MERRIMACK SCHOOL DISTRICT
Budget Unit MAINTENANCE (08)
Analysis of Proposed Expenditures – 2024-2025

Maintenance

Budget Proposal

2024-2025

Funds requested in the budget proposal reflect costs associated with the maintenance of schools, buildings, and grounds in the school district.

The significant items in the 2024-2025 budget are:

- **District wide building repair and supply costs**
- **Energy retrofit lease costs for unit ventilators**
- **District wide AC split units**
- **Window replacement at Mastricola Upper Elementary**

It is important to note that the proposed utility costs were based on the most accurate information at the time of budget preparation and includes the estimated costs that will be incurred for running unit ventilators 24/7 and new split system AC units that will be added to our systems.

The numbers for some of the expended amounts for 2022-2023 again ended in an unexpected manner which made it difficult to calculate what the future expenditures will be.

Respectfully submitted,

Thomas Touseau
Director of Building and Grounds
Merrimack School District

MERRIMACK SCHOOL DISTRICT
Budget Unit Maintenance Department (08)
Analysis of Proposed Expenditures 2024-2025
Object – Other Purchased Services – (8400)

The following accounts provide funds to pay water and sewer fees, maintenance, and repairs for the year 2024-2025:

100-2620-40-8411-04 - Maint/Utilit/Wtr&Swr/Supt Off

2022-2023	Budgeted	$ 997.00
2022-2023	Expended	$ 1,237.81
2023-2024	Adopted	$ 997.00
2024-2025	Proposed	$ 1,362.00

100-2620-40-8411-06 - Maint/Utilit/Wtr&Swr/Stu Ser Off

2022-2023	Budgeted	$ 673.00
2022-2023	Expended	$ 391.66
2023-2024	Adopted	$ 673.00
2024-2025	Proposed	$ 577.00

100-2620-40-8411-08 - Maint/Utilit/Wtr&Swr/Maint

2022-2023	Budgeted	$ 937.00
2022-2023	Expended	$ 1,128.87
2023-2024	Adopted	$ 1,101.00
2024-2025	Proposed	$ 1,241.00

100-2620-40-8411-11 - Maint/Utilit/Wtr&Swr/MES

2022-2023	Budgeted	$ 6,463.00
2022-2023	Expended	$ 6,536.48
2023-2024	Adopted	$ 6,542.00
2024-2025	Proposed	$ 7,190.00

100-2620-40-8411-12 - Maint/Utilit/Wtr&Swr/RFS

2022-2023	Budgeted	$ 4,355.00
2022-2023	Expended	$ 4,469.24
2023-2024	Adopted	$ 6,173.00
2024-2025	Proposed	$ 5,905.00

100-2620-40-8411-13 - Maint/Utilit/Wtr&Swr/TFS

2022-2023	Budgeted	$ 6,005.00
2022-2023	Expended	$ 6,109.59
2023-2024	Adopted	$ 6,008.00
2024-2025	Proposed	$ 6,721.00

MERRIMACK SCHOOL DISTRICT
Budget Unit Maintenance Department (08)
Analysis of Proposed Expenditures 2024-2025
Object – Other Purchased Services – (8400)

100-2620-40-8411-18 - Maint/Utilit/Wtr&Swr/MUES

2022-2023	Budgeted	$ 7,327.00
2022-2023	Expended	$ 7,137.87
2023-2024	Adopted	$ 9,320.00
2024-2025	Proposed	$ 8,915.00

100-2620-40-8411-21 - Maint/Utilit/Wtr&Swr/MMS

2022-2023	Budgeted	$ 8,339.00
2022-2023	Expended	$ 8,563.87
2023-2024	Adopted	$ 8,339.00
2024-2025	Proposed	$ 9,420.00

100-2620-40-8411-31 - Maint/Utilit/Wtr&Swr/HS

2022-2023	Budgeted	$ 18,945.00
2022-2023	Expended	$ 19,683.30
2023-2024	Adopted	$ 19,369.00
2024-2025	Proposed	$ 19,949.00

100-2620-40-8421-08 - Maint/Rubbish Disposal-DW

2022-2023	Budgeted	$ 72,025.00
2022-2023	Expended	$ 37,706.91
2023-2024	Adopted	$ 72,025.00
2024-2025	Proposed	$ 72,025.00

To provide funds for rubbish disposal at all six (6) schools and district offices for 2024-2025.

