Deuel School District #19-4 School Board Meeting Agenda
Monday, November 10, 2025, 6:00 p.m. in Room 311

CALL TO ORDER

ADOPT THE AGENDA

VISION STATEMENT & MISSION STATEMENT
Sienna Martinell

PUBLIC COMMENT/VISITORS
Katie Hinker

CONFLICT OF INTEREST DISCLOSURES

CONSENT AGENDA ITEMS
1 – Minutes – Regular Meeting October 13, 2025
2 – October 2025 Payroll

OLD BUSINESS

NEW BUSINESS
Financial Report for the Month Ending October 31, 2025
October 2025 Bills
Amend Policies BD – School Board Meetings, BDC – Executive Sessions, BDDE – Parliamentary Procedure, JFC – Student Conduct and JFCD - Bullying
2026 Election Date
Surplus Items – 98 Textbooks, 1 Four Drawer Filing Cabinet, 2 Office Chairs, 1 Wall Divider
Braydon Simon, MS BBB, $2,594.00 Stipend

REPORTS
Superintendent Schiernbeck
Principal Hahn
Principal Rahlf
Athletic Director Rahlf
Business Manager Schmahl
NESC Representative Gubrud

NEXT MEETING

OTHER BUSINESS – Items not on the agenda may not be voted on at this meeting

Executive Session pursuant to SDCL 1-25-2(1) for Personnel

ADJOURN

Deuel School District #19-4 School Board Meeting Minutes
Monday, October 13, 2025

The regular meeting of the Deuel School District Board of Education was called to order on Monday, October 13, 2025, at 6:00 p.m. by Chairperson Nielsen. Members present included Danay Nielsen, Wade Gubrud, Leah Schwiesow, Tony Konold and Joel Brandt. Others present included Superintendent Schiernbeck, Principal Hahn, Principal & Athletic Director Rahlf, Business Manager Schmahl, Kalex Greene, Kyle Greene, Michelle Greene and Lynn Stoltenburg.

Action 1025A-1
Motion by Brandt, seconded by Schwiesow to adopt the agenda as presented. All present voted aye. Motion carried.

The Vision Statement and Mission Statement were read by Kalex Greene.

There was no public comment.

Lynn Stoltenburg, Playground Committee Member, gave an overview of where they are at with planning and fundraising for playground improvements.

There were no Conflict-of-Interest Disclosures.

Action 1025A-2
Motion by Konold, seconded by Gubrud to approve the consent agenda as follows: Minutes of the Regular Meeting September 8, 2025, and September 2025 Payroll - General Fund $312,923.43, Special Education $60,966.30, Food Service $7,811.38 and Other Enterprise 7,320.30. All present voted aye. Motion carried.

Action 1025A-3
Motion by Schwiesow, seconded by Konold to approve the financial report for the month ending September 30, 2025. All present voted aye. Motion carried.

	General Fund	Capital Outlay	Special Education	Food Service	Other Enterprise	Trust and Agency	Private Purpose Trust	Total
Balance 9.1.25	1,692,433.64	3,312,204.73	394,710.54	23,987.29	15,911.49	203,106.13	56,720.17	5,699,073.99
Receipts:								
Local	43,230.72	11,470.19	7,180.16	16,141.80	5,881.24	29,604.93	-	113,509.04
State	148,129.00	-	-	-	-	-	-	148,129.00
Federal	1,532.00	-	207.10	4,213.63	-	-	-	5,952.73
Other	-	-	-		-	-	-	-
Total Receipts	192,891.72	11,470.19	7,387.26	20,355.43	5,881.24	29,604.93	-	267,590.77
G.L. Entries	-	-	-	-	-	-	-	-
Disbursements:								
Accts. Payable	64,569.41	29,026.60	18,120.20	16,668.04	-	63,906.42	-	192,290.67
Hourly Payroll	48,985.72	-	24,970.88	7,811.38	7,320.30	-	-	89,088.28
Contracted Payroll	263,937.71	-	35,995.42	-	-	-	-	299,933.13
P-Card	3,469.28	4,415.79	377.99	161.33	-	467.24	-	8,891.63
Flex/HS Deducts	-	-	-	-	-	117.22	-	117.22
Prior Adj	-	-	-	.	-	-	-	-
Receivables	-	-	-	-	-	-	-	-
Online Fees	98.20	-	-	320.52	85.58	-	-	504.30
Total Disbursements	381,060.32	33,442.39	79,464.49	24,961.27	7,405.88	64,490.88	-	590,825.23
Balance 9.30.25	1,504,265.04	3,290,232.53	322,633.31	19,381.45	14,386.85	168,220.18	56,720.17	5,375,839.53

Action 1025A-4
Motion by Brandt, seconded by Gubrud to approve payment of the September 2025 bills as follows:
Fund 10 GENERAL FUND: A&B BUSINESS SOLUTIONS, SUPPLIES, 68.33; A&B PURE WATER, SUPPLIES, 279.85; A-OX WELDING SUPPLY CO. INC, CYLINDER RENT & SUPPLIES, 8,432.80; ANATOMY WAREHOUSE, PERKINS - LAKE PRESTON, 170.00; ASB WORKERS' COMPENSATION FUND, WORKERS COMPENSATION, 4,994.29; BJERKE SANITATION, GARBAGE REMOVAL, 450.00; BLACK HILLS SPECIAL SERVICES, DUES, 2,000.00; BRISTLIN SERVICES, LLC, REPAIRS & MAINTENANCE, 1,775.51; CABANA BANNERS, SUPPLIES, 2,235.00; CANBY CHIROPRACTIC CENTER, PURCHASED SERVICES, 190.00; CANBY DAIRY QUEEN, CONCESSIONS, 345.00; CEDAR SHORE RESORT, TRAVEL, 230.08; CITY OF CLEAR LAKE, WATER & SEWER, 1,994.51; CLEAR LAKE BUILDING CENTER, SUPPLIES, 671.34; CLEAR LAKE COURIER, ADVERTISING, 170.74; COLE PAPERS INC, SUPPLIES, 2,584.60; COMMERCIAL LIGHTING, SUPPLIES, 141.94; COWBOY COUNTRY STORES, FUEL, 279.65; DAKOTA PORTABLE TOILETS, INC., RENT, 265.50; DAKOTA POTTERS SUPPLY LLC, REPAIRS & MAINTENANCE, 321.73; DEUEL COUNTY CENEX, CONCESSIONS, FUEL & SUPPLIES, 12,684.96; DEUEL SCHOOL - TRUST & CUSTODIAL, IMPREST FUND REIMBURSEMENT, 6,677.58; ECOLAB PEST ELIMINATION SERVICE, PURCHASED SERVICES, 77.79; ELITE DRAIN & SEWER CLEANING LLC, PURCHASED SERVICES, 600.00; FRITZ CHEVROLET, REPAIRS & MAINTENANCE, 287.78; HILLYARD/SIOUX FALLS, SUPPLIES, 3,568.38; ITC, COMMUNICATIONS, 652.54; JAYMAR BUSINESS FORMS, SUPPLIES, 240.56; KARMA'S KORN, CONCESSIONS, 50.00; KIWANIS, 25-26 DUES, 155.00; LINDE GAS AND EQUIPMENT INC., PERKINS - WILMOT, 3,683.69; MAYNARDS, GROCERIES & SUPPLIES, 1,008.49; NASCO EDUCATION, PERKINS - WILMOT, 2,525.91; NIELSEN ELECTRIC, REPAIRS & MAINTENANCE, 4,448.78; NORTHEAST EDUC'L SERVICES COOP, CO-OP SERVICES, 124.36; NORTHWESTERN, NATURAL GAS, 121.53; OTTER TAIL POWER COMPANY, ELECTRICITY, 10,574.97; PEPSI-COLA, CONCESSIONS, 1,950.13; PERFORMANCE FOODSERIVCES, CONCESSIONS, 1,905.18; PIONEER ATHLETICS, SUPPLIES, 759.25; POPPLERS, MUSIC & SUPPLIES, 423.87; ROELOFSEN IMPLEMENT, INC., REPAIRS & MAINTENANCE, 23.11; SANFORD HEALTH OCCUPATIONAL MEDICINE, PURCHASED SERVICES, 32.00; SANFORD HEALTH, PURCHASED SERVICES, 2,597.00; SCHOLASTIC, INC. EDUCATION, BOOKS, 155.78; SCHOOL SPECIALTY, LLC, SUPPLIES, 405.76; STAN HOUSTON EQUIPMENT, PERKINS - ESTELLINE, 1,375.88; STAPLES, SUPPLIES, 97.30; STERLING COMPUTERS, TECH SUPPLIES, 20.10; STUDER EDUCATION, PURCHASED SERVICES, 1,495.00; TIME MANAGEMENT SYSTEMS, PURCHASED SERVICES, 3.00; TITAN MACHINERY, REPAIRS & MAINTNANCE, 682.04; U.S. BANK, ADMIN FEES, 350.00; ULINE, EQUIPMENT, 256.64; WHITE'S WELDING, PURCHASED SERVICES, 250.00; WONDER MEDIA, LLC, SUBSCRIPTION, 98.00; WWTIRE SERVICES, SUPPLIES, 729.80; Fund 21 CAPITAL OUTLAY: 95 PERCENT GROUP, TEXTBOOKS, 76,493.80; A&B BUSINESS SOLUTIONS, COPIER CONTRACT, 1,177.67; BOUND, EQUIPMENT, 728.00; CLEAR LAKE COMPUTER SERVICES, EQUIPMENT, 360.00; DAKOTA SPORTS INC, EQUIPMENT, 2,510.10; DOLLAMUR SPORT SURFACES, EQUIPMENT, 3,677.62; IXL LEARNING, SOFTWARE, 11,981.25; POCKET NURSE, EQUIPMENT, 10,835.84; SOUTHERN ALUMINUM, EQUIPMENT, 3,238.00; WATER KING, EQUIPMENT, 2,875.00; Fund 22 SPECIAL EDUCATION FUND: ASB WORKERS' COMPENSATION FUND, WORKERS COMPENSATION, 1,082.59; DEUEL SCHOOL - TRUST & CUSTODIAL, IMPREST FUND REIMBURSEMENT, 208.42; THE MATH LEARNING CENTER, TEXTBOOKS, 2,376.00; NORTHEAST EDUC'L SERVICES COOP, CO-OP SERVICES, 27,475.53; PRO-ED, SUPPLIES, 162.80; Fund 51 FOOD SERVICE: ASB WORKERS' COMPENSATION FUND, WORKERS COMPENSATION, 265.12; COMMERCIAL KITCHEN SERVICES, LLC, REAPIRS & MAINTENANCE, 422.50; DEUEL SCHOOL - TRUST & CUSTODIAL, IMPREST FUND REIMBURSEMENT, 5.70; EAST SIDE JERSEY DAIRY, INC, MILK, 2,302.79; HILLYARD/SIOUX FALLS, SUPPLIES, 806.10; MAYNARDS, GROCERIES, 2,125.43; PERFORMANCE FOODSERIVCES, GROCERIES & SUPPLIES, 17,512.24; SD DEPARTMENT OF LABOR, UNEMPLOYMENT, 1,981.00.
All present voted aye. Motion carried.

