



Shamrock Springs News

October 31, 2025

Principal's Perspectives

We've had a fantastic week here at the 'Rock'—can you believe the first trimester wraps up on **November 6th**? That means it's time for **Parent/Teacher Conferences**, and we're aiming for **100% participation** again this year!



If you haven't scheduled your conference yet, now's a great time to reach out to your child's teacher. These meetings are a valuable opportunity to team up with teachers and support your child's growth and success.

Final grades for the trimester will be available soon on **PowerSchool**. If you haven't set up your account yet, feel free to email **Teresa Stephens** at stephenst@wws.k12.in.us, and she'll help you get started.

As we move into the **second trimester**, we want to make sure everyone is familiar with our **district attendance policy**. You'll find the guidelines below (and there's a downloadable PDF too). If you have any questions or concerns about your child's attendance, don't hesitate to reach out—my email is listed below.

Quick reminders:

- **No school on Friday, November 7th** for Parent/Teacher Conferences.
- Don't forget to **"Fall Back"** this weekend—set your clocks back one hour!

Thanks for being such a supportive community. Let's keep the momentum going into the next trimester!

Have a great weekend!

Robb Hedges
Principal
hedgesr@wws.k12.in.us



Understanding Attendance.pdf

[Download](#)

54.3 KB

Invitation to the High Ability Programming Meeting

WWS is inviting all families and community members to attend the first Broad-Based Planning Committee (BBPC) meeting of the year for our High Ability (HA) programming.

Meeting Details:

- **When: Thursday, November 13th**
- **Time: 1:00–2:15 p.m.**
- **Where: WWS Administration Building (19500 Tomlinson Road Suite B, Westfield, IN 46074)**

The BBPC serves as an advisory group that helps review and strengthen our district's High Ability programming. This first meeting will focus on our identification process, assessments, qualification criteria, and how our programming aligns with neighboring districts. The committee will also review this year's goals and outline plans for ongoing program evaluation. All are welcome to join the conversation as we continue to enhance opportunities for our High Ability learners.

Introducing our New Counselor Ms. Santel

**HELLO
HELLO**

I'm your school
counselor
Ms. Santel

After nine years of teaching, this will be my second year as a school counselor and my first year serving students and families at Shamrock Springs! Here are a few facts about what I do at school:

WHAT SCHOOL COUNSELORS DO

I teach whole-class lessons on topics like friendship, feelings, and problem solving. I also run small groups where students build skills like conflict resolution and emotional regulation. I meet individually with students who may need short-term support with grief, changes, or big feelings.

WHAT SCHOOL COUNSELORS DON'T DO

School counselors are highly trained educators who support student well-being, but I am not a therapist. If a student needs ongoing or intensive mental health services, I'm happy to help connect families with outside resources.

HOW I HELP

Think of me as an extra layer of support — a trusted adult in your child's corner. I'm here to help all students feel seen, heard, and capable. Whether it's through group work or quick check-ins, my goal is to build kids up with tools that last.

WHY I LOVE THIS WORK

Helping students feel capable, connected, and confident is my favorite part of being a school counselor. I believe every child deserves someone in their corner — and I'm proud to be that person at SSES.

You can contact me via email at santela@wws.k12.in.us

Alice Safety Drill

As part of our commitment to keeping everyone safe, we practiced an **ALICE safety drill** yesterday at the end of the school day. The drill lasted about 10 minutes and was very successful. Thanks to students and staff, everything went smoothly and exactly as planned. Great job everyone!



Just as a reminder, ALICE stands for Alert, Lockdown, Inform, Counter, and Evacuate—but for our elementary students, the focus is simply on listening to adults, following directions, and staying calm and safe.

Drills like these can sometimes feel unfamiliar or even a little worrying for children. For our primary students, teachers will read the book titled, *I'm Not Scared. I'm Prepared* by Julia Cook. They will also show an age-appropriate video from our Student Resource Officer.

