

**PITTSFORD CENTRAL SCHOOL DISTRICT**

Board of Education Meeting  
 Tuesday, October 14, 2025  
 Barker Road Middle School  
 (Link to Public Viewing on Website)

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 7:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, October 14, 2025.

BOARD MEMBERS PRESENT: J. Casey, S. Pelusio, K. Huels, E. Kay, R. Sanchez-Kazacos, R. Scott.  
 BOARD MEMBERS ABSENT: D. Berk  
 LEADERSHIP TEAM PRESENT: M. Pero, S. Clark, H. Clayton, S. Cutaia, T. Hasseler, N. Wayman, E. Woods.  
 EX OFFICIO STUDENT BOARD MEMBERS: M. Abdel-Gadir (SHS), M. Ersoz (MHS).

1. Mr. Casey called the Regular Meeting to order at 7:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried **APPROVED:**  
 regarding the following resolution: BE IT RESOLVED, that the Board of Education approves **AGENDA**  
 the agenda for this meeting, with the following addition: Board recognition/acknowledgement  
 taking place directly after the approval of the agenda.  
 Vote: Unanimously carried by those present

3. Board Appreciation: In celebration of New York State School Board Appreciation Week, audience members and representatives from various groups took the time to recognize our Board of Education. Tonight, our Board members were honored with words of appreciation and thoughtful gifts in recognition of their many volunteer hours and unwavering commitment to our students, staff, and community. Mr. Casey thanked everyone and said it is an honor to serve the community.

4. Code of Conduct Public Hearing: Mrs. Cutaia noted the first reading of the annual Code of Conduct.

5. Principal's Report: Principal, Mr. Edward Foote, presented on the activities taking place at Thornell Road E.S.

6. Motion was made by Mrs. Huels, seconded by Mrs. Kay and carried regarding **APPROVED:**  
 the following resolution: BE IT RESOLVED, that the Board of Education approves **MINUTES**  
 the minutes of its September 9, 2025, Regular meeting. **9/9/25**  
 Vote: Unanimously carried by those present

7. Board Reports: Mr. Casey noted the MCSBA meeting dates. Mrs. Huels reported on the Information Exchange meeting. Mrs. Pelusio reported out on the Legislative meeting and Mrs. Scott reported out on the District Operations meeting. Student board members, Manaar Abdel-Gadir (Sutherland H.S.) and Mesude Ersoz (Mendon H.S.) reported on the happenings at their schools. Mr. Casey reported out on the recent Audit Oversight meeting and shared upcoming dates to remember.

8. Motion was made by Mrs. Pelusio, seconded by Mrs. Sanchez-Kazacos and carried **ACCEPTED:**  
 regarding the following resolution: BE IT RESOLVED, that the Board of Education accepts **TREASURER'S**  
 the Treasurer's Report for the months of June/July/August 2025. **REPORTS**  
 Vote: Unanimously carried by those present

9. Motion was made by Mrs. Kay, seconded by Mrs. Huels and carried regarding **APPROVED:**  
 the following resolution: BE IT RESOLVED, that the Board of Education approves **EXTRACLASSROOM**  
 the 4th quarter Extraclassroom Activities Report. **ACTIVITIES REPORT**  
 Vote: Unanimously carried by those present

44.

10. Motion was made by Mrs. Scott, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education at its regular meeting held on October 14, 2025 and on the recommendation of the Audit Oversight Committee, accepts the Basic Financial Statement and Communicating Internal Control Related Matters Identified in an Audit Report for the year ended June 30, 2025 as presented.  
Vote: Unanimously carried by those present

**ACCEPTED:  
EXTERNAL  
AUDIT REPORT**

11. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the External Audit Report Corrective Action Plan as presented.  
Vote: Unanimously carried by those present

**APPROVED:  
EXTERNAL AUDIT  
REPORT RESPONSE**

12. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolutions:  
Vote: Unanimously carried by those present

**ACCEPTED:  
INTERNAL AUDIT &  
CORRECTIVE ACTION  
PLAN**

BE IT RESOLVED, that the Board of Education accepts the internal auditor's February 28, 2025 Review of Risk Assessment and Internal Audit Plan as presented to and recommended by the Audit Oversight Committee.

BE IT RESOLVED, that the Board of Education accepts the corrective action plan as presented to and recommended by the Audit Oversight Committee.

13. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby adopt the Budget Development Calendar for Fiscal Year 2026-2027.  
Vote: Unanimously carried by those present

**ADOPTED:  
BUDGET  
DEVELOPMENT  
CALENDAR**

14. Motion was made by Mrs. Pelusio, seconded by Mrs. Kay and carried regarding the following resolution:  
Vote: Unanimously carried by those present

**APPROVED:  
CAPITAL CONST. PROJECT  
CHANGE ORDERS**

WHEREAS, the Board of Education of the Pittsford Central School District (the "Board of Education") previously authorized its 2023 Capital Improvement Project (the "Project"); and

WHEREAS, during the construction phase of the Project certain contract changes have been determined by the Project Architect, the Project Construction Manager, and the Superintendent of Schools to be in the best interest of the School District; and

WHEREAS, the Project Architect, the Project Construction Manager, and the contractor involved have prepared, signed, and submitted documents evidencing Change Orders for the contract changes set out in the attached report which is incorporated in this Resolution by reference; and

WHEREAS, the Superintendent of Schools has signed the contract Change Orders pursuant to previously granted authority, with the understanding that all such approved Change Orders will be presented to the Board of Education for ratification and approval as soon as practicable; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to ratify the actions of the Superintendent of Schools and approve the proposed contract Change Orders;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education hereby ratifies and approves the Change Orders signed by the Superintendent as set out in the attached report and/or authorizes the President of the Board and/or the Superintendent of Schools to sign the Change Orders on behalf of the Board of Education and take all actions necessary or convenient to proceed under the contracts as amended by the Change Orders in connection with the Project.
2. The Board of Education hereby authorizes the President of the Board and the Superintendent of Schools to sign all New York State Education Department required certifications in connection with this resolution and take all actions necessary or convenient to satisfy all applicable filing requirements for the Change Orders.
3. This Resolution shall take effect immediately.

15. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the district approves the agreement with Fiscal Advisors & Marketing, Inc. to act as the district's financial advisor.  
Vote: Unanimously carried by those present

**ACCEPTED:  
FINANCIAL ADVISORY  
SERVICES**

16. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above equipment surplus, and does hereby authorize the sale and receipt of proceeds from such.  
Vote: Unanimously carried by those present

**APPROVED:  
SURPLUS EQUIP. - FIRE  
RES. FILING CABINETS**

17. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above equipment surplus, and does hereby authorize the sale and receipt of proceeds from such.  
Vote: Unanimously carried by those present

**APPROVED:  
SURPLUS EQUIP. -  
SPED BIKE**

18. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:  
Vote: Unanimously carried by those present

**APPROVED:  
PROFESSIONAL  
STAFF REPORT**

#### A. Appointment – Administrator

Name:	Maurin Jeffries
Position:	Park Road Principal
Type of Position:	Probationary
Tenure Area:	Elementary Principal
Probationary Period:	11/03/2025-11/02/2028
Certification:	Professional
Salary:	\$120,000
Effective Date:	11/03/2025

#### B. Administrator Resolution

BE IT HEREBY RESOLVED, that the Board of Education, pursuant to its authority under Education Law § 913, hereby directs that an administrator be required to undergo such examinations as are necessary to determine that individual's physical and/or mental fitness to perform the responsibilities of their position in the District.

## 46.

### C. Appointment – Certificated Staff

Name: Abby Jo Williams  
Position: JRE .4/PRE .2 Physical Education  
Type of Position: Part Time  
Tenure Area: N/A  
Probationary Period: N/A  
Certification: Professional  
Salary: \$37,321.20  
Effective Date: 10/27/2025

Name: Cassandra Fernandez  
Position: CRMS Social Studies  
Type of Position: Regular Substitute  
Tenure Area: N/A  
Probationary Period: N/A  
Certification: Initial  
Salary: \$50,055.00  
Effective Date: 09/12/2025

Name: Peter Pratt  
Position: MHS Technology  
Type of Position: Regular Substitute  
Tenure Area: N/A  
Probationary Period: N/A  
Certification: Permanent  
Salary: \$70,681.00  
Effective Date: 09/01/2025 – 06/30/2026

### D. Appointment – School Related Professional

Name: Busra Ozcan  
Position: TRE Undesignated Paraprofessional  
Type of Position: Full Time  
Salary: \$23,912.46  
Effective Date: 09/15/2025

Name: Marianne Zelazny  
Position: TRE Undesignated Paraprofessional  
Type of Position: Full Time  
Salary: \$23,912.46  
Effective Date: 09/15/2025

Name: Mary Hingel  
Position: JRE Undesignated Paraprofessional  
Type of Position: Part Time  
Salary: \$16.35/ hr.  
Effective Date: 09/04/2025

