



Turner Academy  
Parent/Student  
Handbook  
2025-2026

# Home of the Hoots!



Office Hours  
8:30 a.m - 3:30p.m

**Turner Academy  
East**  
13520 E. Live Oak Rd  
Lodi, Ca. 95240  
209-953-3200 Fax: 953-7277

**Turner Academy  
West**  
19 S. Central Ave.  
Lodi, Ca. 95240  
209-331-7480

**Please sign and return within 3 days of receiving this handbook**

## **Verification Form**

We have read and discussed the Turner Academy 2025/2026 student and parent handbook and are agreeing to abide by all rules, procedures and expectations described within.

\_\_\_\_\_  
Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Dear parents, caregivers and students,

I am excited to begin this year at Turner Academy and looking forward to building and promoting our school program that will support students academically, emotionally and socially.

As a staff, we are enthusiastic about continuing to build and grow Turner Academy's program and looking forward to continued relationship building with all school stakeholders – especially parents, caregivers and students. I believe that connections between school and home are important in supporting students' academic and social skills and am truly looking forward to working with you. We want to help support parents and caregivers as well as students. Parents, caregivers, teachers, support staff and administration will all play an important role in helping our students become active learners and in supporting their emotional needs.

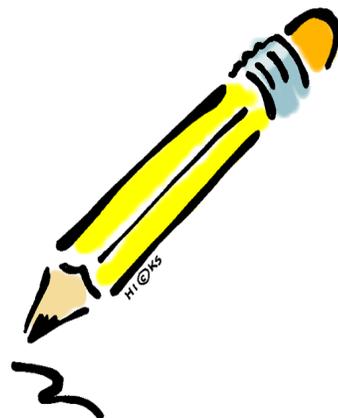
My priority is to provide a safe environment in which our students can learn effectively while providing leadership that will support teachers and staff in implementing academic and behavioral programs designed to meet the individual needs of every student.

Please feel free to contact me with any questions, concerns or just to say hello. Through a close partnership with everyone associated with Turner Academy I am confident we can make our school a wonderful place for our students to learn and grow.

Respectfully,

Tim Shepherd,

Principal



# **Turner Academy**

## **Daily Schedule**

### **Regular School Hours**

**Kindergarten: 9:15am – 1:15pm**

**1<sup>st</sup> to 6<sup>th</sup> grades: 9:15 – 3:15**

**7<sup>th</sup> to 12<sup>th</sup> grades: 8:45am – 2:45pm**

### **Minimum Day**

**Kindergarten: 9:15 – 1:00**

**1<sup>st</sup> to 6<sup>th</sup> grades: 9:15 – 1:05**

**7<sup>th</sup> to 12<sup>th</sup> grades: 8:45 – 12:45**

# **Turner Academy Program**

## **Mission Statement**

Turner Academy's mission is to work with students in collaboration with family, caretakers and the community to assist them in developing coping skills, changing behaviors and achieving academic standards in order to realize their potential.

## **Program Description**

Turner Academy serves Students in Kindergarten through 12th grade with emotional & behavioral difficulties that significantly interfere with their ability to progress in the educational environment.

Turner Academy is a center-based program that provides special education and mental health services to students who have not been successful on a comprehensive elementary, middle, or high school campus due to their challenging behavioral and emotional needs. Turner Academy offers school - wide positive behavior support and an intensive behavior modification program to facilitate academic and social development. This safe environment can best be developed when the child, family, program staff and other agencies collaborate as a team. To the extent that these team members display mutual respect and cooperation, the child will develop the skills (academic, social and emotional) needed to fulfill his/her potential.

## Turner Academy Goals



The overall goal of the program will be to assist students so that they will eventually have a positive and successful transition back to their assigned public school program.

- Students will develop a positive self-image and increased self-esteem through success at school.
- Students will develop core social-emotional competency
- Students will learn in a highly - structured yet caring environment that directly teaches appropriate behavior
- Attendance will be tracked and rewarded so that students may learn to appreciate the value of daily attendance and correlate the relationship between attendance and progress
- Intensive individual and group counseling services will be provided for each student enrolled in the program
- Provide a clear system of interventions that assists the student in developing responsibility and appropriate social skills
- Students will develop study and organization skills that will assist them in meeting grade level standards
- Language arts and mathematics instruction will be the highest priority. Other curricular subjects will be integrated as appropriate, to meet District promotion or graduation requirements
- Curriculum will be differentiated so that it challenges each student at their respective level, yet provides for a high degree of success adapted as necessary to meet the needs of individual students
- Further development of life skills and an emphasis on doing one's personal best will help students achieve success
- To provide students the opportunity to develop skills necessary to effectively manage the public school social-emotional-behavioral experience and associated challenges
- To develop and promote the use of effective conflict resolution skills, appropriate problem-solving strategies and decision making skills, as part of our curriculum, in order to increase student success in transitioning to less restrictive environments
- To reduce the likelihood that students will be referred for disciplinary reasons
- To work as partners with caregivers to encourage ongoing communication between school and home
- To work closely with caregivers to assist them in knowing about appropriate community agencies and resources