During the drill, students will learn that:

- Grown-ups at school have a plan to keep everyone safe.
- Practicing helps us know what to do, just like a fire or weather drill.
- It's okay to have questions or feelings about the practice—teachers are there to listen and help.

If you have any questions or would like more information about how we approach safety drills, please don't hesitate to reach out.

Thank you for your continued support in helping us keep Shamrock a safe, caring place for all students to learn and grow!

With gratitude,

Robb Hedges
Principal
(317) 867-7400
hedgesr@wws.k12.in.us

Chris Barker
Assistant Principal
(317) 867-7400
barkerch@wws.k12.in.us

Nurse's Notes

Having good vision is very important to the success of a child's education. Indiana code IC 20-34-3-12 requires all public schools conduct a near and far vision acuity screening for all students in grades Kindergarten, third, fifth and eighth grade as well as students suspected of having difficulty seeing.



If your child already has glasses or contact lenses to help them see near or far, please help them remember to bring these to school. They will be screened with their corrective lenses. If your student needs additional vision testing, a note will be sent home.

This school year, KG and 3rd grade will be doing vision screenings during the month of October with the assistance of the Lion's Club and Norman & Miller of Westfield.

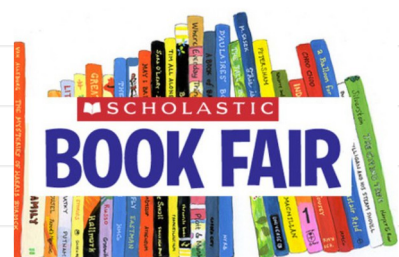
Lisa Morgan, BSN-RN
SSES Nurse
morganl@wws.k12.in.us

317-867-7400 (ext. 20005)

Scholastic Book Fair

We are so excited to announce our Scholastic Book Fair! Students will be shopping at the fair during their library class Wednesday, November 5 -- Friday, November 14.

Would you like to attend the fair with your child? We would love to have volunteers during the day when the kids are shopping during



their library time. If the slots fill up and you would like to volunteer please reach out to Mrs. Tebbe and she would love for you to help out. Please sign up with the genius link [here](#).

Family Night is Tuesday, November 11th from 4:30 pm - 7:30 pm. All Shamrock Families are invited! Please join us!

We accept multiple forms of payment:

- Cash
- Credit Card
- Apple Pay
- Ewallet

Not sure how to set up an ewallet for your child? Click [here](#).

Consumable Fees

CONSUMABLE FEES

Consumable Fees are due by November 15

Please visit Powerschool
to view fees and make
payments.



We want to remind our families that consumable fees have been posted. Please visit PowerSchool to view fees and make payments. **Consumable Fees are due by November 15.** For more details, please visit our webpage below.

<https://www.wws.k12.in.us/departments/business/consumable-fees>

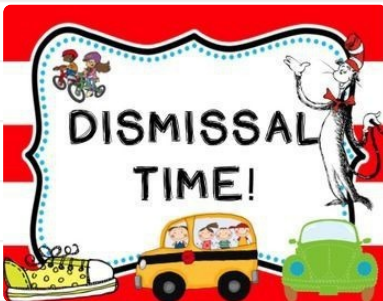
Feature Your Art in our Gallery!

Lost and Found



Is your kiddo missing a jacket or lunch box? Any lost items we find get placed in the Lost and Found. Please be sure to check the Lost and Found by Friday, November 7th. **Any items remaining will be donated on Friday, November 7th at 2:30 PM.** Please stop by the Front Office and we'll direct you to the items in the Front Foyer.

