Blacklick Valley School District
Elementary Center
Educational Family Trip Form

Student absence from school when on a family trip, vacation, etc., **will be legal (excused)** if:

- parent request and received approval **<u>two weeks prior</u>** to the trip
- all work assigned during this time period is due the day the student returns

Trips will not be approved:

- during the first 10 days or last 10 days of school
- during standardized test dates
- during high school course final exams.

Please note: Trips are limited to 5 days cumulative per year. Details can be found in Board Policy 204.

Parent to Complete

STUDENT NAME _____ GRADE/TEACHER_____

DATES OF ABSENCE _____

PLACES TO BE VISIT _____

_____

_____

_____

PARENT SIGNATURE _____ DATE _____ (due 1 week prior to absence)

To be completed by building office

Principal's signature _____ Date _____

Teachers (please initial) Classroom _____ Music _____ Art _____

Phys Ed _____ Library _____