Lauderdale County Virtual Academy

2025-2026 POLICIES AND RULES

Knowledge and Observation of Policies and Procedures

It will be the students' and parents' responsibility to be familiar with this information to ensure a smooth, successful year. Lauderdale County Virtual Academy will follow policies and procedures set forth by the Lauderdale County Board of Education and the Alabama Code of 1975.

Contact Information

The LCVA is located in the Lauderdale County Student Success Center building near the Lauderdale County Board of Education.

Address: 3336 Hough Road, Florence, AL 35630
Telephone: (256) 760-1300
Website: www.lcschools.org/lcva
Office Hours: 8:00-4:00
Teacher Hours: 8:00-3:00
For Information, email: virtual@lcschools.org

Faculty & Staff

Faculty/Staff	Position	Email
Blake Prestage	Principal	blake.prestage@lcschools.org
Catherine Esary	Secretary	catherine.esary@lcschools.org
Matthew Fulmer	Teacher (7th & 8th)	matthew.fulmer@lcschools.org
Kimberly Malone	Teacher (English)	kimberly.malone@lcschools.org
Joan Banks	Teacher (Mathematics)	joan.banks@lcschools.org
Jennifer Staggs	Teacher (History)	jennifer.staggs@lcschools.org

About Lauderdale County Virtual Academy

The Lauderdale County Virtual Academy (LCVA) is a virtual program serving the students of the Lauderdale County School System in grades 7-12. The LCVA is not a stand-alone school. Rather, it is an extension of all the schools in the Lauderdale County School System. LCVA students must be enrolled in one of the Lauderdale County high schools to be eligible for enrollment.

LCVA provides an online learning environment that allows students to be challenged academically while maintaining a flexible schedule to accommodate outside interests and individual circumstances.

Students have the opportunity to progress through courses at an individualized pace. There is no cost to attend, but students are required to provide their own internet connection and transportation.

LCVA partners with Edgenuity, a Web-based curriculum, to enhance your child's educational experience. Edgenuity provides flexible, standards-aligned digital content and curriculum for students in grades 7–12. Courses are aligned to the Alabama College and Career Ready Standards and include rigorous, interactive lessons that keep students motivated and engaged.

LCVA is committed to the success of each student and recognizes the importance of a partnership with parents/guardians, teachers, and administration. We strongly believe that a parent's involvement in their child's education is the key to success. Our teachers maintain consistent communication with parents to ensure students are successful in online learning.

Prospective Students

Is LCVA right for you?

Is online learning the right choice? LCVA offers a unique online program that provides students the flexibility to learn at a place and pace that suits their needs. To be successful, virtual students must be self-disciplined, self-motivated, responsible, and challenged by rigor. Parents and guardians must play an active role in monitoring their child's progress and make sure their child maintains a regimented schedule. While virtual learning does allow students to establish their weekly schedule, students must achieve adequate weekly progress and attendance to maintain "good standing" and enrollment in LCVA.

The LCVA program is popular with high school students who desire a flexible school schedule. LCVA is, however, a semester-long commitment. Students will not be allowed to return to face-to-face learning once the semester has started. Virtual students must re-enroll each semester.

Dual Enrollment for Virtual 11th and 12th Grade Students

Students enrolled in the Lauderdale County Virtual Academy (LCVA) may participate in Dual Enrollment opportunities through fully online courses offered by the University of North Alabama or Northwest Shoals Community College.

To begin the enrollment process, students should contact their school counselor for guidance and next steps. Please note that students enrolled in LCVA are not permitted to attend in-person Dual Enrollment classes on their home school campuses.

Students with Disabilities

Students with disabilities are not restricted from participation in LCVA. Current Individual Education Plans (IEP) of student applicants who meet the entrance criteria will be evaluated on an individual basis to determine the appropriateness of the virtual education option. Parents must be part of the IEP review process. LCVA Special Education teachers and other service providers will provide virtual instruction as determined by the IEP team. This will include direct instruction via computer utilizing Google Meet and/or Schoology.

Eligibility Requirements

Students will be evaluated by district staff to determine if the admission requirements have been met. Once a decision has been made, the parent/guardian will be notified.

