Educational Support Services

Working Together for Excellence

Eastern Suffolk BOCES

School Data Bank Services

2025-2026 NYSAA Test Administrator Training

Facilitated Training for the New York State Alternate Assessment
Computer-Based Testing for ELA, Mathematics and Science

The New York State Education Department (NYSED) in coordination with Dynamic Learning Maps (DLM) requires annual certification or recertification for all educators who will be Test Administrators of the New York State Alternate Assessment (NYSAA) in ELA, Mathematics, & Science.

NYSAA/DLM training can be completed through our **School Data Bank Services – Assessment Services** facilitator-led sessions. We offer two training formats (in-person or virtual) that include the official NYSAA/DLM materials:

Full-Day Training: Required if you…

- ✓ Have never administered the NYSAA
- ✓ Did not complete 2024-25 NYSAA training

Includes:

- Four CBT modules (ELA, Math, Science), with a required passing score of 80% on each module.

Half-Day Training: Required if you…

- ✓ Completed 2024-25 Full-Day or Half-Day NYSAA training

Includes:

- One CBT overview module (ELA, Math, Science), with a required passing score of 80%.

Required to Participate in Training

1) Activated Kite Educator Portal account
2) **Device with camera:** Laptop, iPad, or Tablet (necessary for all trainings, both virtual and in-person)

Training Type	Time	In-Person Date Options	Virtual Date Options
Full-Day	8:30 AM - 2:30 PM	November 10 or 18	November 12 or 19
Half-Day AM	8:30 AM - 11:30 AM	~~October 28~~ or ~~November 3~~	~~October 30~~ or November 13
Half-Day PM	12:30 PM - 3:30 PM	None	~~October 30~~ or November 13

COST: **Full-Day**: $ 153.65 **Half-Day**: $ 74.66

AUDIENCE: Grades 3-8 and HS Special Education Teachers administering the NYSAA for ELA, Math, Science

LOCATION: Instructional Support Center @ Sequoya, 750 Waverly Avenue, Holtsville, NY 11742
or Zoom (details will be provided by email)

REGISTER: https://webreg@esboces.org or Frontline

INSTRUCTOR: New York State Alternate Assessment (NYSAA) Training Network Specialists (AATN's)

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1. **Required:** Pre-registration must be done through Frontline or http://webreg.esboces.org
2. Approval:
    a. Frontline Member: You must have your Administrator approve your training through the ESBOCES catalog in Frontline. Districts will be billed after training is completed.
    b. Non-Member of Frontline: You must mail your completed and approved enrollment form ASAP along with a check made payable to Eastern Suffolk BOCES to:

        Eastern Suffolk BOCES
        School Data Bank Services - Assessment Services
        750 Waverly Avenue
        Holtsville, NY 11742
        Attn: Eileen Jaeger

Important Information for Participants

1. **Required:** Kite Educator Portal account to complete training and module assessments.
    a. New teachers must activate their Kite Educator Portal account **at least one week prior** to their scheduled training date.
    b. Returning teachers make sure you can log into your account from last year.
    c. If you are not sure how to access Kite Educator Portal account, call School Data Bank Services – Assessment Services support at (631) 244-4243.
2. **Required:** Laptop, iPad, or Tablet (necessary for *both* virtual and in-person trainings).
3. All training requirements and post-tests must be successfully completed *during the training session* to gain access to your NYSAA-eligible students' required "First Contact Survey."

Questions:

- For questions regarding Registration or Kite Educator Portal accounts, contact the Assessment Services Support Team at (631) 244-4243, scoring@esboces.org

Eastern Suffolk BOCES does not discriminate against any employee, student, applicant for employment, or candidate for enrollment on the basis of sex, gender, race, color, religion or creed, age, weight, national origin, marital status, disability, sexual orientation, gender identity or expression, transgender status, military or veteran status, domestic violence victim status, genetic predisposition or carrier status, or any other classification protected by Federal, State, or local law. ESBOCES also provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding the implementation of the applicable laws should be directed to either of the ESBOCES Civil Rights Compliance Officers at ComplianceOfficers@esboces.org: the Assistant Superintendent for Human Resources, 631-687-3029, or the Associate Superintendent for Educational Services, 631-687-3056, 201 Sunrise Highway, Patchogue, NY 11772. Inquiries may also be addressed to the Office for Civil Rights at the US Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005, 646-428-3800, OCR.NewYork@ed.gov.