

Business and Noninstructional Operations



E 3540.2

TRANSPORTATION FOR SCHOOL RELATED TRIPS

SCHOOL DRIVER REGISTRATION FORM

Driver (check one): [] Employee [] Parent/Guardian [] Volunteer Relationship to student: _____

Name: _____ Date of Birth: _____

VEHICLE INFORMATION:

Name of Registered Owner: _____	Year: _____
Address: _____	Color: _____
_____	Make: _____
Registration Expiration: _____	License Plate No: _____
	Front Seating Capacity: _____
	Back Seating Capacity: _____

INSURANCE INFORMATION:

Insurance Company: _____	Policy No.: _____
Telephone No.: _____	Expiration Date: _____
Liability Limits of Policy: \$ _____	

DRIVER STATEMENT:

I certify that I have not been convicted of reckless driving or driving under the influence of drugs or alcohol within the past five years and that the information given above is true and correct. I understand that if an accident occurs, my insurance coverage shall bear primary responsibility for any losses or claims for damages.

I certify that I will ensure that all children will be restrained using the appropriate passenger restraint systems. I certify that I have received and will abide by the driver instructions provided by the district as stated below. I further certify that all vehicle safety features are in working order and seatbelts are available for individuals transported in my vehicle as part of the school related activity.

Name _____ Signature _____ Date _____

DRIVER INSTRUCTIONS:

When using your vehicle to transport students on field trips or other school activity trips, please:

1. Be sure that you have registered with the district for such purposes, have a valid driver's license and current liability insurance at or above the minimum amount required by law for each occurrence.
2. Check vehicle safety: tires, brakes, lights, horn, seat belts for each rider, suspension, etc.
3. Carry only the number of passengers for which your vehicle was designed. If you have a pickup truck, carry only as many as can safely sit in the passenger compartment.
4. Require each passenger to use an appropriate passenger restraint system (child car seat or booster seat) or safety belt in accordance with law.

In case of emergency, keep the children together and call 911 first and also notify the district office (408-201-6001).

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