



# School Parent, Guardian, and Family Engagement Policy Planning Template 2025-2026

## School University Meadows Elementary School

The University Meadows Elementary School's (UMES) Title I Schoolwide Policy encourages parents to be involved in their child's education. This policy outlines the parent engagement activities conducted during the school year and provides families with opportunities to be informed and actively participate in their child's learning. Parents will have access to this document and all related activities.

This policy was created with input from school leaders, teachers, and parents:

- Bilal Tawwab, Principal
- Tomika Brown, Assistant Principal
- Regina Galloway, Dean of Students
- Keecha Finley, Teacher
- Benjamin Hartage, Parent and Family Advocate

Parents were invited to participate through the School Improvement Team and the Parent and Family Engagement Committee, ensuring diverse perspectives. Families provided feedback through surveys and focus groups.

### **Parent-School Compact**

Parents will receive a copy of the Parent-School Compact, an agreement between home and school outlining everyone's responsibility for supporting student learning. Parents, teachers, students, and the principal all sign the compact. This document explains what is being taught in the classroom and how parents can support their child's success.

### **Communication with Parents**

UMES provides multiple ways to keep parents informed and involved:

- Monthly newsletters with tips, book lists, and ways to support learning at home
- ParentSquare and student agendas (grades PK-5) for daily communication
- Parent-teacher conferences scheduled throughout the year to discuss student progress
- Translation and interpretation services for documents and meetings as needed

- Families are encouraged to call the school to ask questions, schedule visits, or request meetings

### **Annual and Flexible Meetings**

- Title I Annual Parent Meeting: Held at the start of the school year to explain the school's Title I status, programs, and parent opportunities
- Flexible scheduling: Meetings and workshops offered mornings, afternoons, evenings, virtually, and in-home when necessary

### **Opportunities for Parent Participation**

Parents are encouraged to:

- Join the School Improvement Team
- Participate in school activities, field trips, and classroom events via the CMS Volunteer System
- Attend events hosted by the Parent and Family Engagement Committee, such as Muffins for Moms, Donuts for Dads, and Parent Night Out/Movie Night
- Provide input via surveys, suggestions, or direct feedback on workshops, parent engagement events, and school initiatives

### **Supporting Student Learning at Home**

UMES provides materials and training to help parents support their child's education, including:

- Guidance on curriculum, assessments, and proficiency standards
- Literacy and computer skills workshops
- Homework assistance and family literacy nights
- Strategies to monitor student progress and support learning at home

### **Welcoming and Inclusive Environment**

University Meadows Elementary is sensitive to the diverse cultural backgrounds of students, parents, and the community. We provide a welcoming environment for all families and encourage full participation in school activities.

### **Annual Evaluation and Feedback**

Parents are invited to give feedback on the Parent and Family Engagement Plan through surveys, focus groups, or direct communication with staff. Suggestions are used to improve parent engagement practices and student learning outcomes.

**Goal:** To ensure parents are full partners in their child's education by providing access to information, tools, and opportunities to support student success.

Cut or fold and tear along the dotted lines and return to the front office.