Action 1025A-5
Motion by Brandt, seconded by Konold to approve Robert Begalka as a Volunteer MS Football Coach. All present voted aye. Motion carried.

Action 1025A-6
Motion by Schwiesow, seconded by Gubrud to hire Dunnette Brown as a Special Education Paraprofessional at $16.50 per hour. All present voted aye. Motion carried.

Action 1025A-7
Motion by Brandt, seconded by Schwiesow to hire Suzanne Fairchild as a Special Education Paraprofessional at $16.50 per hour. All present voted aye. Motion carried.

Action 1025A-8
Motion by Gubrud, seconded by Konold to approve a donation of $160 for Attorney Rodney Freeman to attend the Education Law Meeting. All present voted aye. Motion carried.

Action 1025A-9
Motion by Schwiesow, seconded by Gubrud to accept the quote from Wiesner Construction for snow removal for the 2025-2026 school year. All present voted aye. Motion carried.

Action 1025A-10
Motion by Schwiesow, seconded by Brandt to approve amending the following policies/procedures as presented: AE – Wellness Policy, DID – Inventories Policy, and DJ – Purchasing Procedures. All present voted aye. Motion carried.

Superintendent Schiernbeck's report included: Cooperatives with GYM/WR; Student Count; CSI - Scorecard, Rounding, & Profile of a Graduate; Facilities – Concrete, Roof, & Acoustic Tiles; Bus Rebate; Focus Group Meeting; and Upcoming Events: NWEA Training-Oct. 10th and 17th, Veterans Day Program-November 11th, Next Board Meeting-November 10th at 6pm, Academic Meeting-TBA.

Principal Hahn's report included: Staff Recognition – Leslie Cutshaw; Seniors – Elementary Snack Drive Update; College and Career Day in Watertown; KSB Digital Citizenship Presentations; ACT Prep; Student of the Month: MS: ELA – Nathan Thomas, Social – Anabelle Sheehan, Math – Ariana Johnson, Science – Bladimir Gallardo, HS: ELA – Gavin Maaland, Social - Noah Love, Math – Shyla Tvedt, Science – Caden Hourigan, Art – Deisha Ross, Music – Emma Raml, CTE – Carson Marko.

Principal Rahlf's report included: Elementary September Students of the month: JK - William Taylor, K -Landon Beutler, 1st - Ivery Sturm, 2nd - Georgie Reichling, 3rd - Jordyn Dahl, 4th - Natalie VanHofwegen, 5th - Amy Andringa; September Card Winners: Willow Kuipers, Emily Olivarez, Kutter Engelbrecht, Harper Johnson, Georgie Reichling; Curriculum Update; Staff Recognition – Ms. Crocker (Mrs. Feuerhelm) and Mrs. Hannah Swenson; NWEA: Virtual Training – Oct. 10th, On Site Training – Oct. 17th; Conferences – Oct. 24th - Sign up genius has been sent out to all elementary parents; KSB – Digital Citizenship presentation.

Athletic Director Rahlf's report included: Congratulations to the following for qualifying for All State Chorus on Nov. 1st and 2nd: Addison Timmons, Claire Spilde, Shyla Tvedt, Stella Stormo, Caden Hourigan, Isaac DeBoer, Miles Decker, Levi Peterson; Fall Seasons will soon be ending: Three home Varsity VB matches left (Oct. 14th, Oct. 21st and Oct. 27th), Region Cross Country on Thursday Oct. 15th @ Webster, Finished up our home FB schedule – one game left @ Mobridge; Cross Country - 1st in the LCC meet for boys, 1st in the ECC meet for boys, and 1st in the NEC meet for boys.

Business Manager Schmahl's report included: Annual Report; Food Service Review; General Fund Cash Balance Accountability; 5-Year Plan.

NESC Representative Gubrud reported on the September 15, 2025, meeting.

Next regular meeting is Monday, November 10, 2025, at 6:00 p.m.

Action 1025A-11
Motion by Schwiesow, seconded by Gubrud to adjourn at 7:42 pm. All present voted aye. Motion carried.

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Ellen Schmahl, Business Manager	Danay Nielsen, Chairperson

October 2025 Payroll

Hourly	General	Spec. Ed.	Food Serv	Other Ent.
OASI	$ 9,298.08	$ 5,736.78	$ 2,387.36	$ 1,166.40
FIT	$ 2,653.06	$ 782.94	$ 225.15	$ 105.96
INS	$ 6,004.73	$ 14,022.48	$ 1,827.04	$ 1,761.58
SDRS	$ 4,264.06	$ 4,317.48	$ 1,694.34	$ 910.68
OD	$ 837.55	$ 704.70	$ 200.00	$ 74.28
NET	$ 50,376.86	$ 30,962.75	$ 13,070.21	$ 6,358.57
TOTAL	$ 73,434.34	$ 56,527.13	$ 19,404.10	$ 10,377.47
Total Hourly		$ 159,743.04		

Contracted	General	Spec. Ed.	$ -
OASI	$ 32,211.78	$ 3,954.68	$ -
FIT	$ 13,724.95	$ 1,582.33	$ -
INS	$ 28,075.82	$ 6,597.27	$ -
SDRS	$ 25,294.44	$ 3,394.20	$ -
OD	$ 6,594.02	$ 324.32	$ -
NET	$ 161,708.17	$ 20,190.15	$ -
TOTAL	$ 267,609.18	$ 36,042.95	$ -
Total Contracted		$ 303,652.13	
Total Payroll		$ 463,395.17	

DEUEL SCHOOL DISTRICT 19-4
CASH REPORT

	General Fund	Capital Outlay	Special Education	Food Service	Other Enterprise	Trust and Agency	Private Purpose Trust	Total
Balance 10.1.25	1,504,265.04	3,289,854.59	323,011.25	19,381.45	14,386.85	168,220.18	56,720.17	5,375,839.53
Receipts:								
Local	107,554.59	48,462.79	28,275.17	25,324.89	5,075.00	138,118.21	-	352,810.65
State	124,827.00	-	-	-	-	-	-	124,827.00
Federal	30,852.00	35,056.54	361.97	11,467.75	-	-	-	77,738.26
Other	-	-	-		-	-	-	-
Total Receipts	263,233.59	83,519.33	28,637.14	36,792.64	5,075.00	138,118.21	-	555,375.91
G.L. Entries	-	-	-	-	-	-	-	-
Disbursements:								
Accts. Payable	88,693.03	113,877.28	31,305.34	25,420.88	-	87,578.99	-	346,875.52
Hourly Payroll	73,434.34	-	56,527.13	19,404.10	10,377.47	-	-	159,743.04
Contracted Payroll	267,609.18	-	36,042.95	-	-	-	-	303,652.13
P-Card	9,808.08	1,572.88	159.38	162.64	-	1,094.79	-	12,797.77
Flex/HS Deducts	-	-	-	-	-	386.00	-	386.00
Prior Adj	-	-	-	.	-	-	-	-
Receivables	-	-	-	-	-	-	-	-
Online Fees	63.93	-	-	507.86	91.36	-	-	663.15
Total Disbursements	439,608.56	115,450.16	124,034.80	45,495.48	10,468.83	89,059.78	-	824,117.61
Balance 10.31.25	1,327,890.07	3,257,923.76	227,613.59	10,678.61	8,993.02	217,278.61	56,720.17	5,107,097.83

	10 GENERAL FUND	21 CAPITAL OUTLAY	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE	53 OTHER ENTERPRISE FUND	Total
Total Assets and Deferred Outflows of Resources						
Current Assets						
101 GF Demand Deposits	26,522.86	185,247.26	0.00	(34.40)	(15.98)	211,719.74
102 PAYROLL DEPOSITS	(4,076.43)	0.00	(1,123.57)	0.29	11,386.23	6,186.52
105 POOLED FUND DEPOSITS	1,305,443.64	1,072,676.50	228,737.16	10,712.72	(2,377.23)	2,615,192.79
106 TIME DEPOSITS	0.00	2,000,000.00	0.00	0.00	0.00	2,000,000.00
108 GF Advance Payments	5,356.35	0.00	0.00	0.00	0.00	5,356.35
110 SPED TAXES RECEIVABLE	780,533.77	765,580.20	452,200.48	0.00	0.00	1,998,314.45
112 SPED TAXES RECEIVABLE - PRIOR YEARS	18,451.69	10,288.00	5,272.87	0.00	0.00	34,012.56
120 011 GF Accounts Receivable Regular	1,546.38	0.00	0.00	0.00	0.00	1,546.38
120 012 GF Accounts Receivable Collections	0.00	0.00	0.00	(95.74)	(0.22)	(95.96)
120 ACCOUNTS RECEIVABLE	0.00	0.00	0.00	7,508.07	0.00	7,508.07
140 GF Due From Federal Govt	(0.11)	0.00	0.00	0.00	0.00	(0.11)
170 101 SUPPLIES INVENTORY CLEAR LAKE	0.00	0.00	0.00	1,149.54	0.00	1,149.54
171 101 FOOD INVENTORY CLEAR LAKE	0.00	0.00	0.00	8,076.06	0.00	8,076.06
172 101 COMMODITY INVENTORY CLEAR LAKE	0.00	0.00	0.00	7,170.07	0.00	7,170.07
196 NET PENSION ASSET	0.00	0.00	0.00	374.12	41.83	415.95
Current Assets	2,133,778.15	4,033,791.96	685,086.94	34,860.73	9,034.63	6,896,552.41
Long-term Assets						
204 EQUIPMENT-LOCAL	0.00	0.00	0.00	8,064.17	0.00	8,064.17
205 EQUIPMENT-FEDERAL ASSIST.	0.00	0.00	0.00	290,688.26	0.00	290,688.26
208 ACCUM DEPRECIATION-LOCAL	0.00	0.00	0.00	(26,210.98)	0.00	(26,210.98)
209 ACCUM DEPR-FEDERAL	0.00	0.00	0.00	(25,584.26)	0.00	(25,584.26)
Long-term Assets	0.00	0.00	0.00	246,957.19	0.00	246,957.19
Deferred Outflows of Resources						
252 014 PENSION RELATED DEFERRED OUTFLOWS	0.00	0.00	0.00	4,268.00	0.00	4,268.00
252 PENSION RELATED DEFERRED OUTFLOWS	0.00	0.00	0.00	32,516.05	3,625.11	36,141.16
Deferred Outflows of Resources	0.00	0.00	0.00	36,784.05	3,625.11	40,409.16

