



CALVERT COUNTY PUBLIC SCHOOLS
Prince Fredrick, Maryland 20678

JOB DESCRIPTION

POSITION	Painter
DEPARTMENT	Department of School Facilities
LOCATION	
REPORTS TO	Director of School Facilities, Supervisor of Maintenance, or designee
ANNUAL WORK SUMMARY	12 months per year, 245 days per year, 8 hours per day.
WAGE/PAY RATE	Scale 14: \$24.40/hr - \$31.04/hr
FLSA STATUS	Non-exempt
APPLICATION DEADLINE	
EFFECTIVE START DATE	
POSITION SUMMARY	Works along with the paint shop employees as well as oversees the completion of routine and contracted services maintenance and repairs to all facilities owned or leased by Calvert County Public Schools, including minor renovation projects and facility assessments. Incumbent will be responsible for inspecting work to assure quality standards are adhered to in the expeditious completion of assigned tasks by all paint crews. Employee is expected to exercise independent judgment in the field and to meet critical deadlines.

EDUCATION, CERTIFICATION AND EXPERIENCE

1. High school diploma or general education development (GED) program certificate
2. Valid Maryland Class C driver's license. The chosen candidate will be required to provide Calvert County Public Schools with a current copy of his/her Maryland driving license and driving record prior to the start of employment.
3. Must have a minimum of five (5) years' experience in the field of painting, including the proven ability to run maintenance and renovation projects.
4. Experience in finishing hardwood floors preferred.

SPECIAL REQUIREMENTS

None

KNOWLEDGE, ABILITIES AND SKILLS

These are pre-employment knowledge, abilities, and skills that apply to the Essential Job Functions. At the time of application, the candidate must have:

1. Thorough knowledge of the paint trade and working knowledge of drywall installation and finishing.
2. Must be experienced with all variety of tools used in the paint trade.
3. Ability to analyze problems and make recommendations based on specifications and applicable building codes.

4. Ability to understand and communicate both verbally and in writing.
5. Ability to climb ladders and to work on a roof or at heights.
6. Ability to work in confined spaces.
7. This position requires a thoughtful mind and the ability to physically perform work.
8. Must have ability to use a tablet or laptop computer to delegate, monitor and enter work orders.
9. Such alternatives to the above qualifications as the Calvert County Public Schools may find appropriate and acceptable.

ESSENTIAL JOB FUNCTIONS, RESPONSIBILITIES, AND DUTIES

1. Oversees the repairs and maintenance of all Calvert County Public Schools' facilities, including all phases of minor renovation projects.
2. Oversees the work of a variety of skilled workers, demanding a high degree of manual and technical skills.
3. Works alongside these skilled workers daily to perform tasks as needed to properly maintain CCPS buildings and grounds.
4. Assesses work order requests to determine the best ways and means to affect repairs, including the use of contracted services.
5. Ensures buildings are maintained in such a way as to ensure the health and safety of all occupants.
6. Oversees routine scheduled preventive maintenance.
7. Maintains a minimum level of repair and renovation materials for daily use and stock.
8. Performs material take-offs for projects and repairs and arranges for timely delivery of required supplies, including special orders.
9. Ensures all work is completed in compliance with applicable local, state, federal, and trade safety standards and codes including, but not limited to, the International Building Code (IBC), NFPA, OSHA, MOSH, etc.
10. Prepares reports and cost estimates as required.
11. Conducts regularly scheduled building inspections and prepares all required reports.
12. Thinks, concentrates, and interacts positively with others.
13. Comes to work regularly and promptly.
14. Works under stress and meets deadlines.
15. Uses a tablet or laptop computer to enter work order information and employee leave.

OTHER JOB FUNCTIONS, RESPONSIBILITIES, AND DUTIES

Duties listed are not intended to be all inclusive nor limit duties that might be reasonably assigned. Performs related work as assigned by the Director of School Facilities or designee, Supervisor of Maintenance.

PHYSICAL AND PSYCHOLOGICAL CONDITIONS/DEMANDS

Work requires heavy physical effort at frequent intervals and includes lifting and carrying objects weighing 50 lbs. or more.

UNUSUAL DEMANDS

Considered emergency personnel and subject to call back in emergencies and for snow removal.

EVALUATION

Performance will be evaluated in accordance with the policy on evaluation as established by Calvert County Public Schools.

APPLICATION PROCEDURE

All applicants please apply through the applicant tracking system located on the [Calvert County Public Schools website](#).

References must be directly related to education experience and must include immediate supervisor.

Prior to the filling of any vacancy, permanent employees who have requested a transfer in a timely manner shall be afforded an opportunity meet with the supervisor of the position for which the vacancy exists.

State law requires that anyone hired after October 1, 1986, who will have contact with school children, must be fingerprinted and submit to a criminal background investigation. Federal law requires that a new employee must complete the Employment Eligibility Verification (Form I-9) in person before beginning employment. Employment is conditional upon successful completion of a drug screen. Current employees of the Calvert County Public Schools are exempt from these requirements.

House Bill 486 – Child Sexual Abuse and Sexual Misconduct Prevention Statement

Pursuant to Section 6-113.2 of the Education Article, Annotated Code of Maryland - House Bill 486 - Child Sexual Abuse and Sexual Misconduct Prevention, all applicants are required to report all former employment where direct contact with minors may have occurred. The applicant must submit the contact information of the current employer, all former school employers, and all former employers not school related. Applicants should also include contact information for organizations where the applicant has volunteered, coached, mentored, tutored or otherwise had direct contact with minors.

Nondiscrimination Statement

Calvert County Public Schools does not discriminate on the basis of race, ethnicity, color, religion, sex, age, national origin, marital status, sexual orientation, gender identity, or disability, or any other characteristic protected by law in its programs and activities and provides equal access to the Boy Scouts and other designated youth programs.

Calvert County Public Schools does not refuse enrollment of a prospective student, expel a current student, or withhold privileges from a current student, or prospective student, or the parent or guardian of a current or prospective student because of an individual's race, ethnicity, color, religion, sex, age, national original, marital status, sexual orientation, gender identity or disability.

Calvert County Public Schools does not discipline, invoke a penalty against, or take any other retaliatory action against a student or parent or guardian of a student who files a complaint alleging that the program or school discriminated against the student, regardless of the outcome of the complaint.

The following persons have been designated to handle inquiries regarding the non-discrimination policies:

- Director of Student Services
- Director of Human Resources
443-550-8000

For further information on notice of non-discrimination, visit the Office for Civil Rights Complaint Assessment System at: <https://ocrcas.ed.gov/> or call 1-800-421-3481.