gathered through a variety of Parent and Family Engagement events throughout the school year in order to develop the Title I Schoolwide program.*
7. Involve parents and family members in the activities of the school, which may include establishing a Parent Advisory Board comprised of a sufficient number and representative group of parents or family members to adequately represent the needs of the population; revising; and reviewing the Parent and Family Engagement Policy
- *The district utilizes a Title I Steering Committee composed of administrators, teachers, educational support teachers, reading and math specialists, community members, and parents to help develop and implement the Title I plan(s).*

Title I Funds

[NOTE: School entities that receive \$500,000 and more in Title I funds, must choose at least one of the following and describe how it is implemented at the school entity. This section can be deleted if it does not apply to your school entity because the district receives less than \$500,00 in Title I funds.]

If the district receives \$500,000 or more and is required to set aside 1%, the funds will be used to carry out activities and strategies consistent with the Board policy including:

Supporting programs that reach parents and family members at home, in the community and at school.

- *The district offers flexible hours for family engagement events and seeks out opportunities to host events within the community. In addition, the district does offer transportation to some family engagement events.*

Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members.

- *Information for parents and families are presented to families throughout the school year through varying modes of communication, including but not limited to, newsletters, email, meetings, social media, website, etc.*

Collaborating or providing subgrants to schools to enable such schools to collaborate with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement.

Engaging in any other activities and strategies that the school entity determines are appropriate and consistent with the school entity's Title I Parent and Family Engagement Policy.

- *Feedback from parents and family members is gathered through a variety of Parent and Family Engagement events throughout the school year to help to guide the events and activities offered to families.*

Delegation of Responsibility

The Superintendent or designee shall ensure that the Title I Parent and Family Engagement Policy, plan and programs comply with the requirements of federal law.

TITLE I PARENT AND FAMILY ENGAGEMENT POLICY

Kerr Elementary School

Purpose

The Board recognizes that meaningful parent and family engagement contributes to the achievement of state academic standards by students participating in Title I programs. This policy, developed by Kerr Elementary School in collaboration with and agreed to by parents and family members, describes how parents and family members will be engaged at the school level.

All engagement meetings with parents and family members must be supported by dated agendas and sign-in sheets.

Components

The school complies with federal law related to the engagement of parents and family members by detailing how the school will:

1. Involve parents and family members in the planning, review and improvement of the school's Parent and Family Engagement Policy:
 - *Feedback from parents and family members is gathered through a variety of Parent and Family Engagement events throughout the school year. Events include, but are not limited to: Title I Steering Committee Meetings, Title I Family Engagement Events, Schoolwide Curriculum Nights, Parent/Teacher Conferences*
2. Convene an annual meeting, at a convenient time:
 - To which all parents and family members of participating children shall be invited, and encouraged to attend;
 - To inform parents and family members of their school's participation as a Title I school; and
 - To explain the requirements and the rights of parents and family members to be involved.
 - *Parent and Family Engagement events are held throughout the school year. Events include, but are not limited to: Title I Steering Committee Meetings, Title I Family Engagement Events, Schoolwide Curriculum Nights, Parent/Teacher Conferences*
3. Offer a flexible number of meetings in the morning and/or the evening, and may provide Title I funds, if sufficient, to facilitate parent and family member attendance at meetings through payment of transportation, child care costs and/or refreshments.

