

ORGANIZATION OF INSTRUCTION

The Board of Education believes that effective instruction is organized according to a plan which makes full use of District resources, including instructional time, materials, and personnel. These resources shall support a PreK-6 (early childhood and elementary schools), 7-8 (middle schools), 9-12 (high school) program of instruction (as well as early childhood centers), with the exception of special and magnet school programs. However, because of physical limitations of some school buildings, the organization plan of instruction may be varied, but only with the recommendation of the Superintendent of Schools and the approval of the Board. Every effort will be made to retrofit schools that currently do not fit this model over time.

To capitalize on these valuable District resources and increase student learning time, the Board encourages District administrators and personnel to observe the following guidelines:

1. limit announcements and other administrative interaction with students and teachers to "break" or preparation periods;
2. streamline non-instructional classroom procedures, such as attendance accounting;
3. show sensitivity to changing community needs and values;
4. seek input from District personnel in determining the length of the school day and formulation of the school calendar; and
5. review scheduling periodically to ensure that the maximum amount of school time is devoted to instruction.

The District may discuss all proposed changes in instructional organization with appropriate members of the collective bargaining units, shared decision-making teams, parent-teacher organizations, community members and student representatives. Administrators are also encouraged to review and implement current research findings in these areas, and submit related recommendations to the Board periodically.

Notes: Prior policy, Policy Manual, IE, revised August 20, 1998; Amended August 25, 2022 pursuant to Resolution No. 2022-23: 79; Amended June 26, 2025 pursuant to Resolution No. 2024-25: 885

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