SHEBOYGAN AREA
SCHOOL DISTRICT

NOTE: This meeting will be held in the Boardroom.

**Starting/ending times may vary*

Tuesday, November 11, 2025
Starting Time: 6:30 p.m. – 6:40 p.m.
CHAIR: Mr. Madden

MEMBERS: Ms. Wittstock, Vice Chair
Ms. Tasche
Ms. Ruiz-Harrison

(*A quorum of the Board may be present)*

The Facilities/Recreation/Theatre Committee meeting will be held in the Board of Education meeting room, 3330 Stahl Road, Sheboygan, WI on **Tuesday, November 11, 2025, at 6:30 p.m.** The following items will be presented for consideration at that time:

Please note that some Board members may be participating in this Board meeting via teleconference or other remote access technology. Members of the public who attend the meeting will be able to hear any open session dialogue between such members and the Board members present in the Boardroom.

REPORT TO THE FACILITIES/RECREATION/THEATRE COMMITTEE AGENDA

1 Min. 1. **2025 RDK LEGACY GRANT – Mr. Jody Brooks** (Information)

Administration will present the $25,000 grant award received by the Sheboygan Theatre Company.

4 Min. 2. **SHEBOYGAN THEATRE COMPANY FINANCIAL REPORT – Mr. Jody Brooks** (Action)

Administration recommends the acceptance of the Sheboygan Theatre Company Financial Report through September 30, 2025.

4 Min. 3. **COMMUNITY RECREATION DEPARTMENT FINANCIAL REPORT – Mr. Jody Brooks** (Action)

Administration recommends the acceptance of the Community Recreation Department Financial Report through September 30, 2025.

1 Min. 4. **FACILITY PERMIT REPORT – Mr. Jody Brooks** (Information)

Administration will present the Facility Permit Report through October 31, 2025.

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RUTH ARTS
FOUNDATION FOR THE ARTS
RUTHARTS.ORG
234 W. FLORIDA STREET, SUITE 310
MILWAUKEE, WI 53204
414-635-5300

October 3, 2025

Tricia Roberts
Sheboygan Area School District
3330 Stahl Rd
Sheboygan, WI 53081

Dear Tricia :

We are delighted to share that the RDK Foundation, operating publicly as the Ruth Foundation for the Arts ("Ruth Arts" hereinafter, the "Foundation"), has approved a **2025 RDK Legacy grant** in the amount of **$25,000.00** (the "Grant") to **Sheboygan Area School District** (the "Grantee") in unrestricted support of **the Sheboygan Theatre Company**.

Payment of the Grant will be made in accordance with the terms and conditions of this letter agreement (this "Agreement") upon receipt by the Foundation of a copy of this Agreement signed by an authorized officer of the Grantee.

The RDK Legacy program was established in 2022 to support those arts and culture organizations that Ruth DeYoung Kohler II personally and consistently supported throughout her lifetime as well as those that received historical support from the RDK Foundation itself. We look forward to supporting the Grantee and these qualified arts and culture organizations under the theme of RDK Legacy provided that the Grantee is a qualified recipient under our program.

Please note that this opportunity is not open for application and is non-transferrable. If this is not the right time for your organization to receive these funds, or if you think this grant would adversely affect your ability to continue to qualify as a public charity, please let us know by responding to **grants@rutharts.org**, and we can explore alternatives.

These terms apply to your organization's use of the Grant:

1. Use of Grant Funds. Foundation Grant funds, and income earned thereon, may be expended only for charitable, religious, scientific, literary, or educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, as amended (the "Code"). The Grant is only made for the purposes stated in this Agreement, and it is understood that the Grant funds will be used only for such purposes.

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2. Required Reports. **An annual update will be due June 30, 2026**. Further, if requested, Grantee agrees to provide the Foundation with copies of (a) its annual report and (b) financial statements for each of its next two fiscal years.

3. Evaluation and Monitoring. The Foundation may monitor and conduct an evaluation of Grantee's operations, which may include a visit from Foundation personnel to observe Grantee's operations, discuss the operations with Grantee's personnel, and review Grantee's financial and other records.