4. Involve parents and family members, in an organized, ongoing, and timely way, in the planning, review, and improvement of the Title I program, including the planning, review, and improvement of the school's parent and family engagement program:
 - *Opportunities to participate in the planning, review, and improvement of the Title I program are presented at Parent and Family Engagement events throughout the year.*
5. Provide parents and family members of participating children with timely information about the Title I program:
 - *Information for parents and families are presented to families throughout the school year through varying modes of communication, including but not limited to, newsletters, email, meetings, social media, website, etc.*
6. Provide parents and family members of participating children with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the state academic standards:
 - *Information regarding district curriculums and alignment to state standards are shared at building curriculum nights and are also shared at Title I family engagement events.*
7. Provide, if requested by parents and family members, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions:
 - *In addition to family engagement meetings/events, the district also holds parent/teacher conferences and parents/family members are always welcomed to request additional meetings to discuss their students' progress.*
8. Involve parents and family members in the joint development of the Schoolwide Program Plan in accordance with federal law. [Note: applies only to Title I schools operating a Schoolwide Program]:
 - *Feedback from parents and family members is gathered through a variety of Parent and Family Engagement events throughout the school year in order to develop the Title I Schoolwide program. Events include, but are not limited to: Title I Steering Committee Meetings, Title I Family Engagement Events, Schoolwide Curriculum Nights, Parent/Teacher Conferences*
9. Create a school-parent and family compact developed jointly with parents and family members outlining how parents and family members, the entire school staff, and students will share in the responsibility for improved student academic achievement and the means by which the school and the parents and family members will build and develop partnerships to help children achieve the state's academic standards. The compact shall:

- Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children in Title I programs to meet the state academic standards, and the ways in which each parent and family member will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time and
 - Address the importance of communication between teachers and parents and family members on an ongoing basis through, at a minimum:
 - Teacher conferences with parents and family members in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement;
 - Frequent reports to parents and family members on their children's progress;
 - Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and
 - Ensuring regular two-way, meaningful communication between parents and family members and school staff, in a language that parents and family members can understand.
10. Provide assistance to parents and family members in understanding the state academic standards, state and local academic assessments, and how to monitor a child's progress and work with teachers to improve the achievement of their children:
- *Information regarding district curriculums and alignment to state standards are shared at building curriculum nights and are also shared at Title I family engagement events.*
11. Provide materials and training to help parents and family members to work with their children to improve their children's achievement, such as literacy training and using technology including education about the harms of copyright piracy, as appropriate, to foster parent and family involvement:
- *Information regarding district curriculums and alignment to state standards are shared at building curriculum nights and are also shared at Title I family engagement events. Family engagement events also include information for supporting students at home.*
12. Educate teachers, specialized instructional support personnel, and other staff, with the assistance of parents and family members, in the value and utility of contributions of parents and family members, and in how to reach out to, communicate with, and work with parents and family members as equal partners, implement and coordinate parent programs, and build ties between parents and family members and the school:

- *The district utilizes a Title I Steering Committee composed of administrators, teachers, educational support teachers, reading and math specialists, community members, and parents to help develop and implement the Title I plan(s).*
13. To the extent feasible and appropriate, coordinate, and integrate parent and family member involvement programs and activities with other federal, state, and local programs including public preschool programs, and conduct other activities that encourage and support parents and family members in more fully participating in the education of their children:
- *In addition to gathering feedback from parents and families, the district utilizes parent/family member volunteers to help facilitate Parent and Family Engagement Events.*
14. Ensure that information related to school and parent and family member programs, meetings, and other activities is sent to the parents and family members of participating children in a format and in a language the parents and family members can understand:
- *The district utilizes different translation devices/services in order to communicate to all parents and family members.*
15. Provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children):
- *The provides support to meet the needs of different families and their students in order to allow parents and families to actively participate in events and activities.*
16. Ensure distribution of the policy to all parents and family members with a child participating in a Title I program by the following means:
- *The policy is shared at Title I Parent and Family Engagement events and is also posted on the district's website.*

Delegation of Responsibility

The Superintendent or designee shall ensure that the Title I Parent and Family Engagement Policy, plan and programs comply with the requirements of federal law.

Fox Chapel Area School District

Regular Business Meeting

November 10, 2025

Placement Agreement



Western Governors University

4001 South 700 East, Suite 700, SLC, UT 84107

PLACEMENT AGREEMENT

This Placement Agreement ("Agreement") is made between Western Governors University, a Utah nonprofit corporation ("University" or "WGU"), and **Fox Chapel Area School District** ("District"), and is effective as of the date of District's signature below ("Effective Date"). WGU and District may be referred to herein individually as a "Party" and collectively as the "Parties."

