



**Business Services
Contracts Office**

5735 47th Avenue, Sacramento, CA 95824
(916) 643-2464

*Janea Marking, Chief Business Officer,
Robert Aldama, Purchasing Manager II*

**Design/Build
Mandatory Pre-SOQ Conference Agenda**

PROJECT: **RFQ #0495-434 Will C. Wood Middle School Modernization**
MEETING DATE: **November 6, 2025**
TIME: **2:00 PM**
LOCATION: **6201 Lemon Hill Avenue, Sacramento, CA 95824**

1. Introductions

- a. Sacramento City Unified School District – Tina Alvarez-Bevens & Robert Aldama
- b. Studio W Architects – Chris Garcia
- c. Innovative Construction Services (ICS) – Meredith Collins & Jacob Rizam

2. Review RFQ Milestone Dates / Requirements (Section II of RFQ)

- a. RFQ / RFP Schedule
 - i. **November 6th, 2025, 2:00pm – Mandatory** pre-SOQ conference and site walk at 6201 Lemon Hill Avenue, Sacramento, CA 95824.
 - ii. **November 14th, 2025, 2:00pm** – Deadline to submit RFQ questions via email
 - iii. **November 21st, 2025, 2:00pm** – RFQ Addenda issued and posted to District website
 - iv. **December 2nd, 2025, 2:00pm – Deadline to submit SOQ**
 - v. **December 4th, 2025** – Short-list published and RFP issued to short-list
 - vi. **December 11th, 2025, 2:00pm – Mandatory** pre-proposal conference at 6201 Lemon Hill Avenue, Sacramento, CA 95824.
 - vii. **December 18th, 2025, 2:00pm** - Deadline to submit RFP questions via email
 - viii. **December 19th, 2026, 2:00pm** – RFP Addenda issued and posted to District website
 - ix. **January 12th, 2026** – 90-Minute Confidential Meetings
 - x. **January 20th, 2026, 2:00pm – Proposals due**
 - xi. **January 29th, 2026** – Anticipated interview date (if applicable)
 - xii. **January 30th, 2026** – Anticipated District notification to intended awardee
 - xiii. **February 19th, 2026** – Anticipated date of Board action on award
- b. The Design-Builder is required to hold a California Contractor's License, **Class B General Building**.
- c. The Design-Builder is required to be registered with the Department of Industrial Relations ("DIR") pursuant to Labor Code section 1725.5.
- d. The Architect and Principal Engineers are required to be licensed in the State of California.

3. Scope of the Project – (Section III of the RFQ)

The project consists of the wholesale replacement and modernization of Will C. Wood Middle School, located at the intersection of 63rd Street and Lemon Hill Avenue in Sacramento, California. It is intended that all existing buildings are to be modernized and replaced along with all site support amenities, hard courts, playgrounds and play fields within the context of the existing school property.

The Design-Builder will be responsible for all design, permitting, agency review and approval (including, without limitation, Division of the State Architect [“DSA”], County of Sacramento Building and Planning Division, and other agencies with authority), construction, and close-out of the Project (including DSA), in accordance with the design criteria provided by the District

The expected cost of the Project, including both design and construction, is not to exceed **\$98,500,000**.

The contract duration is approximately **Fifty-Four (54) months** and will be further defined in the RFP.

4. Evaluation Criteria – (Section VII of the RFQ)

- a. SOQs shall be submitted via the District website and shall not exceed thirty-five (35) pages.
- b. Calculate the best value score highest to lowest.
- c. Shortlist will be announced after scoring. RFP will be sent only to the shortlisted Design-Builds.

5. Inquiries – Any questions regarding this RFQ or the selection process shall be directed in writing to all the following:

Sacramento City USD Contracts Office
Robert Aldama: Robert-aldama@scusd.edu
& Tina Alvarez-Bevens: Tina-alvarez-bevens@scusd.edu

and

Innovative Construction Services (ICS)
Meredith Collins: Meredith@icscm.com
Isaac White: Isaac@icscm.com

6. Please refer to the RFQ Exhibit E for the Design-Build Agreement.

7. Adjourn & Walk the Site



Sacramento City Unified School District

MANDATORY Pre-SOQ Conference Sign-In-sheet
RFQ #0495-434 Will C. Wood Middle School Modernization
11/6/2025 @ 2PM

REPRESENTATIVE PRINT NAME	COMPANY	TELEPHONE	EMAIL PRINT CLEARLY
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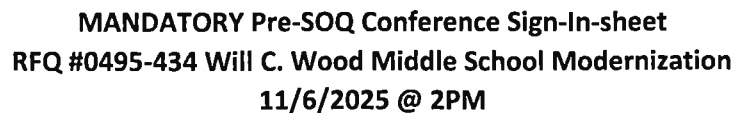


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MANDATORY Pre-SOQ Conference Sign-In-sheet
RFQ #0495-434 Will C. Wood Middle School Modernization
11/6/2025 @ 2PM

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