Lakes International Language Academy General Board

General Meeting: Tuesday, November 11, 2025, at 6:00 pm at
Lakes International Language Academy Upper School,
19850 Fenway Ave N, Forest Lake, MN 55025

Please click the link below to join the webinar:
https://meet.google.com/jmn-rgiy-oya

Google Meet settings: Host management on; host joins first. Participants must be admitted.

AGENDA

1. **General Business**
    a. Call to Order
    b. Establish a Quorum
    c. LILA Mission Statement: ***LILA prepares tomorrow's critical thinkers and global citizens through language acquisition and inquiry-driven study***.
    d. Community Input

    (Please request a speaker's card here or contact mrynders@mylila.org.)

    Anyone wishing to address the School Board may do so at this time by requesting a speaker's card. Each person will be allowed 3 minutes to speak. Though board protocol does not allow us to engage in discussion about your concern at this time, we appreciate your taking the time to share your feedback with us. Items may be referred to the administration or to a future meeting for further consideration.
    e. Review of Agenda
    f. Conflict of Interest Disclosure
    g. School/Community Presentation
        i. Andy Grice, BerganKDV (aka Creative Planning) to present the FY25 audited financials
    h. Celebrate LILA

2. **School Update:** Executive Director Shannon Peterson (Staff Changes Report)
    a. Strategic Plan Pillar 1: Dynamic Student Experience
    b. Strategic Plan Pillar 2: Collaborative Community
    c. Strategic Plan Pillar 3: Professional Excellence
    d. Strategic Plan Pillar 4: Advancing LILA's Future (Enrollment Report)

3. **Action Items**

a. Treasurer's Report (September 2025 Financials)
b. IB/AP STEM state competitive grant application for $75,000 to expand computer science courses at Upper School
c. FY25 Audited Financial Statements (Financial Statements with Management's Discussion and Analysis, and Communications)
d. Amendment to Policy 242 *Employee Health Insurance*
e. Amendment to Policy 118 *Valuation of Contributed Capital Assets*
f. Amendment to Policy 142 *Early Entrance Procedures for Kindergarten and First Grade*
g. Review of Policy 312 *Harassment and Violence*
h. Review of Policy 316 *Internet Acceptable Use and Safety*
i. Amendment to Policy 354 *Service Animals*

4. **Dialog/Discussion Items**
   a. FY26 Budget revision 1 draft (Lundgren)
   b. Grant applications in FY26: summary to date (see report in folder)

5. **Reports**
   a. Finance Committee Meeting Minutes 11/10/25 (for review and file)
   b. Recent New Hires/Terminations (for review and file)
   c. Executive Director Succession Committee 10/14/25, 10/21/25, 11/4/25 (for review and file)
   d. Policy Committee Meeting Minutes 11/4/2025 (for review and file)
   e. Executive Committee Meeting Minutes 11/11/2025 (for review and file)

6. **Consent Agenda** (Chair)
   a. Secretary's Reports (10.14.2025 Board Meeting Minutes)
   b. Donations Report (see list in folder)

7. **Announcements** (Chair)
   a. Community Updates
   b. Board Member Training Updates

      [Board Member Name](date): "Title" (context optional) by [individual or organization name].

      Example: Jonell Pacyga (7.9.2025): "Navigating Non-Profit Financials: A Board Members Guide to Reporting" by CLA's Saikrishnan & Dodson.

i. CFO Julie Lundgren earned certification in Mental Health First Aid from the National Council of Mental Health via a local course provided through Washington County Public Health (October 2025). The certification is for 3 years and provides knowledge and skill-building for approaching and assisting colleagues and community who may be struggling with mental health issues, and to connect them to resources that can help.

8. **Reflection on Board Performance** (Chair)

9. **Adjourn** (Chair)