

FOX CHAPEL AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS

Regular Business Meeting
November 10, 2025 – 7 p.m.
Kerr Elementary School Gym

This meeting may be recorded and/or broadcast.

Attached Pages

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

II. ROLL CALL

III. GUESTS

•The Fox Chapel Area High School girls varsity cross country team won the WPIAL Class 3A Section 4 title and qualified for the PIAA Cross Country Championships. The team was undefeated in its section (7-0). The team members were senior **Marin Airik**; juniors **Brynn Gamblin**, **Iris Minturn**, **Cecilia Ressler**, and **Sadie Stephenson**; sophomores **Bridget Hemingray** and **Ella Shevchuk**; and freshmen **Sydney Kimmons**, **Claire LoIudice**, and **Maeve Sherry**.

The PIAA Cross Country Championships were held November 1, 2025, in Hershey. The WPIAL championships were held October 23 at White Oak Park. The WPIAL Class 3A Section 4 championship was held October 1 at Northmoreland Park.

•The Fox Chapel Area High School boys varsity cross country team won the WPIAL Class 3A Section 4 title. The team was undefeated in its section (7-0) for the seventh consecutive year. The team members were senior **Michael Costello**; juniors **Nolan Gwin**, **Nolan Horne**, **Harrison Parker**, and **Victor White**; and freshman **Max Davis**, **Asher Eckel**, **Emmett Regentin**, **Evan Vukmir**, and **Ethan Wirt**.

Additionally, Michael was the individual first-place winner at the WPIAL Class 3A Section 4 meet. Both he and Asher also qualified for the individual PIAA Cross Country Championships.

The PIAA Cross Country Championships were held November 1, 2025, in Hershey. The WPIAL championships were held October 23 at White Oak Park. The WPIAL Class 3A Section 4 championship was held October 1 at Northmoreland Park.

•The Fox Chapel Area High School boys varsity golf team won the WPIAL Class 3A Section 7 title and was undefeated in its section. The team members were seniors **David DiGregory**, **Anderson Dockey**, **William Gagliardino**, **Grady Johnson**, and **Samuel Troutman**; juniors **Nathan Begg**, **William Johnson**, and **Carson Kittsley**; and sophomores **Barron Bitar**, **Reid Gamblin**, **Cameron Lapiana**, and **Jack McLaughlin**. This is the fifth consecutive year the team won a section championship. The team's section record was 10-0.

Additionally, Carson was crowned the PIAA Class 3A individual golf champion for the second consecutive year. He is the first boys golfer in Fox Chapel Area High School history to earn two state titles. The PIAA Class 3A individual championships were held October 20 and 21, 2025, at the Penn State Golf Courses. Prior to that, Carson was named the WPIAL Class 3A individual champion on September 29 at the Butler Country Club. Carson was also named the WPIAL Class 3A Section 7 individual golf champion on September 17 at the Pheasant Ridge Golf Course. Barron also qualified for the PIAA individual championships.

•The Fox Chapel Area High School girls varsity golf team won the WPIAL Class 3A Section 4 title for the eighth consecutive year and also qualified for the PIAA championships. The team members were seniors **Ava Calandra**, **Molly Classen**, **Morgan Monteverde**, and **Madison Rothert**; juniors **Abigail Freyvogel**, **Clara Koteski**, **Liesel Schwartz**, and **Abigail Shelton**; sophomores **London Bitar**, **Sophia Geraci**, **Emma**

Gilman, and Brooke Leone; and freshman Lucy Koteski. The team, undefeated in its section at 12-0, won the section championship for the eighth consecutive year. The PIAA team championships were held October 22, 2025, at the Penn State Golf Courses.

Additionally, Ava won the WPIAL Class 3A Section 4 individual golf title on September 16 at the 3 Lakes Golf Course, and Clara qualified for the PIAA individual championships that were held October 20 and 21 at the Penn State Golf Courses.

IV. FOX LEADERSHIP COUNCIL STUDENT REPRESENTATIVE

V. SUPERINTENDENT'S REPORT

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• **A Lens on Learning** – Each month, we focus on student work in our schools to highlight lessons, growth, and successes of all kinds.