Prospective students seeking enrollment in grades 7-12 must meet the following requirements and agree to maintain these to stay enrolled:

Students who wish to be accepted into Lauderdale County Virtual Academy must meet the following criteria:

- Cumulative 70 average or greater at year-end
- Attendance >=90% present for the previous school year or current school year if applying after the first day of classes
    - Students with ***SEVEN (7) or more unexcused*** days will not be eligible.
    - Prospective students with extenuating circumstances regarding the missed time may submit to the LCVA administrator for review.
- No credit deficiencies in required courses
- On track to graduate with their academic cohort;
    - 7-8 Students: Cannot have failed any subjects previously or have failing grades for any grading period during the current academic year (on the report card).
    - Homeschooled students must submit a transcript with credits meeting the above qualifications from a homeschool organization. All homeschool transcripts that have high school credits posted to them must be reviewed.
    - If applying after the first day of school, students cannot have any failing grades on their report card or have failed more than two courses previously.
- Transportation when required to attend in person and for mandatory state assessments
- In good standing with discipline
    - Students who have been expelled or suspended from their previous school will need to be approved by an LCVA administrator.
- Full-semester commitment to the LCVA remote learning format
- Signed parent agreement and parent orientation

Enrollment

Enrollment Application

The enrollment application is open three times a year. Enrollment is open every Spring and Summer for the new academic year and again in the Fall for the Spring Semester. Remember that virtual is a semester-long commitment and students must choose to re-enroll each semester. Re-enrollment is not guaranteed as students must meet the requirements to maintain their enrollment.

Medical Enrollment

Per LCSS School Board policy, the district offers medical enrollment into LCVA for eligible students. The primary purpose of medical enrollment is to provide a flexible learning environment for a student who is unable to attend school regularly due to a medically diagnosed physical or mental condition.

A student who is eligible for medical enrollment must

- Have a medically diagnosed physical or mental condition or chronic illness that confines the student to home for a minimum of 15 consecutive school days.
- Have completed the forms required by the district. This includes a *Medical Certification of Need Form* signed by a licensed physician/psychiatrist (MD/DO).

Students who enroll using this process are required to maintain their enrollment with LCVA until the end of the grading period at a minimum.

Maintaining Enrollment

To maintain continuous enrollment at LC Virtual Academy, a student must:

- Students must COMPLETE and maintain an average of 60 (D) or higher in each course.
    - Evaluated each grading period/quarter.
- Earn sufficient credits to be promoted to the next grade level and/or graduate in 4 years or less
- Maintain “Good Standing” throughout the grading period.
- Participate in all state and local standardized testing. Testing will take place in person. Parents will be notified of testing dates and locations in advance.
- Students/Guardians should communicate consistently and successfully with teachers.
    - Via email, the majority of the time.
    - Guardians should check email once a week (minimum) AND respond if needed.
    - Students (7-12) should check their email every day and respond within 36 hours.
    - Honor all rules and procedures established in this handbook as well as the LC Schools Parent/Student Handbook.

Enrollment Revocation

LCVA has the right to revoke enrollment of any student based on any of the following conditions:

- Failure to meet any of the requirements to maintain enrollment.
- Inappropriate behavior or poor disciplinary record
- Attempts to circumvent the policies/procedures of the school and/or school system.
- Any other good and sufficient reason.

Enrollment is not guaranteed. **LCVA will evaluate every student's enrollment status at the end of each grading period/quarter (9 weeks) and as violations continue.** Students who fail to meet the requirements listed above will be withdrawn from the LC Virtual Academy and sent back to their registered school. Out-of-district students are subject to expulsion from the district.

Re-Enrollment After Revoked Enrollment

Can my student ever re-enroll if their enrollment was revoked?

Any student may request to re-apply to the LCVA following the enrollment guidelines. To be considered for re-enrollment, students must meet the eligibility requirements as stated in the enrollment materials.

Parent and Student Responsibilities

Parents and guardians play a critical role in the online learning environment. Virtual students require an increased level of autonomy and self-motivation. The best educational experience is achieved when parents and students work together with the teachers and school administrators.

Parent/Guardian Responsibilities

- Monitor progress to ensure that all coursework is completed on time and that the student is logging in each day to meet the attendance requirement.
    - Your child may need assistance with developing a schedule for themselves and setting goals. The teachers and staff at LCVA will assist with this, but we can be even more successful if we work as a team.
- Communicate frequently with your child's teacher to address any concerns. Read and respond to all school correspondence as needed. Let the school know as soon as possible if there is an issue that prevents the student from working at home.
- Provide transportation to mandatory state and district tests and labs. Allow students to participate in extracurricular activities, such as field trips and clubs, as often as possible.
- Create a workspace for your child that is free from distractions.

