SUPERINTENDENT'S UPDATE

ESSEX ELEMENTARY SCHOOL BUILDING PROJECT

UPCOMING COMMUNITY MEETINGS

PRSRT STD
ECRWSS
U.S. POSTAGE
PAID
EDDM RETAIL

NOVEMBER 20 @ 6:00 PM
At Essex Elementary School

In-person building tours starting at 4:30 PM
Childcare will be provided!
Agenda: Review site and alternatives
Join in person: EES Cafeteria, 12 Story St., Essex
Or via zoom: https://us06web.zoom.us/j/82584703859

DECEMBER 9 @ 6:00 PM
At Memorial Elementary School

In-person building tours starting at 4:30 PM
Childcare will be provided!
Agenda: Recap of the EES project to date
Join in person: MMES, 43 Lincoln St., Manchester-by-the-Sea
Or via zoom: https://us06web.zoom.us/j/81635599071

Manchester Essex Regional School District

DORE + WHITTIER

JCJARCHITECTURE

ESSEX ELEMENTARY SCHOOL BUILDING PROJECT

SAVE THE DATES!

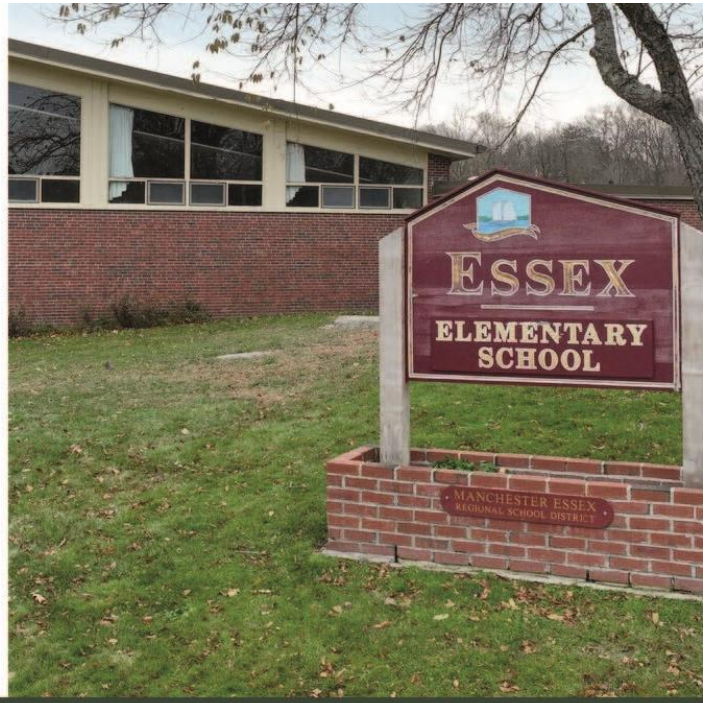
UPCOMING COMMUNITY MEETINGS

November 20 @ Essex Elementary School

December 9 @ Manchester Memorial Elementary School

Hybrid meetings begin at 6:00 PM
In-person building tours at 4:30 PM

See details on reverse



For project information, visit: mersdessexelementaryproject.com

SUPERINTENDENT'S UPDATE

- Local Impact of Federal Funding Uncertainty
  - No immediate operational impact / Potential Impact on FY27 Funding
  - National health insurance anticipate negative impact on state and local rates
- Reminder: Breakfast & Lunch are available for all students every day at no cost.
  - MERSD partners with The Open Door to host its Mobile Market food truck across our campuses throughout the year.
  - Mobile Market offers free, fresh groceries and pantry items to anyone in the Manchester or Essex community. Families are welcome to visit whichever location is most convenient.

