PLANNING & BUILDING COMMITTEE

Merrimack School District

Minutes
July 24, 2023

Present: R. Hendricks, M. Alukonis, S. Albuquerque and Tim Goff
Absent: G. Perry, F. Rothhaus and School Board Liaison L. Rothhaus
Also Present: Assistant Superintendent for Business M. Shevenell and VHB Engineer Greg Bakos

At 7:15 PM, R. Hendricks opened an informal work session until a quorum could be reached.

M. Shevenell told those present that the District has hired a new engineering firm and that the main focus for the upcoming year will be parking lots and the sidewalk along O'Gara Drive.

Members present discussed lighting, traffic flow and safety concerns.

At 8 PM, R. Hendricks called the meeting to order. He welcomed Tim Groff to the Committee and asked everyone present to introduce themselves.

Master Plan Discussion

M. Shevenell introduced Greg Bakos from VHB, the new engineering firm the District has hired to complete the Master Plan.

Formal discussion on the parking lot and sidewalks included:

- New lights
- Relocation of some light poles
- Redesigned traffic pattern
- Guard rails
- Sidewalks
- Esthetics

M. Shevenell told the Committee he wanted the both the Committee and VHB to attend the School Board meeting in the fall at which the Master Plan was presented.

Approval of Prior Minutes:

S. Albuquerque made a MOTION to approve the minutes of November 28, 2022. Second: T. Goff. MOTION PASSED: 3 – 0 – 1. (T. Goff abstained.)

S. Albuquerque made a MOTION to approve the minutes of December 20, 2022. Second: R. Hendricks. MOTION PASSED: 2 – 0 – 2. (M. Alukonis and T. Goff abstained.)

Re-organization

R. Hendricks suggested that Re-organization be put off until the next meeting. By consensus, members concurred.

Next Meeting

R. Hendricks said the Committee normally meets the second and fourth Mondays of the month, but due to summer schedules, he thought the Committee could wait until September to meet again. He suggested the Committee's next meeting be September 11th. By consensus, members concurred.

M. Alukonis made a MOTION to adjourn. Second: T. Goff. MOTION PASSED unanimously.

R. Hendricks adjourned the meeting at 8:40 PM.

Respectfully submitted,

Pat Heinrich