• **Fox Chapel Area School District Comprehensive Plan** – Mary Catherine Reljac, Ed.D., Superintendent

VI. SOLICITOR'S REPORT

VII. APPROVAL OF MINUTES

- Approve the minutes of the regular business meeting dated October 13, 2025, and the special meeting dated October 28, 2025.

* **Motion:** Moved by _____ and seconded by _____, that the minutes of the regular business meeting dated October 13, 2025, and the special meeting dated October 28, 2025, are approved as written.

Roll Call Vote:

VIII. FIRST PUBLIC COMMENT PERIOD – Public comment is limited to residents or taxpayers of this district. The first public comment period is for items that are scheduled for deliberation or official action on the agenda. To register to make a public comment, please contact the Board Secretary during business hours, but no later than 12 p.m., on the day of the meeting by email (boardsecretary@fcasd.edu), telephone (412-967-2413), or at the district office (611 Field Club Road, Pittsburgh, PA 15238). Please provide your name, complete address, telephone number, the subject of the comment or topic to be addressed, and any group affiliation. During the meeting, the Board Secretary will call those community members scheduled to comment by telephone. Sign-in sheets will also be provided at each meeting for those attending who wish to offer public comment and did not register in advance.

IX. OLD BUSINESS

- A. **Academic Committee Report** (*Mrs. Cooper*)
- B. **Governance Committee Report** (*Mr. Frank*)
- C. **Projects and Planning Committee Report** (*Ms. Zych*)

X. NEW BUSINESS

- **The superintendent is recommending that action be taken on the following items of business:**

A. **Facilities / Transportation** (*Mrs. Lynch*)

1. **Award of Contract**
High School Tennis Court Renovations Project

- Accept the bid and approve to award a contract as attached to the bidder listed below on the Fox Chapel Area High School tennis court renovations project conditioned upon the contractor completing their post-bid award documents. **This was reviewed and recommended by the Fox Chapel Area School Authority.**

To VS&H Construction Company LLC for the General Construction Contract with a Base Bid amount of \$567,324.14.

MFAC, LLC
1600 Division Road
West Warwick, RI 02893 \$3,441.00

Natale Sporting Goods
112 Lincoln Avenue
Pittsburgh, PA 15209 \$8,627.20

* **Motion:** **Moved by _____ and seconded by _____,
 that Finance items 1, 2, 3, 4, and 5 are approved.**

Roll Call Vote:

C. Instruction (*Mrs. Cooper*)

1. Curtsworks LLC / Eric Curts – Professional Development

- Approve the professional development proposal as attached from Curtsworks LLC/Eric Curts for the Fox Chapel Area School District for professional development services during the 2025-2026 school year at a cost not to exceed \$19,500. **This is a new service.**

**2. Allegheny Intermediate Unit – Memorandums of Understanding
TransPerfect Remote Interpreting**

a. TransPerfect AI Portal Translation

- Approve the memorandum of understanding regarding TransPerfect AI portal translation as attached between the Fox Chapel Area School District and the Allegheny Intermediate Unit to provide access to written translation through an AI portal to support non-English speaking parents and families effective on or around January 5, 2026, at a cost of \$500. **This is a renewal of services.**

b. Telephone Interpretation Services

- Approve the memorandum of understanding regarding telephone interpretation services as attached between the Fox Chapel Area School District and the Allegheny Intermediate Unit to provide telephone voice interpretation for non-English speaking parents and families effective February 10, 2026, through February 9, 2027, at a cost of \$120 plus additional costs for other services as needed. **This is a renewal of services.**

**3. Westmoreland County Community College
College in the High School Agreement**

- Ratify the college in the high school agreement as attached between the Fox Chapel Area School District and Westmoreland County Community College for the period July 1, 2025, through July 1, 2028. **This is a new partnership.**

**4. The Community College of Beaver County
College in High School Program Agreement**

- Ratify the college in high school program agreement as attached between the Fox Chapel Area School District and The Community College of Beaver County for the period July 1, 2025, through June 30, 2026. **This is a new partnership.**