MERRIMACK SCHOOL DISTRICT
Budget Unit Maintenance Department (08)
Analysis of Proposed Expenditures 2024-2025
Object – Other Purchased Services – (8400)

100-2620-40-8432-08 - Maint/Cr & Upkp-Bld Serv-Repr

2022-2023	Budgeted	$ 203,895.00
2022-2023	Expended	$ 181,543.26
2023-2024	Adopted	$ 180,590.00
2024-2025	Proposed	$ 218,753.00

Funds necessary for the maintenance of cameras and other purchased services.

Roof Maintenance - DW - $11,500.00

Funds necessary for preventive roof maintenance.

Replace Floor Tile/Carpet/Treads - DW - $9,200.00

Funds necessary to repair/replace floor tile, carpet, stair treads and cove base.

Painting - DW - $17,250.00

Funds necessary to provide labor and materials to paint portions of the interior and exterior of all schools.

Upkeep Drapes/Shades - DW - $3,450.00

Funds necessary to maintain drapes/shades in all the schools. This includes rollers, drapery cords, etc.

Refinish Gym Floors - DW - $31,010.00

Funds necessary for annual maintenance of seven (7) wood gym floors. This includes painting of lines, screening and refinishing with two coats of gym floor finish.

Repairs - DW - $17,250.00

Funds necessary for furniture repair parts, i.e., desktops, seats, cafeteria table parts.

Plowing – DW – $75,000.00

Funds necessary for snow plowing and snow removal for all school district parking lots.

Drain Maintenance – DW - $ 10,000.00

Funds necessary to do drain maintenance at all buildings.

MERRIMACK SCHOOL DISTRICT
Budget Unit Maintenance Department (08)
Analysis of Proposed Expenditures 2024-2025
Object – Other Purchased Services – (8400)

Camera/Maintenance Program - DW - $ 44,093.00

Funds necessary for the annual maintenance of one hundred twenty-nine (129) interior, seventy-eight (78) exterior and eight (8) DVR surveillance camera recording equipment. Also, software upgrades needed for programming and managing twenty-five (25) access control panels and storage server.

Merrimack High School	(18) Exterior cameras
Merrimack High School	(53) Interior cameras
Merrimack Middle School	(6) Exterior cameras
Merrimack Middle School	(26) Interior cameras
Merrimack Middle School Field House	(2) Exterior cameras
Mastricola Upper Elementary	(14) Exterior cameras
Mastricola Upper Elementary	(17) Interior cameras
Mastricola Elementary	(12) Exterior cameras
Mastricola Elementary	(11) Interior cameras
Reeds Ferry Elementary	(14) Exterior cameras
Reeds Ferry Elementary	(11) Interior cameras
Thorntons Ferry Elementary	(12) Exterior cameras
Thorntons Ferry Elementary	(11) Interior cameras

Interior/Exterior Cameras	$35,919.00
ACCESS Control	$ 3,350.00
PC Digital Video Recorders (PC DVRS/DVR etc./Storage Server)	$ 4,824.00
TOTAL	$44,093.00

100-2630-40-8432-08 - Maint/Grounds Repair

2022-2023	Budgeted	$ 27,500.00
2022-2023	Expended	$ 25,668.41
2023-2024	Adopted	$ 31,625.00
2024-2025	Proposed	$ 31,625.00

Funds necessary to repair playground equipment and sports equipment, e.g., swing seats, chains, bleachers, soccer goals, field hockey goals, outside basketball backboards, sprinklers, fiber material for under the playground equipment, fences, sprinkler heads, and track.

