

School Improvement Team 2024-25
September 16, 2025 meeting

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| Tracey Kerstetter | Administration | tracey.kerstetter@ucps.k12.nc.us |
| Tricia Yetter | Administration | tricia.yetter@ucps.k12.nc.us |
| OPEN | K-1 (2025) | |
| Andrew Van Alstyne | Parent (2nd) 2024 | vanalstyne.andrew@gmail.com |
| OPEN | 3-4 (2025) | |
| Kristen Altman | Track Team | kristen.altman@ucps.k12.nc.us |
| Susan Blomberg | Media | susan.blomberg@ucps.k12.nc.us |
| Michelle Plaien | Students First | michelle.plaien@ucps.k12.nc.us |
| Cheryl Hamilton | Staff Team Building | cheryl.hamilton@ucps.k12.nc.us |
| | Community Engagement | |
| Brian Grainger | PTO President (2024) | briangrainger@rocketmail.com |

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| Start Time | 2:30 - Virtual |
| Attendance | Yetter, Kerstetter, Plaien, Altman, Hamilton |
| Purpose | <p>Introductory meeting of 2025-26</p> <ul style="list-style-type: none"> ● Review Goals and NC STAR <ol style="list-style-type: none"> 1. Attendees reviewed past and current indicators in NC STAR and reviewed access to the platform, and assigned roles ● Curriculum Night - The team is considering revising the Curriculum Night process. Possibly having grade-level nights instead of one night with multiple sessions. |

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| Recent Success | <ul style="list-style-type: none"> ● Open House ● Beginning of the Year process ● Communication of Infinite Campus ● Fully Staffed ● Arrival and Dismissal |
| Approval of Last Minutes | <p>May 2025 SIT minutes Minutes were approved</p> |
| Old Business | |
| Indicators | <p>We are continuing to work on School Goals and Action Steps for the Indicators</p> <ul style="list-style-type: none"> ● Tricia reviewed elements of NC STAR. The team discussed the indicators to match the county initiatives/focus. The Team will not be completing the needs assessment at this time. ● School Goals ● LIM Goals <p>User name : GuestS17388 Pass: LTS17388 - 2ve4 https://docs.google.com/document/d/16HazzRqy5D6qX5eKp7h0Z3D96u0gmu6Hh0ndnftaEac/edit?usp=sharing</p> |
| Other Business | <p>B. Budget - All items over \$1,000 will be discussed and approved by the School Improvement Team</p> <ol style="list-style-type: none"> 1. Spreadsheet 2. Types of funds <p>C. <u>Community Engagement</u></p> <ol style="list-style-type: none"> 1. Communicated about the change in the name to match the MRA. Added information about changing up the family mission statement activity and promoting more family activities, LIM connections through social media. <p>D. <u>Track Team-</u></p> |

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| | <p>1. Updated school SIGS in the hall. Track Team will complete a walkthrough in October to make sure LIM are centrally located and being updated.</p> <p>E. <u>Student First-</u></p> <p>1. Successful first round of the Job Fair. They will continue to monitor the percentage of jobs students have. They created a visually linked school literacy goal for students in the Cafe, tracking growth points earned for the 5 diagnostics for iReady Reading</p> <p>F. <u>Team Culture-</u></p> <p>1. Developing a revenue-generating process, specifically considering a vending machine idea. Decided on Friendsgiving and being “Boo’d” in October.</p> <p>G. <u>Staff Lighthouse-</u></p> <p>1. Beginning the Recertification process (2026-27) this will be in person and focused on three goals.</p> <p>2. Discussion on Lighthouse taking over Job Fair due to Action Teams not being established till later in September</p> <p>3. Discussion of Action Team Members serving 2 years on an Action Team or Action Teams selection at the End of each year.</p> |
| Items for Next Month | NC STAR Indicators School Coomunication School-Wide Reading |
| Next Meeting | October 29 |
| Ajorn | Time: 3:15pm |
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