5. Renaissance Learning, Inc. – FastBridge Subscription and Services (Pilot)

- Ratify accepting the quote as attached from Renaissance Learning, Inc., to pilot FastBridge subscription and services, an educational assessment platform that provides universal screening and progress monitoring for students in reading, math, and social-emotional behavior, effective September 1, 2025, through August 31, 2026, at a cost of \$1,975, and authorize the administration to accept the quote. **This is a new service, and there is no obligation to continue at the end of the pilot term.**

6. January 2026 Graduates

- Acknowledge the following list of candidates who are eligible for midyear graduation, subject to final approval by the high school lead principal:

Ruby Adams	David Avila	Nathan Bernesser
Mason Biernesser	Chanel Brun	Allie Coen-Reyer
Kelly Dayton	Katelyn Ecker	Dahlia Ford Sloppy
Keagan Graham	Elias Grim	William MacFarlane
William Marchese	Corey O'Toole	Danyal Raza
Ryan Roper	Daniel Sheets	Bryce Suranovich
Avonlea Teaderman	Vito Wielechowski	Harran Zureikat

- * **Motion:** Moved by _____ and seconded by _____, that Instruction items 1, 2, 3, 4, 5, and 6 are approved.

Roll Call Vote:

D. Legislation / Policy (Mr. Frank)

1. Policies – Revised – Second Reading

- Approve the second reading and adoption of the following revised policies as attached:

No. 234 – Pregnant/Parenting/Married Students
No. 247 – Hazing
No. 252 – Dating Violence
No. 317 – Conduct/Disciplinary Procedures
No. 317.1 – Educator Misconduct
No. 320 – Freedom of Speech by Employees (name change only)
No. 626 – Federal Fiscal Compliance
No. 626.1 – Travel Reimbursement – Federal Programs
No. 914 – Relations with Intermediate Unit
No. 917 – Parental/Family Involvement

2. Policies – Revised – First Reading

- Approve the first reading of the following revised policies as attached:

No. 006 – Meetings
No. 102 – Academic Standards
No. 105 – Curriculum
No. 122 – Extracurricular Activities
No. 123 – Interscholastic Athletics
No. 918 – Title I Parent and Family Engagement

- * **Motion:** Moved by _____ and seconded by _____, that Legislation / Policy items 1 and 2 are approved.

Roll Call Vote:

E. Personnel (Ms. Zych)

Candidates for employment under this section are approved subject to verification of the results of physical and drug screening examinations, required clearances, and all other essential employment requirements under Policy and Administrative Regulations 304-AR and 304-AR-4.

1. Resignation

a. Custodial/Maintenance

- (1) The resignation of Benjamin Hilton, 12-month, 8 hours per day custodian at Fox Chapel Area High School, due to personal reasons, is accepted effective October 14, 2025.

2. Appointments

a. Educational Support

- (1) Patricia L. Boyer is approved as a 12-month building secretary at O'Hara Elementary School, effective November 11, 2025. Salary is set based on the salary scale for 12-month secretaries, Step 3, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the resignation of Christine Harper.

b. Custodial/Maintenance

- (1) Daulton J. McGinley is approved as a 10-month, 8 hours per day custodial employee for the Fox Chapel Area School District for a probationary period, effective November 11, 2025, pursuant to the Service Employees International Union Local 32BJ Collective Bargaining Agreement (CBA). The salary and fringe benefits are set as per the CBA. This position is available due to an open position.

c. Supplemental Contracts – Non-Athletic

- (1) The following non-athletic supplemental contracts are ratified, effective for the 2025-2026 school year:

Kelly E. Gullo	Band/Orchestra Trip – Health Care (50%)	\$1,193
Rachel Machen	Student Govt – O'Hara Sponsor (LR)	\$ 468
Cassandra Wiles	Overnight Camp Counselor	\$1,608

3. Leave

a. Custodial/Maintenance

- (1) Joseph Wysocki, 12-month, 8 hours per day maintenance employee for the Fox Chapel Area School District, is approved for a medical sabbatical, effective November 18, 2025, with return scheduled for March 24, 2026.