THE Open Door

Open Door Mobile Market Schedule

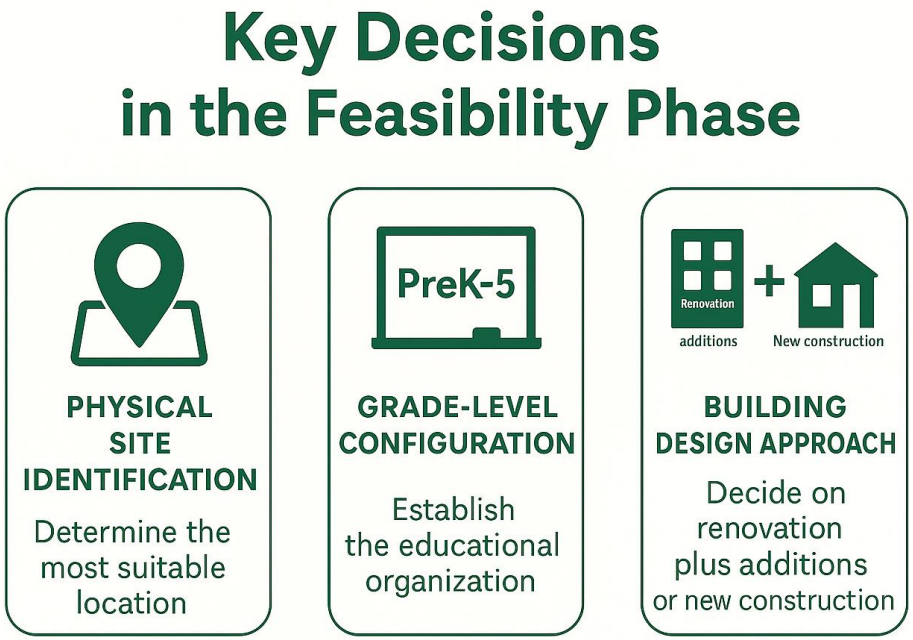
School Site	Date	Time
EES	November 19	2:45–3:30 PM
EES	December 17	2:45–3:30 PM
MMES	November 5	11:45–12:15 PM
MMES	December 3	11:45–12:15 PM
MS/HS	November 5	11:00–11:30 AM
MS/HS	December 3	11:00–11:30 AM

SUPERINTENDENT'S UPDATE

- Middle School Principal Search
  - Projected Timeline
  - Post after December Break
  - Prep Work End of December / Survey / Build Search Committee
  - Late January Interviews / Target Appointment by February 28th

- Feedback on Considerations
  - Maintain dedicated MS Principal or move to a single Middle High School Principal w/ a Dean of Middle School & Dean of High School
  - If moving forward with dedicated principals at both MS & HS enlist NESDEC to assist with recruitment?

SUPERINTENDENT'S UPDATE



SUPERINTENDENT'S UPDATE

Feasibility Study **Essex Elementary Student Enrollment Configurations to be Studied**		
Grades PreK–3 165 Students *Sited in Essex w/ Grades 4 & 5 integrated into Memorial*	Grades PreK–5 250 Students *Sited in Essex*	Grades PreK–5 515 students *Sited at Manchester Memorial with all Essex & Manchester students in one school*
SC Program Vote / Redistricting		SC Program Vote / Redistricting
SC Vote to Amend Regional Agreement		SC Vote to Amend Regional Agreement
Essex & Manchester Town Meeting Vote to Approve Regional Agreement Amendment		Essex & Manchester Town Meeting Vote to Approve Regional Agreement Amendment
Essex & Manchester Town Meeting Full Project Vote & Debt Exclusion Vote		

SUPERINTENDENT'S UPDATE

Summary of Opertaional Estimated Costs/Savings for Grade Configuration Options 1 & 3

	Configuration Option 1 PreK-3 EES 4-5 @ Memorial	Configuration Option 3 All Students @ Memorial	Notes
Daily Transportation	**$115,200**	**$115,200**	*Additional bus needed in both configurations / Runs to Manchester +6-8 Minutes*
Morning/Afternoon Runs	$92,700	$92,700	
Late Bus	$22,500	$22,500	
Staffing	**$110,000**	**-$135,000**	*Addition of PreK Teacher & Coordinator Stiped in both configurations / Reduction of 1 Nurs & Library TA in Option 3*
Utilities		**-$113,000**	*Assumes a 25K-30K Sq Ft Addition to Current Memorial*
Facilities Rental		**$100,000**	*Assumes Loss of Tennis Courts to Parking Seasonal Tennis Court Rental / $250-500K Replacement + Site Acquistion Cost Unknown*
Estimated Operational Savings / Costs	**$225,200**	**-$32,800**	

