



Suffield Elementary PTO
Meeting Minutes – September 8, 2025
Location: Zoom Only

Present – Nicole T., Erica B., Paige B., Katie D., Anna-Kristin, Melissa B., Diane D., Laura Z., Bri M.

1. Overview Topics:

Help Wanted – Accounts Payable, immediate opening

Picture Day – AWS 10/7 & MIS 10/9. Volunteers lined up.

Veteran's Day – No need for donations this year for Veteran's Day. Have raised \$1k in past, and spent as much, still will look for food donations. Want to keep schools similar. AWS: Cheryl Demko-Morello, MIS: Jess Budri.

Kindness Cart – 10/24 & 3/27, need to pick a theme

Teacher Appreciation – PTO to sponsor a day (spring)

Stuff the Lounge – snacks/drinks for conferences in Fall and Spring. AWS will handle with parents for the Fall, PTO to help with dinner for Spring. MIS, tbd.

Food Pantry & SBAC funds – MIS only. We gave \$50 last year, for necessities for food pantry. For SBAC, teachers hand out tickets and drawings are held, \$200 last year.

2. Fundraisers:

a. Ice Cream – Scoop 9/15, 20% of proceeds

b. Meadow Farms (Katie) – catalogs will go out for 9/15, orders will be in before Thanksgiving. There will be a free shipping w/e 9/20-21. Will receive 3% more profit for securing date early.

c. Merch – (Erica) aiming for late October. Thoughts about getting merch for teacher giveaways.

3. Grant Writing / Enrichments – (Anna-Kristin) Haven't put in for any grants yet, need to know what enrichments are planned. Waiting to hear from schools.

4. Traditions: (Bri M.)

Most are booked

Grade	Tradition	Date	Chair (2025-2026)
Pre-K / K	Western Mass Gym	October	
1 st Grade	Spare Time		
2 nd Grade	Altitude/FunZ		
3 rd Grade	Ron-A-Roll	November	
4 th Grade	Thunderbirds	November	
5 th Grade	Sonny's	May	