	10 GENERAL FUND	21 CAPITAL OUTLAY	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE	53 OTHER ENTERPRISE FUND	Total
Total Assets and Deferred Outflows of Resources	2,133,778.15	4,033,791.96	685,086.94	318,601.97	12,659.74	7,183,918.76
Total Liabilities, Deferred Inflows of Resources, and Fund Equity						
Current Liabilities						
402 ACCOUNTS PAYABLE	5,893.69	0.00	88.20	1,669.38	0.00	7,651.27
404 CONTRACTS PAYABLE	(61,337.52)	0.00	14,916.64	11,625.47	1,296.00	(33,499.41)
451 FICA PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
452 FIT PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
453 INSURANCE PAYABLE	993.61	0.00	(0.17)	(0.32)	0.24	993.36
454 RETIREMENT PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
455 OTHER DEDUCTIONS PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
456 TSA PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
457 BENEFITS PAYABLE	(24,487.92)	0.00	(9,119.60)	(616.95)	177.42	(34,047.05)
459 MNSIT PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00
471 DEPOSITS PAYABLE	0.00	0.00	0.00	12,091.11	0.00	12,091.11
Current Liabilities	(78,938.14)	0.00	5,885.07	24,768.69	1,473.66	(46,810.72)
Long-term Liabilities						
506 Net OPEB Liability	0.00	0.00	0.00	15,135.00	0.00	15,135.00
559 OTHER DEFERRED INFLOWS	0.00	0.00	0.00	3,113.54	0.00	3,113.54
Long-term Liabilities	0.00	0.00	0.00	18,248.54	0.00	18,248.54
Deferred Inflows of Resources						
551 UNAVAILABLE REVENUE-PROPERTY TAXES	798,985.46	775,868.20	457,473.35	0.00	0.00	2,032,327.01
554 014 PENSION RELATED DEFERRED INFLOWS	0.00	0.00	0.00	0.46	0.00	0.46
554 PENSION RELATED DEFERRED INFLOWS	0.00	0.00	0.00	18,675.48	2,082.48	20,757.96
559 OTHER DEFERRED INFLOWS	0.00	0.00	0.00	0.00	0.07	0.07
Deferred Inflows of Resources	798,985.46	775,868.20	457,473.35	18,675.94	2,082.55	2,053,085.50
Fund Balance						
706 TOTAL FIXED ASSETS	0.00	0.00	0.00	247,216.19	0.00	247,216.19
707 RESTRICTED NET POSITION	0.00	0.00	0.00	14,215.23	1,585.39	15,800.62

	10 GENERAL FUND	21 CAPITAL OUTLAY	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE	53 OTHER ENTERPRISE FUND	Total
708 008 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	0.00	394.64	394.64
708 080 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	0.00	57,749.51	57,749.51
708 UNRESTRICTED NET ASSETS	0.00	0.00	0.00	(4,522.62)	(50,626.01)	(55,148.63)
723 RESTRICTED-CAPITAL OUTLAY	0.00	3,257,923.76	0.00	0.00	0.00	3,257,923.76
724 RESTRICTED-SPEC. ED.	0.00	0.00	221,728.52	0.00	0.00	221,728.52
749 920 RESTRICTED-PERKINS	32,412.45	0.00	0.00	0.00	0.00	32,412.45
753 ASSIGNED-UNEMPLOYMENT	17,707.00	0.00	0.00	0.00	0.00	17,707.00
760 UNASSIGNED -GENERAL FUND	1,363,611.38	0.00	0.00	0.00	0.00	1,363,611.38
Fund Balance	1,413,730.83	3,257,923.76	221,728.52	256,908.80	9,103.53	5,159,395.44
Total Liabilities, Deferred Inflows of Resources, and Fund Equity	2,133,778.15	4,033,791.96	685,086.94	318,601.97	12,659.74	7,183,918.76

Fund: 60 TRUST AND CUSTODIAL

Chart of Account Number	Chart of Account Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
60 759 804	CLASS OF 2022	(183.91)	0.00	0.00	0.00	(183.91)
60 759 807	FFA	1,013.08	730.00	1,650.00	0.00	1,933.08
60 759 808	HS STUDENT COUNCIL	11,492.56	2,444.25	90.92	0.00	9,139.23
60 759 809	NATIONAL HONOR SOCIETY	1,192.38	0.00	0.00	0.00	1,192.38
60 759 810	KEY CLUB	6,968.93	1,310.19	60.00	0.00	5,718.74
60 759 811	CLEARING ACCOUNT	7,529.61	467.99	835.24	0.00	7,896.86
60 759 812	ACTIVITY TICKETS	4,151.75	0.00	0.00	0.00	4,151.75
60 759 813	IMPREST FUND	(3,407.84)	12,608.49	6,891.70	0.00	(9,124.63)
60 759 819	BAND	5,912.53	0.00	0.00	0.00	5,912.53
60 759 822	MENTORSHIP PROGRAM	2,402.84	0.00	0.00	0.00	2,402.84
60 759 823	VOCAL	1,638.46	0.00	0.00	0.00	1,638.46
60 759 825	CHEERLEADERS	727.52	369.26	1,240.00	0.00	1,598.26
60 759 829	LAPTOP DEPOSIT	20,407.29	0.00	545.00	0.00	20,952.29
60 759 831	RACHELS CHALLENGE	4,174.70	0.00	0.00	0.00	4,174.70
60 759 834	Oral Interp	600.00	0.00	0.00	0.00	600.00
60 759 835	BAND TRIP FUND	3,179.94	0.00	0.00	0.00	3,179.94
60 759 836	YEARBOOK STAFF	1,927.34	0.00	0.00	0.00	1,927.34
60 759 837	GYMNASTICS CLUB	468.77	0.00	0.00	0.00	468.77
60 759 838	ART CLUB	1,751.29	0.00	0.00	0.00	1,751.29
60 759 839	SOFTBALL	2,617.49	0.00	0.00	0.00	2,617.49
60 759 840	MEDICAL TRUST	(61,137.93)	60,494.48	113,615.27	0.00	(8,017.14)
60 759 853	Play Donation	1,400.00	0.00	0.00	0.00	1,400.00
60 759 854	Deuel Drama Club	129.70	0.00	0.00	0.00	129.70
60 759 855	SPECIAL OLYMPICS	4,632.60	0.00	0.00	0.00	4,632.60
60 759 861	MS STUDENT COUNCIL	4,463.30	325.00	1,028.40	0.00	5,166.70
60 759 863	BOX TOPS	3,581.10	0.00	0.00	0.00	3,581.10
60 759 864	Class Composites Project	244.48	0.00	0.00	0.00	244.48
60 759 865	CARDNIAL CARDS	259.83	0.00	0.00	0.00	259.83
60 759 868	PLAYGROUND CLEARING	514.97	0.00	0.00	0.00	514.97
60 759 869	DISTRICT/REGIONAL EVENT	(554.30)	3,113.22	6,000.00	0.00	2,332.48
60 759 870	STUDENT ASSISTANCE	5,272.10	622.23	0.00	0.00	4,649.87
60 759 875	PRESCHOOL PARENTS	1,559.25	0.00	0.00	0.00	1,559.25
60 759 876	SCOREBOARD ADS	112,700.00	0.00	3,000.00	0.00	115,700.00
60 759 885	ENGRAVER-RESALE	1,018.61	0.00	0.00	0.00	1,018.61
60 759 886	MULTI MEDIA ADS	3,205.10	0.00	0.00	0.00	3,205.10
60 759 901	SPECIAL DONATIONS	4,100.00	0.00	0.00	0.00	4,100.00
60 759 902	GOLF	3,115.72	0.00	0.00	0.00	3,115.72
60 759 903	EDUCATORS RISING	100.00	0.00	0.00	0.00	100.00

Fund: 60 TRUST AND CUSTODIAL

Chart of Account Number	Chart of Account Description		Beginning Balance	Expenses	Revenues	Balance Change	Balance
60 759 904	ESports		1,075.12	0.00	0.00	0.00	1,075.12
60 759 910	SECT. 125 REIMB.		4,021.31	386.00	726.68	0.00	4,361.99
60 759 912	HOSA		4,002.18	265.78	25.00	0.00	3,761.40
60 759 920	DEWAL PERKINS		(5,765.80)	0.00	0.00	0.00	(5,765.80)
60 759 923	Class of 2023		133.43	0.00	0.00	0.00	133.43
60 759 924	Class of 2024		412.56	0.00	0.00	0.00	412.56
60 759 925	Class of 2025		553.81	0.00	0.00	0.00	553.81
60 759 926	Class of 2026		290.92	0.00	0.00	0.00	290.92
60 759 927	CLASS OF 2027		7,511.00	5,907.89	2,395.00	0.00	3,998.11
		Fund Total: 60	171,403.79	89,044.78	138,103.21	0.00	220,462.22