- Access to high-speed internet at home is required to enroll in the LCVA. Internet will not be provided to students. Parents/Guardians should have internet in place before beginning virtual learning.
- Provide positive feedback to your child. Praise their successes and display their work just as you would in traditional school. Surround them with examples of the positive things they are accomplishing.
- Parents agree to meet with the supervising teacher/administrator as required (i.e. orientation, parent/student/teacher conference, or upon teacher request).

Student Responsibilities

- Utilize time management and organization skills to meet the weekly academic progress requirements and manage course materials and content effectively.
- Abide by the LCVA Academic Integrity Policy.
- Communicate appropriately to seek help when needed. Always use a respectful tone. Students should use school email to communicate with their teachers.
- Log in daily by 11:59 PM and complete at least one assignment to be marked present for that school day.
- Comply with all in-person and Google Meet requirements, including mandatory learning labs and assessments.
- Maintain a good study environment. Avoid websites and games. Silence your phone. Make sure your space is comfortable, quiet, and well-lit.
- Students with special needs must agree to participate in the services required by their individual education plan (IEP).

School Calendar

LCVA will follow the Lauderdale County School System academic calendar. Students will not be required to work on school holidays or breaks. LCVA students will **not** receive weather delays or cancellation days.

Lab Schedule

The lab will be open to students on the dates and times listed below. We are located upstairs in the Lauderdale County Student Success Center.

Monday	Tuesday	Wednesday	Thursday
12:00-2:30	8:30-11:00 12:00-2:30	8:30-11:00 12:00-2:30	8:30-11:00 12:00-2:30

This lab time will provide students the opportunity to receive additional help, have a quiet place to work, participate in study groups, or meet the attendance requirement for students not in good standing. Students may request to meet virtually with a teacher.

> It is important to note that **failure to attend any required in-person labs will result in unexcused absences.**

Attendance

Attendance will be recorded every school calendar day, just like traditional students. Students enrolled in LCVA must meet the following attendance requirements:

- Students must adhere to the Lauderdale County Schools Attendance Policy (section 4 Parent/Student Handbook)
- Log in to courseware by 11:59 PM daily and complete at least one assignment to **document** attendance.
- Physical attendance when directed by virtual staff.
- Extended family travel, except during normal school vacation periods, should be approved by the LCVA principal.

Excused Absences

Parents/Guardians must provide documentation for all absences; otherwise, students will be marked unexcused for each day they are absent. Within three days of an absence, Parents/Guardians must submit written documentation via email or in person, explaining the student's absence so school officials may determine if the absence is excused. School officials will decide if the absence is excused by following state and local board guidelines. Reminder: Students are only allowed five parent notes per semester. Please see the *2024-2025 Lauderdale County Student/Parent Handbook* for further details.

The school system reserves the right to set specific attendance requirements for each virtual course. The superintendent or his/her designee is authorized to develop alternate attendance policies for virtual courses, provided that students in such programs are given notice of the attendance requirements. A student's failure to comply with such requirements may result in administrative action, including, but not limited to, probation and/or a charge of truancy.

Truancy

If a parent/custodian does not explain in writing within three (3) days of a student's absence, that student will be truant for each absence. The student will also be classified as truant if the Principal (or administrative designee) determines that an absence(s) is unexcused based on the parent/custodian's written explanation.

Parents/Guardians failing to enroll students and ensure their attendance and proper behavior are subject to attending an Early Warning Program (through the Lauderdale County Judicial System), fines, and/or imprisonment under state law. State law also requires the Superintendent to report all truancy-related suspensions to the District Attorney. *(Alabama 16-28-16, 16-28-3, 12-15-13, Act #94-782)*