4. Publicity and Acknowledgments. Each of the Foundation and the Grantee hereby grants to the other a non-exclusive, revocable right and license to use the other party's name for the purpose of acknowledging the Grant and the other party as a funder or grantee, as the case may be. The Foundation's name for donor listings in annual reports, website, etc. should read as **Ruth Foundation for the Arts**. The Foundation name can only be placed on publicity materials for general purposes and cannot be directly linked to any fundraising or capital campaigns, specific programming, or initiatives. Project-specific publicity and/or further acknowledgment is not required nor authorized under this Agreement. **Any publicity must be sent to the Ruth Foundation for the Arts at grants@rutharts.org prior for approval.**

5. Tax Status. By countersigning this Agreement, the Grantee certifies that (1) it has been determined by the Internal Revenue Service to be (a) an organization described in Code Section 501(c)(3) and (b) a public charity described in Code Section 509(a)(1) or 509(a)(2), and (2) this determination has not been revoked or modified and continues in full force and effect. If this determination is revoked or modified, please notify the Foundation immediately. No payment hereunder shall be required to be made at any time after the Grantee ceases to be an organization described in Code Section 501(c)(3) and a public charity described in Code Section 509(a)(1) or 509(a)(2). The Grantee further certifies that acceptance of the Grant will not cause the Grantee to fail to qualify as (a) an organization described in Code Section 501(c)(3) and (b) a public charity described in Code Section 509(a)(1) or 509(a)(2), and (2).

6. Future Funding. The Grantee acknowledges and agrees that the Foundation has made no actual or implied promise of funding except in the amount and under the terms and conditions stated herein.

7. Notification of Material Change. The Grantee agrees to notify the Foundation immediately of (a) any change in the organizational leadership or key personnel (including, without limitation,

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directors and officers) of the Grantee, or (b) any material change or adverse development relative to the Grantee's financial condition, operations, activities, or affairs.

8. Recognition. The Grantee agrees to work with the Foundation to identify appropriate recognition to recognize the Foundation's support of the Grantee. The Foundation's Executive Director will have the right to approve the final form of all such recognition.

9. Compliance with U.S. Law. The Grantee agrees to comply with all applicable United States law.

10. Full Agreement. This Agreement sets forth all terms of this Grant and replaces all prior understandings and agreements with respect to this Grant. Any modification or amendment must be in writing and signed by an authorized officer of the Grantee and an authorized representative of the Foundation.

11. Governing Law and Venue. This Agreement shall be construed in accordance with the laws of the State of Wisconsin, and any claims or causes of action shall be adjudicated exclusively in the courts of the State of Wisconsin.

12. Termination. Failure to comply with any term of this Agreement, including, but not limited to, the reporting requirements set forth herein, shall result in termination of the Grant and require the return of all Grant funds to the Foundation. The Foundation reserves the right to terminate this Agreement if, in its sole discretion, the Foundation determines that the Grantee has made any misrepresentations, has in any way misappropriated funds, or has failed to comply with the terms and conditions of this Agreement. The Foundation shall be entitled to a return of any misappropriated funds up to and including the full amount of the Grant.

If this Agreement correctly sets forth your understanding of the terms of this Grant, please indicate your agreement to such terms by having this Agreement signed by an authorized officer of your organization and returned to the Foundation.

This Agreement may be signed and delivered by means of facsimile or other electronic transmission. To the extent so delivered, this Agreement shall be treated in all manners and respects and for all purposes as an original agreement and shall be considered to have the same binding legal effect as if it were the original signed version thereof delivered in person.

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414-635-5300

ACCEPTED AND AGREED:

Signed by:
Paricia Roberts
9E20B4939586415...
Sheboygan Area School District
EIN: 39-6004431
By: Paricia Roberts
Title: Executive Director

10/8/2025
Date

DocuSigned by:
E80C41AF1ED24AC...
RDK Foundation (Ruth Arts)
By: Karen Patterson
Title: Executive Director

10/8/2025
Date

Grant payment will be mailed to the address of this Agreement unless updated information is provided:

