



WYOMING VALLEY WEST SCHOOL DISTRICT
450 North Maple Ave, Kingston PA 18704
570-288-6551

Virtual Day

A ***virtual day*** is an alternate approach to delivering instruction when circumstances (e.g., a disease epidemic, a hazardous weather condition, a law enforcement emergency, the inoperability of school buses or other equipment necessary to the public school entity's operation, damage to a school building, or a temporary circumstance rendering any portion of a school building unfit or unsafe for use) prevent the delivery of instruction in its customary manner or location.

WWV Virtual Instruction Day Format

General Structure:

- *The Virtual "school day" will be from 8:00 a.m. to 3:00 p.m.*
- *Students in Grades 6-12 must sign onto **Google Classroom** during the homeroom period, using their district-issued Chromebooks, and follow their daily schedules on Google Classroom.*
- *During the 8:00 a.m. to 3:00 p.m. school day, teachers will respond to messages sent via Google Classroom and/or emails from students.*
- *Although "live" instruction is not required as part of the Virtual Day, Grade 3-12 teachers may, at their own discretion, choose to use a "**Google Meet**" or video assignment.*
- *Teachers will modify daily instruction just as they would if students were physically present.*
- *If technology is not available due to power outages or other circumstances, the District will NOT use a Virtual Day, and the day will be made up within the school calendar as approved by the Board of Education.*

Grades K-2: *Students in Grades K-2 will work “offline” on a Virtual Day, using “learning packets” developed by their respective classroom teachers. One-day packets of instructional materials will be sent home with the student prior to the first Virtual Day, and the materials will also be made available on **Google Classroom**. Students must return the completed packet on the next day that school is in session. Students who may be absent on the next day that school is in session must return the completed packet upon their return to school or within 3 days, whichever comes first. Students who fail to turn in completed packets for a Virtual Day will receive a zero grade for the day and be marked with an “unexcused absence,” unless extenuating circumstances are approved by the building Principal. (K-2 teachers also have the flexibility to deviate from learning packets if Chromebooks were able to be sent home).*

Grades 3-12: *Students in Grades 3-12 and teachers will work in an “asynchronous” (not live) instructional day using **Google Classroom**. The day’s structure/times will be consistent with the normal daily schedule for students and teachers. All materials will be posted to **Google Classroom** by 8:00 a.m. on a Virtual Day. Students must complete the Virtual Day assignments by the end of the school day (3:00 p.m.) or be marked “absent” for the day. If more time is needed, students will be given three (3) days following the Virtual Day to complete and return the assignment for grading purposes only. A Virtual Day absence will be counted either “excuse” or “unexcused” using the standard absence procedure (absence note) when the student returns to school.*

Virtual Instruction Day – FAQs

During the 2025-2026 school year, Wyoming Valley West School District may be utilizing (as necessary) Virtual Instruction Days, which provide instructional continuity when a scheduled school day would be cancelled because of inclement weather or another emergency situation.

The following are answers to **Frequently Asked Questions (FAQ)** regarding how Virtual Instruction Days work:

1. What is a Virtual Instruction Day?

Virtual Instruction Days provide instructional activity for students on a regularly scheduled school day that has been impacted by inclement weather or another emergency situation. On a Virtual Instruction Day, students at home will complete learning activities and assignments provided by their teachers on the day that otherwise would have been cancelled. Students will receive learning activities and assignments for each subject that would have originally taken place during a regular school day. School hours K-12 will be 8am to 3pm.

2. If the District calls for a Virtual Instruction Day, how will I know?

Students and Parents/Guardians will be informed of a Virtual Instruction Day through the District's mass notification system in the same way that school closings and delays are announced. Notifications will be distributed via phone and e-mail and will be posted on the District's website, wwwsd.org

3. Will every school day that is cancelled because of inclement weather be considered a Virtual Instruction Day?

A Virtual Instruction Day will only be used when the district determines one will be used. There may be times when school is closed and a Virtual Instruction Day is not used. When the district needs to close school and chooses to use a Virtual Instruction Day it will be clearly communicated to all students and parents.

4. How will students obtain their lessons/assignment on a Virtual Instruction Day?

Kindergarten, First and Second Grade:

Instructional activity packets will be preprinted and given to students prior to the first Virtual Day. Each packet will include one day's work. The material will also be available on Google Classroom.

Third Grade Through Twelfth Grade:

Students in grades 3-12 will receive their assignments through Google Classroom. Assignments will be posted by 8:00am on a Virtual Day.

5. How will student attendance be taken on a Virtual Instruction Day?

Attendance: K-2-Attendance for Kindergarten through 2nd grade will be recorded when students submit their Virtual Day assignments within 3 days of their return to school. Students who do not submit their Virtual Day assignments will be marked absent and an excuse will be required.

Attendance: 3-12-Students in grades 3-5 will be required to check in with their homerooms by 10am through Google Classroom. Students in grades 6-12 must sign onto Google Classroom during their homeroom period. Individual class attendance will be noted by completion of work provided during the Virtual Instruction Day.

6. If a student needs help with a lesson/assignment on a Virtual Instruction Day, will teachers be available to answer questions?

Teachers will be available to answer questions via e-mail and through Google Classroom during school hours on all Virtual Instruction Days. Virtual Instruction Day hours for all grade levels will be 8 am to 3 pm.

7. If a student is unable to access his/her lessons or assignment on a Virtual Instruction Day, will paper copies be made available?

If a student cannot access the Internet, paper copies of all lessons and assignments will be provided to those students on the next available school day. In the event of expected inclement weather, a teacher may provide students with Virtual Instruction Day lessons/assignments in advance.

8. How long will students have to complete Virtual Instruction Day lessons/assignments?

Students are expected to complete lessons/assignments during the Virtual Instruction Day if possible, but if more time is needed, they will have up to three (3) school days to complete the work for all classes that are typically scheduled for that day, including all special area classes such as health, art, music, library, etc.

9. What happens if a student fails to complete his/her assignment?

Any student who fails to complete his/her Virtual Day assignment within three (3) school days will receive a zero grade.

10. My student has an IEP; will his/her lesson be modified appropriately?

Students with approved Individual Education Plans (IEPs) will be provided modified or adapted assignments.

Please contact the Central Office at (570) 288-6551 if you have any questions OR your child's school.