



Section 504 Notice of Procedural Safeguards/Parental Rights

1. Your child has a right to take part in and receive benefits from public education programs without discrimination based on disability.
2. You have the right to receive written invitation to meetings and written notice prior to any action by the district in regard to the identification, evaluation, or placement of your child.
3. Your child has a right to an evaluation prior to the development of an initial 504 plan, at periodic intervals and prior to any subsequent significant change in placement. Your written consent to conduct the initial evaluation is required. Your child is eligible for a free appropriate public education (FAPE) under section 504 of the Rehabilitation Act of 1973 if the team determines that your child has a physical or mental impairment that **substantially limits one or more major life activities**. FAPE includes the provision of regular or special education and related aids and services that are designed to meet the individual educational needs of the student as adequately as the needs of students without disabilities are met and that are based upon adherence to Section 504's procedural requirements. Major life activities include, but are not limited to, caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, communicating, working, and learning, or the operation of a major bodily function, including but not limited to, functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory or endocrine functions.
4. The district shall consider information from a variety of sources, including (as appropriate) but not limited to standardized assessments, teacher recommendations, physical condition, social and cultural background, adaptive behavior, medical reports, student grades, progress reports, parent observations, anecdotal reports, discipline records, and test scores when making eligibility, educational, and placement decisions under section 504.
5. Eligibility decisions must be made by a group of persons knowledgeable about your child, the meaning of the evaluation data, and the placement options.
6. If eligible as disabled under Section 504, your child's 504 plan will be reviewed at a minimum annually and your child has the right to periodic reevaluations, generally every 3 years, before your child's placement is terminated or significantly changed, and if otherwise determined to be necessary.
7. Your child has the right to a free appropriate public education (FAPE), meaning the provision of education and related services without cost to the person with a disability or his or her parents or guardians except for those fees that are imposed equally on non-disabled students or their parents.
8. Your child has a right to access facilities, services, and activities that are comparable to those provided for non-disabled students.

9. You have the right to examine educational records of your child and obtain copies at a reasonable cost.
10. With respect to actions regarding the identification, evaluation, or educational placement of your child under Section 504, you have the right to notice, an opportunity to examine relevant records, an impartial hearing with opportunity for participation by you and representation by counsel, and a review procedure.
11. If you wish to challenge the actions of the district's Section 504 Team in regard to your child's identification, evaluation, or educational placement, you can file a request for an impartial hearing with the district's Section 504 Compliance Officer, within 30 calendar days from the time you received written notice of the Section 504 Team's action(s). A hearing will be scheduled before an impartial hearing officer selected and appointed by the district and you will be notified in writing of the date, time, and place for the hearing.
12. If you disagree with the decision of the impartial hearing officer appointed by the district, you have a right to a review of that decision by a court of competent jurisdiction.
13. You have the right to file a complaint with the United States Department of Education Office for Civil Rights (OCR) at any time. OCR may be contacted at Cesar E. Chavez Memorial Building, 1244 Speer Boulevard, Suite 310, Denver, CO 80204-3582.

Questions regarding parental rights under Section 504 of the Rehabilitation Act of 1973 and processes within Copley-Fairlawn City Schools may be directed to the Compliance Officer.

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