Vendor	Description	Invoice Amount
Fund: 10 GENERAL FUND		
A&B PURE WATER	SUPPLIES	279.85
A-OX WELDING SUPPLY CO. INC	CYLINDER RENT	112.44
AGeDnET.COM	PERKINS - DESMET	465.00
ANDOR, INC	REPAIRS & MAINTENANCE (REPLACE BLOWER & COMPRESSOR)	4,208.04
BJERKE SANITATION	GARBAGE REMOVAL	450.00
CANBY DAIRY QUEEN	CONCESSIONS	150.00
CITY OF CLEAR LAKE	WATER & SEWER	3,354.56
CLEAR LAKE BUILDING CENTER	SUPPLIES	503.00
CLEAR LAKE COURIER	ADVERTISING & SUPPLIES	246.42
CompTIA, Inc	PERKINS - WILMOT	50.00
COWBOY COUNTRY STORES	FUEL	179.52
DEUEL COUNTY CENEX	CONCESSIONS, FUEL & SUPPLIES	9,334.05
DEUEL SCHOOL - TRUST & CUSTODIAL	IMPREST FUND REIMBURSEMENT	12,498.69
DEUEL SCHOOL DISTRICT	KITCHEN MEALS REIMBURSEMENT	1,128.75
ECOLAB PEST ELIMINATION SERVICE	PURCHASED SERVICES & SUPPLIES	527.80
EWELL EDUCATIONAL SERVICES	PERKINS - LAKE PRESTON	210.00
F.M. ACOUSTICAL TILE	SUPPLIES	193.28
GRIZZLY INDUSTRIAL INC	PERKINS - SIOUX VALLEY	1,813.00
HILLYARD/SIOUX FALLS	SUPPLIES	719.13
IOWA ASSOCIATION OF AGRICULTURAL EDUCATORS	PERKINS - ARLINGTON	100.00
ITC	COMMUNICATIONS	652.55
KARMA'S KORN	CONCESSIONS	50.00
KSB SCHOOL LAW	PURCHASED SERVICES (STAFF TRAINING)	3,880.20
MACK'S LANDSCAPING	PURCHASED SERVICES	580.00
MAYNARDS	GROCERIES, SUPPLIES & CONCESSIONS	1,428.71
MIDWEST GLASS	REPAIRS & MAINTENANCE	427.04
NORTHEAST EDUC'L SERVICES COOP	CO-OP SERVICES	124.36
NORTHERN STATE UNIVERSITY	DIGITAL TEXTBOOKS	300.17
NORTHWESTERN	NATURAL GAS	135.71

Vendor	Description	Invoice Amount
OFFICE OF WEIGHTS & MEASURES	PURCHASED SERVICES	56.00
OTTER TAIL POWER COMPANY	ELECTRICITY	6,883.37
PEPSI-COLA	CONCESSIONS	2,068.37
PERFORMANCE FOODSERIVCES	CONCESSIONS	449.71
PIONEER ATHLETICS	SUPPLIES	312.00
PLANK ROAD PUBLISHING INC	MUSIC	130.35
POPPLERS	MUSIC, (INSTRUMENT) REPAIRS, & SUPPLIES	1,720.42
SANFORD HEALTH	PURCHASED SERVICES	621.60
STAN HOUSTON EQUIPMENT	PERKINS - SIOUX VALLEY	2,528.00
STAPLES	SUPPLIES	163.32
TITAN MACHINERY	REPAIRS & MAINTENANCE (BUSES)	5,222.38
TRAINING ROOM	SUPPLIES	95.03
UNITED SCOPE LLC	PERKINS - WILMOT	338.19
	Fund Total:	**64,691.01**
Fund: 21 CAPITAL OUTLAY		
A&B BUSINESS SOLUTIONS	COPIER CONTRACT	1,177.67
DAKOTA SPORTS INC	EQUIPMENT (TRACK UNIFORMS & WARMUPS)	5,250.00
Droplet Solutions	SOFTWARE (CONTRACT SOFTWARE)	576.00
F.M. ACOUSTICAL TILE	REPAIRS & MAINTENANCE (MUSIC ROOM ACOUSTICAL TILE)	5,380.00
INNOVATIVE OFFICE SOLUTIONS LLC	EQUIPMENT (STAGE DOLLY)	2,221.34
POCKET NURSE	EQUIPMENT (CTE EQUIPMENT FOR K HINKER, REAP GRANT)	36,849.00
WIESNER CONSTRUCTION, INC.	REPAIRS & MAINTENANCE (CEMENT WORK ADMIN DOOR)	12,619.41
	Fund Total:	**64,073.42**
Fund: 22 SPECIAL EDUCATION FUND		
DEUEL SCHOOL - TRUST & CUSTODIAL	IMPREST FUND REIMBURSEMENT	237.10
NORTHEAST EDUC'L SERVICES COOP	CO-OP SERVICES	33,346.30
	Fund Total:	**33,583.40**
Fund: 51 FOOD SERVICE		
DEUEL SCHOOL - TRUST & CUSTODIAL	IMPREST FUND REIMBURSEMENT	29.70
EAST SIDE JERSEY DAIRY, INC	MILK	2,836.20
HILLYARD/SIOUX FALLS	SUPPLIES	1,938.17
MAYNARDS	GROCERIES	1,885.15

Vendor	Description	Invoice Amount
PERFORMANCE FOODSERIVCES	GROCERIES & SUPPLIES	9,250.49
	Fund Total:	**15,939.71**
	Checking Account Total:	**178,287.54**

Checking Account: 1 1

Check Number: 44834 Check Type: Check Check Date: 11/10/2025 Vendor: DEUEL8 DEUEL SCHOOL - TRUST & CUSTODIAL Check Total: 11,949.38

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
36586	10/01/2025		ORAL INTERP	10 6921 000 319	105.00
36587	10/01/2025		JUDGE	10 6921 000 319	60.00
36591	10/07/2025		ORAL INTERP	10 6921 000 319	150.00
36592	10/07/2025		JUDGE	10 6921 000 319	75.00
36593	10/07/2025		FLAG POLES BAND	10 6930 000 411	267.79
36593	10/07/2025		BANDMASTER DUES	10 6930 000 640	35.00
36594	10/07/2025		ALL STATE CHOIR	10 6931 000 319	40.00
36595	10/07/2025		FB OFFICIAL	10 6130 000 319	189.34
36596	10/07/2025		FB OFFICIAL	10 6130 000 319	160.39
36597	10/07/2025		FB OFFICIAL	10 6130 000 319	185.70
36598	10/07/2025		FB OFFICIAL	10 6130 000 319	166.18
36599	10/07/2025		FB OFFICIAL	10 6130 000 319	200.83
36600	10/07/2025		VB OFFICIAL	10 6230 000 319	114.54
36601	10/07/2025		VB OFFICIAL	10 6230 000 319	154.14
36610	10/14/2025		HONOR CHOIR FEE	10 6931 000 319	15.00
36611	10/14/2025		VB OFFICIAL	10 6230 000 319	193.81
36612	10/14/2025		VB OFFICIAL	10 6230 000 319	121.09
36613	10/14/2025		FB OFFICIAL	10 6130 000 319	157.03
36614	10/14/2025		FB OFFICIAL	10 6130 000 319	205.17
36615	10/14/2025		FB OFFICIAL	10 6130 000 319	161.77
36616	10/14/2025		FB OFFICIAL	10 6130 000 319	165.94
36617	10/14/2025		FB OFFICIAL	10 6130 000 319	161.89
36620	10/15/2025		CONFERENCE FEES	10 1131 092 319	80.00
36620	10/15/2025		TRAVEL	10 1131 092 334	318.14
36621	10/15/2025		VB OFFICIAL	10 6230 000 319	150.93
36622	10/15/2025		VB OFFICIAL	10 6230 000 319	122.89
36624	10/20/2025		PERKINS- ESTELLINE	10 1131 920 411	6,147.00
36625	10/20/2025		ORAL INTERP	10 6921 000 319	75.00
36626	10/20/2025		ORAL INTERP	10 6921 000 319	157.00
36627	10/20/2025		STATE XC MEALS	10 6910 000 334	348.00
36628	10/20/2025		PRINC DUES	10 2413 000 640	60.00
36629	10/20/2025		GLUTEN FREE PIZZA	51 2569 000 461	29.70
36640	10/23/2025		LAW CONFERENCE	10 2319 000 319	160.00
36641	10/23/2025		ALL STATE CHORUS MEALS	10 6931 000 334	560.00
36642	10/23/2025		VB OFFICIAL	10 6230 000 319	181.14
36643	10/23/2025		VB OFFICIAL	10 6230 000 319	109.97
36644	10/23/2025		ORAL INTERP	10 6921 000 319	157.00
36645	10/23/2025		ORAL INTERP	10 6921 000 319	126.00
36646	10/23/2025		ORAL INTERP	10 6921 000 319	75.00

Checking Account: 1 1

36655	10/27/2025		ORAL INTERP FEES	10 6921 000 319	6.00

Check Number: 44835 Check Type: Check Check Date: 11/10/2025 Vendor: DEUEL8 DEUEL SCHOOL - TRUST & CUSTODIAL Check Total: 816.11

Invoice Number	Invoice Date	PO Number	Detail Description	Chart of Account Number	Detail Amount
36656	10/27/2025		FUEL REIMB	10 2545 000 413	26.62
36657	10/28/2025		2025 JV FB OFFICIAL	10 6130 000 319	76.40
36658	10/07/2025		VB OFFICIAL	10 6230 000 319	181.14
36659	10/07/2025		VB OFFICIAL	10 6230 000 319	110.33
36660	10/07/2025		CONCESSIONS	10 2569 000 461	25.23
36661	10/07/2025		CAREER COUNSELING	10 2129 113 411	44.29
36671	10/30/2025		ORAL INTERP	10 6921 000 319	75.00
36672	10/30/2025		ORAL INTERP	10 6921 000 319	40.00
36673	10/30/2025		CL;ASSROOM SUPPLIES	22 1222 000 411	237.10

*Denotes Expensed Invoice Item Checking Account ID: 1 Total without Voids: 12,765.49

Policy BD: SCHOOL BOARD MEETINGS **Status:** DRAFT

Original Adopted Date: 06/09/2025 **| Last Reviewed Date:** 11/10/2025

REGULAR MEETINGS

All regular official School Board meetings will be held on the second Monday of each month, unless otherwise designated at the annual organizational meeting of the Board.

The official meetings of the school board are open to the public unless a specific law is cited by the school board to close the official meeting to the public. An official meeting is any meeting of a quorum of the school board at which official business of the school district is discussed or decided, or public policy is formulated, whether in person or by means of teleconference.

Subject to the following rules, any person may record, through audio or video technology, a school board meeting that is open to the public as long as the recording is reasonable, obvious, and not disruptive.

1. A person who wishes to audio or video record some or all of an official school board meeting must inform the school board president/chairperson or superintendent prior to the beginning of the meeting of the person's intent to record. At the beginning of the meeting, the school board president will then inform all persons present of the recording.

2. The quantity and type of recording equipment used shall be subject to the discretion of the school board, and the school board president/chairperson shall have the discretion to exclude or terminate recording of the meeting.This discretion is not to be exercised in an effort to restrict the public's right to be informed of school board meeting proceedings, but only where these rules have been violated.

3. Recording equipment must not produce distracting light or noise, and no artificial lighting device of any kind shall be employed with a video camera.

4. Recording equipment must not obstruct the vision of persons attending the school board meeting and their ability to see all school board members.

5. Any person violating the rules set forth above may be directed to cease the recording or leave the premises.

The School Board shall reserve at every official meeting a period for public comment, limited at the Board's discretion as to the time allowed for each topic and the total time allowed for public comment, but not so limited as to provide for no public comment. Public comment is not required at official meetings held solely for the purpose of meeting in executive session, an inauguration, swearing in of newly elected officials, or presentation of an annual report to the School Board.

