

9/10/25



Palisades Park

25-26 School Improvement Team

Agenda and Minutes

SEPTEMBER 10, 2025

VIRTUAL/IN PERSON MEETING

<https://teams.microsoft.com/l/meetup-join/19%3A1JUP5M29-y3UGCTdG0kN5LAQ74mozBFwHLByK0ZTOUU1%40THREAD.TACV2/1757535076368?CONTEXT=%7B%22ID%22%3A%222FB36DE5-296A-43C7-B5D2-AE73931F0AA3%22%2C%22OID%22%3A%2223D3D0EA-AC74-4A7A-B10F-F8889E6BD0EA%22%7D>

4:00 - 5:00

Celebrations

Members:	<p>Community Stakeholders:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> K-1: Amber Munnertlyn <input checked="" type="checkbox"/> 2-3: Brianna Lajoie <input checked="" type="checkbox"/> 4-5: Shanequa Green <input checked="" type="checkbox"/> At Large: Angela Ables <input checked="" type="checkbox"/> PTSA President: Jessica Lively 	<p>Staff Stakeholders:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Principal: Kelli Wallace <input checked="" type="checkbox"/> K-2: Cathleen Palecek <input checked="" type="checkbox"/> 3-5 Jordan Silva (TBD) <input checked="" type="checkbox"/> Support Staff: Lisa Sterling (TBD) <input checked="" type="checkbox"/> Administrator: Jaime Massey <input checked="" type="checkbox"/> Process Manager: Lonna Holbrook
Comprehensive Plan/Indistar Platform	<p> https://www.indistar.org/app/schooldashboard.aspx USERNAME: GUESTS16809 PASSWORD: GUESTS16809 </p>	
Minutes	<p>Type of Meeting: Beginning of year Meeting, elections</p> <p>Meeting Invitees: Kelli Wallace,</p> <p>Meeting Facilitator: Angela Ables</p> <p>Call to order with Mission Statement -</p> <p>We work to educate all students using a collaborative engineering design process so that they have the personal and academic skills needed to be productive citizens of the twenty-first century.</p> <ul style="list-style-type: none"> ● Discussed if we need to revise this mission statement ● Ms. Lively, Ms. Ables, Ms. Wallace to meet and work with community and students to come up with a new mission statement. 	



Palisades Park 25-26 School Improvement Team

PPES BELIEFS

- WE BELIEVE a shared commitment among teachers, parents and other adults to provide a safe and positive learning environment that contributes to student well-being and academic success.
- WE BELIEVE a shared commitment among teachers, parents and other adults to challenge students on their learning levels and beyond, consistent with their learning styles, and to encourage active engagement in learning which contributes to student well-being and academic success.
- WE BELIEVE that building personal skills and effective collaboration is critical in preparing our students for the work force.
- WE BELIEVE a shared commitment among teachers, parents, and other adults to promote and sustain high morale is essential and contributes to student well-being and academic success.

I. Roll Call - Kelli Wallace,

II. Approval of Minutes - June and August,

III. Principal Report - Kelli Wallace

a.) Enrollment and Staffing - New Staff, BTs, added positions

- 64 students under our projections
- Ms. Wallace is working with the district to keep current staff members
- New teachers are working on PD plans, coaching and mentoring plans
- Recommended a personal needs assistant for a K student
- Guest teacher position was lost and Ms. Young is being hired as a TA.



Palisades Park

25-26 School Improvement Team

- Ms. Silva has been promoted to expanded impact teacher 2, will use in a capacity to coach other teachers
- b.) Master Schedule - Revisions to reflect actions in our SIP
- Working with master schedule to provide additional planning block
 - Ended up on a 6-day rotations, brought challenges, not meeting district requirements minutes for weekly planning. Required to have 135 minutes per week. Revamping currently, goal is to start new schedule next week
 - Getting TA in rooms during small group times to support differentiation.
 - Students who are pulled for ML and/EC/Speech are not pulled out during their CORE instruction- has been a challenge due to numbers of students that need those services
- c.) Safety Report/Update - Drills, Training
- Massey has our safety plan finalized
 - We have had a fire drill, lockdown drill
 - Safety bags are being prepared to travel with classes
 - Massey shared what items will be in safety bags
- d.) Title IX - Lessons
- Letters were sent home for parents to be able to choose whether their child were to opt out of lessons, video link was provided for parents to view
 - Lessons due by Friday September 12, 2025
- e.) Testing Updates - BoY: WIDA, DIBELS, BoG, iReady, CogAT
- WIDA is a screener test given to incoming language learners to see if they need support. There is a test the student takes and the parents are interviewed. Listening, Reading, Writing and Speaking are the four domains of the test.