MERRIMACK SCHOOL DISTRICT
Budget Unit Maintenance Department (08)
Analysis of Proposed Expenditures 2024-2025
Object – Other Purchased Services – (8400)

100-2640-40-8432-08 - Maint/Cr-Upkp of Equip/Reprs

2022-2023	Budgeted	$ 508,481.00
2022-2023	Expended	$ 509,186.72
2023-2024	Adopted	$ 535,733.00
2024-2025	Proposed	$ 559,507.00

Maintenance Supplies - $25,875.00

Funds necessary to purchase hardware, lumber, signs, caulking compound, locker parts, glides, welding supplies, ceiling tiles, etc.

Contracted Services - $ 533,632.00

Funds necessary to maintain fire alarms, clocks, elevators, sound systems, air handlers, controls, domestic hot water equipment, and all heating and ventilating motors, belts, filters, and related equipment. These services are provided by outside vendors.

Bleacher/Gym Equipment Maintenance	20,000.00
Maintenance & Repair on Telephone System for all schools, Office Buildings and Cellular Phones	10,669.00
Mechanical/Energy Management/ Maintenance Agreement	426,596.00
Filters (3 changes per year)	11,798.00
Elevator Maintenance (4)	9,144.00
Annual Fire Equipment Service	4,300.00
Communications Systems/Maintenance	8,240.00
Fire Alarm Service	40,700.00
Security Systems, Scoreboards, Misc.	2,185.00
TOTAL	$533,632.00

MERRIMACK SCHOOL DISTRICT
Budget Unit Maintenance Department (08)
Analysis of Proposed Expenditures 2024-2025
Object – Other Purchased Services – (8400)

100-2620-40-8433-08 - Maint/Vehicle Repairs

2022-2023	Budgeted	$ 12,823.00
2022-2023	Expended	$ 13,104.39
2023-2024	Adopted	$ 14,744.00
2024-2025	Proposed	$ 16,024.00

The additional expenditure due to unexpected repairs to three (3) vehicles.

Year	Make	Approx. Annual Usage	Annual Maint. Cost
1976	MF20 Tractor	200 hours	1,380.00
1979	MF230 Tractor	240 hours	862.00
1979	Belly Mount Woods Mower		299.00
1980	Rear Mount Sweeper		172.00
1989	Jacobsen Overseeder		575.00
2010	Hand Mowers		161.00
1995	Cub Cadet Tractor		230.00
2001 2018 2022	Triplex Mowers (2)/ Sharpen reels X-Mark X-Mark		5,000.00
2001	Aerator		287.00
2001	Top Dresser/Groomer		287.00
2000	MF1244 Tractor	240 hours	575.00
2015	Ford Truck/Plow	(White) 5,000 miles	1,000.00
2015	Ford Van	(White) 5,000 miles	1,000.00
2015	Ford Truck/Plow	(Green) 5,000 miles	1,000.00
2016	Ford Van	(White) 5,000 miles	1,000.00
2018	Ford Truck/Plow	(White) 5,000 miles	1,000.00
2023	Ford Dump Truck	(White) 5,000 miles	250.00
Miscellaneous Equip. - Snow Blowers, spreaders, post hole diggers, trimmer, etc.			946.00
			$ 16,024.00

MERRIMACK SCHOOL DISTRICT
Budget Unit Maintenance Department (08)
Analysis of Proposed Expenditures 2024-2025
Object – Other Purchased Services – (8400)

100-4600-40-8450-08 – Maint/Energy & HVAC Lease/DW

2022-2023	Budgeted	$ 469,320.00
2022-2023	Expended	$ 469,319.78
2023-2024	Adopted	$ 469,320.00
2024-2025	Proposed	$ 469,320.00

Funds necessary for the yearly lease costs for unit ventilators installed by Honeywell in 2021.