The School Board shall annually distribute to Board members and review the following during one official meeting on an annual basis:

1. The Conducting the Public's Business in Public brochure published by the South Dakota Attorney General; and
2. Any other material pertaining to the open meeting laws of this state provided by the South Dakota Attorney General for the specific purpose related to SDCL 1-25-13

The School Board must include in the minutes of the meeting at which the review took place an acknowledgement that the review was completed.

The School Board shall annually distribute to Board members and review the following during one official meeting on an annual basis:

1. The Conducting the Public's Business in Public brochure published by the South Dakota Attorney General; and

2. Any other material pertaining to the open meeting laws of this state provided by the South Dakota Attorney

General for the specific purpose related to SDCL 1-25.

The School Board must include in the minutes of the meeting at which the review took place an acknowledgement that the review was completed.

SPECIAL MEETINGS

Special meetings may be called by the President of the Board, or in his or her absence the Vice-President, or a majority of the Board members. Notice stating the time and place of any special meeting and the purpose for its call, will be given each Board member and the Superintendent by the Business Manager, either orally or in writing, in sufficient time to allow each member's presence. No business other than that stated in the notice will be transacted at a special meeting. Local news media that have requested notice will be notified of the special meeting by mail, e-mail, delivered in person or telephone prior to the meeting.

TELECONFERENCE

Any official meeting, including executive meetings, may be conducted by teleconference. A teleconference is an exchange of information by audio, video, or electronic medium, including the internet. A member is deemed present if the member answers present to the roll call conducted by teleconference for the purpose of determining a quorum. Each vote at an official meeting held by teleconference may be taken by voice vote. If any member votes in the negative, the vote shall proceed to a roll call vote. A teleconference may be used to conduct a hearing. If the school board conducts an official meeting by teleconference, the school board shall provide a place at which the public may listen to and participate in the teleconference meeting. For any official meeting held by teleconference, which has less than a quorum of school board members participating in the meeting who are present at the location open to the public, arrangements shall be provided for the public to listen to the meeting via telephone or internet. The requirement to provide one or more places for the public to listen to the teleconference does not apply to an executive meeting.

ASBSD sample policies are intended to be a guide for school districts. As is the case with any policy, a local school district's unique circumstances, challenges and opportunities need to be considered.
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Policy BDC: EXECUTIVE SESSIONS

Status: DRAFT

Original Adopted Date: 10/10/2022 **| Last Reviewed Date:** 11/10/2025

It is the Board's belief that educational matters should be discussed and decisions made, at public meetings of the Board to fulfill the rationale for the creation of public governing bodies.

However, the Board more properly discusses some matters in private session. As permitted by law, an executive or closed meeting may be held for the sole purposes of:

1. Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term "employee" does not include any independent contractor;

2. Discussing the expulsion, suspension, discipline, assignment of or the educational program of a student;

3. Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters;

4. Preparing for contract negotiations or negotiating with employees or employee representatives;

5. Discussing marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions, when public discussion may be harmful to the competitive position of the business. All discussions will be considered confidential, but all official actions concerning the matters discussed will be made only at an open official meeting.

6. Discussing information pertaining to the protection of public or private property and any person on or within public or private property specific to:
(a) Any vulnerability assessment or response plan intended to prevent or mitigate criminal acts;
(b) Emergency management or response;
(c) Public safety information that would create a substantial likelihood of endangering public safety or property, if disclosed;
(d) Cyber security plans, computer, communications network schema, passwords, or user identification names;
(e) Guard schedules;
(f) Lock combinations;
(g) Any blueprint, building plan, or infrastructure record regarding any building or facility that would expose or create vulnerability through disclosure of the location, configuration, or security of critical systems of the building or facility; and
(h) Any emergency or disaster response plans or protocols, safety or security audits or reviews, or lists of emergency or disaster response personnel or material; any location or listing of weapons or ammunition; nuclear, chemical, or biological agents; or other military or law enforcement equipment or personnel.

An executive or closed session may be held only upon a majority vote of the members of the Board present and voting. Discussion during the executive/closed session is limited to the purpose(s) specified in the closure motion(s). Nothing in state law or this policy prevents an executive or closed meeting if the federal or state Constitution or the federal or state statutes require or permit it.

By the very nature of the matter discussed in closed/executive session, the matters discussed shall be kept confidential by the Board and individual Board members (and the administration, as agents of the Board) unless and until allowed to be disclosed publicly by the individual(s) to whom the discussion relates or unless and until authorized or required by law.

It is therefore the policy of the Board that the Board and Board members shall respect the right of privacy of District employees and students, and neither the Board nor individual Board members shall disclose nor convey confidential information regarding District employees or students, the knowledge of which was acquired during closed/executive sessions and except during closed/executive session, unless authorized or required by law to disclose the same.

An executive session may be held only upon a majority vote of the members of the Board present and voting. Violation of the “Open Meeting Law” can result in personal liability and potential criminal charges.

Policy BDDE: PARLIAMENTARY PROCEDURE

Status: DRAFT

Original Adopted Date: 10/10/2022 **| Last Reviewed Date:** 11/10/2025

The Board of Education shall utilize Robert's Rules of Order for Parliamentary Procedure as the guide for conducting official meetings held by the Board of Education. However, in utilizing Robert's Rules of Order for Parliamentary Procedure as a guide it is not intended nor is it required that there be strict compliance with Robert's Rules of Parliamentary Procedure. The Board President/Chairperson shall make all decisions related to parliamentary procedure that may arise during the course of a meeting. Any Board member may appeal the decision of the Board President/Chairperson to the full Board (school board members present at the meeting), and the Board shall, by majority vote, decide the procedural issue or question pending before the Board.

The purpose of parliamentary procedure is:

1. to establish guidelines by which the business of the governing board can be conducted in a regular and internally consistent manner;
2. to organize the meetings so that all necessary matters can be brought to the Board and that decisions of the Board can be made in an orderly and reasonable manner;
3. to ~~insure~~ ensure that members of the Board, concentrating on the substantive issues at hand, have the necessary information to make decisions, and to insure adequate discussion of decisions to be made; and
4. to ~~insure~~ ensure that meetings and actions of the Board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

Policy JFC: STUDENT CONDUCT

Status: DRAFT

Original Adopted Date: 07/11/2022 **| Last Revised Date:** 01/08/2024 **| Last Reviewed Date:** 11/10/2025

Students in the District are expected to act in an appropriate and responsible manner. Such behavior will reflect favorably on the student and on the school, will show consideration for other students, and will create a positive school environment in which to learn and work.

All students have individual responsibilities and obligations in their conduct toward other people and with respect to property. Examples of student conduct on school grounds, on school buses or at school activities which will subject a student to suspension, expulsion or other disciplinary action, and which may be reported to the legal authorities and subject to legal consequences, include, but are not limited to:

1. Causing or attempting to cause damage to school property, or stealing or attempting to steal school property.
2. Causing or attempting to cause damage to private property, or stealing or attempting to steal private property.
3. Causing or attempting to cause physical injury to another person except in self-defense, or threatening to do so.
4. Assault or threatening a student or staff member with bodily harm.
5. Possession, use, of any firearm, knife, explosive or other weapon or dangerous object.
6. Possession, use, or being under the influence of any controlled drug or substance without a physician's prescription.
7. Possession, use or under the influence of alcohol or illegal drug or substance.
8. Possession or use of any tobacco product including a vaping device with or without tobacco products.
9. Making false fire alarms or bomb threats or similar threats.
10. Cheating (including plagiarism) with respect to school work or tests. Cheating includes aiding other students in cheating, and using programmable calculations, artificial intelligence or other technology in a manner not specified or authorized by the teacher.
11. Inappropriate use of computers, networks, Internet, Distance Learning, etc.
12. Using lewd, profane or obscene language, displaying lewd, profane or obscene language or pictures, or lewd or indecent exposure, or sexting.
13. Sexually harassing any other person.
14. Defying the valid authority of school employees.
15. Conduct in a classroom, hallway, or any other location on school property or on a school bus which is disruptive.
16. Harassment (including hazing) of any other student or staff member of the School District or any other person who is on the property of the School District.
17. Bullying
18. Racial or ethnic slurs.

Policy JFCD: BULLYING **Status:** DRAFT

Original Adopted Date: 11/10/2025 **| Last Revised Date:** 06/12/2023 **| Last Reviewed Date:** 11/10/2025

SECTION 1 – Policy Statement

The District is committed to maintaining a constructive, safe, and bullying-free school climate that is conducive to all students' educational opportunities and which fosters an environment in which all students are treated with respect and dignity. Bullying can inhibit a student's educational opportunities and may also have long-term negative effects on a student. Bullying of students shall not be tolerated and is strictly prohibited. Bullying of students from other schools who are at a District activity, parents, school employees, guests, visitors, volunteers and vendors of the District shall also not be tolerated and is strictly prohibited.

This policy shall not be interpreted or applied to prohibit civil exchange of opinions or debate protected under the state or federal constitutions if the opinion expressed does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others. However, conduct which substantially interferes with the work of the school, causes material and substantial interference with school work and discipline, and might reasonably have led school authorities to forecast substantial disruption of or material interference with school activities is not constitutionally protected speech and is therefore prohibited under this policy.

All students, parents, employees, guests, visitors, volunteers and vendors shall conduct themselves in a civil and responsible manner and in a manner consistent with school policies related to student, parent, employee and visitor conduct. This policy prohibiting bullying shall apply to all students, parents, employees, guests, visitors, volunteers and vendors while on school property, while attending or participating in school activities, on school-owned property or on non-school property, while in any school-owned or leased vehicle, while at a school bus stop, or when in a private vehicle located on school property during school or during school activities.

The District shall investigate all reported instances involving bullying. Unless a different person is designated by the Superintendent to conduct the investigation, the Principal of the school attendance center where the bullying is alleged to have occurred is responsible for investigating the alleged bullying. Allegations of bullying may also be reported by the administration to other authorities, including but not limited to law enforcement.

Students who violate this policy shall be subject to appropriate disciplinary action, up to and including expulsion. Employees who violate this policy shall be subject to appropriate disciplinary action, up to and including termination of employment. Parents, guests, visitors, volunteers, and vendors who violate this policy may be prohibited from being on school property.

