



PSO September 2, 2025 Meeting Minutes
Meeting at Rockwood Valley – 9:30 am

In attendance: Jenifer Robertson, Dr. Higgins, Tara Sintek, Annie Miller, Jenny Arbuszewski, Jennifer Adams, Devon Bussen, Kristi Denner, Stacey Scott,

Absent: April Ladner, Jennifer Adams, Jillian Weems

Introductions:

Minutes

August draft meeting minutes reviewed –motion was made to approve August meeting minutes –Annie moved, Devon seconded. Motion passed.

President’s Report – Jenifer Robertson

- Prop S: asked PTOs to donate toward campaign—need to discuss and where would it align in the budget—suggested to send a link to donate in our newsletter
- Budget vote update: vote is open until end of the week, 24 voted to date 94.5% in favor
- Meeting date move? Hard to get financials turned around in time, proposed the following dates: October 7, November 11, December 9, January 6, February 10, March 10, April 7, May 5

Principal’s Report—Dr. Higgins Japanese Taiko Drumming performance next Friday 9/12 from 2-2:30—donations welcomed but it is a free event—suggested to sell popsicles, suckers, etc. can utilize the school store that Friday; list of students for Merlin Awards GPA .25 increase and celebrated at lunch—total 50 kids to celebrate this semester—need a date in October or November; can we get a line item for the Civil War field trip—district will cover bus transportation but we need to decide how we are able to fund since it is required to attend—may look to PSO to assist if we cannot ask students for the \$9 admission

Counselor’s Report—Stacey Scott Counseling department district wide is streamlining topics for all students; Adopt-A-Family will be changing names

Treasurer’s Report – Jillian Weems Opening balance is over \$9000, \$10,000 in savings, halfway toward Castle Campaign; Jen moved to use the Sam’s cash of \$226.02 for school store, Annie second—keep an eye on Sam’s cash to use for a renewal each year but if missed, need to determine how to use the Sam’s cash; end of the month procedure change: use the MTK reimbursement form to document debit card purchases OR send all at once at the end of the month

Vice President’s Reports:

School Community—April Ladner

- New Family Welcome
- Student Celebrations (SoM/KORT/Excalibur/Merlin) Ashley Cooke may be interested in helping
- Teacher/Staff Appreciation
 - Staff Meals
 - Staff Celebrations Oct 1 and Nov 14
 - Staff Valentine Gift Card Raffle
 - Staff Individual Recognition
 - Teacher Appreciation Week-May
 - Conference Dinners Taco Bar & BBQ

Communications – Jen Adams



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- Buzz Book
- Membership Toolkit: Amanda Venezia will manage this year; all forms have been duplicated from last year
- Newsletter:
- Social Media:
- Website:

Fundraising – Devon Bussen

- Dine to Donate: 9/16 @ Noodles—all day 30% comes back to RVMS
- School Store: Wallpapered today; shelves are down and replace with a grid wall with different baskets to hold items, clips for chips; add 2 rolling cabinets for inventory and remove the filing cabinet—earmarking \$1000 for the school year to update the store under school improvement/beautification
 - Inventory: Wants to stock the store ahead of time—do we have an inventory budget to begin the year—last year purchased \$426 in August--\$500 to start this school year
 - Fun Food Friday: Is it okay to purchase items when they are on sale to increase profit margins—yes
 - FACS: all ordered/delivered; plenty of kits to cover next semester
- School Supply Kits: Sprout offers name brand supplies—asking for a quote and may change vendors

School Events –Annie Miller

- Glow Bash, Fall 2025 October 24 Reached out to everyone who has signed up via MTK or last year to form committees—September 10 volunteer meeting @9am Wildwood Bread Company; logo and t-shirts last year had no date so we could reuse for this year—we still have some from last year—make the sign up live next Monday 9/8 with a t-shirt deadline 10/3
- Trivia Knight
- 6th Grade Fun & Field
- 8th Grade farewell events
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Service Projects – Jenny Arbuszewski –

- Adopt-a-Family: name to change
- Bylaws/Standing Rules:
- Coin Drive: Jenny Oliver is interested as well as Krisit Denner
- Nominations & Elections:
- Teacher/Staff Grants: need to set a time with Dr. Higgins
- Volunteer Coordinator:
- Volunteer Handbook:

New Business

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Questions?

Meeting adjourned.

Calendar for PSO Meetings

Next meeting Tuesday, October 7 @ 9:30am