- **FIRST TRUANCY/UNEXCUSED ABSENCE (WARNING)**
  - Parents/guardians shall be notified by the automated calling system or school officials that the student was truant and the date of the truancy.
  - Parents/guardians shall also be provided with a copy of Alabama's compulsory school attendance laws and advised of the penalties that can be applied and the procedures that shall be followed if other unexcused absences occur.
- **NO EARLIER THAN THE FIFTH UNEXCUSED ABSENCE (CONFERENCE)**
  - The parent, guardian, or person having control of the child shall (1) attend a conference with the attendance officer and principal or his/her designee and/or (2) participate in the early warning program provided by the juvenile court.
  - Attendance at one of these conferences shall be mandatory.
  - Failure to appear at the school conference and/or to appear at the early warning program shall result in the filing of a complaint/petition *against the parent under Code of Alabama (1975), §16-28-12(c) (failure to cooperate), or truancy against the child, whichever is appropriate*.
- **NO EARLIER THAN SEVENTH UNEXCUSED ABSENCE (COURT)**
  - File a complaint/petition against the child and/or parent/guardian, if appropriate.
- **CHILD UNDER PROBATION**
  - The school attendance officer should be notified by the juvenile probation officer of all children in the school system under probation supervision by the juvenile court as consistent with state statute, *Code of Alabama (1975), §12-15-100 and 105.*
  - Where a child under probation is truant, the school attendance officer should immediately notify the juvenile probation officer.

It is important to note that **failure to attend any required in-person labs will result in unexcused absences.**

Vacations

The school calendar includes school "holidays" or vacation time. Whenever possible, family vacations should align with school vacation days. Parents should contact a teacher if they plan a vacation that does not coordinate with the school calendar. Extended family travel, except during normal school vacation periods, will not exempt the student from the requirements of logging in and completing assignments daily.

Academic Policies

A team of LCVA teachers will monitor students' progress, be available for academic support, and communicate with students and parents. Students will be provided with teacher support services, curriculum guides, and/or related instructional materials, depending on course needs. Students are not provided with anything of value that is not provided for all other students enrolled in the Lauderdale County School System.

Coursework in Edgenuity will be of equivalent time and rigor as the in-person equivalent coursework. Students should expect to spend as much time on coursework as they would at a traditional (in-person) school.

LCVA will have lab hours for middle and high school (7-12) students to receive content help when needed. Students may meet virtually with their teachers upon request. Teachers will answer all questions/emails, and phone calls within 24 business hours. The program is self-paced with assigned due dates to ensure student success.

Each week, parents will receive a weekly progress report to alert them if their student is off pace or failing. Progress may also be monitored by logging into the learning platform at any time. Grades are entered into PowerSchool at the end of each quarter. Report cards are available upon request.

Good Standing

Good standing is determined based on the following criteria:

1. **Attendance:** Students are expected to log into Edgenuity and complete at least one assignment daily to timestamp. Two or more unexcused absences will result in Level 2 support. Three or more unexcused absences will result in Level 3 support. Notes must be submitted within three days of the absence. Please email excuses to jennifer.staggs@lcschools.org.
2. **Course Progress:** Students must make ***adequate weekly progress*** in all courses.* Students who fail to meet the weekly progress requirements more than twice in a grading period are subject to removal from the program.
3. **Course Grades:** Students should maintain a passing grade in all courses. Students with an Actual Grade average of 59 or below in any course will be placed on Level 3 support.
4. **Participation in State and District Testing:** Failure to participate in state and district assessments will result in Level 3 support.

Adequate weekly progress is defined as, having an Actual Grade above 60% in each course, being no more than 5% below the target completion for each course, and working actively in each course weekly.

Individual student performance will be monitored regularly, and support will be provided using a tiered system based on student needs:

- **Level 1:** Current students in good standing will attend in-person labs only as needed.
- **Level 2:** Students (and guardians) who are not in good standing for the first time will be notified via email and/or phone call. A conference may be required.
- **Level 3:** Required in-person lab until the student is back in good standing.
    - Students who enter after orientation must meet with teachers in person before beginning their courses.
- **Level 4:** Additional violations will result in a probationary period where students and guardians are required to attend a conference with an administrator. Additional requirements may be added, up to and including, removal from the program.
- **Level 5:** Students will be returned to their registered home school.

Grades in Edgenuity

LCVA is designed to allow students the flexibility to learn at home on a schedule that works best for them. However, it is the student's responsibility to stay "On Target" for each course. Course loads may vary depending on the content and grade level, however, ALL students must make a minimum of a 60 (D) to pass each course.

Edgenuity uses three types of grades, however, parents and students only need to be familiar with the following:

Actual Grade is the grade on the work that has been submitted, adjusted with zeroes for late assignments. THIS IS THE GRADE THAT MATTERS **DURING** THE GRADING PERIOD. Parents and students can see the actual completion % and the target completion % on the progress report. Actual completion should be greater than or equal to target completion.