4. Leave Replacement

a. Professional

- (1) Diana C. Zhou, DNP, is ratified as a leave replacement school nurse at O'Hara Elementary School. This position is available due to the childrearing leave of Jacqueline Garcia.

Certification:	Educational Specialist I
Education:	DNP, University of Pittsburgh, 2024 B.S., University of Pittsburgh, 2020
Experience:	Clinical Internship, Mt. Lebanon School District
Effective:	November 6, 2025, through the day after the last day for students for the 2025-2026 school year.
Salary:	\$68,848 (prorated) based on Step 1, PH+0
Fringe Benefits:	As per the Collective Bargaining Agreement

5. Change of Status

a. Educational Support

- (1) Amy L. Funk, personal care assistant at Fairview Elementary School, is approved as an instructional assistant at Fairview Elementary School, effective November 11, 2025. Salary is set based on the salary scale for instructional assistants, Step 4, with benefits as per the Fox Chapel Area Education Support Professionals Association Collective Bargaining Agreement. This position is available due to the resignation of Shelley Zottola.

6. Act 93 Administrative Compensation and Performance Appraisal Agreement

- a. The Fox Chapel Area School District Act 93 Administrative Compensation and Performance Appraisal Agreement is approved, effective July 1, 2026, through June 30, 2031, as presented.

7. Extra Innings

a. Teachers

- (1) The following individuals are approved as Extra Innings teachers for the 2025-2026 school year at a rate of \$32.17 per hour for a maximum of 45 hours, including planning/instruction:

Fairview Elementary School

Jasmine Amato
Gabriella Bonelli
Maria Cima
Lisa Collins
Wendy Donaldson
Julia Puntil

Hartwood Elementary School

Kati Altieri
Jennifer Billings
Lynn DePellegrini
Rebecca Grzebyk
Anne Hook
Claire Walters

Kerr Elementary School

Sean Baldis
Carrie Ferguson
Miluska Lauterbach
Alexandria Lukert-Howell
Kirstein Sharrow
Kayla Wise

O'Hara Elementary School

Adam Danielson
Nicolas Luciano
Joshua Mariana
Tracey Planz
Anna Steen
Mira Steen

b. Substitute Teachers

- (1) The following individuals are approved as Extra Innings substitute teachers for the 2025-2026 school year at a rate of \$32.17 per hour:

Fairview Elementary

Taylor Trasatti

Hartwood Elementary

Clara Barnes
Deena DeBaldo

O'Hara Elementary

Jennifer Lancz

c. Instructional Assistants

- (1) The following individuals are approved as Extra Innings instructional assistants for the 2025-2026 school year at a rate of \$20 per hour for a maximum of 24 hours, including planning/instruction:

Hartwood Elementary School
Rosanne Libengood

Kerr Elementary School
Colleen Kozak

O'Hara Elementary School
Leanne Zottola

- * **Motion:** Moved by _____ and seconded by _____, that Personnel items 1, 2, 3, 4, 5, 6, and 7 are approved.

Roll Call Vote:

F. Operations / Cooperative Services (Mr. Goode)

1. Placement Agreement

- Approve the following placement agreement as attached:

Western Governors University

2. Donation – Fox Chapel Area School District Music Department

- Accept the donation of a Yamaha P2 upright piano with an estimated fair market value of \$2,500 from an anonymous donor.

3. Donation – Dorseyville Middle School Orchestra

- Accept the donation of a Scherl & Roth cello, serial number 23884 and model F570 from Chris Falcon.

- * **Motion:** Moved by _____ and seconded by _____, that Operations / Cooperative Services items 1, 2, and 3 are approved.

Roll Call Vote:

XI. SECOND PUBLIC COMMENT PERIOD – Public comment is limited to residents or taxpayers of this district. The second public comment period is for other matters of concern within the authority of the School Board. To register to make a public comment, please contact the Board Secretary during business hours, but no later than 12 p.m., on the day of the meeting by email (boardsecretary@fcasd.edu), telephone (412-967-2413), or at the district office (611 Field Club Road, Pittsburgh, PA 15238). Please provide your name, complete address, telephone number, the subject of the comment or topic to be addressed, and any group affiliation. During the meeting, the Board Secretary will call those community members scheduled to comment by telephone. Sign-in sheets will also be provided at each meeting for those attending who wish to offer public comment and did not register in advance.

