VAUGHN | NEXT CENTURY LEARNING CENTER

BOARD MEETING
OF BOARD OF DIRECTORS
4:00 p.m., Wednesday
August 27, 2025
MINUTES

Public Comment

Members of the public have the right to provide input to the Board regarding agenda & non-agenda items either before or during the meeting for Board consideration of an agenda item. The public is encouraged to raise their hand, sign in for public comment and or submit a chat request for public comment.

Please note the following:

- Speakers will be announced by an independent representative and will be allotted 3 minutes to speak.
- The board reserves the right to mute or remove a participant from the meeting if the participant unreasonably causes disruption to the meeting.

To learn more about public meeting legislation rules per Brown Act please click here.

Join Zoom Meeting

https://myvaughncharter.zoom.us/j/8469670570?pwd=Tnozb2g5MENIcTlnalN1TmJsUFh1UT09

Meeting ID: 846 967 0570

Passcode: NHMTf6

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

All board meeting documents may be accessed here: Documents

Call to Order

A. Establish Quorum:

Andrea Alvarez	PRESENT
Luis Cervantes	PRESENT
David Cory	PRESENT
Steve Holle	ABSENT
Anthony Jackson	ABSENT
Suzanne Llamas	PRESENT
Lucia Mier	PRESENT
Leland Tang	PRESENT
Amanda Uncapher	PRESENT

Advisory Student Members (non-voting)

Board Member Llamas motioned to approve the June 2025 meeting minutes, board member Cervantes 2nd the motion, all approved.

Governance (15 minutes)

G1	**CEO Report:** The CEO will give a presentation of the school's progress, deliverables and school enrollment numbers and attendance rates.	Informational Item	CEO Fidel Ramirez shared the update with the board. Fidel shared images of the beginning of the year at the sites and the staff amazingly welcoming students and families. Fidel also shared that we hosted our partner school from China and had a handful of students on exchange. Fidel further shared the actual ADA/enrollment in comparison to the projections. The data has shown that not only has enrollment grown but particularly at Pandaland, they have had to open 2 new PreK classrooms which states that the direct pipeline is growing. Fidel additionally shared that the charter renewal petition has officially been submitted to LAUSD. Also shared that UCLA has reached out to partner with Vaughn in leasing of space and provide services to our own families and further complement our programs and services. Another strategy being researched is establishing a critical assistance fund to help support our families with basic needs such as rent support, daily essentials, groceries and the possibility of establishing a donation page. Another highlight presented is that the 457 retirement plan has officially been established with an employer match of up to 5%. The last update provided to the board was that research is being conducted in terms of an effective strategy to avoid employee

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Board president Leland Tang gave the directive to Luis Carbajo, HR Director to conduct some research, establish a proposal and present it back to the board at a later meeting.</td></tr>
<tr><td>G2</td><td>Board Member Re-Election- The Board will vote for re-election of board members whose terms are up.</td><td>Action Item</td><td>CEO, Fidel Ramirez shared the board member current terms and renewals. Fidel presented the members that are up for renewal, at this cycle the only board member up for renewal is Luis Cervantes.

Board member Cervantes expressed his desire to continue as board member.

Board Member Llamas, motioned to approve the action item, board member Uncapher seconded the motion.

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Business (60 minutes)

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<td>B1</td>
<td>California Interscholastic Federation – Los Angeles City Section (CIFLACS):
The Board will vote to renew Vaughn's voluntary membership in the California Interscholastic Federation – Los Angeles City Section (CIFLACS).</td>
<td>Action Item</td>
<td>Athletic Director, David Cory shared with the board the CIF Membership Agreement as required in order to move forward with participation in CIF Athletics.

Board member Cervantes motioned to approve the item, board member Mier seconded the motion.
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<td>B2</td>
<td>Fiscal: 2024-2025 UnAudited Actuals(UAR)
The Board will review and will act on approval of the UnAudited Actuals reports submitted to LAUSD.</td>
<td>Action Item</td>
<td>CFO, Yolanda Griffin shared the report with the board. Yolanda shared that the report was submitted to LAUSD. At the moment budget targets are being met. Vaughn has strong reserves which is important to have. Yolanda further shared a more detailed breakdown of ADA enrollment and attendance reporting. At this time, ELOP is being fully maximized to any allowable expense in order to supplement costs from general funds. Fundraising has significantly increased at Vaughn allowing for additional student activities and incentives. There were some savings in terms of employee benefits due to the unspent balance on the Kaiser HRE card. The first meeting for the 457 retirement plan for classified staff has kicked off. Overall synopsis is that cash</td>
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Board member Cervantes motioned to approve, board member Cory seconded the motion