Relative Grade is the grade you get if all unfinished assignments are set to zero. THIS IS THE GRADE THAT MATTERS AT THE **END** OF THE GRADING PERIOD WHEN ALL COURSES SHOULD BE 100% COMPLETE. **This is the report card grade.**

These grades can be found at any time on the Course Report in Edgenuity.

Course Structure

- All courses are broken into quarters (nine weeks).
- Students will receive two nine-week grades and a final exam grade that are averaged together to get a final semester grade, just like traditional students.
- Students will be provided with start and target (end) dates for each quarter.

Course Attempts and Time Limits

- Quizzes: one attempt and 30 minutes
- Unit Tests: Two attempts and 60 minutes
- Exams: one attempt and 120 minutes

Students may ask for a second attempt on quizzes with an average of 50 or higher.

Exam Exemption

- See section 3.21 in the Lauderdale County Parent/Student Handbook.
- All students must take the exam for the first part of a two-semester/year-long course.
- Single and second-semester courses may be exempted if a student meets the following criteria:

Grade	Attendance
A	No Unexcused Absences
B	No more than 5 absences

- All absences must be excused. Students are required to take the exam in each class if there is an unexcused absence.
- For year-long courses, **the grade is for the second semester of the class only.**

Student Conduct

Similar to a traditional learning environment, there are expectations for student conduct in a virtual environment. Ensure your behavior is school-appropriate at all times. This includes using appropriate language, demonstrating respect for classmates and teachers, and ensuring compliance with rules in the LC Schools Parent/Student Handbook. Please review these carefully. Students who do not follow these guidelines or proper netiquette will be removed from LCVA.

LCVA Student Responsibilities

Online learning requires a high level of responsibility and motivation to succeed. *Some of those responsibilities are*:

- Being prepared and ready to learn before you begin your coursework
- Staying on target by completing the assigned work every day
- Taking notes (written or electronic) as you listen to the instructional activities
- Comprehending online reading selections
- Composing thoughtful, well-written responses with minimal grammatical errors
- Asking for help when you have questions or misunderstandings

- Studying before your assessments
- Tracking your progress and grades
- Treating others in this course, classroom, or lab with the same respect you expect from them

LCVA Email Etiquette

- Check emails daily and delete or archive old emails.
- Respond to any emails that require a response within 24 hours.
- Proofread and use proper grammar and punctuation. Use spellcheck.
- Refrain from using ALL CAPS and excessive exclamation marks unless your intended emotion is yelling.
- Be mindful of tone. Tone is easy to misconstrue without the context you'd get from vocal cues and facial expressions.
- Always include a subject. Pick a concise subject line. It should contain few words. The body of the message should not be typed in the subject line.

Academic Integrity

Successful students have pride in the work they do and take ownership of their learning. We understand that with tools like Brainly, GradeSaver, and Google, it's easy to find immediate answers to questions. At the LCVA, students are responsible for understanding the difference between using the web to help and support their learning versus using the web to cheat. Cheating is against LCVA policy and has consequences.

- Any non-original work must be attributed.
- All sources must be referenced.
- All work that is submitted must be created by the student.
- All tests and quizzes must be taken by the student.
- All submitted work must be appropriate and related to the assignment requirements.

Acceptable use of Artificial Intelligence (AI)

-ChatGPT, GrammarlyGO, Brainly, Claude, Bing, etc.

Generative Artificial Intelligence (**GenAI**) tools are a significant technological advancement that has the potential to support your learning. But with any new technology, there are significant limitations and risks associated with its use, misuse, and overuse.

Responsible Use Policy: AI Tools & Systems

- **AI Output Review**: Always review and critically assess outputs from AI tools before submission or dissemination. Staff and students should never rely solely on AI-generated content without review.

- **Bias and Misinformation:** Be aware that AI-generated content may possess biases or inaccuracies. Always verify AI-produced results using trusted sources before considering them in academic work. All AI text generators can and often do produce plausible-sounding but false information (known as "hallucinations").
- **Safety & Respect:** Users must not use AI tools to create or propagate harmful, misleading, or inappropriate content.
- **Transparency**: Any use of AI to aid assignments, projects, or research must be declared.
- **Usage**: AI tools will be used for educational purposes only. Misuse or malicious use of AI technologies will lead to disciplinary action.