Dismissal Changes



The safety of the children is always our top priority and we are always looking for ways to improve our processes to make sure that everyone is safe. One of the areas that we have been reviewing is our pick-up and dismissal procedures, and this is where we need your help. Every time your child has a change in dismissal, we (the office) must be notified. You may do this by:

1. Calling the office directly up until 1:30 PM each day. ***Please do not leave dismissal changes on the attendance line. If your child attends BAC, don't forget to notify them, too.***
2. Using Talking Points to text the office and your child's teacher.
3. Sending a note to your child's teacher and to the office with the dismissal changes.
4. Emailing the office staff at:

stephenst@wws.k12.in.us

grayc@wws.k12.in.us

We understand that during the day, schedules may change and life happens. In the event of a dismissal change after 9:00 AM, please call (317-867-7400) or email the office directly. ***Please DO NOT email or call your child's teacher during the day with dismissal changes.*** The teachers are very busy and may not have the opportunity during the day to check voicemail or emails. Also, if there is a substitute teacher in the classroom, they **WILL NOT** have access to the teacher's

voicemail or email. *We also ask that you **DO NOT** call after 1:30 PM with dismissal changes.* We appreciate all of your help making sure that all of the children are safe.

PTO News!

Stock the Teacher's Lounge

We love to spoil the teachers at SSES and would love to have your help! If you could donate snacks for the Teacher's Lounge, they would be so grateful! To donate, just click [here](#)! You may drop off snacks in the front office. Thank you!

Weekend Back Sacks

Dear Parents/Guardians,

We are happy to announce that we will continue to offer food support again this year for families who can benefit from this assistance with the Back Sacks Program! Through this program, our goal is to help feed our kiddos on the weekends when school breakfast and lunch is not available. We are so thankful to Open Doors of Westfield and Merciful HELP in Carmel for helping make this happen.

At the end of each week, your child will receive a small sack of food in his or her backpack. The sack will have two small breakfast meals, two small lunch meals, as well as a couple of snacks and drinks. All foods are shelf-stable, which means they do not need to be refrigerated. Examples of items are cereal, granola bars, macaroni and cheese, spaghetti, dried fruit and crackers. The food is collected and distributed by Merciful HELP and Open Doors.

If you would like your child(ren) to participate in the Back Sacks program, please fill out this [GOOGLE FORM](#).

If you have any questions please contact me at millerj@wws.k12.in.us

Thank you,
Justin Miller
Student Mentor

Westfield's Holiday Giving Program

Special Education Parent Advisory Council

WHS Rock Shop!



Westfield High School now has an apparel shop! It's called the WHS Rock Shop and offers many wonderful items for sale. You can click [here](#) to visit the web site and order!

Want to help Westfield families with the click of a button? The Purposity app allows you to anonymously purchase clothing and home essentials for students that were identified by our school counselors.

[Click here to help a Westfield family](#)

The Rock Strong Award presented by the Westfield Education Foundation is a quarterly award, given out at each school and operations to recognize teachers, instructional assistants, instructional coaches, building secretaries, bus drivers, substitute teachers, food service staff and operations staff for the great work they do for our children and our community!

Each quarter, all schools and operations will review nominations from staff, students, families and the community and select someone who represents its values and culture to receive the Rock Strong Award and a special gift.

[Click here to nominate someone](#) now. It only takes a minute!

Free/Reduced Application Information

Free/Reduced Lunch Application

To fill out an application for free/reduced lunch, please click [here](#).

Lunch Menu

To download the menu, click [here](#)!

Community Resources



2024 Community Board Main Flyer (1).pdf

Download

4.2 MB

Safe Visitor

Become a Substitute Teacher!



K - 10:30 AM -11:00 AM

1st - 11:05 AM -11:35 AM

2nd - 11:50 AM -12:20 PM

3rd - 12:25 PM - 12:55 PM

4th - 1:00 PM -1:30 PM



Monday/Tuesday - A Day

Wednesday - B Day - Book Fair Starts

Thursday - C Day

Friday - No School - Parent Teacher Conference



Monday - Friday

8:00 AM - 3:15 PM



Shamrock Springs Elementary

Website: <https://www.wws.k12.in.us/domain/213>

Location: [747 West 161st Street, Westfield, IN, USA](#)

Phone: 317-867-7400

Attendance Line: 317-867-7400, ext. 20001 (or push 1)



Vickie Perry

Vickie is using Smore to create beautiful newsletters