



**CARTER HIGH SCHOOL
SCHOOL SITE COUNCIL
MINUTES**

October 14, 2025, Career Center and Google Meet

Members Present:

Christina Lucero, Britainny Sankey, Itzel Payan-Caro, Jaelyn Vargas, Layla Olmedo, April Murrieta, Rose Flores, Elizabeth Orue-Roses

Quorum Established: Yes (8 voting members present)

Approval of Previous Minutes

The minutes from the previous meeting were reviewed. Corrections were made to the spelling of Ms. Lucero's, Ms. Sankey's, and Ms. Fernandez's names.

- **Motion to Approve:** Ms. Payan-Caro
 - **Second:** Ms. Sankey
 - **Outcome:** Motion carried unanimously
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Open Forum

- **Comment:** Ms. Murrieta expressed that administration should continue efforts to ensure all families and students feel welcome at Carter High School.
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Site Reports

Homecoming:

- Student members shared that they appreciated the abundance of food and positive atmosphere.
- Mr. Mendez noted that the event had a strong turnout and was enjoyed by all.
- PSAT and SAT testing is occurring this week.

Counseling Department:

- Counselors shared information on *Future Ready* lessons during Den Time, including topics on financial aid and college enrollment.
- Coffee with the Counselors on September 25th had an excellent parent turnout.

Softball:

- The team won its first game last Monday.
- The next game is scheduled for next Monday.

Girls' Flag Football:

- The team attended a tournament to learn rules and is now preparing to begin practices.



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Football:

- The last home game will be on October 24th and will also serve as Senior Night.

Honor Roll and Celebrations:

- Honor Roll will take place on October 31st.
- *Latine Celebration* is scheduled for October 15th from 5–7 p.m., a student-led event open to families with club fundraisers.

Unfinished Business

None at this time.

New Business

Single Plan for Student Achievement (SPSA):

Mr. Mendez provided an overview of the SPSA, including its purpose and alignment with Carter's instructional and equity goals.

Safety Plan:

Mr. Mendez reviewed the purpose and upcoming timeline for the Safety Plan review and adoption, scheduled for December/January.



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Lockdown Feedback Discussion:

- Parents expressed gratitude to the administration for handling the recent lockdown effectively and prioritizing student safety.
- Ms. Murrieta inquired about teacher communication procedures during lockdowns. Mr. Mendez reviewed lockdown protocols, and several members suggested sharing these with parents for reassurance.
- Layla noted that false rumors among students heightened anxiety, and Jaelyn mentioned misinformation shared by an adult outside the school. Both recommended better student communication on responsible information sharing.
- Ms. Flores shared that rumors were also spread on social media platforms such as the NextDoor app.
- Some students were not permitted to access their phones during the lockdown. Ms. Lucero recommended developing a clear protocol for phone use during emergencies, students could text parents briefly while keeping phones on silent to avoid distractions.
- Ms. Orue-Roses and Ms. Sankey expressed appreciation for staff communication and suggested parent education on lockdown procedures to reduce uncertainty.
- Mr. Mendez explained that after the lockdown was lifted, students were released to lunch and announcements were made over the intercom for students without phones to meet parents in the gym if they were going to go home for the day.



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WASC Updates:

- Mr. Mendez provided an overview of the Western Association of Schools and Colleges (WASC) process, emphasizing that it requires schoolwide participation.

FPM Updates:

- Mr. Mendez provided an overview of the Federal Program Monitoring (FPM) process and upcoming district timelines.

District and Committee Reports

DAC: Ms. Streff was unable to attend and will share updates at the next meeting.

DELAC:

- Ms. Murrieta attended the most recent meeting on October 24th, led by Dr. Camacho, Title IX Coordinator. The meeting focused on attendance laws and the importance of maintaining 90% or higher attendance.
- Discussion included procedures for students who exceed 10 absences and the role of the Zupanic program in supporting credit recovery.
- Dr. Camacho's presentation on Child Welfare and Attendance (CWA) was well received, and attendees received backpacks and resources.

ELAC: Ms. Streff was unable to attend and will report at the next meeting.



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DAAPAC: No meeting held yet.

Upcoming/Previous Events

- Coffee with the Counselors – September 25
 - Blood Drive – September 26 (100 sign-ups and several walk-ins)
 - Latine Night – October 15
 - Family Summit – October 25 (food, guest speakers, student booths, school parade)
 - ASVAB Testing – October 27
 - Next SSC Meeting – November 18, 2025
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Public Comments

Ms. Flores shared a message for the Child Development Department:

“Trapp Elementary is hosting Book Mania on October 31. They are seeking guest readers, particularly from Carter High School’s Child Development classes. Interested volunteers should contact Ms. Kandyce, Librarian, at (909) 820-7912 ext. 5 by October 30. Transportation would be coordinated by Carter High School or participating students.”



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Adjournment

The meeting was adjourned at 4:43 p.m.

- **Motion to Adjourn:** Jaelyn Vargas
- **Second:** Layla Olmedo
- **Outcome:** Motion carried unanimously