XII. FOX CHAPEL EDUCATORS ASSOCIATION REPRESENTATIVE

XIII. BOARD COMMENTS

XIV. ADJOURNMENT

* **Motion:** Moved by _____ and seconded by _____,
that the meeting is adjourned. Time: _____.

Voice Vote:

NOTE: Attachments cited within the agenda are available for the public on the district website. Anyone without access to the district website who wishes to review the attachments may do so by contacting the Board Secretary during regular business hours.

SUPERINTENDENT'S REPORT

A. Enrollment and Fire Drills

B. Information

•High School Marching Band Places First at Yough PIMBA Competition

The Fox Chapel Area High School Marching Band won first place in the Class AA division at the Pennsylvania Interscholastic Marching Band Association (PIMBA) competition held September 27, 2025, at Yough Senior High School. Additionally, the band also received awards for the highest music, general effect, and visual scores in its division. The theme of this year's show is "From the Ashes."

The band is under the student direction of drum majors senior **Sophia Nguansiri** and junior **Nadre Digbohau**, and band directors/teachers **Daryl Lesnik**, **Evan Hertrick**, **Joshua Branker**, and **Karli Umholtz**.

•Three FCAHS 2025 Grads Published

A recent Fox Chapel Area High School graduate won a writing award, and two other graduates had their writing published as part of the 2025 Ralph Munn Creative Writing Contest. 2025 graduate **Meera Reddy** won second place, and a \$100 prize, in the poetry category for her piece "Slam Dunk." Meera also had a prose piece, "I'm Not Good Enough," qualify for publishing in the 2025 "Ralph Munn Creative Writing Anthology." Additionally, **Anna Delale-O'Connor** had a short prose piece, "Dinner for One," and **Devon McDonald** had a short prose piece, "Lying in a Puddle," published in the anthology as well. These pieces were all submitted when the graduates were seniors at Fox Chapel Area High School.

The contest, sponsored by the Carnegie Library of Pittsburgh, was open to all high school students in grades 9-12 across Allegheny County. The entries of the winners and others are published in an anthology which can be viewed at <https://www.yumpu.com/en/document/read/70791062/2025-ralph-munn-creative-writing-anthology>.

This year, 43 teens had their poetry and prose published in the anthology. The work of the winners and honorees will be displayed during the month of November at Carnegie Library of Pittsburgh's main branch gallery. There will also be a gallery event in November to honor the students.

C. Fox Chapel Area School Board Upcoming Meetings

November 11, 2025

6 p.m.	Academic Committee Meeting	Administrative Offices	Staff Development Room
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November 25, 2025

6 p.m.	Projects and Planning Committee Meeting	Administrative Offices	Staff Development Room
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December 2, 2025 (Tuesday)

7 p.m.	Reorganization Meeting & Combined Agenda Study Session and Regular Business Meeting	High School	LGI Room
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January 6, 2026

6 p.m.	Governance Committee Meeting	Administrative Offices	Staff Development Room
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Regular Business Meeting – 11/10/25

January 13, 2026

6 p.m. Academic Committee Meeting Administrative Offices Staff Development Room

January 20, 2026

6 p.m. Projects and Planning Committee Meeting Administrative Offices Staff Development Room

February 3, 2026

6 p.m. Governance Committee Meeting Administrative Offices Staff Development Room

February 17, 2026

6 p.m. Academic Committee Meeting Administrative Offices Staff Development Room

February 24, 2026

6 p.m. Projects and Planning Committee Meeting Administrative Offices Staff Development Room

March 3, 2026

6 p.m. Governance Committee Meeting Administrative Offices Staff Development Room

March 10, 2026

6 p.m. Academic Committee Meeting Administrative Offices Staff Development Room

March 25, 2026

6 p.m. Projects and Planning Committee Meeting Administrative Offices Staff Development Room