Kathy L. Batterman Elementary School
10135 W. Quail Avenue
Las Vegas, Nevada 89148
(702) 799-1920 Fax: 799-1912
Christopher Sparrow, Principal
Kara Huffey, Assistant Principal

Agenda
Kathy L. Batterman Elementary School
School Organization Team Meeting
Wednesday, **October 15, 2025 @ 3:30pm** in the Batterman Library

Batterman ES School Organization Team Members

Aja Hyden: (Parent Member)
Bethany Duggan: (Parent Member)
Kara Wintermute: (Parent Member)
Steven Qualls: (Parent Member)
TBA: (Support Staff Member)
Kristine Recto: (Licensed Staff Member)
Amy Urrea: (Licensed Staff Member)
Christopher Sparrow: (Principal Member) **PRINCIPAL**

This meeting agenda is posted publicly on the school website at https://battermanes.org/

The School Organization Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during an agenda item may call the front office at 702-799-1920 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order agenda items are taken and in which speakers have signed up. Speakers wishing to speak about an agenda item must do so after SOT item deliberation and before SOT item Vote. A person wishing to speak during an agenda item will be allowed two (2) minutes for each agenda item to address the School Organizational Team. A person speaking on an agenda item may not yield their time to another speaker. A total amount of time a single person may speak on multiple agenda items is ten (10) minutes. Speakers on agenda items may submit additional comments in writing. It is asked that agenda item speakers be respectful to each other, team members and school district staff. Agenda item speakers that are disruptive will be asked to leave the meeting.

Speakers wishing to speak during the public comment period for this meeting may call the front office at 702-799-1920 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. A person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing. It is asked that speakers be respectful to each other, team members and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Roll Call *(Sparrow Principal)*
2.0 Old Items
- **2.1 Approve Minutes** *(Sparrow Principal)*

3.0 New Items
- **3.1 Meeting Norms** *(Sparrow Principal)*
- **3.2 SOT Job Responsibilities/Roles** (SOT Chair, SOT Vice Chair, Minutes Designee)
- **3.3 School Performance Plan**

4.0 General Discussion *(Sparrow Principal)*
5.0 Information *(Wintermute CHAIR)*
- **5.1 Next SOT Meeting:** (November 5th or 12th)

6.0 Public Comment Period *(Wintermute CHAIR)*
7.0 Adjournment *(Wintermute CHAIR)*

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DRAFT SOT Meeting Norms
2026-2027
Kathy L. Batterman Elementary School

1. ***Day/Time***
    a. ***Meeting will be held the second Wednesday of every Month school is in session (unless business demands otherwise)***
    b. ***Meetings will start at 3:30pm***
    c. ***Meetings will end by 4:30pm***
2. ***Attendance***
    a. ***Be punctual and prepared***
3. ***Participation/Listening***
    a. ***Support each other by actively listening and staying engaged***
    b. ***Bring positive attitudes and be ready to share***
4. ***Addressing Disagreements***
    a. ***Be respectful and honor each other's time and turn***
    b. ***Feel free to ask respectful questions***
5. ***Consensus***
    a. ***By Consent***
6. ***Expectations***
    a. ***Provide assistance and advice to the principal regarding:***
        i. ***Development of the Batterman ES plan of operation***
        ii. ***Development of the Batterman ES budget***
        iii. ***The ongoing Batterman ES plan of operation and the implementation of the Batterman ES budget***