Privacy Policy: AI & Data Collection

- **Personal Information**: Staff and students are prohibited from entering confidential or personally identifiable information into unauthorized AI tools.

Academic Integrity Policy: AI Assistance

- **Assessments**: AI tools may be used as a tutor or studying assistant to prepare for assessments, such as exams or quizzes, but not in the context of completing exams or quizzes.
- **Assignments**: Students can use AI tools for specific parts of their assignments, such as brainstorming or initial research, but the core content and conclusions should be original.
- **Bias & Critical Thinking:** Teachers and students alike should critically evaluate AI-generated content for potential biases or inaccuracies and understand the limitations of AI and the importance of cross-referencing with trusted sources.
- **Citations**: Any AI-generated content used in assignments must be appropriately cited; its use must be disclosed and explained. As part of the disclosure, students may cite their use of an AI system using the MLA Style.
    - MLA Style - Generative AI
- **Plagiarism**: AI tools may be used for brainstorming or preliminary research, but using AI to generate answers or complete assignments without proper citation or passing off AI-generated content as one's own is considered plagiarism.

To support the appropriate use of GenAI tools in your learning, the following four steps should be taken when determining if and when to use GenAI tools. If these four (4) steps are not followed, your use of GenAI tools will be considered an academic integrity violation.

Step 1 Check with your teacher to determine if the assignment, project, or assessment can be completed with the support of a GenAI tool.

Step 2 If the tool is allowed, track your conversation with the tool by cutting and pasting the interaction into a document that you can share with your teacher.

Step 3 Cite the use of the tool when submitting your work.

Format:
"Description of chat" prompt. Name of AI tool, version of AI tool, Company, Date of chat, URL.

Example:
"Explain how rocks and fossils can assist geologists in relative dating." prompt. ChatGPT, 23 Mar. version, OpenAI, 4 Mar. 2023, chat.openai.com/chat.

In-Text Citation
(“Explain how rocks and fossils assist geologists”)

Step 4 Provide a simple Statement of GenAI Use to describe and justify your use of these tools to augment, not replace thinking.

Examples: “Google Bard was used to generate the idea about X.” “ChatGPT was used to help organize early drafts of this project.” “ChatGPT was used to explain protein folding to a 10th grader.” “ChatGPT was used to brainstorm ideas for the creation of this paper.”

**Most AI tools capture and reuse a significant amount of user data. You should not share private information with ChatGPT or similar programs.

LCVA Student Expectations

Academic dishonesty jeopardizes student success and integrity. In completing virtual coursework, *Students agree to*

- Be honest at all times
- Actively encourage academic integrity in themselves and their LCVA peers
- Discourage any form of academic dishonesty and cheating
- Inform the instructor or administrator if you have a reasonable belief and/or evidence that academic dishonesty has occurred

While not all academic dishonesty is listed below, common forms are:

- Using unauthorized materials and/or resources throughout this coursework
- Copying work from another student or the web
- Allowing another student to copy your work
- Using a technological/communication device and/or resource during an assessment
- Having anyone else but you complete any part of your coursework for you
- Using online searches to find answers to your assessment questions
- Pasting answers to assessment questions online for others to see

Academic Dishonesty Consequences

First Offense: Zero recorded for the assignment, and the assignment will be reset
Second Offense: Zero recorded for the assignment, the assignment will be reset, and parents will be notified
Third Offense: Zero recorded for the assignment and permanent removal from the LCVA.

All district plagiarism and cheating policies apply to LCVA.

Student Contract and Honor Code

Lauderdale County Virtual Academy: 2025-2026

Welcome to Online Learning

In partnership with Imagine Edgenuity/EdgeEX, we are committed to your intellectual growth and achievement. To honor our commitment to you, this online coursework contains best-in-class instruction taught by highly qualified educators, self-check practice activities, teacher-graded written assignments, and various projects and assessments; all have been designed to help you master this course.

