

	District Five of Lexington and Richland Counties Invitation for Bid Amendment One	Solicitation #	2026-015
		Date Amendment Issued	11/07/2025
		Procurement Official	Lauren Bove, CPPO, CPPB
		Phone	(803) 476-8182
		E-Mail Address	D5bids@lexrich5.org

DESCRIPTION	DOT Physicals and Drug and Alcohol Screening Services		
<i>The Term "Offer" Means Your "Bid" or "Proposal"</i>			
SUBMIT OFFER BY	November 18, 2025 @ 11:00 am		
QUESTIONS & SUBSTITUTION REQUESTS MUST BE RECEIVED BY	November 04, 2025 @ 12:00 pm	Electronically to	D5bids@lexrich5.org
NUMBER OF COPIES TO BE SUBMITTED	One (1)		

Offers must be submitted in a sealed package. Solicitation number & Opening Date must appear on package exterior.

SUBMIT YOUR SEALED OFFER TO:

District Five of Lexington and Richland Counties
Purchasing Office
1020 Dutch Fork Road
Irmo, SC 29063

CONFERENCE TYPE:		LOCATION:	
DATE & TIME:	N/A		N/A
As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions			

AWARD & AMENDMENTS	The award, this solicitation, and any amendments will be posted at the following web address: https://www.lexrich5.org/departments/office-of-finance/procurement/solicitations-and-awards
-------------------------------	--

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of sixty (60) calendar days after the Opening Date.			
NAME OF OFFEROR (Full legal name of business submitting the offer)		OFFEROR'S TYPE OF ENTITY: (Check one) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other _____ (See "Signing Your Offer" provision.)	
AUTHORIZED SIGNATURE (Person signing must be authorized to submit a binding offer to enter into a contract on behalf of Offeror named above.)			
TITLE (Business title of person signing above)			
PRINTED NAME (Printed name of person signing above)	DATE SIGNED		
Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror above. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, <i>i.e.</i> , a separate corporation, partnership, sole proprietorship, etc.			
STATE OF INCORPORATION (If Offeror is a corporation, identify the state of Incorporation.)		TAXPAYER IDENTIFICATION NO.	

COVER PAGE

PAGE TWO
(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for Offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	Area Code - Number - Extension Facsimile
	E-Mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders" and "Contract Documents" clauses)
	Order E-Mail Address:
<input type="checkbox"/> Payment Address same as Home Office Address <input type="checkbox"/> Payment Address same as Notice Address (check only one)	<input type="checkbox"/> Order Address same as Home Office Address <input type="checkbox"/> Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS:
Offerors acknowledge receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)

Amend ment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date
DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)		10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)		

PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. **ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.** [11-35-1524(E)(4)&(6)] PREFERENCES DO NOT APPLY

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

PREFERENCES DO NOT APPLY

In-State Office Address same as Home Office Address
 In-State Office Address same as Notice Address (check only one)

AMENDMENT ONE

DOT Physicals and Drug and Alcohol Screening Services SOLICITATION # 2026-015

The Solicitation may be amended at any time prior to opening. Submitters shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

THE SOLICITATION IS AMENDED AS PROVIDED HEREIN. INFORMATION OR CHANGES RESULTING FROM QUESTIONS WILL BE SHOWN IN A QUESTION-AND-ANSWER FORMAT. ALL QUESTIONS RECEIVED HAVE BEEN REPRINTED BELOW. THE QUESTIONS ARE INCLUDED SOLELY TO PROVIDE A CROSS-REFERENCE TO THE POTENTIAL OFFEROR THAT SUBMITTED THE QUESTION. QUESTIONS DO NOT FORM A PART OF THE CONTRACT; THE "DISTRICT'S RESPONSE" DOES. ANY RESTATEMENT OF PART OR ALL OF AN EXISTING PROVISION OF THE SOLICITATION IN AN ANSWER DOES NOT MODIFY THE ORIGINAL PROVISION EXCEPT AS FOLLOWS: UNDERLINED TEXT IS ADDED TO THE ORIGINAL PROVISION. ~~STRICKEN TEXT~~ IS DELETED.

CLARIFICATIONS / RESPONSES TO BIDDER QUESTIONS:

QUESTION 1: Where might we obtain the current pricing for this contract?

District's Response 1: Please submit a FOIA request for this information. The link to information regarding FOIA requests is listed below:

<https://www.lexrich5.org/departments/communications/freedom-of-information-act-requests>

QUESTION 2: Why is this solicitation out for bid? Has the District exhausted all its renewal options, or has there been an interruption in the service level from current vendor?

District's Response 2: The District's current contract is expiring and there are no further renewal options.

QUESTION 3: It is common practice in the drug testing industry to provide Expert Testimony (in-person) which does involve a cost, so if you are looking for Expert Testimony at no charge, is the District open to Telephonic / Virtual Testimony? That is the only way our firm can provide at no cost.

District's Response 3: The District may require expert testimony in person, virtual or telephonic. In person testimony is preferred.

QUESTION 4: On page 12, Section B – Requirements, the IFB states that onsite / afterhours fees need to be incorporated into the overall unit cost. This is also NOT common practice in the drug testing industry, because you don't know how many times an afterhours need, or wait time / shy bladders, will occur, so trying to build this price into 1 price per test is very difficult, and only inflates the price of the test quoted. Would the District reconsider keeping these prices as separate line items, whenever needed? It will keep the normal walk-in prices for services lower priced.

District's Response 4: No, the district is not willing to reconsider these items.

QUESTION 5: Regarding Annual training, would the District consider online trainings, in which each Supervisor receives a training link by email, so that they can take the training around the convenience of their own schedules, rather than remove employees from their job positions to sit in a classroom for multiple hours during a busy workday?

District's Response 5: No, the district preference is face to face for the annual training.

QUESTION 6: Our collection site network consists of clinics in Downtown Columbia and West Columbia. Is this acceptable, or does the District require additional collection sites? What sites does the District currently use now?

District's Response 6: Clinic locations in downtown Columbia and West Columbia are acceptable. The current site is West Columbia, SC 29169

QUESTION 7: Does the District use a mobile collector to come out onsite after hours? If so, whom is the collector and how often have they responded to a scheduled or emergency need after hours, year to date?

District's Response 7: The district does not use a mobile collector to come out onsite after hours. The district reports to the collection site for afterhours testing in the event of emergencies. The frequency of afterhours collection varies and is estimated to range from 10 to 35 times per year.

QUESTION 8: I'm emailing in regards to the bid I have my certifications in drug testing but not to do physical will my bid be void or can I still send in my bid?

District's Response 8: Only offerors that are able to meet all material requirements of the solicitation, including both drug testing and physical examination services, will be considered for award.

QUESTION 9: Regarding services: III. Scope of Work / Specifications - F. Training: How many attendees would be present at the annual educational training classes?

District's Response 9: The District normally has between 170-180 personal for annual training.