WGU is nationally accredited by the Northwest Commission on Colleges and Universities ("NWCCU"). University Educator Preparation programs are further accredited by the Council for the Accreditation of Educator Preparation ("CAEP") and the Association for Advancing Quality in Educator Preparation ("AAQEP"). University represents that each Candidate assigned to District for Early Clinical, Advanced Clinical, Student Teaching One, and Student Teaching Two is validly enrolled in a current University educator preparation program and meets District's background requirements.

A. Definitions. For the purposes of this Agreement, capitalized terms* shall have the following meanings:

1. **"Candidate"** means a student enrolled in a University program that leads to an education credential.
2. **"Mentor Teacher"** means a District employee who is the teacher presiding in the classroom to which the Candidate is assigned. Standards for Mentor Teachers are explained in Section G of this Agreement.
3. **"Clinical Supervisor"** means a qualified individual who is an employee or independent contractor of WGU. The individual will supervise the Candidate. Standards for Clinical Supervisors are explained in Section H of this Agreement.
4. **"Initial Licensure Program"** means a program that results in a professional license.
5. **"Advanced Program"** means an advanced licensure or endorsement program that may result in an additional license.
6. **"Clinical Experience"** means the active participation by a Candidate in a wide range of virtual and in-classroom experiences to develop the skills and confidence necessary to be an effective teacher and prepare for Early Clinical, Advanced Clinical, Student Teaching One, and Student Teaching Two.
 - a. **"Early Clinical"** means a Candidate's first supervised opportunity to observe a classroom setting.
 - b. **"Advanced Clinical"** means supervised classroom-based activities in a classroom setting where Candidates observe, collaborate, and reflect with a Mentor Teacher.
 - c. **"Student Teaching One"** and **"Student Teaching Two"** (collectively **"Student Teaching"**) means the active participation by a Candidate in the duties and functions of classroom teaching under the direct supervision and instruction of a Mentor Teacher and a Clinical Supervisor.
7. **"Practicum"** means the University Clinical Experience requirements for advanced licensure programs.
8. **"Professional Dispositions and Ethics"** means standards of behavior expected of Candidates and University faculty and staff, as follows:

○ All Individuals Can Learn	○ Communication
○ Belonging	○ Integrity
○ Empathy	○ Professionalism
○ Growth Mindset	○ Intellectual Courage
9. **"LEA"** means Local Education Agency.
10. **"SEA"** means State Education Agency.

*References to "District" shall include the school.

- B. Mutual Expectations.** A placement site is a District where University places Candidates for a Clinical Experience with Mentor Teachers that align with the Candidate's licensure area with an aim to co-construct a mutually beneficial arrangement for clinical preparation and the continuous improvement of Candidates, and to share accountability for Candidate outcomes. A Clinical Supervisor will be assigned to observe and provide support to the Candidate. The District and Mentor Teacher will have the opportunity to provide critical feedback to inform program improvement through surveys at the end of each experience.

C. Mutually Beneficial Activities. The Parties agree to participate, to the extent feasible, in the activities outlined below:

1. When available, University staff may participate in District employee events and conferences, as appropriate, and District agrees to inform University of such opportunities.
2. University will provide District with recruitment and talent acquisition planning and support from University's Career & Professional Development service(s) team, based on District compliance with University's [Employer Recruiting & Guidelines](#).
 - Whenever possible, District will respond to quarterly survey requests from University's Career & Professional Development team about hiring plans and new hires from University.
3. University and District employees will co-select Mentor Teachers and Clinical Supervisors based on University requirements.
4. University will notify District of learning opportunities where University will provide optional professional development to District's employees for their career and skill enrichment.
5. District employees who have been admitted to University may apply to receive aid so long as they meet scholarship eligibility requirements (University will retain sole discretion in funding and award decisions).
6. University may invite District employees to participate in a focus group to:
 - provide feedback for improvement and continuous development of observation and evaluation instruments of Candidates, Mentor Teachers, and Clinical Supervisors, criteria for selection of Mentor Teachers and Clinical Supervisors, and curriculum development;
 - review data on Clinical Experiences and Candidate success to potentially modify selection criteria, determine future assignments of Candidates, and make changes in Clinical Experiences;
 - review how the depth, breadth, diversity, coherence, and duration data on Clinical Experiences are linked to Candidate outcomes and Candidate performance.