Palisades Park

25-26 School Improvement Team

- Dibels is underway. This is a test K-3 students complete three times a year.
- Progress Monitoring takes place in between benchmarks
- BOG3: will be tomorrow 9/11. This is more comprehensive and a baseline to see what the students know. We should get scores in 24 hours and then use that data to support students.
- iReady will be taken between September and October. This is a lot of testing but it is very helpful for teachers to get an accurate picture of the students to make groups and grow our students.
- Cogat will be taken in second grade to screen for Talent Development.
- f.) New Initiatives - Volunteers, Grade level assemblies, attendance policy, Lively and Wallace met to go over parent opportunities to volunteer.
- Media Center opportunity is up and running, this week the link will be sent out for front office help by answering phones, escorting children, taking items to classrooms. Goal is to keep teachers from losing instruction time to go and handle these issues. There will be guidelines on what is allowed.
- Grade level assembly happened 9/10- went over behavior matrix, bus expectations, den system, panther paws, new students pulled den stones, new staff also pulled stones. Students were able to hear the same message across the school.
- Attendance policy has been tough. Enforcing the 3 unexcused, 6 unexcused, and 10 unexcused contacts. Counselors and social workers having face to face conversations with parents as they are checking in their students tardy to encourage and help families with needs. This seems to be receptive to most parents. Pushing through cafeteria as well as we can. The car has improved and is empty by 8:00. Focusing on



Palisades Park

25-26 School Improvement Team

every structural minute so that students do not miss important time in the classroom.

- g.) Professional Development - Vector, LETRS updates, Crown Academy, ABC, CPI, Capturing Kids' Hearts
- Staff is being held accountable to complete Vector safety training by September 30, 2025
 - Crown academy is the onboarding training process for new to the district employees
 - All Staff receive ABC training every 2 years
 - CPI training is Non-Violent Crisis Intervention: Staff that are trained: Mr. Ewing, Ms. Hodges, Mrs. Hibyan, Mr. Hartnett, Mrs. Massey. Other counselors will be trained this year.

Mrs Wilbanks- Shared report of library numbers for end of the previous year

- Added 468 books
- Two authors visited
- Author will come September 25 to visit with 4th grade
- Traditional storyteller came last year and will have them again this year
- Two book fairs last year, two planned this year
- Read across america
- 4th and 5th did a research last year and goal is to add in additional grades
- SORA is our e-book platform(free) 23,000 checked out
- Every book that is ordered has to recorded with the reason
- Every book taken out of circulation has to be reported with the reason

Parent Business



Palisades Park

25-26 School Improvement Team

- a.)
- b.)
- c.)
- d.)

VI. PTA Update - Jessica Lively, PTSA President

- Reminder for everyone to join ParentSquare
- Executive Board and Committee Structure
- Calendar listed with all events/teacher workdays
- Membership
 - Individual \$10
 - Faculty \$6
 - Family \$20
 - Student \$10

- Incentives for joining
- Jump the car line incentive
- Volunteer Coordinator...Room Parent System
- Budget
 - Some new budget items
 - More fundraising (small things)
 - Spirit Nights
 - Talked about where money has been allocated
 - Angel Tree will continue
 - Fun Run monies will go towards the empty area outside of the gym (TBA)



Palisades Park

25-26 School Improvement Team

- Bring ideas to the table on what you may want to spend money on...PTSA has money to spend
- MCL's will be given the responsibility of gathering classroom needs that PTSA will support.
- Schoolpride
 - Spiritwear presale...end 9/11
 - We still have some older items left as well as new spiritwear
- Marquee and spirit rock update...2 step process...givebacks
- Cafeteria for birthday celebrations
- Spirit rock vendors
- Spirit Nights
 - Knights Game
 - Taste Ice...Septemeber
 - Small Cakes...October
 - Dominoes...September...very successful
 - Super Chix...November
- Special Events
 - Kindergarten Saturday
 - Givebacks for teachers
 - Hair for staff photos
 - Back to school teacher Luncheon
 - Boo Hoo Breakfast
 - Bright Brothers...pressure washed our school...donated time



Palisades Park

25-26 School Improvement Team

- Church volunteers to help paint the yellow playground benches and spread mulch
- Lost and Found and uniform closet...very full but could use more pants
- Water bottles and stands to be gifted to second grade because of the no water in the mobiles

- Givebacks
 - Olivers Labels
 - Publix
 - Harris Teeter (online pickup)
 - Working with Home Depot

- Beautification...working on

- Advocacy
 - Mock voting near election day
 - Panthers Vote Initiative
 - Career Day...Feb. 20th
 - Student Government/Council for students (TBA)...using dens

- Fundraising
 - Fun Run...pep rally 10/10
 - Fun Run Campaign...10/11-10/20
 - Fun Run...10/21
 - Outdoor Cafeteria Space (Panther of the Week)
 - Gaga Pit
 - Updates to Morning News Space
 - Updates to Media Center



Palisades Park

25-26 School Improvement Team

- TD (Talent Development) Coding, Robotics Club
- Outdoor Sound System for Pep Rallies/Events
- Upgrading portables with lighting and canopies when it rains

- Upcoming events
 - Spirit Night
 - Early Release Day
 - No School
 - Fall Pictures
 - Spirit Night
 - Fun RUn

VII. Next Meeting Date - October 15, 2024, November 12, 2025, January 14, 2026

VIII. Adjourned Time - 5:00

- 9/11 B0G3
- 9/12 Title IX Lessons Due
- 9/23 Teacher Work Day - Capturing Kids' Hearts PD (rescheduled)
- 9/25 Curriculum Night 5:00 - 6:30
- 9/30 Safe Schools Training Due Date