

Licking Valley Board of Education
Licking Valley High School Media Center, 100 Hainsview Dr., Newark, Ohio
November 10, 2025, at 6:00 PM

Vision Statement: Every adult helping every child learn and grow every day

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda items titled Public Comment - Agenda Items Only and Public Comment - Non-Agenda Items Only." Licking Valley Board Policy 0165.1 - REGULAR MEETINGS

I. REGULAR BUSINESS

A. ROLL CALL

☐	☐	☐	☐	☐	☐	☐
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

B. MOMENT OF SILENCE FOR PRAYER, REFLECTION, OR MEDITATION

C. PLEDGE OF ALLEGIANCE

D. PRESENTATION and ADOPTION OF AGENDA

Adoption of the agenda

Recommended Action: Motion to adopt the agenda as presented.

Motion by: _____ Seconded by: _____

Discussion:

☐	☐	☐	☐	☐	☐	☐
Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

E. PUBLIC COMMENT (AGENDA ITEMS - 30 MINUTES ALLOTTED)

F. SPECIAL REPORT

- **Renaissance Trip** - Ms. Tricia Phelps
- **Student Spotlight** - Haunted High School - Ms. Brie-Ann Wilson and student planning council

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- **Community Member Spotlight** - Mr. Drake McArtor
- **Strategic Plan Update** - Objective 1.2 Tiffany
- **Board Policy Committee Update** - Mrs. Julie Stedman

II. **TREASURER'S REPORT**

A. **Meeting Minutes**

Recommended Action: Approval of minutes from the October 13, 2025, Regular Board Meeting.

B. **Amending and Filing Certificates**

Recommended Action: Approval of appropriations and adjusting/filing amended certificates (including the 412 certificates) and appropriation codes to reflect additional incomes, transfers, advances, and expenditures necessary for the month.

- Appropriations and estimated resources

C. **Insurance Recommendation for 2026**

Recommended Action: To approve the insurance plans below through our participation in the Ohio School Benefits Cooperative. Insurance rates effective 1/1/2026 to 12/31/2026.

1. **Medical Insurance**

As indicated in the negotiated agreement with the Licking Valley Education Association (LVEA), four medical plan options will be offered through Medical Mutual Insurance. The insurance premiums effective 1/1/2026 to 12/31/2026 will be:

SINGLE PLANS	Monthly Premium
Plan 1	\$1,540.64
Plan 2	\$1,469.06
Plan 3	\$1,429.23
Plan 4	\$1,123.52

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FAMILY PLANS	Monthly Premium
Plan 1	\$3,697.96
Plan 2	\$3,515.33
Plan 3	\$3,413.71
Plan 4	\$2,592.70

2. Dental Insurance

As indicated in the negotiated agreement with the Licking Valley Education Association (LVEA), dental coverage will be offered through Delta Dental. The Insurance premiums effective 1/1/2026 to 12/31/2026 will be:

SINGLE PLAN	FAMILY PLAN
Monthly Premium - \$43.26	Monthly Premium - \$127.89

3. Vision Insurance

As indicated in the negotiated agreement with the Licking Valley Education Association (LVEA), vision insurance will be offered through VSP. The insurance premiums effective 1/1/2026 to 12/31/2026 will be:

EMPLOYEE ONLY	EMPLOYEE + ONE	EMPLOYEE + CHILDREN	EMPLOYEE + FAMILY
Monthly Premium - \$9.63	Monthly Premium - \$16.23	Monthly Premium - \$16.57	Monthly Premium - \$26.71

4. Life Insurance

Recommended Action: To continue our Board paid life insurance with Lincoln Financial Group with the premium of basic life \$0.05 and AD&D \$0.01 per thousand.

5. Healthcare Flexible Spending Account

Recommended Action: To approve the Healthcare Flexible Spending Account (FSA) through TASC (125 Plan) Agreement at a cost of \$5.40 per person, per month (board cost) in order that our staff is able to receive a tax benefit if they choose to participate (1/2/26 - 12/31/26).

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Motion by: _____ **Seconded by:** _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

III. **SUPERINTENDENT'S RECOMMENDATIONS**

A. PERSONNEL

Recommended Action: Approve the personnel changes listed.

Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.291, and receipt of an appropriate certificate or license from the Ohio Department of Education.

1. Resignations/Retirements

a. Resignations

First Name	Last Name	Assignment	Effective Date
Ashton	Schwendeman	Track - Middle School Girls Assistant	October 15, 2025

Motion by: _____ **Seconded by:** _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

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b. Resignations

First Name	Last Name	Assignment	Effective Date
Richard	Trimmer	ES Custodian	October 23, 2025

Motion by: _____ **Seconded by:** _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

2. Classified

First Name	Last Name	Assignment	Contract	Salary	Reason
Jeffrey	Unternaher	Elementary 1st Shift Custodian	1-Year Limited - retroactive to 11/3/25	Step 10	Replacing Richard Trimmer, resigned

3. Substitutes 2025-2026

a. Substitute Aide (Call-in)