CI. Recordings. District recognizes that University requires the utilization of video recordings for both observations and teacher performance assessments. District also recognizes that video recordings may be utilized for Educative Teacher Performance Assessment ("edTPA") in states where required. District agrees to allow video recording and/or live streaming for completion of observations and teacher performance assessments for all University programs consistent with the conditions set forth in **Exhibit A** ("Video Recording").

CII. University Responsibilities. University shall:

1. Place qualified Candidates who have been prepared with the appropriate educational background, knowledge, skills, and professional disposition to participate in a Clinical Experience.
2. Provide Mentor Teacher with an honorarium for participation in Clinical Experience as described in this Agreement. The Mentor Teacher may also receive professional development hours connected to the successful completion of University, and any state required, Mentor Teacher training.
3. Be responsible for the selection, assignment, training, and compensation of Clinical Supervisors.
4. Require Candidates to have a current, fully cleared background check. University agrees to comply with Act 153 and all policies, rules, regulations and other such terms and conditions established by the Pennsylvania Department of Education, the Public School Code, or other laws regarding background checks, clearances, and child abuse recognition and reporting that may pertain to public school employees and warrants that all Candidates shall have valid clearances, including Act 34 Clearance, Act 151 Child Abuse Clearance, Act 114 Federal Criminal History check, and Act 126 Child Abuse Recognition and Reporting.
5. Where required by state regulation or District policy, ensure Candidates have a current tuberculosis ("TB") risk assessment and/or examination. Upon request, Candidates will be required to provide documentation to District prior to participating in a Clinical Experience.
6. Provide opportunities for feedback regarding improvement of University Candidate preparation.
7. Provide professional development training to Mentor Teachers regarding University processes and procedures.
8. Maintain an online site for support, resources, and training for Mentor Teachers and Clinical Supervisor.
9. Facilitate course instruction and support for the Candidates during their Clinical Experience. Including, the final performance assessment, specific task requirements and peer interactions in a weekly cohort seminar.
10. Maintain general responsibility for instruction, academic evaluation, and related academic matters concerning Candidate participation in the Clinical Experience, including evaluation and grading.