1. **Be safe** – safety is the priority at Turner Academy.
2. **Be respectful**- when you show respect for yourself and others, you will gain respect from others.
3. **Come to school ready to learn** – Every day is a new opportunity for students to learn and grow.
4. **Seek help** – Everyone needs to ask for help at some point. Whether for academics or for peer problems we are there to help you solve problems.
5. **Do not bring any items from home** - including gum, chips, soda etc. Items will be confiscated and returned at the end of the day.
6. **Dress appropriately**

## Positive Behavior Reinforcement System

The behavior program at Turner Academy will run concurrently with the academic program.

Students will earn points on a period basis in five categories: following staff requests/re-direction, academic effort, social/peer interactions and behavioral goals. Students will be able to earn 120 points per day. Their earned points will be recorded daily on the daily communication sheet and on a weekly points sheet. Each student will receive a color rating based on how many points they have earned during the day. If a student earns a gold they had an outstanding day and have earned 120-108 points, if they earn a green they had a good day and have earned 107-96 points. Students who earn an orange 95-84 have had some problems during the school day, students who earned a blue have earned 83-72 points and have had persistent problems while students who earn reds 71-0 have had significant behavioral problems throughout the school day.

## Student Store



Students who have earned GOLD Tuesday, Wednesday, and Thursday and have earned Fun Friday will be eligible to participate in a weekly student store. Students who have earned the privilege of going to the student store must be on task the day of the store and be on track for earning a GOLD for the day. Students must earn at least a green on Monday and the previous Friday in order to earn the student store privilege.

# Fun Fridays

Students who have earned at least an 80% on their daily communication sheets(480 total points for the week) will be eligible to participate in Fun Fridays. Various student chosen activities will be offered from 2:30 to 3:00.

Participation in activities are privileges not rights. It is expected that students demonstrate appropriate and on task behaviors in order to participate.

## Behavior and Interventions

Turner Academy staff will have a standard behavioral change program in which an array of behavioral intervention strategies based on individual student response will be used. Frequency of use will vary depending on individual student response and need. Interventions often do not happen in isolation. Many times several interventions are used within a short amount of time or concurrently in order to help stabilize or change student behavior.

**Listed below are some behavior interventions that are commonly used to reward positive behavior or to help change negative student behavior.**

- Reinforcement: Staff will verbally praise and/or furnish a tangible reward to students who are demonstrating on task behavior in order to reinforce the students positive behavior.
- Verbal reminder: Staff will verbally remind student of the positives of complying with directions (earning points)
- Verbal prompting: staff will prompt student to engage in the appropriate task or the expected behavior necessary to meet school/classroom expectations
- Verbal warning: staff will warn students of the consequences for continued off task or inappropriate behavior
- Proximity: staff will sit with and/or stand near student to help him/her stay focused and comply with tasks.
- Options chart: staff will encourage student to choose an option from his/her options chart (go for a walk, run laps etc.) permitting staff is available to supervise activity
- Taking space: staff will encourage students who are upset and escalated to take space in a pre-designated area using a break card to request
- 



**If the behavior escalates and is impeding the learning of other students the classroom teacher and/or the administrator may**

- Call home: student's caregivers may be called in order to communicate behavior problems during the school day
- Principal involvement: the principal may be asked to help in redirecting the student's behavior
- Teachers and principal may decide to conference with caregivers, restrict participation in certain student

activities at the school (student store, behavior goal), ask caregivers to sit in the classroom or direct students to take space outside of the classroom.

- Have students complete assignments in the office or other area away from peers until they can demonstrate the ability to appropriately interact & listen to directions.