Name: _____

Title: _____

Address: _____

_____

THE SHEBOYGAN THEATRE COMPANY
Revenues & Expenditures
July 1 - Sept 30, 2025

		2024-25 Revised Budget	2024-25 FYTD Activity	2024-25 FYTD % of Budget	2024-25 Fiscal Year		2025-26 Unaudited Budget	2025-26 FYTD Activity	2025-26 FYTD % of Budget
	Revenues								
1	Interest	$6,903	$12,691	-	$32,480	Interest	$6,904	$11,545	167.22%
2	Season Tickets	$30,893	$28,433	92.04%	$29,959	Season Tickets	$32,000	$29,701	92.82%
3	Contributions - Corporate	$35,000	$8,500	24.29%	$17,325	Contributions - Corporate	$30,000	$21,000	70.00%
4	Contributions - Private	$13,000	$9,099	69.99%	$15,580	Contributions - Private	$16,500	$7,401	44.85%
5	Contributions - Foundation	$20,000	$4,000	20.00%	$20,000	Contributions - Foundation	$22,000	$1,000	4.55%
6	Program Advertising - Other Misc.	$5,600	$1,810	32.32%	$2,628	Program Advertising - Other Misc.	$4,700	$2,030	43.19%
7	Studio Players	$7,500	$131	1.74%	$6,924	Studio Players	$3,000	$0	0.00%
8	July 4th - Fountain Park	$3,000	$0	0.00%	$3,000	July 4th - Fountain Park	$3,000	$3,000	100.00%
9	*Mary Poppins*	$23,000	$23,277	101.20%	$32,969	*Play 1-4*	$80,500	$13,864	17.22%
10	*Murder on the Orient Express*	$15,500	$306	1.97%	$12,201	Education Outreach	$5,500	$1,423	25.88%
11	*Alice by Heart*	$13,500	$0	0.00%	$16,162	Fundraisers 1-4	$25,000	$5,820	23.28%
12	*Legally Blonde the Musical*	$17,500	$159	0.91%	$32,456	WI Arts Board Grant	$5,780	$5,780	100.00%
13	Education Outreach	$2,500	$1,721	68.84%	$1,721	**Total Revenue**	**$234,884**	**$102,564**	**43.67%**
14	Fundraisers	$25,500	$5,058	19.84%	$19,624				
	Total Revenue	**$219,396**	**$95,185**	**43.38%**	**$243,030**				
	Expenditures					**Expenditures**			
1	Non-Related Production Expenses	$107,878	$26,204	24.29%	$121,227	Non-Related Production Expenses	$121,825	$27,713	22.75%
2	Studio Players	$2,748	$0	0.00%	$2,747	Studio Players	$900	$0	0.00%
3	July 4th - Fountain Park	$603	$664	110.06%	$601	July 4th - Fountain Park	$925	$600	64.86%
4	General Production/Operations	$8,000	$0	0.00%	$3,949	General Production/Operations	$7,350	$206	2.80%
5	*Mary Poppins*	$32,499	$23,952	73.70%	$36,142	*Play 1-4*	$87,304	$20,536	23.52%
6	*Murder on the Orient Express*	$13,680	$1,976	14.44%	$13,670	Education Outreach	$3,000	$800	26.67%
7	*Alice by Heart*	$22,879	$5,480	23.95%	$22,878	Fundraisers	$7,800	$756	9.69%
8	*Legally Blonde the Musical*	$26,271	$6,165	23.47%	$26,265	WI Arts Board Grant	$5,780	$0	0.00%
9	Education Outreach	$966	$966	0.00%	$966	**Total Expenditures**	**$234,884**	**$50,610**	**21.55%**
10	Fundraisers	$3,872	$455	11.76%	$3,823				
	Total Expenditures	**$219,396**	**$65,862**	**30.02%**	**$232,268**				
	Net Surplus/(Deficit)	**$0**	**$29,323**		**$10,762**	**Net Surplus/(Deficit)**	**$0**	**$51,954**	

SHEBOYGAN AREA SCHOOL DISTRICT
COMMUNITY RECREATION

Sheboygan Area School District
Recreation Department
Revenues & Expenditures
July 1- Sept 30, 2025