100-4600-62-8451-08 - Repair/DW

2022-2023	Budgeted	$ -0-
2022-2023	Expended	$ -0-
2023-2024	Adopted	$ 1,249,228.00
2024-2025	Proposed	$ 412,000.00

AC Units – DW - $ 212,000.00

Funds necessary to install twelve (12) split air conditioners at various schools.

Window Replacement – MUES - $200,000.00

Funds necessary to replace thirty-two (32) windows at Mastricola Upper Elementary which have deteriorated and are no longer sound or energy efficient.

MERRIMACK SCHOOL DISTRICT
Budget Unit Maintenance Department (08)
Analysis of Proposed Expenditures 2024-2025
Object – Other Purchased Services – (8500)

100-2610-40-8531-08 - Maint/Telephone

2022-2023	Budgeted	$ 6,178.00
2022-2023	Expended	$ 6,201.57
2023-2024	Adopted	$ 6,363.00
2024-2025	Proposed	$ 6,363.00

Funds necessary to provide all fire alarm lines, energy management lines, elevator lines and the maintenance office phone.

100-2610-40-8534-08 - Maint/Postage

2022-2023	Budgeted	$ 140.00
2022-2023	Expended	$ 138.60
2023-2024	Adopted	$ 144.00
2024-2025	Proposed	$ 144.00

Funds necessary to provide postage.

100-2610-40-8550-08 - Maint/Printing

2022-2023	Budgeted	$ 200.00
2022-2023	Expended	$ 200.00
2023-2024	Adopted	$ 200.00
2024-2025	Proposed	$ 200.00

Funds necessary for printing various forms, i.e., letterheads, use of facilities, and job orders.

100-2610-40-8580-08 - Maint/Travel

2022-2023	Budgeted	$ 2,011.00
2022-2023	Expended	$ 857.85
2023-2024	Adopted	$ 2,011.00
2024-2025	Proposed	$ 2,011.00

Funds necessary to reimburse the Director for mileage used while conducting school business.

MERRIMACK SCHOOL DISTRICT
Budget Unit Maintenance Department (08)
Analysis of Proposed Expenditures 2024-2025
Object – Supplies and Materials – (8600)

100-2610-40-8610-08 - Office Supplies

2022-2023	Budgeted	$	600.00
2022-2023	Expended	$	710.78
2023-2024	Adopted	$	600.00
2024-2025	Proposed	$	600.00

Funds necessary to purchase office supplies.

100-2620-40-8610-08 - Maint/Cr & Upkp - Bldgs-Supplies

2022-2023	Budgeted	$139,762.00
2022-2023	Expended	$157,853.07
2023-2024	Adopted	$160,726.00
2024-2025	Proposed	$165,745.00

Custodial Supplies - $110,410.00

Funds necessary to provide the following: hand soap, plastic bags, paper products, mops, disinfectant, floor finish, and other cleaning materials.

Electrical Supplies - $25,501.00

Funds necessary to provide the following: light bulbs, ballasts, electric door holders, emergency lights, and other electrical supplies.

Glass Replacement - $ 5,774.00

Funds necessary to replace screens, broken windows and/or door glass.

Plumbing Supplies - $ 24,060.00

Funds necessary to purchase the following: replacement toilets, urinals, water coolers, flush valves, sink traps, faucets, hot water tanks, and other supplies.

MERRIMACK SCHOOL DISTRICT
Budget Unit Maintenance Department (08)
Analysis of Proposed Expenditures 2024-2025
Object – Supplies and Materials – (8600)

100-2630-40-8610-08 - Maint/Grounds Supplies

2022-2023	Budgeted	$ 38,386.00
2022-2023	Expended	$ 36,180.32
2023-2024	Adopted	$ 44,144.00
2024-2025	Proposed	$ 44,144.00

Funds necessary to maintain approximately fifty (50) acres of school District mowable grounds, i.e., fertilizer, grass seed, lime, paint to line the athletic fields, posts, and ice melt.

