

**WEST SIDE EDUCATION AUTHORITY
BOARD OF DIRECTORS
REGULAR MEETING**

December 9, 2022

Minutes

Friday, December 9, 2022

via Zoom

The meeting was called to order at 1:06 PM by Graham Clark.

Attendee Name	Title	Status	Arrived
Graham Clark	FUHSD	Present, Remote	
Chris Jew	CUSD	Absent	
Leslie Mains	CUSD	Present, Remote	
Christine Mallery	FUHSD	Present, Remote	
Jeremy Nishihara	SSD	Present, Remote	
Lori van Gogh	SSD	Present, Remote	

1. Adoption of Agenda

RESULT: ADOPTED [UNANIMOUS]
MOVER: Jeremy Nishihara, SSD
SECONDER: Leslie Mains, CUSD
AYES: Clark, Mains, Mallery, Nishihara, van Gogh

2. Approval of September 16, 2022 Meeting Minutes

RESULT: APPROVED [UNANIMOUS]
MOVER: Leslie Mains, CUSD
SECONDER: Jeremy Nishihara, SSD
AYES: Clark, Mains, Mallery, Nishihara, van Gogh

3. Public Comments on Item(s) on the Agenda

No comments.

4. Consent Items

- a. Approval of MOU – QSS Services presented by Christine Mallery

- b. Ratification of Funds – Warrants/PO's presented by Christine Mallery
- c. Approve Consent Items

RESULT:	APPROVED (UNANIMOUS)
MOVER:	Leslie Mains, CUSD
SECONDER:	Lori van Gogh, SSD
AYES:	Clark, Mains, Mallery, Nishihara, van Gogh

5. Information/Discussion Items

- a. Update on Workforce Housing Initiative Survey

Jeremy Nishihara reviewed the employee survey results. The total number of responses from all three districts was 628. He reviewed the metrics that included the average commute length, if they own or rent, if they desire to live closer to work, the commute method, unit type and percent of gross income for housing.

Other questions that will be included are:

What are renters looking for?

What is the profile of the employees who want to be closer to work?

If subsidized housing was available, what would they be looking for?

- b. Website – Finals site Update

The WSEA JPA URL was acquired.

6. Action Items

- a. Approve First Interim 2022-2023 Budget

Christine Mallery reviewed the 1st Interim Budget. At the time of adopting the budget, she did not have QCC access so we were unable to get the budget into the SACS format. The legal fees were reduced. An ending fund balance of \$75,000 is required for economic uncertainties. The ending balance of \$75,004 includes a \$4.00 discrepancy that will be corrected.

Mallery asked for approval of the First Interim 2022-2023 Budget and certify that the JPA will be able to meet its financial obligations for the current fiscal year and the two out years.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeremy Nishihara, SSD
SECONDER:	Leslie Mains, CUSD
AYES:	Clark, Mains, Mallery, Nishihara, van Gogh

7. Upcoming Agenda Items

- a. March 3, 2023, 1:00 PM, Approve Second Interim 2022-2023 Budget
- b. June 9, 2023, 1:00 PM, Adopt 2023-2024 Budget

8. Public Comments on Non-Agenda Items

No comments.

9. Adjournment

The meeting was adjourned at 1:43 p.m.