Denise Miller

b. Substitute Teacher

Ashley Tefft, Brandon Mathis, Melinda Stevens, Jennifer Thiel,
Betty Willey

4. Supplemental 2025-2026

First Name	Last Name	Assignment	Contract	Category	Salary	Reason
Kamden	Walker	Basketball - 7th Grade Boys	2025-26	3	Step 0	Replacing Charles Horsley - resigned

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First Name	Last Name	Assignment	Contract	Category	Salary	Reason
Alan	Stein	Basketball - 8th Grade Boys	2025-26	3	Step 6	Replacing Bryce Sanborn - resigned
Rickey	Wilson	Varsity Assistant Basketball - Boys	2025-26	3	Step 0	Replacing Jacob Crawmer - resigned

Motion by: _____ **Seconded by:** _____

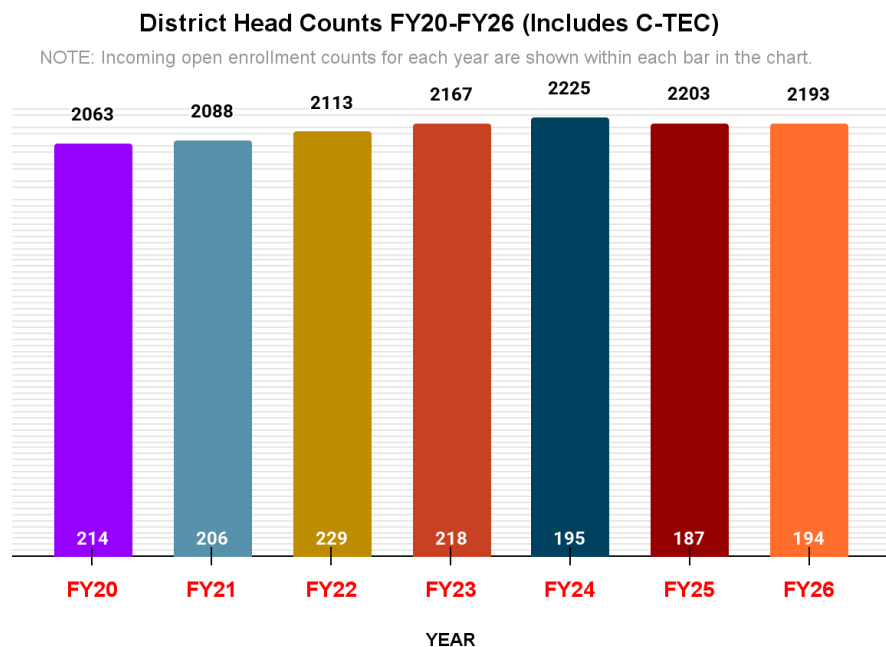
Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

B. STUDENTS/CURRICULUM

It is recommended that the Student/Curriculum items be accepted.

1. Enrollment



2. Licking Valley Local School District Incidents of Bullying Report
2025-2026

Board Policy: 5517.01 - Bullying and Other Forms of Aggressive Behavior

Harassment, intimidation, or bullying means:

- A. Any intentional written, verbal, electronic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s); or violence within a dating relationship.
- B. "Electronic act" means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.
Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well being.

a. Licking Valley High School

Grade	Males	Females	Grade Count
09	0	0	0
10	0	0	0
11	0	0	0
12	0	0	0
TOTAL	0	0	0

b. Licking Valley Middle School

Grade	Males	Females	Grade Count
06	0	0	0
07	0	0	0
08	0	0	0
TOTAL	0	0	0

c. Licking Valley Elementary

Grades K-5	Males	Females
TOTAL	0	0

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3. Suspension/Expulsions Report

a. Licking Valley High School (3 Vape-Related Incidents)

Discipline Type	Day(s)	Incident(s)
After-School Work Program	1	16
In-School Suspension	1	2
In-School Suspension	3	1
Out-of-School Suspension	3	3
Out-of-School Suspension	5	1
Out-of-School Suspension	10	1

b. Licking Valley Middle School (0 Vape-Related Incidents)

Discipline Type	Day(s)	Incident(s)
Bus Suspension	3	1
In-School Suspension	1	25
In-School Suspension	2	2
In-School Suspension	3	1
Out-of-School Suspension	1	1
Out-of-School Suspension	2	3
Out-of-School Suspension	3	7
Out-of-School Suspension	4	1
Out-of-School Suspension	5	4
Out-of-School Suspension with Recommendation for Expulsion	10	1

c. Licking Valley Intermediate (0 Vape-Related Incidents)

Discipline Type	Day(s)	Incident(s)
None		

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d. Licking Valley Primary (0 Vape-Related Incidents)

Discipline Type	Day(s)	Incident(s)
Bus Suspension	2	1

4. Out-of-State Trip Approval

Renaissance Conference

Recommended Action: To approve the Renaissance out-of-state trip to Orlando, Florida on June 13-16, 2026, with their advisor, Tricia Phelps.