Pursuant to state law:

A. any school district employee, school volunteer, student, or parent who promptly reports in good faith an act of bullying to the appropriate school district official as designated in the school district's policy, and who makes the report in compliance with the provisions of the school district's policy, is immune from any cause of action for damages arising from failure to remedy the reported incident, and

B. no cause of action is created against the school district, school district employee, school volunteer, student, or parent unless there has been substantial noncompliance with the school district's policy which results in injury to a person.

The District will maintain confidentiality to the maximum extent possible under the circumstances. However, a person reporting bullying conduct must understand that should the administrator who is investigating the report determine there is reasonable cause to suspect that bullying did occur which could result in administrative discipline or a referral to the School Board, the person alleged to have abused the other person may have the right to know the identity of the person(s) making the report in order that he/ she may have an opportunity to defend himself/herself.

The District strictly prohibits retaliation against any person because he or she has made a report, testified, assisted, or participated in the investigation of a report of alleged bullying. Retaliation includes, but is not limited to, any form of verbal or physical reprisal or adverse pressure. The person(s) alleged to have bullied another person shall not directly or indirectly (such as through another person) harass, pressure, or retaliate against any other person because of the complaint being reported. A violation of this provision may lead to separate disciplinary action based on the retaliation. Any person who believes he or she is being subjected to retaliation because of his or her involvement with a bullying report should immediately contact a school administrator.

Complaints against school employees and complaints related to Sexual Harassment are addressed through other school district policies and not through this policy.

SECTION 2 – Bullying Defined

A. Bullying is an intentional isolated act or pattern of repeated conduct toward another person that is sufficiently severe and offensive to a reasonable person, and

1. has the purpose or effect of creating an intimidating, hostile or offensive school environment for one or more students, parents, employees, guests, visitors, volunteers or vendors, and/or

2. has the purpose or effect of substantially or unreasonably interfering with a student's educational opportunities (i.e., academic, co-curricular activities, extra-curricular activities, and social opportunities, etc. within the school environment), employee's and volunteer's work environment or performance, or access by parents, guests, visitors or vendors, and/or

3. places a person in reasonable fear of harm to his or her person or damage to his or her property, and/or

4. causes physical hurt or psychological distress to a person, and/or

5. constitutes retaliation against any person for asserting or alleging an act of bullying, and/or

6. disrupts the orderly operation of a school.

B. Bullying conduct includes threats, intimidation, physical violence, theft, destruction of property, hazing, stalking (SDCL 22-19A-1), harassment (SDCL 22-19A-4), sexting (SDCL 26-10-33), and threatening or harassing contact by telephone or other communication devices, commonly referred to as cyberbullying (SDCL 49-31-31). Neither the physical location nor the time of day of any incident involving the use of computers or other electronic devices is a defense to any disciplinary action taken by the School District for conduct determined to meet the definition of bullying in SDCL 13-32-15.

1. Hazing defined: any verbal or physical act or acts done on school property or at a school activity which directed toward another person and done for the purpose of initiation into any group, regardless of whether the group is a school sanctioned organization, when the act or acts causes or may create a reasonable risk of causing mental, emotional or physical harm to the person who is the recipient of the act or acts.

2. Stalking defined: willfully, maliciously, and repeatedly following or harassing another person; making a credible threat to another person with the intent to place that person in reasonable fear of death or great bodily injury; or willfully, maliciously, and repeatedly harassing another person by means of any verbal, electronic, digital media, mechanical, telegraphic, or written communication.

3. Harass defined: a knowing and willful course of conduct directed at a specific person which seriously alarms, annoys, or harasses the person, and which serves no legitimate purpose.

4. Threatening or harassing contacts by telephone or other electronic communication device defined: using or knowingly permitting a telephone or other electronic communication device under his or her control for any of the following purposes:

(1) to contact another person with intent to terrorize, intimidate, threaten, harass or annoy such person by using obscene or lewd language or by suggesting a lewd or lascivious act,

(2) to contact another person with intent to threaten to inflict physical harm or injury to any person or property,

(3) to contact another person with intent to extort money or other things of value,

(4) to contact another person with intent to disturb that person by repeated anonymous telephone calls or intentionally failing to replace the receiver or disengage the telephone connection.

5. Sexting, defined as intentionally creating, producing, distributing, presenting, transmitting, posting,

exchanging, disseminating, or possessing, through any computer or digital media, any photographs, digitized, or electronically generated image or any visual depiction of a minor in any condition of nudity, or involved in any prohibited sexual act.

SECTION 3 – Reporting Procedure

Any individual who believes that he or she has been or is being subjected to bullying or has reason to suspect another person has been or is being subjected to bullying should immediately report it to a teacher or school administrator. The report may be made verbally or in writing. A report may be made anonymously, although disciplinary action may not be based solely on an anonymous report. If disciplinary action is being requested, the individual reporting the bullying will be asked to either submit a signed written complaint or sign a completed Bullying Report Form, Exhibit JFCD-E(1), verifying the accuracy of its content. The written complaint or Bullying Report Form must include the following:

- the date the written complaint was filed or the Bullying Report Form was completed,
- the school employee receiving the complaint (if applicable),
- the name of the person reporting the bullying,
- the address/phone # of the person reporting the bullying,
- the specific conduct or nature of the bullying complaint including the person(s) alleged to have bullied the complaining party or another person, the date(s) and location where the conduct occurred, witnesses, etc.,
- the date the school employee completed the form (if applicable),
- the date and signature of the person reporting the bullying.

If the signed written complaint was given to a teacher, or if the Bullying Report Form was completed by a teacher, the teacher shall forward the complaint or Bullying Report Form to the teacher's building principal.

SECTION 4 – Procedure for Addressing Bullying Complaints

STEP 1: Principal.

Should there be a report which alleges a District student, parent, employee, guest, visitor, volunteer or vendor has been subjected to bullying, an investigation into the alleged bullying will be initiated. The District's investigation may include, but is not limited to, such things as interviewing individuals with actual or possible knowledge regarding the conduct in question, identifying facts related to the conduct in question, identifying when and over what period of time the conduct is to have occurred, determining whether the conduct negatively affects the educational opportunities or employment condition of the victim, identifying prior history of a similar nature by any of the individuals involved, and attempting to obtain possible verification from other persons. The investigation shall be conducted promptly and completed in a reasonable time frame given the nature of the complaint.

The person alleged to have bullied another person will be notified that a complaint has been filed pursuant to this policy and that the complaint is being investigated. The name of the person making the complaint will not be disclosed to the person alleged to have violated this policy unless and until the investigation results in a determination that there is reasonable cause to suspect that bullying did occur.

Upon reasonable suspicion by the school administrator responsible for the investigation that the allegation of bullying may be true, the employee, student or other person accused of bullying conduct shall be notified in writing that reasonable suspicion exists that the complaint may be valid, including a statement of the facts supporting the determination that reasonable suspicion exists, and the name of the alleged victim.

The person alleged to have bullied another person in violation of this policy shall be afforded an opportunity to respond to the allegation of bullying but is not required to submit a response.

Pending the outcome of the investigation the school administrator responsible for conducting the investigation may take such action consistent with school policy and state law as deemed appropriate in order to facilitate the investigation and protect the rights of all persons involved. If there is reasonable suspicion to believe that a

person bullied another person while at school or at a school activity on non-school property in violation of this policy, the administration may prohibit that person from being on school property or at school activities.

Upon reasonable suspicion by the school administrator responsible for the investigation that the allegation of bullying may be true, the employee, student or other person accused of bullying conduct shall be notified in writing that reasonable suspicion exists that the complaint may be valid, a statement of the facts supporting the determination that reasonable suspicion exists, and the name of the alleged victim and complaining individual(s).

The person alleged to have bullied another person in violation of this policy shall be afforded an opportunity to respond in writing to the notification of alleged bullying but is not required to submit a written response.

At the conclusion of the investigation, the Principal shall make a determination as to whether bullying did occur or whether the facts are insufficient to determine that a determination that bullying occurred. The complainant and the person alleged to have bullied another person will receive written notice of the Principal's determination. Should the Principal conclude that bullying did occur, the Principal shall take such action as deemed appropriate, which may include imposing disciplinary consequences on the person found to have violated this policy prohibiting bullying.

STEP 2: Appeal to the Superintendent

The following procedure shall be used to address an appeal of the Principal's decision in Step 1 to the Superintendent :

1. If either party is not satisfied with the Principal's decision, or if the Principal does not render a written decision within fourteen (14) calendar days of the request for a decision on the merits of the complaint, that party may appeal to the Superintendent by filing form JFCD-E(2). The appeal must be filed within ten (10) calendar days of receipt of the Principal's written decision, or ten (10) days of the deadline for the Principal's written decision, whichever comes first. The appealing party must attach the Principal's written decision.

2. Within fourteen (14) calendar days from the date the appeal was filed, the Superintendent shall render a decision in writing. All parties shall receive copies of the decision. The Superintendent shall uphold, reverse, modify the principal's decision, or the Superintendent may refer the matter back to the Principal for further investigation and supplemental decision which decision may restate, modify or reverse the Principal's initial decision. A supplemental decision by the Principal after a referral back to the Principal is subject to appeal to the Superintendent. The time frame for rendering a decision by the Superintendent may be extended by the Superintendent for good cause and upon written notification to all parties, which notification shall identify the reason for the extension and the date on or before which the decision shall be rendered.

STEP 3: Appeal to the Board

If either party is not satisfied with the Superintendent's decision, or if the Superintendent does not render a written decision within fourteen (14) calendar days of the receipt of the appeal, that party may appeal to the School Board by filing with the Business Manager using Form JFCD-E(3) within ten (10) calendar days of receipt of the Superintendent's written decision, or ten (10) days of the deadline for the Superintendent's written decision, whichever comes first. The appeal shall be in writing and the appealing party must attach to the appeal the Principal's written decision, the appeal to the Superintendent, and the Superintendent's written decision or notice of the Superintendent's failure to render a written decision.

The following procedure shall be used by the Board to address an appeal of the Superintendent's decision on the merits related to a bullying complaint:

1. Upon receipt by the Board President/Chairperson of an appeal by the Complainant, a copy of the appeal shall be given to the person alleged to have violated the bullying policy.

2. Upon receipt of an appeal, the Board shall at its next meeting schedule a date, time and location for the appeal hearing.

