

**Suffield Board of Education
Community Engagement & Public Relations Subcommittee
Central Office Conference Room
October 31, 2025
8:30 am**

Minutes

Present:

Debra Dudack, Gianna Rossi (via phone), Maureen Sattan, Sam Toskin (via Zoom) and Superintendent Matthew Dunbar

Absent:

Brian Fry

Subcommittee Chair Debra Dudack called the meeting to order at 8:35 am. Subcommittee members discussed the following items:

- **Community Engagement Opportunities:**
 - **Local Special Education Program:** The subcommittee discussed potential options for raising awareness about this project in the community. The town has hired an architect to evaluate potential options for the project, which could receive up to 80% reimbursement from the state.
 - **Suffield Middle School Building Project:** The subcommittee discussed potential options for raising awareness about this project in the community. The town has hired Colliers to evaluate potential options for building a new school or doing a renovate-as-new project, which would both be eligible for significant state reimbursement. The project is expected to go to referendum in November 2026.
- **Suffield Observer Communications:** The subcommittee discussed potential topics for future articles and plans to submit its next article for publication in the December issue.
- **Proposed Subcommittee Schedule for Remainder of FY26:** The subcommittee plans to meet every other month with the next meeting planned for Friday, December 12, 2025. Additional meetings are planned for Friday, February 13, 2026 and Friday, April 24, 2026. Additional meetings may be scheduled depending on community engagement needs related to the middle school and special education building projects.

Adjournment: Subcommittee Chair Dudack adjourned the meeting at 9:15 am.