Motion by: _____ **Seconded by:** _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

C. GIFTS/DONATIONS

It is recommended to accept the gifts/donations listed below:

Donations Received Between October 10, 2025 - November 7, 2025

Date	Donation Recipient	Amount	Received From
10/14	HS Principals Fund	\$500.00	MK Electric Services, LLC
10/16	HS Principals Fund	\$250.00	Wayne Moore
10/16	HS Drama	\$800.00	Durbin Home Team LLC
10/20	HS Principals Fund	\$250.00	Antritt's lawn Sensations Ltd
10/20	HS Principals Fund	\$250.00	Chrysalis Hair Designs
10/21	HS Panther Pantry	\$1,000.00	Voyant Beauty-\$1000 worth of products
10/21	HS Panther Pantry	\$200.00	Hess Family-\$200 worth of food
10/23	National Honor Society	\$250.00	Edward Jones
10/27	Class of 2028	\$20.00	Anonymous Donor
10/27	Class of 2028	\$25.00	Ohio Snowballs - Calvin Bowers
10/28	Class of 2026	\$90.00	Ohio Snowballs - Calvin Bowers
10/29	HS Panther Pantry	\$500.00	James & Robin Hoekstra

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Date	Donation Recipient	Amount	Received From
11/3	HS Principals Fund	\$500.00	Ratai Builders
	TOTAL	\$4,635.00	

Motion by: _____ **Seconded by:** _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

IV. **BUSINESS**

A. Authorization to Solicit Bids for Mowing and Grounds Services

Licking Valley Local School District
Board of Education Resolution
Authorization to Solicit Bids for Mowing and Grounds Services

The Board of Education authorizes the Superintendent and Treasurer to:

1. Issue bid specifications and/or a Request for Proposals (RFP) for mowing and grounds maintenance services for District-owned properties, including the Middle School campus, athletic facilities areas, the Bus Garage property and the lot next to the bus garage, 71 Hilltop Drive, and the FFA Farm area.
2. Advertise and publicly solicit bids in accordance with Board policy and applicable laws.
3. Receive, open, and record all bids submitted by the date and time stated in the bid documents.
4. Present a recommendation to the Board of Education for the lowest and/or best bidder at a future meeting.

No contract for these services shall be awarded until the Board of Education takes formal action to approve the selected bidder.

Motion by: _____ **Seconded by:** _____

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B. Transportation of Student Athletes

Recommended Action: To approve the following agreement with Tri-Valley Schools:

Whereas the Licking Valley School District does not provide transportation to students who participate as individuals in the sport of swimming, the Licking Valley Board of Education authorizes Tri-Valley School to transport _____ (name of students) by school bus to and from all swim competitions during the 2025-26 school year.

Motion by: _____ Seconded by: _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

C. Purchase of (2) Two School Buses

Recommended Action: To approve the purchase of (2) two school buses as specified by Rush Truck Centers of Ohio, Inc. through the META Solutions Cooperative School Bus Purchasing Program at \$292,608.00, as provided in the backup materials.

Motion by: _____ Seconded by: _____

Discussion:

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D. Surplus

Tag Number	Item	Qty	Reason	Bid
NA	Reference Books - HS Library (see sheet)	6	No Longer Relevant	No
NA	Zoll AED X13F606813 - HS - J. Eberts	1	No Longer Operational	No

Motion by: _____ Seconded by: _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

V. BOARD OF EDUCATION REPORTS/RECOMMENDATIONS

A. Special Education Model Policies & Procedures 2025-2026

Recommended Action: To approve the Special Education Model Policies & Procedures for 2025-2026.

Motion by: _____ Seconded by: _____

Discussion:

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

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B. BOARD POLICIES - First Reading (No action)

Policy	Title
PO2266	NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAM OR ACTIVITIES (revised)
PO3130	ASSIGNMENT AND TRANSFER (revised)
PO5130	WITHDRAWAL FROM SCHOOL (revised)
PO5136	PERSONAL COMMUNICATION DEVICES (revised)
PO5200	ATTENDANCE (revised)
PO5410	PROMOTION, ACADEMIC ACCELERATION, PLACEMENT, AND RETENTION (revised)
PO6109	ACCEPTANCE OF PAYMENT BY CREDIT CARD (revised)
PO6152	STUDENT FEES, FINES, AND CHARGES (revised)
PO6830	AUDIT (revised)
PO7541	ELECTRONIC DATA PROCESSING DISASTER RECOVERY PLAN (delete)
PO8400	SCHOOL SAFETY (revised)
PO8462	STUDENT ABUSE AND NEGLECT (revised)

(Information only. No vote taken)

- VI. STUDENT BOARD MEMBER UPDATE**
- VII. STUDENT ACHIEVEMENT UPDATE**
- VIII. LEGISLATIVE UPDATE**
- IX. PUBLIC COMMENT (NON-AGENDA ITEMS - 30 MINUTES ALLOTTED)**
- X. BOARD DISCUSSION**

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XI. EXECUTIVE SESSION

The Board will adjourn to executive session for consideration of the employment or compensation of a public employee, or official.

Motion by: _____ **Seconded by:** _____

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams	Mr. Clements	Mr. G. Williams

Time out: _____ Time back: _____

XII. ADJOURNMENT

Motion by: _____ **Seconded by:** _____

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Mr. McArtor	Mr. Nethers	Mrs. Stedman	Mrs. Torbert	Mr. C. Williams		

Time _____