

Carmel Middle School PTO

Thursday, September 25, 2025

9:45am via Zoom

Meeting Minutes

The mission of the Carmel Middle School PTO is to strengthen and enhance our children's education and development through the collaborative effort of parents, teachers, and administrators. We're here to help provide the highest possible educational experience for our students allowing them to reach maximum potential in all aspects of school life.

Thursday, 09/25/2025 9:45am – Via Zoom

In Attendance 16 (participants via Zoom): Dan Morgan, Jessicah Hartley, Jessica Ortega, Sarah Brodgen, Amber Manglona, Kristi Khale, Chelle Ritterman, Erica's S24 Ultra, Katrina, Shel Lyons, Elpida Scott, Jack Laiger, Lisa McGill, Hayley, Katrina, Roeya B.

- A. Call to Order 9:45am
- B. Approval of Meeting Minutes

Motion to approve 08/23/2025 meeting minutes: Jessicah Hartley, 2nd Jessica Ortega. Meeting Minutes approved.

- C. PTO Bylaws
 - a. Updated and posted bylaws.
 - b. Adding cashless payments
 - c. Motion to approve: Jessicah Hartley, 2nd Sarah Brodgen.
 - d. New PTO Bylaws approved 9:47am

- D. Treasurer's Report - Sarah Brodgen
 - a. 2025-2026 Budget
 - b. Taxes for 2024-2025 have been prepared and signed by last year's treasurer, Adrienne M.
 - c. Insurance has been paid
 - d. Budget moving forward includes:
 - i. Girls soccer uniforms, new students lunches/welcome, climate and culture supplies.
 - e. Ohana Day
 - i. Lots of fun, very impactful.
 - 1. Sweatshirts/rentals/lunch covered and paid for. Additional supply of sweatshirts ordered for any new 8th grade students as a part of welcoming them to CMS throughout the year. Board approved.

E. Cash for Cougars

- a. Total raised \$40,752.
 - i. Parent contributions: \$35,400. (Up from 2024-2025)
 - ii. Chipotle Event: \$328.00
 - iii. Carmel Gives: \$5,000.

F. Parent Connection - Sarah Brogden

- a. The event in the barnyard was a success. Lots of faces - new and old.
- b. Great event with a good mix of elementary, middle school and high school families.
- c. Next event in January 2026. Details TBD

G. Communications & Social Media - Amber Manglona

- a. No updates

H. Events/Committees - Still looking for volunteers/chairs

- a. Eighth Grade
 - i. Dance
 - ii. Brunch
- b. Teacher Appreciation - Shel Lyons (Chair)
 - i. No updates as of now.
- c. Halloween Dance
 - i. ASB sponsored event with PTO support
 - ii. Sign ups for volunteers and snack donations
 - iii. Leadership decorates and clean up crew.

I. Principal's Report - Dan Morgan, Principal

- a. Ohana Day
 - i. Thank you for the help! Ohana day was a large success.
 - ii. 20 year tradition at CMS with PTO financial assistance and parent support through volunteer time.
 - iii. Sweatshirts were a hit. 8th grade class feels very united as well as feel like leaders on campus.
- b. MBOE
 - i. Thank you to the parent volunteers for the three days of local field trips.
 - ii. Hastings, Andrew Molera (new this year in place of Pt. Lobos), and Palo Corona.
- c. Lava Beds National Monument
 - i. 8th grade trip of about 40 students, CMS team and parent volunteers.
- d. Update on Tennis Court Construction

- i. Hopeful for project to begin Summer 2026
- ii. Project will include new parking, new tennis courts (8 total), new basketball courts, and updates to softball facilities.
- iii. The plan is for tennis to run as usual, shared space between CMS and CHS teams.

J. Q & A

a. Phishing Email

- i. CMS secretary had computer hacked. An email went out to students in the evening and CUSD tech was notified quickly.
- ii. ~50% of CMS students did not receive this email due to tech intervening quickly and successfully.
- iii. No student accounts were hacked.
- iv. CMS supported students with changing of passwords. All staff within CUSD has training on these situations.
- v. First time in history a cyber attack was targeted to student accounts.

Adjourn 10:10am