

SUPERINTENDENT EVALUATION COMMITTEE
GRAND FORKS SCHOOL BOARD
GRAND FORKS PUBLIC SCHOOL DISTRICT #1
MEETING MINUTES
September 29, 2025

The Grand Forks School Board Superintendent Evaluation Committee met on Monday, September 29, 2025, at the Mark Sanford Education Center with Josh Anderson presiding.

Committee Members Present: Josh Anderson, Dave Berger, Jeff Manley, Michelle Shepperd, and Dr. Terry Brenner.

Committee Members Absent: Joel Larson.

Others Present: Cindy Johnson, Executive Secretary.

Call to Order.

The meeting was called to order at 5:00 pm.

Approval of Minutes.

It was moved by Berger and seconded by Manley to approve the February 19, 2025, minutes as written. Upon voice vote, the motion carried unanimously. Absent: Larson.

Mutually Establish the Specific Evaluation Criteria and Instrument.

A discussion was held about last year's evaluation criteria and instrument, which were aligned with the superintendent's job description and the priorities and goals outlined in the district's strategic plan, in accordance with Policy CAAB.

Given that the 2025-2030 strategic plan was only recently approved by the board on September 8, 2025, and that Dr. Brenner and his team have not had sufficient opportunity to begin work on the associated priorities and goals, the committee discussed whether to temporarily remove the evaluation criteria related to the strategic plan for the November evaluation. These criteria would then be reintroduced for the March evaluation.

The committee also considered adding a question to the evaluation instrument related to the superintendent's guardrails. These could be provided to board members as a supporting document to the evaluation.

Dr. Brenner reviewed his goals for this year, which have traditionally been provided to board members as a supporting document to the evaluation.

Following discussion, it was moved by Berger and seconded by Manley to approve, and recommend to the school board, the use of the same evaluation instrument as last year, except that questions related to the strategic plan will be omitted from the November evaluation and re-inserted in the March evaluation, and that the superintendent's guardrails and 2025-2026 goals will be provided as reference documents. Upon voice vote, the motion carried unanimously. Absent: Larson.

Next Meeting.

The next meeting was scheduled for Monday, November 3, 2025, at 5:00 pm, with a hold for a possible meeting on Monday, February 2, 2025.

Adjourn. There being no further business, the meeting was adjourned at 5:38 pm.

Approved: _____
(Date)

Josh Anderson, Meeting Chair