VAUGHN | NEXT CENTURY LEARNING CENTER

PARTNERSHIP GOVERNANCE COMMITTEE AGENDA

MEETING DETAILS

Date: 11.4.2025	**Start Time:** 2 pm	**End Time:** 3:30pm

• **Location:** VISA Campus
• **Everyone starts** in Room 206/207
• **Working Group Locations**
  ○ **Family Engagement**: 206
  ○ **BFSA:** 230
  ○ **LGBTQ+:** 205
  ○ **Attendance:** 235
	Minutes Prepared by:	

AGENDA

1. Sign in using QR Code or link provided
2. Attendance
3. Public Comment
4. Board Updates
5. Announcements
6. Action Items
7. Sub-Committees

2. ATTENDANCE

Name	Role	Attendance (Present/Absent)
Sandra Contreras	Administrator	
Carmen Pena	Elementary	
Tania Gutierrez	Elementary	
Cassie Messer	Secondary	
Jasmin Guerrero	Secondary	
Alma Nava	Classified Employee	
Kristian Zambrano	Student	

Arturo Suarez	Parent	
Rocio Martinez	Parent	
Maria Urbina	Parent	
Ana Mancilla	Parent	

3. Public Comment

4. Board Updates

- Governance Agenda: You can access the Board Agenda and Minutes here. Instructions for public comments can be found in each of the meeting minutes.
- Board Meeting Dates: 10/22, 11/19, 12/10, 2/18, 3/25, 4/22, 5/20, 6/24
- Time: 4:00pm
- Join in person (Vaughn Central) or via Zoom

5. Announcements

1. Family Wellness Day on October 25th - Had a total of 427 participants!
2. Campus Representatives:
    a. PL = Carmen Pena
    b. G3 = Tania Gutierrez
    c. ML = Leslie Hernandez
    d. MIT = Cassie Messer
    e. VISA = Jasmin Guerrero

6. Action Items

1. Approve previous Minutes
    a. September Minutes
        i. Discussion/corrections:
    b.
    c. VOTE:
        i. Motion:

ii. 2nd:
iii. Vote
1. Sandra Contreras - Vote
2. Carmen Pena - Vote
3. Tania Gutierrez - Vote
4. Cassie Messer - Vote
5. Jasmin Guerrero - Vote
6. Alma Nava - Vote
7. Arturo Suarez - Vote
8. Ana Mancilla - Vote
9. Rocio Martinez - Vote
10. Maria Urbina - Vote
11. Kristian Zambrono - Vote

iv. Result:

2. Fundraisers
a. Form A Viewing Folder
b. VISA
i. Winter concert ticket and food sales
1. Date: 12/5
2. Description: Tickets sold to the event and food sold from 5-7pm
3. Purpose: All funds will go towards the Forum Music Festival

c. MIT
i. **Winter Dance - MIT**
1. Dates: 12/5
2. Description: Students will buy tickets and food will be sold after 4pm
3. Purpose: To raise funds for non-academic events at the end of the year.
ii. **Yearbook sales - 8th grade**
1. Dates: 1/10 - 1/12
2. Description: Yearbooks will be sold online via the entourage yearbook site in Spring 2025
3. Purpose: to fund grad nite buses
iii. Water sales - 8th grade
1. Dates: 1/8/2025 - 1/12
2. Description: Sell waters during lunch and nutrition
3. Purpose: To fund Grad nite buses

iv. Food and Drink Sales during Winter Concert
1. Date: 12/9/2025
2. Description: Selling food items prepackaged and drinks after school
3. Purpose: Supplies needed for music and Field trip Competition

d. Mainland - none
e. G3 - none
f. Pandaland -none

g. Family Center - none
h. Discussion:
i. VOTE:
    i. Motion:
    ii. 2nd:
    iii. Vote
        1. Sandra Contreras - Vote
        2. Carmen Pena - Vote
        3. Tania Gutierrez - Vote
        4. Cassie Messer - Vote
        5. Jasmin Guerrero - Vote
        6. Alma Nava - Vote
        7. Arturo Suarez - Vote
        8. Ana Mancilla - Vote
        9. Rocio Martinez - Vote
        10. Maria Urbina - Vote
        11. Kristian Zambrono - Vote
    iv. Result:

3. Adjourn to Working Groups
    a. VOTE:
        i. Motion:
        ii. 2nd:
        iii. Vote
            1. Sandra Contreras - Vote
            2. Carmen Pena - Vote
            3. Tania Gutierrez - Vote
            4. Cassie Messer - Vote
            5. Jasmin Guerrero - Vote
            6. Alma Nava - Vote
            7. Arturo Suarez - Vote
            8. Ana Mancilla - Vote
            9. Rocio Martinez - Vote
            10. Maria Urbina - Vote
            11. Kristian Zambrono - Vote

7. Working Groups

Fundraiser Training - VA105 - Campus Fundraising Leads *only*

Agenda

1. Procedures
2. Food vs Non Food Fundraisers
3. Hosting a Fundraiser
4. Deposits
5. Procurement
6. Contact

Fundraising at Vaughn

Family Engagement - Rm. 206

Agenda:
1.

Minutes:
1.

BSFA - Rm. 230

Agenda:
1.

Minutes:
1.

LGBTQ+ - Rm. 205

Agenda:
1.

Minutes:
1.

Attendance - Rm. 235

Agenda:
1.

Minutes:
1.