High School
Football/Soccer/Lacrosse
Softball/Lower Practice Field

Middle School
Soccer
Baseball
Softball

Upper Elementary
Soccer
Baseball
Softball

TF School
Play Field

RF School
Play Field

Mastricola Elementary
Field Hockey
Baseball

100-2640-40-8610-08 - Maint/Cr-Upkp of Equip/Supplies

2022-2023	Budgeted	$ 8,475.00
2022-2023	Expended	$ 4,230.66
2023-2024	Adopted	$ 8,475.00
2024-2025	Proposed	$ 8,475.00

Funds necessary to purchase door hardware and maintain all doors, i.e., panic devices, closers, silencers, and lock sets. This account also includes leasing and maintenance of the photocopier.

MERRIMACK SCHOOL DISTRICT
Budget Unit Maintenance Department (08)
Analysis of Proposed Expenditures 2024-2025
Object – Supplies and Materials – (8600)

100-2620-40-8621-08 - Maint/Utility/Gas/Maint

2022-2023	Budgeted	$ 3,019.00
2022-2023	Expended	$ 2,956.10
2023-2024	Adopted	$ 3,322.00
2024-2025	Proposed	$ 3,104.00

Funds necessary to provide natural gas for the Maintenance Building.

100-2620-40-8621-11 - Maint/Utility/Gas/ME

2022-2023	Budgeted	$ 59,046.00
2022-2023	Expended	$ 56,184.92
2023-2024	Adopted	$ 59,856.00
2024-2025	Proposed	$ 58,994.00

Funds necessary to provide natural gas for Mastricola Elementary School. This line item also includes the Mastricola Upper Elementary School library and the Smith gym because of the boiler location.

100-2620-40-8621-13 - Maint/Utility/Gas/TF

2022-2023	Budgeted	$ 57,031.00
2022-2023	Expended	$ 44,484.23
2023-2024	Adopted	$ 59,260.00
2024-2025	Proposed	$ 55,447.00

Funds necessary to provide natural gas for Thorntons Ferry Elementary School.

100-2620-40-8621-18 - Maint/Utility/Gas/MUES

2022-2023	Budgeted	$ 62,730.00
2022-2023	Expended	$ 55,833.69
2023-2024	Adopted	$ 68,255.00
2024-2025	Proposed	$ 62,319.00

Funds necessary to provide natural gas for Mastricola Upper Elementary School.

100-2620-40-8621-21 - Maint/Utility/Gas/MMS

2022-2023	Budgeted	$ 69,326.00
2022-2023	Expended	$ 64,763.47
2023-2024	Adopted	$ 72,342,00
2024-2025	Proposed	$ 68,002.00

Funds necessary to provide natural gas for Merrimack Middle School.

MERRIMACK SCHOOL DISTRICT
Budget Unit Maintenance Department (08)
Analysis of Proposed Expenditures 2024-2025
Object – Supplies and Materials – (8600)

100-2620-40-8621-31 - Maint/Utility/Gas/MHS

2022-2023	Budgeted	$118,435.00
2022-2023	Expended	$102,016.21
2023-2024	Adopted	$140,665.00
2024-2025	Proposed	$128,434.00

Funds necessary to provide natural gas for Merrimack High School.

The following accounts provide funds to pay for electricity for the year 2024-2025.

100-2620-40-8622-04 - Maint/Utilit/Elect/Supt Off

2022-2023	Budgeted	$ 2,717.00
2022-2023	Expended	$ 3,545.86
2023-2024	Adopted	$ 2,854.00
2024-2025	Proposed	$ 3,723.00

100-2620-40-8622-06 - Maint/Utilit/Elect/Stu Off

2022-2023	Budgeted	$ 2,717.00
2022-2023	Expended	$ 2,355.56
2023-2024	Adopted	$ 2,854.00
2024-2025	Proposed	$ 2,606.00

100-2620-40-8622-08 - Maint/Utilit/Elect/Maint

2022-2023	Budgeted	$ 2,912.00
2022-2023	Expended	$ 2,523.80
2023-2024	Adopted	$ 3,058.00
2024-2025	Proposed	$ 2,792.00