### **For serious violations of school rules and/or education code:**

- Suspension: as a last resort, a student may be suspended from school for a specified period of time due to a serious violation

**If a student is endangering the safety of self, peers or staff or damaging school property, the student may be restrained by staff using CPI-certified methods.**

## **Dress Code**

1. No clothing that depicts violence, profanity, sex, gangs, drugs, smoking or alcohol.
2. No clothing that is excessively revealing such as skirts and shorts shorter than mid-thigh, halter tops, off-the-shoulder, backless or low-cut tops, spaghetti straps, tank tops, mesh shirts or tops that expose the midriff. Pants that do not provide appropriate coverage.
3. Hats, caps, visors, hoods and sunglasses will not be worn in the buildings.
4. Spiked belts, wristbands and other items are prohibited. Hoop earrings, large earrings, spiked studs are not allowed.
5. No sagging pants to be worn below the waistline, and/or low enough to reveal undergarments. Straps on overalls must be fastened.
6. No flip flops, slip-ons, or any shoes without a heel-strap. High heel shoes or boots are not acceptable. No open toe shoes
7. No clothing that advocates racial, ethnic or religious prejudice
8. No excessive make-up and/or heavy jewelry that distracts from the learning environment. Tattoos will not be visible( must be covered) or shown while at school. Piercings other than in the ear will need to be discussed with the school administrator before the student arrives at school.
9. Any other clothing which the administration or teacher determines to be inappropriate or distracting.

### **Violation in the dress code will result in:**

**1. Call home for a change of clothes to be delivered to the student**

**2. If a change of clothes is unable to be brought to the school the student will spend the rest of their day in the office, completing their work**

# **Prohibited Activities and Items**

**Electronic devices such as phones, music players, and games will be collected as students come off of the bus when they arrive at school and will be returned for the ride home on the bus.**

**Backpacks, permanent markers, skateboards, water balloons, toys, hard/metal water bottles, and any other items that might disrupt school are not permitted on campus at any time, any place in or out of the classroom. If items are brought to school, they will be confiscated and the caregiver will be asked to pick them up.**

\* Turner Academy staff is not responsible for lost or stolen items that are brought to school. Mp3 players and other electronic devices intended for use on the bus must be turned into classroom staff at the beginning of the school day, unless a special arrangement has been made with the classroom staff. These items will be returned at the end of the school day to the student. \*We encourage students to leave cell phones at home. If students need to bring cell phones in order to communicate with caregivers after school they must be turned off before entering school grounds and must be given to the classroom staff during the school day for safe keeping, no exceptions. Phones will be returned to students only at the end of the school day.

\*Gum is not permitted on school grounds. Soda, candy and any high sugar food brought from home are not permitted on a daily basis. Exceptions for celebrations will be made with prior approval.

\*Bullying, harassment or hazing of any kind is unacceptable behavior and is strictly prohibited. All students deserve to learn in a safe environment free from teasing and hassle. Any behavior or comment that might be taken as detrimental to any students physical or emotional well being is unacceptable and will result in the involvement of the principal including possible suspension. Edcode 48900R



## **Law Enforcement Agencies (B.P. 5145.11)**

All school personnel are required by law to comply with a law enforcement official's request to speak with a student or remove a student from school. If a student is removed from school by an officer, the school will make every effort to contact the legal guardian of the student. If a student is interviewed by an officer a school representative will be present with permission from the officer and student.



## **Student Information**

### **Contact Information**

To ensure prompt response and contact with guardians in case of injury or illness the board requires guardians to provide schools with current emergency information. At the beginning of each school year the district will solicit the following contact information:

- Home address and telephone numbers of the guardian and

student

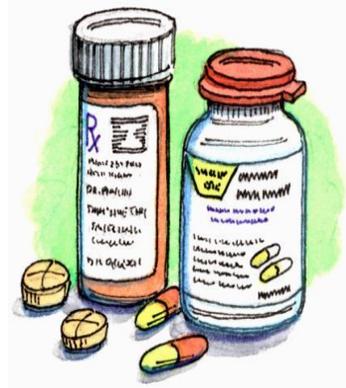
- Business address and telephone numbers of the guardian
- Name, address and telephone numbers of two relatives or friends who are authorized by the guardian to care for student in case of emergency when the guardian cannot be reached
- Name of the local physician or health care provider to call in case of emergency

## **Birthdays**

Birthdays are joyous occasions that should be celebrated! Please feel free to send store bought treats with your student on their special day to share and celebrate with the class. Birthday celebrations, as with any celebration at Turner, are earned rewards. Students are expected to be on task to be able to share in the celebration, including the birthday boy or girl. If you are planning a birthday party outside of the school day and are sending invitations to school with your student please send enough to give one to each student in your child's class. We are inclusive at Turner and do not want to create hurt feelings. Should you not want to invite all of the students in your child's class please do not send invitations to school.