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<tr><td>B3</td><td>Fiscal Matter: Investment Portfolio- The Board will review and discuss all four Vanguard investment accounts managed by Mercer.</td><td>Informational Item</td><td>Andy from Mercer Investments presented the most recent portfolio balance, breakdown and outlook. Andy shared with the board that over the course of the last couple of years the investments have done quite well rendering roughly $84 million in reserves.</td></tr>
<tr><td>B4</td><td>Vaughn’s Expanded Learning Program - The Board will receive an update on Vaughn’s schools Expanded Learning program.</td><td>Informational Item</td><td>ELOP Manager, Vanessa Montano shared with the board a high-level demonstration of the expanded learning programs which are inclusive of ACES, 21st Century and Assets and ELOP funding. The opportunities presented to the kids and the enhancements to the summer programming with a focus on academic growth, enrichment opportunities and social emotional growth. One of the main highlights is the opportunity to expose students to resources that they would normally not have such as sleep away camps, athletic and cheer camps. Data has demonstrated that students who participated in the program grew</td></tr>
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<tr><td></td><td></td><td></td><td>academically which further sustains the academic effort.</td></tr>
<tr><td>B5</td><td>Expanded Learning Pay Plan Revision - The Board will review and vote on a proposed revision to the Expanded Learning Pay Plan</td><td>Action Item</td><td>HR Director, Luis Cervantes presented the revised pay plan for Expanded Learning. He shared the constraints the program has been facing with pay not being competitive for the specific positions in order to be able to attract and maintain quality staff.

Board Member Mier motioned to approve, board member Cory seconded the motion

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Curriculum and Instruction (30 minutes)

C1	**LAUSD Site Review Visit –** The Board will receive an update regarding the LAUSD Site Review conducted on February 3–4, 2025.	Informational Item	Directors of Instruction, Sadie Edemann and Heather Yoshioka shared the LAUSD Oversight review results with the board members. The overall results were 3's in Governance, Student Achievement and Educational Performance, and Organizational Management and a 2 in fiscal operations. The 2 was related to a fiscal finding that had been previously shared with

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<td>the board specific to a non-licensed teacher in the classroom and the equivalent of minutes to dollars.

The board engaged in a discussion on the strategies that have since been implemented to ensure a situation of this nature does not present itself again. Director of HR, Luis Carbajo shared that the payroll system now sends out a 90 day reminder both to the individual and HR department and continues up to the 30 day mark.

At the moment there has been no penalty applied, Vaughn is waiting to hear back from the State Controller's Office as to whether there will be a penalty or a waiver.</td>
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<td>C2</td>
<td>Public Hearing regarding Sufficiency of Instructional Materials - The Board will hear information regarding the sufficiency of instructional materials across Vaughn NCLC in accordance with the Williams Act. The Board will act upon a resolution that outlines the sufficiency of instructional materials at Vaughn NCLC.</td>
<td>Action Item</td>
<td>Directors of Instruction, Sadie Edemann and Heather Yoshioka shared that Vaughn has been selected to take part in the Williams monitoring. This comes about due to a lawsuit against a school from the state regarding basic services and essentials not being provided to students and facilities not being up to standard. As part of the selection, a team from LACOE will be conducting a walkthrough of Vaughn classrooms and facilities to ensure that students have the needed materials, credentials and facilities in order.

Visit date is not yet known but will be communicated when announced.

Board member Cervantes motioned to approve the item, board member Cory seconded the motion,

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C3	**24-25 Summative Data-** The board will receive an update on results of the 2024-2025 Smarter Balanced Summative Assessments, iReady, Graduation Rate, Chronic Absenteeism, and School Climate Survey	Informational Item	Directors of Instruction, Sadie Edemann and Heather Yoshioka shared the 24-25 review data. The information presented has been broken down by school site and specifics on the subject of the assessment were provided. The team further shared the internal verified data and the goal of growth.

Partnership and School Site Council (10 minutes)

P1	**Governance Committee Updates-** The Curriculum and Instruction, Business, and Partnership committee chairs will provide the Board an update on committee initiatives.	Informational Item	Committee's have not had their first meeting therefore at this time there is no update.
P2	**Student Board Member Update-** The Student Board Members will provide the Board an update of student activities.	Informational Item	Student board member Jonathan Chan did not have anything to report

Board member comments/future agenda items

Adjournment: Board member Cervantes motioned to adjourn, board member Llamas seconded.

Next Board Meetings:

September 24, 2025

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818) 896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*