100-2620-40-8622-11 - Maint/Utilit/Elect/MES

2022-2023	Budgeted	$ 55,125.00
2022-2023	Expended	$ 54,783.85
2023-2024	Adopted	$ 57,873.00
2024-2025	Proposed	$ 57,523.00

100-2620-40-8622-12 - Maint/Utilit/Elect/RFS

2022-2023	Budgeted	$ 55,406.00
2022-2023	Expended	$ 70,977.91
2023-2024	Adopted	$ 58,189.00
2024-2025	Proposed	$ 74,527.00

MERRIMACK SCHOOL DISTRICT
Budget Unit Maintenance Department (08)
Analysis of Proposed Expenditures 2024-2025
Object – Supplies and Materials – (8600)

100-2620-40-8622-13 - Maint/Utilit/Elect/TFS

2022-2023	Budgeted	$ 55,872.00
2022-2023	Expended	$ 59,964.02
2023-2024	Adopted	$ 58,966.00
2024-2025	Proposed	$ 62,962.00

100-2620-40-8622-18 - Maint/Utilit/Elect/MUES

2022-2023	Budgeted	$118,789.00
2022-2023	Expended	$102,970.85
2023-2024	Adopted	$124,756,00
2024-2025	Proposed	$113,908.00

100-2620-40-8622-21 - Maint/Utilit/Elect/MMS

2022-2023	Budgeted	$178,985.00
2022-2023	Expended	$159,089.38
2023-2024	Adopted	$187,975.00
2024-2025	Proposed	$171,629.00

100-2620-40-8622-31 - Maint/Utilit/Elect/HS

2022-2023	Budgeted	$206,193.00
2022-2023	Expended	$178,808.96
2023-2024	Adopted	$216,550.00
2024-2025	Proposed	$197,719.00

This account also includes the rental fees for the lease of a transformer located at Merrimack High School.

The following accounts provide funds to pay for oil for the year 2024-2025.

100-2620-40-8624-04 - Maint/Utilit/Oil/Supt Off

2022-2023	Budgeted	$ 2,709.00
2022-2023	Expended	$ 3,489.01
2023-2024	Adopted	$ 4,497.00
2024-2025	Proposed	$ 4,106.00

100-2620-40-8624-06 - Maint/Utilit/Oil/Stu Off

2022-2023	Budgeted	$ 2,003.00
2022-2023	Expended	$ 3,369.54
2023-2024	Adopted	$ 4,249.00
2024-2025	Proposed	$ 3,880.00

MERRIMACK SCHOOL DISTRICT
Budget Unit Maintenance Department (08)
Analysis of Proposed Expenditures 2024-2025
Object – Supplies and Materials – (8600)

100-2620-40-8624-12 - Maint/Utilit/Oil/RFS

2022-2023	Budgeted	$ 56,559.00
2022-2023	Expended	$ 69,145.62
2023-2024	Adopted	$103,679.00
2024-2025	Proposed	$ 94,663.00

100-2620-40-8626-08 - Maint/Vehicle/Gas/Oil/Maint

2022-2023	Budgeted	$ 12,500.00
2022-2023	Expended	$ 10,025.50
2023-2024	Adopted	$ 12,500.00
2024-2025	Proposed	$ 12,500.00

Funds necessary to provide gas and oil for district-owned vehicles.

MERRIMACK SCHOOL DISTRICT
Budget Unit Maintenance Department (08)
Analysis of Proposed Expenditures 2024-2025
Object – Property – (8700)

100-2620-40-8739-08 – Maint/CR&Upkp-Bldg Ser Rpr Equip/Maint

2022-2023	Budgeted	$ 13,836.00
2022-2023	Expended	$ 24,057.86
2023-2024	Adopted	$ 14,153.00
2024-2025	Proposed	$ 27,667.00

Funds necessary to repair/maintain custodial equipment.