LCVA Requirements

Online learning requires a high level of responsibility and motivation to succeed. *Some of those responsibilities are*: ☑ Being prepared and ready to learn before you begin your coursework

☑ Staying on target by completing the assigned work every day

☑ Taking notes (written or electronic) as you listen to the instructional activities ☑ Comprehending online reading selections

☑ Composing thoughtful, well-written responses with minimal grammatical errors ☑ Asking for help when you have questions or misunderstandings

☑ Studying before your assessments ☑ Tracking your progress and grades

☑ Treating others in this course, classroom, or lab with the same respect you expect from them

Academic Integrity

Successful students have pride in the work they do and take ownership of their learning. We understand that with tools like Brainly, GradeSaver, and Google, it's easy to find immediate answers to your questions. At the LCVA, you are responsible for understanding the difference between using the web to help and support your learning versus using the web to cheat. Cheating is against LCVA policy and has consequences.

LCVA Student Expectations

Academic dishonesty jeopardizes your success and your integrity. In completing this online coursework, *you agree to*

- ☑ Be honest at all times
- ☑ Actively encourage academic integrity in yourselfyou're your LCVA peers
- ☑ Discourage any form of academic dishonesty and cheating
- ☑ Inform your instructor, administrator, or someone you trust if you have a reasonable belief and/or evidence that academic dishonesty has occurred

While not all academic dishonesty is listed below, common forms are:

- Using unauthorized materials and/or resources throughout this coursework
- Copying work from another student or the web
- Allowing another student to copy your work
- Using a technological/communication device and/or resource during an assessment
- Having anyone else but you complete any part of your coursework for you
- Using online searches to find answers to your assessment questions
- Pasting answers to assessment questions online for others to see

Academic Dishonesty Consequences

First Offense: Zero recorded for the assignment, and the assignment will be reset
Second Offense: Zero recorded for the assignment, the assignment will be reset and parents notified
Third Offense: Zero recorded for the assignment and permanent removal from the LCVA

Administrator Signature: _____
Date: _____

Teacher Signature: _____
Date: _____

Student Signature: _____
Date: _____

"Integrity is the *seed for achievement*. It is the principle that never fails."

* * *

Earl Nightingale, *Pearl Harbor Survivor*

LCVA Edgenuity Academic Integrity Policy

I am aware that:

- I am required to check the announcement section and my Lauderdale County email (@lcschools.org) every day.
- The Course Report has every tool necessary to help me regulate my progress and online behavior
- I am responsible for taking notes for each lesson for quizzes and tests. This can be via eNotes, Guided Notes, or a traditional paper notebook. If I don't take notes, I will be required to redo the direct instruction lecture.
- I will be given two (2) attempts to master each test with a 60% or higher, and if I do not master the test after two attempts, I am required to complete an assignment at the teacher's discretion to earn another attempt to master the test.
- I must complete all required coursework before the end of each nine-week grading period.
- If I am behind or failing, contact will be made with my parents/guardians, and I will attend an in-person class with an LCVA facilitator.

I am committed to:

- Actively participating in the online education program.
- Log in daily and keep up with my targeted completion percentage.
- Pass all tests with a 60% or higher.
- Communicate with the teacher regarding any problems I have with the assignments or program.
- Abide by the district technology acceptable use requirements.

I pledge that I will *not*:

- Plagiarize or cheat while completing my coursework.
- Post assessments, assignments, or answers to assessments or assignments, or any other curricular materials on any media, social or otherwise, that can be seen by other students or anyone else.
- Give unauthorized assistance on assessments or assignments.
- Allow parents/mentors/guardians to give unauthorized assistance on assessments or assignments.

My signature below confirms that I have read and agree to abide by the Academic Integrity Policy. Violations could result in a warning, loss of credit, and/or expulsion from the LCVA.

Student Signature: _____

Student Printed Name: _____ Date: _____

Parent Signature: _____

School-Sponsored Events and Extracurriculars

- Students may participate in athletics, band, extracurriculars, and activities at their registered home school if they choose.
- Students should check their school email, registered school's webpage, district, and school calendars, and join school Remind groups for these school-specific activities.
- Students will not be allowed on a school campus during the school day without the express permission of the building principal.

We do not receive or know anything concerning school-specific activities. Feel free to reach out to us with questions about these sorts of things and we will try our best to hunt down answers. Ultimately, it is up to the students and parents/guardians to keep up with school-specific activities.

Athletic Eligibility

Athletic eligibility for virtual learners will be determined just as it is for traditional students. Residency requirements and adequate academic progress both impact eligibility for all students who wish to participate in school-sanctioned sports.

Additional Information and Resources

Website

Information about all our programs may be obtained by going to the website provided via the Lauderdale County School System website at www.lcschools.org/lcva.