F. District Responsibilities. District shall:

1. Nominate one or more qualified Mentor Teacher(s) by providing a completed copy of the Mentor Teacher Nomination Form to University's Clinical Placement Team.
2. Allow the Clinical Supervisor access to the host school and classroom, including virtual settings, for the specific purpose of observing Candidates.
3. Where applicable and where a Candidate will serve as a contracted teacher, District agrees to provide a Mentor Teacher during Clinical Experience.
4. Notify University about any changes to District policies that would impact Candidate's placement (e.g., COVID and other healthcare policies).
5. Placement must align with the Candidates' Program. District must notify University about any changes to the Candidate's assigned Mentor Teacher or classroom placement.
6. Provide Candidates with any District policies and procedures to which Candidates are expected to adhere during the Clinical Experience and while on District premises.
7. Through the involvement of the Mentor Teacher, participate with the Clinical Supervisor and Candidate in two evaluations pursuant to WGU's grading rubric. University shall be responsible for the format of evaluations.
 - See Advanced Programs Practicum section below for evaluation requirements for Educational Leadership and English Language Learning.
8. Provide Candidates opportunities to observe, assist, tutor, instruct, implement effective teaching strategies, and conduct research, as appropriate, during the Clinical Experience.
9. Provide opportunities, when possible and appropriate, for Candidates to use technology to enhance student learning and monitor student progress and growth.
10. Provide opportunities, when possible and appropriate, for Candidates to experience working with diverse student populations, including English language learners and students with exceptional learning needs.
11. Encourage Mentor Teachers to participate in University's training to understand University policies, processes, procedures, and how to effectively mentor adult learners.
12. Encourage administrators and Mentor Teachers to participate in University feedback surveys (offered at the end of the Clinical Experience) to report on Candidate quality and preparation and to provide program feedback to University for continuous improvement.
13. Report any concerns related to the Candidate's performance, conduct, or attendance promptly to the Clinical Supervisor. Identify a teacher or other school administrator to evaluate Candidates for Embedded Work Based Learning.
14. Adhere to any then-applicable state requirements related to training/professional development.
15. *For California Districts Only:* Require Cooperating Teachers to complete and document training/professional development equivalent to ten (10) hours that includes: a two (2)-hour orientation to the program curriculum, and eight (8) hours of training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices (as required by the CTC).
 - *As part of programmatic requirements, Candidates must take and pass an approved literacy assessment.* WGU faculty and staff advise Candidates on available options to work with students at risk for literacy-related disabilities, the expected timeline for completion, and ensure Candidates have ample opportunity to practice teaching skills identified in Domain 7 of the TPEs.

G. Mentor Teacher Standards. District, in collaboration with University, shall provide the Candidate with a Student Teaching assignment under the direct supervision and instruction of a Mentor Teacher who meets the following minimum requirements:

1. Holds a teaching credential or license: (i) for the subject area and/or grade level being taught; and (ii) in the state where Student Teaching occurs.
2. Has: (i) a minimum of three (3) years of content area teaching experience, with (ii) two (2) or more years teaching in the placement school and/or District, and (iii) a demonstrated record of strong performance.
3. Documented evidence of positive impact on student learning in the classroom as demonstrated by ratings at or above effective (or equivalent) when a state, district, or school provides such ratings.

4. Has positively impacted and mentored student teachers, colleagues, and/or other adults.
5. Competently uses technology for communicating via email and completing online evaluation forms.
6. Demonstrates and models WGU's Professional Dispositions and Ethics.
7. Completes University training to understand policies, processes, procedures, and how to mentor adult learners, and completes any required State training.
8. *For California Districts Only:* As required by the California Commission on Teacher Credentialing ("CTC") Program Sponsor Alert ("PSA") 19-05, Mentor Teacher has documented completion of training/professional development equivalent to ten (10) hours that includes: a two (2)-hour orientation to program curriculum, and eight (8) hours training in effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices.
 - *As part of programmatic requirements, Candidates must take and pass an approved literacy assessment.* WGU faculty and staff advise Candidates on available options to work with students at risk for literacy-related disabilities, the expected timeline for completion, and ensure Candidates have ample opportunity to practice teaching skills identified in Domain 7 of the TPEs.

H. Clinical Supervisor Standards. The University, in collaboration with District, shall select a Clinical Supervisor who provides guidance, support, on-site and/or virtual assistance, assessment, and feedback to a Candidate throughout Advanced Clinical, Student Teaching One and Student Teaching Two of the Clinical Experience. To act in this role, a Clinical Supervisor must have:

1. A minimum of three (3) years teaching experience in K-12.
2. A master's degree in education or related field.
3. A current teaching license in the content area of supervision.
4. Experience teaching in the content area of supervision.
5. Successfully completed a background clearance.
6. Ability to consistently demonstrate and model Professional Dispositions and Ethics.