## Medications at School (Rule 5141.21) (B.P. 5141.21)

A Consent for Administration of Medication Form must be filled out for every prescription . A Consent for Administration of Medication Form can be found at the back of this handbook. Additional forms are available in the front office. This form is valid for one year. Medications must be brought to school by guardians. Nonprescription (PRN) medication such as Aspirin or Tylenol will not be administered at school unless there is a written prescription from the doctor and the medication is packaged in accordance with Education Code . Guardians can bring medication to school and administer it if necessary. Students cannot keep medication in their backpacks or on their person. All medicine must be turned in to the nurse, secretary or administrator.



In compliance with Education Code 49423, no medication will be accepted or administered at school unless the following requirements have been met:

**Medication may be safely taken at school with the assistance of school staff if the following information is completed and the parent/guardian agrees to the following terms and conditions: Note this form is valid for one year.** (Ed Code 49423)

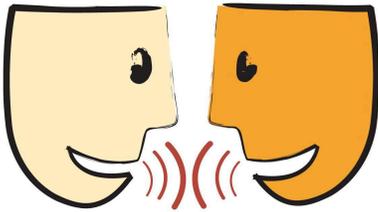
1. Any pupil who is to take medication prescribed by a physician may be assisted by a school nurse or other designated school personnel. This accommodation is provided only when the schedule of medication would otherwise require the pupil to remain home, when medication is needed for emergency situations, or for specific health reasons. As a Parent/Guardian, I have the right to come to school and administer medication to my child if I feel it is necessary. Students may carry and self-administer medication (inhaler or Epi-pen) at school when the Parent/Guardian, physician, and school nurse determine student is competent to do so.
2. Parent/Guardian is required to bring the medication to school and to pick up any unused medication at the end of the school year.
3. Medication administered at school must be provided in its pharmacy-labeled bottle or in the original pharmacy labeled injectable medication kit. The label shall state: student's name, date, name of medication, dosage, time(s) to be given, special instructions and physician's name. Parent/Guardian must provide appropriate dosage measuring device, especially for liquid medication. Over-the-counter medication must remain in the manufacturer's container and be marked with the student's name.
4. I acknowledge that I have an obligation to report to Lodi Unified School District and to execute a new consent form if student's medication, dosage, frequency of administration, or reason for administration changes during the school year.
5. The school is not legally obligated to provide this service and cannot be held responsible for missed or refused doses, side effects caused by the medication or any other problems. In return for the school district's assistance in administering the medication, I hereby waive any claim for injury against the school district, or its employees, arising from the administration of medication.
6. I further consent to the disclosure of my individually identifiable health information by physician to a school nurse or other personnel designated by Lodi Unified School District for the purpose of consulting with Physician regarding any questions that may arise with regard to the medication.



## **Student Health Problems**

Student safety is of the utmost importance at Turner Academy. With this in mind it is important that unique health problems such as severe allergic reactions, history of seizure, heart problems etc. that your student might have are communicated to the school staff so that student health needs can be addressed and plans put in place in case of emerge

## **Communication**



At Turner Academy communication between school and home is key in helping students achieve success. Prompt school response will be given whenever there is concern. Likewise prompt communication from home to school staff would be appreciated when there is a change at home or changes with medications.

Feel free to contact your students' classroom teacher directly, by email or phone, if you have questions related to your students' classroom program.

If you have questions about your students' therapeutic program please contact their clinician. If you feel that your conversation did not meet your expectations please feel free to contact the principal so that they can help facilitate your discussion with the teacher or clinician during a parent conference.

## **Daily Communication Sheet**

Daily points, student participation in the program, interventions used, behavior & activities will be recorded hourly on the Daily Communication sheet available online through google sheets.

## **Student Confidentiality**

At Turner Academy confidentiality of student progress and information is important. It is our intent to ensure that every student's personal information is kept private. Progress towards IEP goals will be communicated to members of the IEP team only.

## **Adults on Campus**

When on campus please sign into the front office using the visitors log. State Law requires all visitors to check in before walking on campus. Phone calls and meetings will be limited to specific hours since teachers' primary responsibility is to provide instruction and supervision for our students. Teachers and clinicians may not be able to conference with parents without appointments.