3. The following procedure shall be applicable at the appeal hearing before the Board:

   A. The Board shall appoint a board member or a person who is not an employee of the school district as

the hearing officer;

B. Within thirty (30) calendar days of an appeal being filed with the Board, the Board shall conduct a hearing in executive session;

C. The Complainant, person alleged to have violated the bullying policy, and Superintendent each have the right to be represented at the hearing;

D. The Board shall make a verbatim record of the hearing by means of an electronic or mechanical device or by court reporter. This record and any exhibits must be sealed and must remain with the hearing officer until the appeal process has been completed;

E. The issue on appeal is whether the Superintendent's decision should be upheld, reversed or modified;

F. All parties shall be given the opportunity to make an opening statement, with the appealing party being given the first opportunity, followed by the other party, and then the Superintendent;

G. The appealing party shall present his or her case first, and the other party shall then present his or her case. Both parties shall have the opportunity to ask questions of the other's witnesses. The hearing officer and board members may ask questions of any witness;

H. The Superintendent shall present the basis of his/her decision which led to the appeal. Both parties shall have the opportunity to ask the Superintendent questions. The hearing officer and board members may also ask questions of the Superintendent;

I. Unless a witness is a party to the appeal, witnesses may be present only when testifying unless the hearing officer rules otherwise. All witnesses must take an oath or affirmation administered by the School Board president, hearing officer or other person authorized by law to take oaths and affirmations;

J. The hearing officer shall admit all relevant evidence. The hearing officer may limit unproductive or repetitious evidence. The strict rules of evidence do not apply. Moran v. Rapid City Area School Dist., 281 N.W.2d 595. 602 (S.D. 1979).

K. All parties shall be given the opportunity to make a closing statement, with the appealing party having the first opportunity, followed by the other party, and then the Superintendent. The appealing party shall be given the opportunity for a brief rebuttal;

L. After the evidentiary hearing, the Board shall continue to meet in executive session for deliberations. No one other than the hearing officer may meet with the Board during deliberations. The Board may seek advice during deliberation from an attorney who has not represented any of the parties to the hearing. Consultation with any other person during deliberation may occur only if a representative of both parties and Superintendent are present. The Board may, in its sole discretion, continue the proceedings and make a final decision on the appeal at a later date; Within twenty (20) calendar days of the hearing, the Board shall render its decision and issue its written Findings of Fact, Conclusions of Law and Decision. The time frame for rendering a decision may be extended by the Board President for good cause and upon written notification to both parties and the Superintendent, and the notification shall identify the reason for the extension and the date on or before which the decision shall be rendered;

M. The decision of the School Board must be based solely on the evidence presented at the hearing and must be formalized by a motion made in open meeting. The Board will convene in open session and a motion to uphold, reverse, or modify the Superintendent's decision shall be made and voted upon. Findings of Fact, Conclusions of Law and Decision, consistent with the Board motion shall be in writing and approved by the Board. Both parties, the Principal and the Superintendent will receive copies after the Findings of Fact, Conclusions of Law and Decision are approved by the Board.

N. Following the Board hearing, should the Board determine there has been a violation of this policy prohibiting bullying, Board action may include but is not limited to the following: (1) suspend or expel a student from any or all school programs, including but not limited to classes, extracurricular activities, or attendance at school activities; (2) pursuant to statute, reprimand, suspend without pay, or terminate the contract of an employee, or (3) prohibit a person from being on school property or at

school activities for such time as may be determined by the Board.

O. If either party is dissatisfied with the Board's decision, that party may appeal the decision by filing an appeal to circuit court pursuant to SDCL 13-46-1.

Notes:
Complaints against school employees and complaints related to Sexual Harassment are addressed through other school district policies and not through this policy.

ASBSD sample policies are intended to be a guide for school districts. As is the case with any policy, a local school district's unique circumstances, challenges and opportunities need to be considered.
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- Wrestling COOP-
- Student Count-502
- CSI Contract Update-
- Facilities-
    - Concrete-
- 2025 Bus Rebate-
- Employee Spotlight-
- Report Card-
- State of the District-
- ASBSD ALL Award-

UPCOMING EVENTS

- Veterans Day Program-Tuesday, November 11th – Preston Rounds
- Next Board Meeting-December 8th, 6pm
- Academic Meeting-TBA

MS/HS Principal Board Report

- Staff Recognition
- Conference Attendance
- NWEA Winter Session
- Student of the Month
    - MS
        - ELA – Bailey Borg
        - Social – Hannah Turbak
        - Math – Dekota Carter
        - Science – Donovan Carpenter
    - HS
        - ELA – Claire Spilde
        - Social - Nadine Andringa
        - Math – Case Schiernbeck
        - Science – Ella Kerkvliet
        - Art – Katelyn Fay
        - Music – Gabe Mattson
        - CTE – Jack Peterson

Elem. Principal

- Elementary October Students of the month
  - K - Briley Zaug
  - 1st - Baylie Marko
  - 2nd - Evan Bauman
  - 3rd - Andrea Lily
  - 4th - Keegan Beutler
  - 5th - Evelyn Dailey

- October Card Winners:
  - Ava Nielsen
  - Reid Dumke
  - Rowan Love
  - Gus Seuser
  - Coree Sime

- Staff Recognition
  - Mrs. Zaug

- Spelling Bee will be held by the CCC.

  Round 1- Wednesday, November 5th

  - This round is open to all students who sign up on the google form.
  - This round will consist of a selection of 20-25 words from the word list in a written test
  - The top 5 students from each grade will advance to Round 2

  Round 2- Wednesday, November 19th

  - The top 5 spellers from grade 1-2 will compete with written spelling portions of the Spelling Bee
  - The top 5 Spellers from grade 3-8 will compete with written spelling portions of the Spelling Bee
  - Awards will be given to the top three spellers from each grade

  Round 3- Wednesday, December 10th

  - This is only for grades 5^{th} – 8^{th}.
  - This round will consist of 15 words from the list and given in as a verbal test.

  The top 3 spellers from 5^{th}-8^{th} grade will advance to the regional Spelling Bee.

- Conferences
    - Elementary had 90+% of parents attend conferences.
        - Those that could not attend, teachers have reached out to hold phone conversations, or set up a different time to come in.

- Intervention Update

Athletic Director

- Deuel Drama Club
    - To hold their performance of Lion King Jr. on Nov. 14th and 15th.
    - They will also hold a test run for the elementary students on Thursday Nov. 13th.
    - Traveling to Canby to perform as well.

- State Cross Country
    - Congratulations to boys Cross Country team for placing 1st at Regions and to the following for qualifying and running at the state meet.
        - Shyla Tvedt
        - Sutton Benck
        - Caden Hourigan
        - Tyson Hagber
        - Dominic Kluckman
        - Gavin Mattson
        - Levi Peterson

- LCC All Conference Volleyball – To be announced

- ECC Football – All Conference and Honorable Mention
    - ECC All Conference:
        - Aidan Sievers - Junior
        - Carson Marko - Senior
        - Gavin Kloos - Junior
    - ECC Honorable Mention:
        - Troy Jensen – Senior
- NEC Football – All Conference and Honorable Mention - TBD

Congratulations to all these student athletes and coaches on their recognition.

Business Manager Board Report

Audit
Food Service Review
Valuations for Taxes Payable 2026

Northeast Educational Services Cooperative
Advisory Board Meeting
Wednesday, October 2, 2025

The Advisory Board for the Northeast Educational Services Cooperative (NESC) met Wednesday, October 2, 2025 at HyVee in Watertown, South Dakota. The meeting was called to order by Chairman C. Lee at 10:02 A.M. and adjourned at 11:04 A.M.

Present: Brian Sampson, Arlington; Steve Benson, Britton-Hecla; Angela Keszler, Castlewood; Travis Ahrens, Clark; Abi Van Regenmorter, DeSmet; Skyler Frederick, Deubrook; Chad Schiernbeck, Deuel; Kory Foss, Elkton – entered at 10:06 P.M.; Paul Von Fischer and Erika Hauck, Estelline; Mitch Reed, Florence; Jim Hulscher, Hamlin; Todd Obele, Henry; Mike Ruth, Iroquois; Dawn Hoeke, Oldham/Ramona/Rutland (ORR); Christopher Folk, Rosholt; Laura Schuster, Sioux Valley; Mike Schmidt, Summit; Scott Lepke, Waubay; Chris Lee, Willow Lake

Absent: Nadine Eastman, Enemy Swim; Dana Felderman, Lake Preston; Jon Meyer, Waverly/South Shore; Jim Block, Webster; Nicholas Olson, Wilmot

Others Attending: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Assistant Director Frewing

ADVISORY BOARD AGENDA

Call to Order

Chairman C. Lee called the meeting to order at 10:02 A.M.

Financial Report

Business Manager Stormo reviewed the financial report for August 2025.

Motion by B. Sampson and second by D. Hoeke to approve August 2025 financial report. All present voting in favor, motion carried.

Board of Directors

Director Nelson reviewed the September 2025 BOD meeting.

Behavior Program

Director Nelson and Chairman Lee continued to discuss possibilities related to starting an NESC behavior day program.

NESC Building Assessment – Basin

Director Nelson reviewed the assessment provided by Basin for updating the NESC office building.

FY26 Pathways Rates

Business Manager Stormo presented 2025-2026 pathways sliding scale rates.

Base Rate	$48,409.71
First Placement	$57,849.60
Second Placement	$47,441.52
Third Placement	$39,550.73

Pathways Learning Center

Director Nelson discussed the newly developed referral process and parent handbook.

ADOS-2 Process

NESC will not charge extra for ADOS-2 administrations unless they need to pull a provider from a different district assignment.

File Retention Procedures

Starting this year NESC staff will send protocols back to school district for storage or destruction.

KSB Presentation

Superintendent A. Van Regenmorter shared KSB information that was presented at a recent conference.

Upcoming Edmentum Meeting

Assistant Director Frewing provided a reminder on the Edmentum training being held on October 21, 2025 at 9:00 A.M. via zoom.

Aspen by Optimistic Teaming

Assistant Director Frewing reviewed costs for adopting the Aspen Training Program.

Motion by D. Hoeke and second by S. Lepke to approve the 3-year subscription for Aspen. All present voting in favor, motion carried.

Drug and Alcohol Pool Data

Assistant Director Frewing provided data on random selections happening for members in the drug and alcohol pool.

Adjournment

There being no further business, motion by P. Vonfischer, second by J. Hulscher to adjourn. All present voting in favor, motion carried.

Tiffany Stormo, Business Manager

Northeast Educational Services Cooperative
Board of Directors Meeting
Monday, October 20, 2025

The Board of Directors for the Northeast Educational Services Cooperative (NESC) met in regular session on Monday, October 20, 2025 via Zoom and at Lake Area Technical College in Watertown, SD. The meeting was called to order by President Schuurman at 7:00 P.M. and adjourned at 7:26 P.M.

