

**WILLIS INDEPENDENT SCHOOL DISTRICT  
BOARD OF TRUSTEES  
AGENDA/NOTICE OF REGULAR MEETING**

**Wednesday, November 12, 2025**

The Board of Trustees of the Willis Independent School District will meet in a Regular Meeting on Wednesday, November 12, 2025 at 5:30 PM in the Willis ISD Boardroom located at 612 N. Campbell Street in the Sharon Hill Jennette Administration Building in Willis, Texas, and the business to be conducted is listed below.

**REGULAR MEETING AGENDA**

- I. **CALL TO ORDER**
  - A. Announcement by the Board President as to the presence of a quorum and that notice of the meeting has been posted for the time and manner required by law.
- II. **PLEDGES OF ALLEGIANCE AND INVOCATION**
  - A. Pledges and Invocation - CC Hardy Elementary Students  
*Speaker(s): Susan Fossler, Principal*
- III. **RECOGNITIONS**
  - A. Elementary Student of the Month - CC Hardy Elementary  
*Speaker(s): Susan Fossler, Principal*
  - B. Secondary Student of the Month - Calfee Middle School  
*Speaker(s): Dr. Gerald Schattle, Principal*
- IV. **PUBLIC COMMENTS**
- V. **CONSENT AGENDA**
  - A. Approval of Minutes
  - B. Approval of the Willis Independent School District membership to join the Region 1 Education Service Center Purchasing Cooperative  
*Speaker(s): Garrett Matej, CFO*
  - C. Approval of CDA (local) Pertaining to Investments and Approval of Brokers  
*Speaker(s): Garrett Matej, CFO*
  - D. Approval to Adopt the Texas Gulf Coast Area Prevailing Wage Rate for Construction Projects - 2025-2026 and Rescind Previously Adopted Rates  
*Speaker(s): Garrett Matej, CFO*
  - E. Approval of the Willis ISD Library Purchase Book List  
*Speaker(s): Courtney Brown, Digital Integration Coordinator*
  - F. Approval of the selection of Spear Point Engineering for the Willis High School Parking A, B, & C, with a new Cross Country Track and New Access Road  
*Speaker(s): Bob Eaton, Chief of Construction & Operations*
  - G. Approval of the Delivery Method for the Willis High School Parking A, B, & C, with a new Cross Country Track and New Access Road  
*Speaker(s): Bob Eaton, Chief of Construction & Operations*
  - H. Approval of the out-of-state travel for the National Mentor Summit  
*Speaker(s): Kelly Locke, Director of Guidance and Counseling*
- VI. **PROGRESS MONITORING UPDATES**
  - A. HB3 Lonestar Governance  
*Speaker(s): Dr. Susan Clardy, Exe. Director of Accountability, Research, & Eval.*
  - B. Strategic Plan  
*Speaker(s): Dr. Sue Clardy, Exe. Director of Accountability, Research, & Eval.*
  - C. District Improvement Plan  
*Speaker(s): Dr. Sue Clardy, Exe. Director of Accountability, Research, & Eval.*
  - D. WISD Safety Update  
*Speaker(s): Meghan Ballard Arthur, Director of Federal Prog./Compliance & Grants*
- VII. **OTHER BUSINESS**

- A. Student Enrollment Report  
*Speaker(s): Heather Gattinger, Director of PEIMS*
- B. Financial Reports / Bill Payment / Bond Summary  
*Speaker(s): Garrett Matej, CFO*
- C. Delinquent Tax Collections Report  
*Speaker(s): Leslie Schkade - Perdue Brandon*
- D. Bond Project Update  
*Speaker(s): Bob Eaton, Chief of Construction & Operations*
- VIII. **CLOSED SESSION\*: Consideration of matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code Sections (.071-.084)**
  - A. Personnel Matters Texas Gov't Code §551.074
    - 1. Discuss Teacher Resignations and Consider Approval of Teacher Appointments. Tex. Gov't Code 551.074
  - B. Real Estate: Pursuant to Texas Gov't Code §551.072
    - 1. Discuss and Consider Approval to purchase approximately 94 acres  
*Speaker(s): Bob Eaton, Chief of Construction & Operations*
  - C. Consultation with Attorney: Pursuant to Texas Gov't Code §551.071
- IX. **RECONVENE IN OPEN SESSION**
  - A. Consideration and possible action on matters discussed in Closed Session.
- X. **DISCUSSION AND POSSIBLE ACTION ITEMS**
  - A. Discuss and Consider Approval of the Resolution Establishing a One-Time Retention Incentive Payment for District Personnel – December 2025  
*Speaker(s): Garrett Matej, CFO*
  - B. Discuss and Consider Approval of General Fund Budget Amendments for 2025-2026 Budget Year  
*Speaker(s): Garrett Matej, CFO*
  - C. Discuss and Consider Approval of the 2025-2026 Phone Free Schools Grant Award  
*Speaker(s): Meghan Ballard Arthur, Director of Federal Prog./Compliance & Grants*
  - D. Discuss and Consider Approval of the LASO 4 Grant Application  
*Speaker(s): Meghan Ballard Arthur, Director of Fed. Prog./Compliance & Grants*
  - E. Discuss and Consider Approval of the 2025/26 TAP plan for Lynn Lucas Middle School and TIP plan for CCH, PES, & TES  
*Speaker(s): John Vaglienty, Chief Academic Officer*
  - F. Discuss and Consider Approval to Adopt the Method of Compliance for Cannan Elementary School Expansion  
*Speaker(s): Bob Eaton, Chief of Construction & Operations*
  - G. Discuss and Consider Approval of the Guaranteed Maximum Price (GMP) for the 9th Grade Center  
*Speaker(s): Bob Eaton, Chief of Construction & Operation*
  - H. Discuss and Consider Approval to Vote in the Election of the Montgomery Central Appraisal District's Board of Directors  
*Speaker(s): Dr. Kim James, Superintendent*
  - I. Discuss and Consider Approval of a Name for Elementary #7  
*Speaker(s): Dr. Sarah Blakelock, Chief Communications Officer*
- XI. **BOARD MEMBER COMMENTS**
- XII. **SUPERINTENDENT COMMENTS**
- XIII. **FUTURE BUSINESS/MEETINGS**
- XIV. **ADJOURNMENT**

Posted in compliance with the Texas Open Meetings Act on November 6, 2025, at 4:00PM at the Sharon Hill Jennette Administration Building.

