Tom Gray, Superintendent of Schools
Kelly Wentworth, Director of Finance & Human Resources
Erica Mazzeo, Assistant Superintendent of Schools
Elisha Morris, Director of Instructional Support

Facilities and Operations Committee
Wednesday, November 5, 2025
5:00 p.m. - Freeport High School - Library
Minutes

Committee Members Present**:** Michelle Ritcheson, Kelly Sink
Committee Members Absent:
Administrators in Attendance: Tom Gray, Superintendent; Glen Reynolds, Director of Facilities; Kelly Wentworth, Director of Finance and Human Resources

Agenda Items and Discussion:

Meeting called to order at 5:21 p.m.

1. Update on Board Facilities Tour. - Director Reynolds updated the Committee that the tour is scheduled for December 12, 2025 starting at 9am. The tour will start at Freeport High. Committee member Kelly Sink asked if there is a theme to this year's tour. Director Reynolds mentioned it will be over the phase one projects that are in process or completed. Director Reynolds also mentioned the newly installed leach field system at Pownal Elementary as part of the tour.

2. Update on the Capital Improvement Plan for 2026/2027-2027/2028- Director Reynolds shared the Capital Improvement plan with the committee. Director Reynolds mentioned the 24/25 roof replacement projects for the high school will be grouped with the proposed 25/26 roof replacements listed in the plan in order to obtain the best pricing. Director of Finance Kelly Wentworth mentioned that the 24/25 roof replacements would be paid for out of the Capital Reserve funds and not out of the Capital Projects funds that are part of the local budget.

   Motion to adjourn was made by Michelle Ritcheson second by Kelly Sink at 5:46 p.m.

Meeting dates:

December 10, 2026
January 14, 2026
February 11, 2026
March 11, 2026
April 8, 2026
May 6, 2026
June 3, 2026