Members Present

In-Person:
Alisha Nielsen, Castlewood; Wade Gubrud, Deuel; Arend Schuurman, Elkton; Chris Verhoek, Estelline; Tara Abraham, Hamlin; Penny Thyen, Waverly/South Shore

Zoom:
Megann Murphy, Arlington; Lacey Ortberg, Clark; Amy Otten, Deubrook; Skyman Redday, Enemy Swim Day School; Jon Kahnke, Florence; Sterling Eschenbaum, Lake Preston; Carrie Schiernbeck, ORR; Diane LeClair, Rosholt; Jayme Trygstad, Sioux Valley; Nick Fosheim, Webster; Tia Felberg, Willow Lake

Absent:

Heather Landreth, Britton/Hecla; Blake Hojer, DeSmet; Audrey Rider, Henry; Greg Bich, Iroquois; Lisa Amdahl, Summit; Cory Zirbel, Waubay; Jacque Cameron, Wilmot

NESC Staff Representatives: Stephanie Hayunga (Z), Shelly Skogstad (Z) and Teresa Landmark (Z)
Member District Superintendents: Brian Sampson, Arlington; Travis Ahrens, Clark; Todd Obele, Henry (Z)
NESC Administration: Anneke Nelson, Director; Tiffany Stormo, Business Manager; Tim Frewing, Assistant Director

Call to Order

President Schuurman called the meeting to order at 7:00 P.M.

Introduction of Guests

Brian Sampson, Travis Ahrens, Todd Obele, Stephanie Hayunga, Shelly Skogstad and Teresa Landmark were introduced as guests.

Agenda Review, Changes, and Approval

Action #26-19 Motion by P. Thyen, second by T. Abraham, to approve the agenda as presented. All present voted, motion carried.

Public Comment

No public comment was presented.

Conflict of Interest

No conflicts of interest were presented.

Financial Report

Action #26-20 Motion by C. Verhoek, second by A. Nielsen, to approve the financial report for the period ending September 30, 2025. All present voted, motion carried.

	General Fund	Special Education Fund	Agency Fund
September 1, 2025	**$209,629.54**	**$603,647.51**	**$11,044.37**
Receipts:			
Local Sources	$1.61	$230,098.16	$3,350.67
State Sources	$2,112.18	$2,726.35	
Federal Sources			
Other		$287,012.00	
Total Monthly Receipts	$2,113.79	$519,836.51	$3,350.67
Balance Forward	$211,743.33	$1,123,484.02	$14,395.04
Manual Journal Entries			
Less Salaries	$3,275.26	$439,013.35	
Less Disbursements	$27,776.31	$38,953.63	$3,799.00
Total Salaries & Disbursements	$31,051.57	$477,966.98	$3,799.00
Ending Cash Balance September 30, 2025	**$180,691.76**	**$645,517.04**	**$10,596.04**

Consent Agenda

Action #26-21 Motion by C. Verhoek, second by J. Trygstad to approve the following items on the Consent Agenda: 7a) Approval of September 15, 2025 Board of Directors minutes with the change to 8c. to BOA not BOD; 7b) Approval of payment of October 2025 budget claims; 7c) Approval of Contract – Eliza Wiitanen - $18.25/hr – Hamlin paraprofessional; 7d) Approval of Contract – Shawna Williams - $20.60/hr – Lake Preston paraprofessional; 7e) Approval of Resignation end of FY26 – Julie Nelson – Early Childhood; 7f) Approval of Julie Nelson - 9 month contract payout. All present voting in favor, motion carried.

Congratulation Julie Nelson on your retirement.

Thank you for 25 years of service!

October 2025 Accounts Payable

General Fund: 3D SECURITY. INC. BLDG MAINT 6.00; AAA PURE WATER FILTER 11.20; ALLEGRA PRINT & IMAGING; PARENT RIGHT HANDBOOKS 51.01; AXESS COOPERATIVE FLEET MAINT 57.82; BASS SANITATION INC. JULY - SEPT GARBAGE 12.40; BMO MASTERCARD PURCH SVCS, TRAVEL, PHONE, SPLS 233.12; BRIAN'S GLASS AND DOOR, INC FLEET MAINT 355.00; BROOKINGS AUTO MALL FLEET MAINT 90.33; BYTESPEED, LLC TECH EQ/SUPP 98.00; CENEX FLEETCARD FLEET MAINT 6,876.12; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 9.94; CULLIGAN BLDG MAINT 100.00; DUST TEX SERVICE, INC. SEPT RUG USE 6.53; EINSPHAR AUTO PLAZA INC. FLEET MAINT 111.91; EMC INSURANCE ADD VEH COV 67.04; HAMLIN COUNTY FARMERS COOP FLEET MAINT 278.82; HEALTH EQUITY HSA/FLEX 4.89; HINMAN, BRENDA BACKGROUND CHECK 3.46; JONES, ROGER BACKGROUND CHECK 4.26; KSB SCHOOL LAW SCHOOL MATTERS 9.28; LARRY MAXWELL BIRKHUIS BLDG MAINT 168.00; MCLEOD'S PRINTING SUPPLY ADMIN SUPP 6.21; MINERT & ASSOCIATES, INC DRUG TESTING 2,688.00; NESC PAYROLL OCT 2025 3,277.17; NESC SPECIAL REVENUE PROJECTS FY26 1ST QTR EXP MI 590.13; PALMLUND AUTOMOTIVE FLEET MAINT 527.61; ROB'S AUTO REPAIR FLEET MAINT 1,709.50; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 5.31; W.W. TIRE SERVICE FLEET MAINT 961.46; WATERTOWN MOTOR COMPANY FY26 VEHICLES 13,189.00; WATERTOWN PUBLIC OPINION MINUTES 10.93; WEBSTER AUTO CARE FLEET MAINT 633.65

Fund Total: $32,154.10

Special Education Fund: 3D SECURITY. INC. BLDG MAINT 69.00; AAA PURE WATER FILTER 128.80; ALLEGRA PRINT & IMAGING PARENT RIGHT HANDBOOKS 586.56; BASS SANITATION INC. JULY - SEPT GARBAGE 142.60; BMO MASTERCARD

PURCH SVCS, TRAVEL, PHONE, SPLS 9,412.14; BYTESPEED, LLC TECH EQ/SUPP 1,127.00; CASTLEWOOD SCHOOL DISTRICT SEPT CB USE FEE 1,666.17; CENTER OF DISABILITIES CONF REGIS 54.00; CENTURY BUSINESS PRODUCTS, INC COPIER MAINT CONTRACT 114.35; CULLIGAN BLDG MAINT 1,150.00; DUST TEX SERVICE, INC. SEPT RUG USE 75.12; EMC INSURANCE ADD VEH COV 770.96; HAMLIN SCHOOL DISTRICT SEPT CB USE FEE 1,666.17; HEALTH EQUITY HSA/FLEX 56.21; HINMAN, BRENDA BACKGROUND CHECK 39.79; JONES, ROGER BACKGROUND CHECK 48.99; KSB SCHOOL LAW SCHOOL MATTERS 106.72; LAKE PRESTON SCHOOL DISTRICT SEPT CB USE FEE 624.81; LARRY MAXWELL BIRKHUIS BLDG MAINT 1,932.00; LATHER, CHRISTOPHER TRAVEL 60.00; LORENSBERG, SARA BCBA TRAVEL/REGIS 497.96; MCLEOD'S PRINTING SUPPLY ADMIN SUPP 71.43; PARENT MI REIMB 273.36; NESC PAYROLL OCT 2025 451,577.50; NESC SPECIAL REVENUE PROJECTS FY26 1ST QTR EXP MI 101,521.22; TIME MANAGEMENT SYSTEMS, INC TIME CLOCK 326.49; WAGNER, JENNA REIMB REGIS 415.00; WATERTOWN PUBLIC OPINION MINUTES 125.69;
WEBSTER SCHOOL DISTRICT SEPT CB USE FEE 1,457.90

Fund Total: $576,097.94

Discussion Items

Assistant Director's Report

Assistant Director Frewing informed the Board that the organization had purchased an AED system. He also reviewed the results of Ottertail's Energy Assessment for the NESC office building.

Director's Report

Director Nelson discussed her consultation with Tom Oster regarding the building options. She informed the board that NESC is working through a DCI audit. The latest Parent Right Handbooks were printed and are available. Director Nelson is working on hosting a CASE meeting for special education directors.

Board of Advisors

Director Nelson reviewed the October 2025 BOA meeting minutes.

FY26 Pathways Rates

Business Manager Stormo reviewed October Pathways sliding scale rates for FY26.

Surplus Vehicles

Assistant Director Frewing discussed the list of surplus vehicles.

Action Items

Approve FY25 Annual Report

Action #26-22 Motion by C. Verhoek, second by A. Nielsen to approve Annual Report approved by the state. All present voting in favor, motion carried.

Approval of FY26 Pathways Rates

Action #26-23 Motion by C. Verhoek, second by W. Gubrud to approve 2025-2026 Pathways tuition rates as presented. All present voting in favor, motion carried.

Base Rate	$48,409.71
First Placement	$57,849.60
Second Placement	$47,441.52
Third Placement	$39,550.73

Approval to declare vehicles as surplus

Action #26-24 Motion by A. Nielsen, second by T. Abraham to declare (7) vehicles as surplus property to be sold by sealed bids. All present voting in favor, motion carried.

Fixed Asset No. 0329	2005 Dodge Stratus (Blue)	Serial#: 1B3EL46T75N642622
Fixed Asset No. 0334	2008 Chevy Impala (Gray)	Serial#: 2G1WB58K081286416
Fixed Asset No. 0336	2007 Chevy Impala (White)	Serial#: 2G1WB58K579338123
Fixed Asset No. 0337	2007 Chevy Impala (White)	Serial#: 2G1WB58K779397674
Fixed Asset No. 0347	2002 Ford ECI Van (Red)	Serial#: 1FDRE14W82HB56512
Fixed Asset No. 0348	2010 Chevy Impala (Black)	Serial#: 2G1WA5EK7A1264796
Fixed Asset No. 0352	2010 Chevy Impala (Silver)	Serial#: 1G1ZA5E05AF286686

President Schuurman appointed three appraisers: C. Verhoek, A. Nielsen and A. Schuurman.

Adjournment

Action #26-25 With there being no further business, motion by A. Nielsen, second by C. Verhoek, to adjourn. All present voted, motion carried.

The next NESC Board of Directors meeting will be held at Lake Area Technical College in Watertown, SD Monday, November 17, 2025 at 7:00 P.M.

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Arend Schuurman, President **Tiffany Stormo, Business Manager**