If you wish to apply to Saint Vincent Martyr School, please follow the outlined steps.

Application
Visit our website at: *www.svmsnj.org* and return to our *Admissions Portal* to complete the application form(s) for your child (ren). In addition, please drop off or mail the following documents to our office:

- birth certificate(s)
- baptismal certificate(s)
- current & previous report card(s) *(for students entering grades K-8)*
- standardized test(s) for the past school year *(for students entering grades 3-8)*
- a non-refundable registration fee per family, payable by check to SVMS upon application *(Pre-K 3 /Pre-K 4)* or assessment *(K-8)*
- a binder fee for each student enrolling in preschool, kindergarten, or first grade, payable by check to SVMS upon application. This fee is applied to the child(ren)'s tuition for the coming year

Assessment & Shadow Day *(for students entering grades K-8 (not applicable to Pre-K3 or Pre-K4)*
Once an application has been processed, a school administrator will contact you to schedule a readiness test for students entering Kindergarten or an assessment test for students entering grades 1-8 in reading and math, proctored by a member of our faculty. On the same day as the assessment, students will "Shadow" (*for grades 1-8*) allowing the child (ren) to experience a typical day at our school.

Application Decision *(for students entering grades K - 8)*
Members of the Admissions Committee will meet to discuss the child (ren)'s application (s), and parents will be informed of the Committee's decision.

Registration
Once the application form, required documents, and fees have been received, our office staff will contact you to collect the following and final registration documentation, including, but not limited to:

- Financial Contract
- Home School Association Contract
- Annual Physical & Immunization records *(available for download on our website)*
- B6T Transportation Form **(*not* *applicable to Pre-K 3 / Pre-K 4, **not** applicable to Madison residents*)**
- Textbook Form **(*not* *applicable to Pre-K 3 / Pre-K 4*)**
- Internet & Computer Use Form **(*not* *applicable to Pre-K 3 / Pre-K 4*)**
- Photo Release Form
- Directory Form
- Emergency Contact Form

Please contact our office if you have any questions about the process outlined above at (973) 377-1104 x202 or x203