MERSD - Projected Essex Elementary – Projected Timeline For Planning Purposes

MSBA Module/Actions	Length	Potential Timeline	
Module 1 - Eligibility	**270**	**March 4, 2024**	**11/29/24**
BOD Authorization invite to eligibility	0 days		
Initial Compliance Certification	30 days	3/4/2024	4/4/2024
SBC	60 days	3/4/2024	5/3/2024
**Educational Profile Questionnaire*	90 days		6/3/2024
Enrollment Projections	90 days		6/3/2024
Maintenance & Capital Planning Information	130 days		8/30/2024
Enrollment Meeting	180 days		8/30/2024
Local authorization of funding	270 days		11/29/2024
BOD Authorization invite to F&S	270 days		11/29/2024
Module 2 – Forming the Project Team	**185 days**	**Wed 11/29/24**	**Tue 8/12/25**
Key Activities *Hire Owners Project Manager (OPM)* *Hire Designer (Architect)* *MSBA Approvals*			
Module 3 – Feasibility Study	**202 days**	**Wed 8/13/25**	**Thu 5/21/26**
Key Activities *PDP (Preliminary Design Program)* *PSD (Preferred Schematic Design)* *MSBA Approval*			
Module 4 – Schematic Design	**151 days**	**Fri 5/22/26**	**Fri 12/18/26**
Key Activities *Schematic Design* *MSBA Approval*			
Module 5 - Local Actions/approvals	**70 days**	**Mon 10/26/26**	**Fri 1/29/27**
Final Appropriation / Fall Town Meeting	50 days	Mon 10/26/26	Fri 1/1/27
Module 6 – Detailed Design			
Module 7 – Construction			
Module 8 – Project Closeout			

FEASIBILITY FUNDING

Existing Conditions /Site Development /Educational program /Develop Prelim Alternatives /Final Evaluation of Alternatives

We Are Here

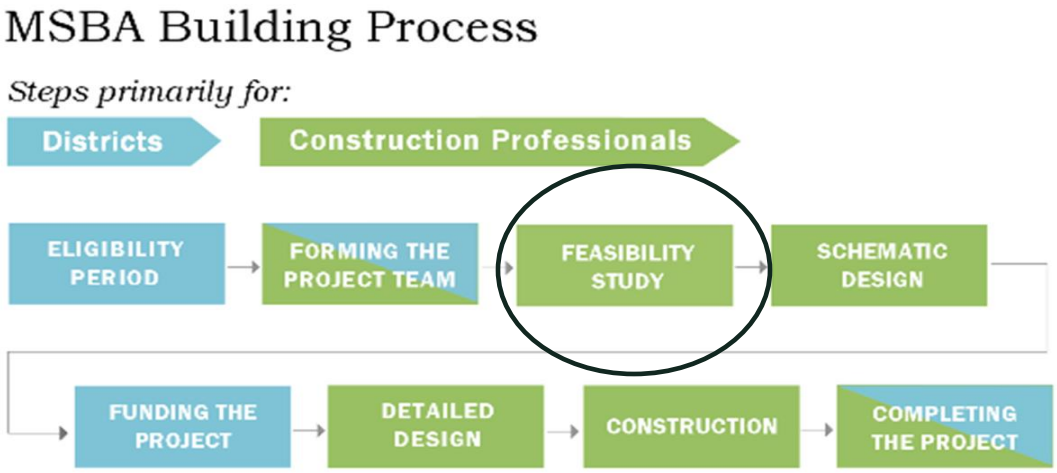
**Can indicate interest in studying consolidation/reconfiguration.*

SUPERINTENDENT'S UPDATE

Essex Elementary Building Project

- ✓ Forming the Project Team Phase
  - Owner's Project Manager on Board – Dore & Whittier
  - Designer on Board – JCJ Architecture

- ➢ Feasibility Study
  - *PDP (Preliminary Design Program)*
  - *PSD (Preferred Schematic Design)*
  - *MSBA Approval*



Essex School Building Committee

Fall 2025 Meeting Schedule
Location: Essex Elementary Cafeteria / Webex
Time: 6:00 – 8:00 PM

September 30 (Tuesday) – Business Meeting

October 8 (Wednesday) – Essex SBC Community Meeting

October 14 (Tuesday) – Business Meeting

October 28 (Tuesday) – Business Meeting

November 6, 13, or 17 – TBD

November 20 (Thursday) – Essex SBC Community Meeting

November 25 (Tuesday) – Business Meeting

December 9 (Tuesday) – Essex SBC Community Meeting

December 15 (Monday) – Business Meeting

📌 *Note: Business meeting time is typically the **4th Tuesday of each month.***