

Taylor Road Middle School

School Governance Council (SGC) Meeting Minutes

Date: September 12, 2025

Time: 7:44 AM

Location: Room 114

Committee Members & Attendance

Name	Role	Present
Kelly Parker	Principal	✓
Katie Kinsey Lawson	SGC Facilitator	✗
Rachel Kidd	7th Grade Assistant Principal	✗
Stephanie Purcell	Teacher Representative	✓
Monique Duggins	Teacher Representative	✗
Fran Rissland	Teacher Representative	✓
Kristen McCabe	School Board President	✗
Julianna Mackes	Parent Representative	✓
Meredith Rubenstein	Parent Representative	✓
Monisha Hogan	Parent Representative	✓
Julie Lawler	Community Member	✓
Savannah Pollyniak	Community Member / PTA President	✓

Meeting Called to Order

By: Savannah Pollyniak

Time: 7:44 AM

Action Items

1. Approval of Agenda

- **Motion to Approve:** Savannah Pollyniak
- **Seconded by:** Stephanie Purcell
- **Outcome:** All in favor

2. Approval of Previous Meeting Minutes

- **May Meeting Minutes**
 - Reviewed and approved
 - **Motion by:** Savannah Pollyniak
 - **Seconded by:** Julianna Mackes
 - **Outcome:** All in favor
 - **August Meeting Minutes**
 - Reviewed and approved with correction to Julie Lawler’s name (originally listed as “Julia Lawler”)
 - **Motion by:** Savannah Pollyniak
 - **Seconded by:** Julianna Mackes
 - **Outcome:** All in favor
-

Council Staffing Finalization

Budget & Finance Chair

- **Appointed:** Julie Lawler
 - **Nominated by:** Stephanie Purcell
 - **Seconded by:** Julianna Mackes
 - **Outcome:** All in favor

Outreach & Communications Chair

- **Appointed:** Julianna Mackes
 - **Nominated by:** Savannah Pollyniak
 - **Seconded by:** Stephanie Purcell
 - **Outcome:** All in favor

Principal Selection Chair

- **Appointed:** Meredith Rubenstein
 - **Nominated by:** Stephanie Purcell
 - **Seconded by:** Savannah Pollyniak
 - **Outcome:** All in favor
-

Discussion Items

1. SGC Development Opportunities

- Discussed in-person officer training and cross-council collaboration
- <https://www.signupgenius.com/go/10C094AADA923A1FD0-57798001-sgcofficer>

2. Council Norms for SY 2024–2025

- Always assume positive intentions
- Be on time and fully engaged
- Listen actively and participate

- Communicate any planned absences

3. Website Compliance Review

- Noted that May meeting minutes currently link to March
- **Action:** Principal Parker to correct the link

4. Council Self-Assessment & Initiative Creation

- Reviewed previous performance and began forming new initiatives
-

Action Item: Approval of Strategic Plan

- **Motion to Approve:** Stephanie Purcell
- **Seconded by:** Monisha Hogan
- **Outcome:** All in favor

Strategic Data Review & High-Level Actions

Milestone Proficiency

- **Graduation Rate:** 97.5%
- **Reading at/Above Grade Level:** 90.2%
- **Overall Milestone Proficiency:** 77.6%

High-Level Actions:

- Conduct I-Ready, unit assessments, and milestone data talks
- Use individual student data and PLC analysis to guide instruction

Special Education ELA Proficiency

- **Current Proficiency:** 22.8% — target to improve

High-Level Actions:

- SEC PLC with IEP data collection and analysis
- Strengthen co-teaching models and integrate Gen Ed participation

Office Referrals

- **Total Last Year:** 113 — lower than surrounding schools

High-Level Actions:

- PBIS implementation
- Admin collaboration and restorative discipline practices

Employee Satisfaction

- **Current Score:** 43.24% (based on 9–10 responses on a 10-point scale, scores of 8 or less were not recognized)

High-Level Actions:

- Increased teacher recognition
- More frequent classroom visits from administration and content chairs

Charter Dollar Expenditures

High-Level Actions:

- Maintain engagement with SGC on funding approvals
- Continue consistent and effective use of funds

Student Attendance

High-Level Actions:

- Continued engagement from SSW and counselors
- Ongoing support to increase attendance rates

Principal's Update

- **Enrollment:** Currently ~1,160 students (goal was 1,200)
- **Impact:** Two staff positions lost (ELA Connections Teacher – Ms. Brown, Admin Assistant – Ms. Baker)
- **Forecast:** Projected lower enrollment next year; budget planning begins in February

Action Item: Charter Dollar Requests (~\$30,000 Total)

1. **Angela Reynolds – \$3,575**
 - Recruiting efforts for band, orchestra, and chorus
 - **Motion to Approve:** Stephanie Purcell
 - **Seconded by:** Julianna Mackes
 - **Outcome:** All in favor
2. **Rachel Kidd – \$8,000**
 - Leadership and instructional consulting/training
 - **Motion to Approve:** Savannah Pollyniak
 - **Seconded by:** Meredith Rubenstein
 - **Outcome:** All in favor
3. **Tanya Harris – \$5,676**
 - Student-athlete uniforms
 - **Motion to Approve:** Meredith Rubenstein
 - **Seconded by:** Julianna Mackes

- **Outcome:** All in favor
 - 4. **Heidi Russell – \$1,000**
 - PBIS in-class shop materials
 - **Motion to Approve:** Meredith Rubenstein
 - **Seconded by:** Julianna Mackes
 - **Outcome:** All in favor
 - 5. **Klio Henderson – \$5,000**
 - PBIS programming
 - **Motion to Approve:** Savannah Pollyniak
 - **Seconded by:** Julianna Mackes
 - **Outcome:** All in favor
-

Next Meeting Agenda – Preview

- Add **PTA Update** by Savannah Pollyniak to October agenda
-

Meeting Adjourned - 8:35 am

- **Motion to Approve:** Meredith Rubenstein
- **Seconded by:** Julianna Mackes
- **Outcome:** All in favor