	2024-25 Revised Budget	2024-25 FYTD Activity	2024-25 FYTD % of Budget	2024-25 FY Activity	2025-26 Unaudited Budget	2025-26 FYTD Activity	2025-26 FYTD % of Budget
REVENUES							
211 Property Taxes	$1,356,528	$0	0%	$1,356,528	$1,356,528	$0	0%
264 Surplus Property Sale	$0	$0	0%	$0	$0	$0	0%
272 User Fees	$677,635	$276,070	41%	$808,403	$724,152	$236,879	33%
280 Interest on Investment	$26,000	$7,514	29%	$29,459	$26,000	$5,396	21%
291 Gifts	$0	$30	0%	$120	$0	$30	0%
293 Rentals	$0	$0	0%	$0	$0	$0	0%
299 Miscellaneous	$0	$0	0%	$0	$0	$0	0%
730 ESSER III Grant	$0	$0	0%	$0	$0	$0	0%
861 Equipment Sale	$0	$0	0%	$0	$0	$0	0%
878 Capital Lease	$0	$0	0%	$0	$0	$0	0%
971 Aidable Refund	$0	$0	0%	$0	$0	$0	0%
TOTAL REVENUE	**$2,060,163**	**$283,615**	**14%**	**$2,194,510**	**$2,106,680**	**$242,305**	**12%**
EXPENDITURES							
200 000 Support Services							
100 Salaries	135,500	$51,340	38%	$157,318	$173,893	$42,866	25%
200 Benefits	$61,893	$19,821	32%	$77,545	$81,823	$13,841	17%
300 Purchased Services	$126,455	$13,823	11%	$107,748	$116,643	$18,698	16%
400 Non-Capital Objects	$75,009	$10,023	13%	$55,305	$65,009	$14,749	23%
500 Capital Objects	$750	$0	0%	$0	$750	$0	0%
600 Principal	$0	$0	0%	$2,392	$0	$0	0%
700 Insurance	$12,176	$0	0%	$10,806	$12,176	$0	0%
Total Support Services	$411,783	$95,007	23%	$411,115	$450,294	$90,153	20%
300 000 Community Services							
100 Salaries	1,046,750	$330,447	32%	$1,289,630	$1,081,275	$343,150	32%
200 Benefits	$259,349	$71,961	28%	$335,747	$260,555	$74,421	29%
300 Purchased Services	$172,381	$12,312	7%	$180,172	$158,421	$13,719	9%
400 Non-Capital Objects	$98,014	$11,624	12%	$78,273	$84,815	$17,773	21%
500 Capital Objects	$46,933	$0	0%	$2,166	$42,848	$2,394	6%
900 Other Objects	$32,959	$9,315	28%	$30,605	$25,935	$7,572	29%
Total Community Services	$1,656,386	$435,659	26%	$1,916,592	$1,653,849	$459,029	28%
Non-Program Transactions	$2,537	$0	0%	$0	$2,537	$0	0%
TOTAL EXPENDITURES	**$2,070,706**	**$530,666**	**26%**	**$2,327,707**	**$2,106,680**	**$549,182**	**26%**
NET SURPLUS/(DEFICIT)	(10,543)	(247,052)		(133,197)	0	(306,877)	

SASD Facility Financial Rental Permit Report – October 2025

School	Facility	Permit Date(s)	Time	# Hours	Organization	Purpose	Fee
Cooper Elementary School	Gym	10/22/2025	6:30pm-8:00pm	1.5	Crossroads Community Church	Crossroads Community Church RUSH Group	$30.00
Urban Middle School	Auditorium	11/9/2025	1:00pm-8:00pm	7	Sheboygan Symphony Youth Orchestra	Sheboygan Symphony Youth Orchestra Concert	$330.00
South High School	LGI, Classrooms 106, 107, 111, 152, 153, 156, 171, 175, 179, 190	11/7/2025 11/8/2025	5pm-7pm 7am-1pm	2 6	American Association of University Women	AAUW STEM Workshops for Middle School Girls	$320.00 (2nd payment)

2025-2026 FISCAL YEAR TO DATE REVENUES		2024-25 FISCAL YEAR TO DATE REVENUES	
July 2025	$0	July 2024	$420.00
August 2025	$973.64	August 2024	$1,134.25
September 2025	$6,479.42	September 2024	$160
October 2025	$680.00	October 2024	$797.84
Total Revenues	**$8,133.06**	**Total Revenues**	**$2,512.09**
November 2025	$0	November 2024	$6,405.85
December 2025	$0	December 2024	$882.26
January 2026	$0	January 2025	$753.20
February 2026	$0	February 2025	$0
March 2026	$0	March 2025	$2,288.88
April 2026	$0	April 2025	$2,947.78
May 2026	$0	May 2025	$780.00
June 2026	$0	June 2025	$2,125.47
Total Revenues	**$8,133.06**	**Total Revenues**	**$18,696.07**