I. Advanced Programs Practicum.

1. Candidates are licensed teachers who are in most cases completing the Practicum in their own school using a qualified individual as a Clinical Supervisor who meets the applicable qualifications and requirements.
2. Each Candidate shall:
 - identify a school with which he/she has (i) an established relationship with and (ii) obtained district approval for placement. All identified placements are subject to University approval.
 - identify preferred Clinical Supervisor, subject to approval of University's Clinical Experience team to ensure the Clinical Supervisor meets program requirements.
 - complete a valid background clearance, provide proof of liability insurance, and a valid teaching license.
 - comply with all other applicable District requirements.
3. Evaluations of Candidates are as follows:
 - Educational Leadership – a minimum of four (4) evaluations
 - English Language Learning – a minimum of three (3) observations or evaluations.
 - Early Childhood Education – a minimum of one (1) observation

J. Confidentiality & Education Records

1. District acknowledges that the education records of assigned Candidates are protected by the Family Educational Rights and Privacy Act ("FERPA") and agrees to comply with FERPA and limit access to those employees or agents with a need to know. Pursuant to FERPA, and for the purposes of this Agreement, University designates District as a "school official" with a legitimate educational interest in such records.
2. University shall instruct Candidates of the necessity of maintaining the confidentiality of all District student records. District shall not grant Candidates or University employees access to individually identifiable student information unless the affected student's parent or guardian has first given written consent using a form approved by District that complies with FERPA and other applicable law.

K. Additional Terms

1. Term. The effective dates of this agreement shall be October 1 2025 - June 30, 2026 unless terminated in writing by either party or until such time as either Party gives the other Party thirty (30) days advance written notice of its intent to terminate the Agreement. In the event of termination, any Candidates at District as of the date of such notice shall be permitted to complete their Student Teaching or Practicum.
2. Points of Contact. Each Party shall designate a point of contact for communication and coordination of Student Teaching or Practicum. Contact information is set forth following the signature block.
3. Right to Accept or Terminate a Placement. District may refuse to accept placement, or may terminate the placement, of any Candidate based upon its good faith determination that the Candidate is not meeting performance standards or is otherwise deemed unacceptable to District. In such cases, District shall notify University Point of Contact (listed at the bottom of this Agreement) in writing immediately and state the reasons for such decision.
4. Insurance.
 - o University Insurance. University represents and warrants that it provides and maintains general liability insurance with limits of at least \$1,000,000 per occurrence and \$2,000,000 annual aggregate and, upon District's request, shall provide a certificate of insurance as evidence of coverage. University shall maintain, at its sole expense, workers' compensation insurance as required by law.
 - o Professional Liability Insurance. Candidates will be responsible for procuring and maintaining, at their own expense, professional liability insurance for the duration of the Clinical Experience with minimum limits of either: (i) \$1,000,000 per occurrence and \$3,000,000 annual aggregate, or (ii) \$2,000,000 per occurrence and \$2,000,000 annual aggregate.
5. Status of Parties. Nothing in this Agreement is intended to or shall be construed to constitute an agency, employer/employee, partnership, or fiduciary relationship between the Parties. Neither Party will have the authority to, and will not, act as agent for or on behalf of the other Party or represent or bind the other Party in any manner. No Candidate or other third Party shall be a beneficiary of or have any right to enforce the terms of this Agreement.
6. Non-Discrimination. Each Party agrees to comply with all applicable non-discrimination laws, and will accept, assign, supervise, and evaluate qualified Candidates regardless of race, sex, sexual orientation, religion, creed, national origin, age, disability, veteran status, or any other basis protected by law.
7. Entire Agreement. This Agreement represents the entire understanding between the Parties relating to the subject matter and supersedes all prior oral or written agreements. This Agreement may be modified only in writing, signed by both Parties."This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania and the state and federal courts of Allegheny County, Pennsylvania shall have exclusive original jurisdiction of any disputes, claims, or controversies related to this Agreement."

