



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, October 22, 2025

MINUTES

1. CLOSED SESSION

A. No items

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Powell called the meeting to order at 6:04 p.m.

Board Members present: Board President Lisa Powell, Board Vice President Karen Sylvester, Board Clerk Bill Gorback, Board Trustees Lauren Gill and Cindy Goldberg, and Student Board Trustee Finneas Kerns.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Kenneth Loo, Assistant Superintendent, Instructional and Student Services; and Shauna Ashmore, Assistant Superintendent, Human Resources.

B. Pledge of Allegiance

C. Open Session Procedures

D. Approval of the Agenda

Trustee Sylvester made the motion to approve the agenda as submitted, seconded by Trustee Kerns. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kerns.**

E. Student Recognition

The Board of Education and District staff recognized three students from the Newbury Park High School Strings Program for their outstanding performing arts achievement in being selected to perform with the 2026 Carnegie Hall Honor Orchestra in New York City.

F. Comments – Public

President Powell announced that there were no public comment requests submitted.

3. ACTION ITEMS – GENERAL

A. Student Services – Adoption of Annual Resolution #25/26-11 in Support of Native American Heritage Month

Trustee Sylvester made the motion to approve, seconded by Trustee Gorback. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kerns.**

B. Human Resources – Approval of Annual Resolution #25/26-13 – National School Psychology Week

Trustee Gorback made the motion to approve, seconded by Trustee Kerns. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kerns.**

C. Human Resources – Approval of Contract for Deputy Superintendent, Business Services

Trustee Gill made the motion to approve, seconded by Trustee Sylvester. There was no Board discussion on this agenda item. Dr. McLaughlin clarified that the Deputy Superintendent’s salary will remain consistent with last year’s salary, and that three additional workdays have been added to his contract without any increase to his daily rate. He also shared background on the timeline for bringing forward the Superintendent, Deputy Superintendent, and Assistant Superintendent contracts for approval. President Powell stated that Trustee Kerns would not be participating in the vote as the item pertains to a personnel matter. **Motion carried: 5-0.**

4. ACTION ITEMS – CONSENT

Trustee Gorback made the motion to approve the Consent Agenda as submitted, seconded by Trustee Gill. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Trustee Kerns.**

CONSENT AGENDA ITEMS:

A. Board of Education - Approval of Minutes

B. Board of Education - Approval of Amendments to Board Bylaw 9005 - Governance Standards

C. Human Resources - Personnel Assignment Orders

D. Human Resources - Approval of Student Fieldwork Agreement Between the Conejo Valley Unified School District and Baylor University

E. Instructional Services - Approval of Contracts Under \$5,000

F. Instructional Services - Approval of 2025/2026 School Plans for Student Achievement (SPSA)

G. Instructional Services - Approval of Board Policy and Administrative Regulation 5117 - Interdistrict Attendance

- H. Instructional Services - Approval of Administrative Regulation 5116.1 - Intradistrict Open Enrollment**
- I. Instructional Services - Approval of Board Policy 6170.1 - Transitional Kindergarten**
- J. Instructional Services - Approval of Overnight Trip Request for NPHS DECA Students to Attend the State Leadership Conference**
- K. Instructional Services - Approval of Over Water Trip Request for Data Academy Students at Newbury Park High School**
- L. Instructional Services - Approval of Renewal Contract with WOW Events for Newbury Park High School**
- M. Instructional Services - Approval of New Contract with Studypage Tutoring for Westlake Hills Elementary**
- N. Instructional Services - Approval of New Contract with Conejo Recreation and Park District (CRPD) for Westlake Elementary**
- O. Student Services - Approval of School District Representative on the County School Attendance Review Board**
- P. Student Services - Approval of Renewal Memorandum of Understanding with Simi Valley Unified School District**
- Q. Student Services - Approval of Contract for Non-Public School Placement**
- R. Business Services - Disposal of Surplus and Obsolete Equipment**
- S. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**
- T. Business Services - Ratification of Purchase Order Report (POs under \$5,000)**
- U. Business Services - Acceptance of Donations/Gifts**
- V. Business Services - Approval of Transfer of Funds - September 2025**
- W. Business Services - Ratification of Warrants - September 2025**
- X. Business Services - Notices of Completion**
- Y. Business Services - Maintenance & Operations Department - Ratification of Filming Contracts for 2025-2026**
- Z. Business Services - Approval of Amendment to Board Policy and Administrative Regulation 3515 - Campus Security**
- AA. Business Services - Approval of Amendments to Board Policy and Administrative Regulation 3515.4 - Recovery for Property Loss or Damage**
- BB. Business Services - Approval of Amendments to Administrative Regulation 3516.1 - Fire Drills and Fires**

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Instructional & Student Services - Presentation: AVID Program

CVUSD high school teachers Miles Minton, Eileen Moore, and David Pulsipher presented an overview of the district's AVID Program, highlighting its alignment with LCAP and district goals, the program's vision and mission, student profile, AVID Elective College and Career Readiness framework, program benefits, and site specific high school participation rates, goals, and highlights. They also shared details on community service requirements and opportunities, the

Dual Enrollment Pathway pilot program in partnership with the Ventura County Community College District (VCCCD), and testimonials from current and former students. The presenters responded to questions from Board members regarding the support provided to students during the college application process, how students in need of AVID are identified, strategies for marketing the program, the ideal number of years students should participate in the program, and middle school teacher involvement in the AVID summer institute.

B. Human Resources – Board of Education Appointee to the Personnel Commission

Dr. McLaughlin clarified that Mr. Nathan Harimoto has been a Personnel Commissioner since 1991 and has expressed his willingness to continue serving in this role. There was no Board discussion on this agenda item.

C. Board of Education – Discussion of Board Policy 1260 – Educational Foundation

Dr. McLaughlin stated that the policy was updated to align with Proposition 28 funding and state accounting guidance on supplementing rather than supplanting program funds, and to clarify requirements for releasing student records and directory information in compliance with law and district policy. There was no Board discussion on this agenda item.

D. Board of Education – Discussion of Board Bylaw 9010 – Public Statements

Dr. McLaughlin stated that the bylaw was updated to clarify rules for public statements by Board members, allow certain legal disclosures of confidential information, address social media limits under court decision *Lindke v. Freed*, and to recommend that Board members use disclaimers for personal statements. There was no Board discussion on this agenda item.

E. Board Committee Reports

Trustee Kerns commented on his participation in the Wellness Committee meeting and his recent taste testing of the district's new Ham and Swiss croissants. Trustee Gorback also reported on attending the Wellness Committee, expressing his appreciation for Child Nutrition's efforts to engage students in taste testing, reduce waste, promote environmental sustainability, and collaborate with student and parent groups.

F. Comments – Board of Education

Board members provided comments.

G. Comments – Superintendent

Dr. McLaughlin provided comments.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members added the following topic for discussion at a future Board meeting:

- Technology-related policy update (February 2026)

B. Adjournment

President Powell adjourned the Open Session at 7:34 p.m. The next regularly scheduled Board meeting will be Wednesday, November 5, 2025, 5:00 p.m. – Closed Session; 6:00 p.m. - Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

November 5, 2025

Date



Board Clerk

November 5, 2025

Date



Superintendent

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<https://www.conejousd.org/domain/122>