The Parties have executed this Agreement as of the Effective Date

UNIVERSITY :

DISTRICT:

By: Bonnie Stay

By: _____

Title: Senior Manager, Field Experience, School of Education

Title: School Board President

Date: 11/04/25

Date: November 10, 2025

Point of Contact:

District and Funded Partnerships

Email: tc_outreach@wgu.edu

Point of Contact: Susan Nichols

Email: susan_nichols@fcasd.edu

Phone: 412-967-2431

For notice purposes:

Attn: Contracts Manager
Western Governors University
4001 South 700 East, Suite 700
Salt Lake City, UT 84107-2533
Email: contracts@wgu.edu

For notice purposes:

Attn: Susan Nichols
Fox Chapel Area School District
611 Field Club Road
Pittsburgh, PA 15238
Email: susan_nichols@fcasd.edu

Exhibit A Video Recording

1. Teacher Performance Assessment. District acknowledges that Candidates must complete a teacher performance assessment, which includes the submission of real artifacts (such as lesson plans and student work samples). District also recognizes that in states where the edTPA is required, video recordings of the Candidate teaching in the classroom will be utilized and included in the submission.
2. Clinical Observation / Evaluation. University utilizes a secure, interactive, online, cloud-based platform to accommodate for the changing classroom environment and protect the health and safety of participants. Candidates upload recorded video submissions or participate in livestreams for feedback, scoring, and critiquing of video assignments, and Clinical Supervisors leave time-stamped feedback.
3. Guidelines. The following guidelines are provided to Candidates. District understands that Candidates are not employees or agents of University and that any further precautions regarding the privacy of District students should be agreed directly between the District and Candidates.

Teacher Candidate Guidelines for Video Recordings

- Secure appropriate permission from the parents/guardians of your students and from adults who appear in the video recording.
- To protect confidentiality, remove your name and use pseudonyms or general references (e.g., "the district") for your state, school, district, and Mentor Teacher. Mask or remove all names on any typed or written material (e.g., commentaries, lesson plans, student work samples) that could identify individuals or educator preparation programs. During video recording, use only the first names of students.
- You must follow appropriate protocol to submit recordings to University.
- You may not display the video publicly (i.e., personal websites, YouTube, Facebook).
- You may not use any part of the recordings for any personal or professional purposes outside of performance evaluation.
- You must destroy all video recordings once the evaluation is complete.

Signature: Bonnie Stay
Bonnie Stay (Nov 4, 2025 08:42:01 MST)

Email: bonnie.stay@wgu.edu

Fox Chapel Area School District

Regular Business Meeting

November 10, 2025

Enrollment and Fire Drills

Fox Chapel Area School District															
Enrollment															
November 2025															
School	Pre-K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Fairview Elementary School		18	20	22	21	22	25								401
		18	20	20	20	23	26								
		18	20	22	20	22	26								
		18													
Hartwood Elementary School		24	20	17	23	27	26								406
		23	22	16	23	27	25								
		23	20	17	22	26	25								
Kerr Elementary School	19	24	25	19	22	22	26								456
		25	25	18	23	22	25								
		24	24	19	23	24	27								
		0	0	20											
O'Hara Elementary School		21	22	20	21	22	26								759
		22	21	21	22	22	27								
		22	21	22	22	23	25								
		21	23	21	23	24	25								
		22	23	22	21	23	25								
		21	21		21	21									
								326	341	313					
Dorseyville Middle School															980
Fox Chapel Area High School											335	358	337	326	1,356
TOTAL	19	344	327	296	327	350	359	326	341	313	335	358	337	326	4,358

As of October 2025

<u>Fire Drills</u>			
Fairview Elementary School	10/14/25	01 Minutes	44 Seconds
Hartwood Elementary School	10/21/25	08 Minutes	40 Seconds
Kerr Elementary School	10/16/25	02 Minutes	45 Seconds
O'Hara Elementary School	10/23/25	03 Minutes	21 Seconds
Dorseyville Middle School	10/06/25	12 Minutes	00 Seconds (Evacuation Drill)
Fox Chapel Area High School	10/09/25	02 Minutes	30 Seconds