Name: Preethy Shanmugha  
Position: JRE Undesignated Paraprofessional  
Type of Position: Full Time

Salary: \$23,037.30  
 Effective Date: 09/22/2025

Name: Amandeep Kaur  
 Position: PRE Undesignated Paraprofessional  
 Type of Position: Full Time  
 Salary: \$22,073.04  
 Effective Date: 09/29/2025

Name: Samantha Michaud  
 Position: TRE Undesignated Paraprofessional  
 Type of Position: Full Time  
 Salary: \$23,912.46  
 Effective Date: 09/25/2025

Name: Terryl Smith-Ashford  
 Position: TRE Undesignated Paraprofessional  
 Type of Position: Full Time  
 Salary: \$23,912.46  
 Effective Date: 10/20/2025

#### E. Appointment – Supervisory and Technical

Name: Kelsey Porter  
 Position: Network Technician  
 Type of Position: Full-Time  
 Salary: \$53,350.00  
 Effective Date: 10/06/2025

#### F. Appointment – Building Substitute

Name: Sylvene Reiser-Goggin  
 Position: ACE Building Substitute  
 Type of Position: 1 Year Appointment  
 Salary: \$165.00 daily  
 Effective Date: 09/01/2025 – 06/30/2026

Name: Eric Zarfes  
 Position: BRMS Building Substitute  
 Type of Position: 1 Year Appointment  
 Salary: \$165.00 daily  
 Effective Date: 09/29/2025 – 06/30/2026

Name: Sohug Moolerjee  
 Position: PRE Building Substitute  
 Type of Position: 1 Year Appointment  
 Salary: \$165.00 daily  
 Effective Date: 09/15/2025 – 06/30/2026

#### G. Appointment – Teacher Fellow

Kiya Lupisella  
 Natalie Maurer  
 Riley Petrichick

H. Resignation – Building Substitute – letter attached  
Michelle Thibodeau

I. Resignation – School Related Professional – see attached  
Sophie Spyra  
Tatum Ralph

J. Fall Coaching Salaries – see attached

K. Appointment - Substitutes

Jenna Mangiancalda	Karolina Zibuck	Cathryn Mangiamele
Rebecca Mitchell	Jacqueline Hughes	Harsh Preet Kaur
Albert Testa	Peter Mancuso	Mame Diarra Fall
Angie Pena	Ruth Smith	Taylor Gravino
Kimberly Ward	Elizabeth Unterborn	Phoebe Tisdale
Nicole Wilson	Christine Higgins	Virginia Brown
Bill Moran	Jennifer Telek	Brody McPherson

19. Motion was made by Mrs. Kay, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, approves the following Support Staff Report:  
Vote: Unanimously carried by those present

**APPROVED:  
SUPPORT  
STAFF REPORT**

CLERICAL

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Eram Reynolds	School Aide Substitute	TRE	6/wk.	09/22/2025	\$16.00/hr.
Linda Komenski	School Aide Substitute	ACE	6/wk.	09/22/2025	\$16.00/hr.
Almaz Seiitkan Uulu	School Aide	ACE	15/wk.	09/22/2025	\$16.00/hr.
Christy Cimino	School Aide Substitute	MCE	6/wk.	09/18/2025	\$16.71/hr.
Rebekah Brooks	School Aide	JRE	15/wk.	09/22/2025	\$16.00/hr.
Clayton Kwit	School Aide	TRE	15/wk.	09/22/2025	\$16.00/hr.
Heather Frank	Office Clerk III	JRE/PRE	30/wk.	10/06/2025	\$23,581.50
Timothy DeLace	School Aide Substitute	PRE	9/wk.	09/08/2025	\$16.00/hr.
Diane Kirkebye	School Aide Substitute	PRE	VARIES	09/22/2025	\$16.00/hr.
Luciana Muta	School Aide Substitute	MCE	12/wk.	10/02/2025	\$16.00/hr.

CLERICAL

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Martha Pradhan	Office Clerk III	MCE	10.7 yrs.	12/30/2025

TRANSPORTATION

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Deborah Williams	Bus Driver	TMF	2 yrs.	09/19/2025

CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Silvia Aguilar Alvarado	Cleaner	CRMS	40/wk.	9/12/2025	\$36,070.00

CUSTODIAL/MAINTENANCE

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>LENGTH OF SVC</u>	<u>DATE</u>
Leo Vane	Cleaner	JRE	27.2 yrs.	10/31/2025
Theodore Beach	Cleaner	BRMS	10.8 yrs.	12/30/2025

FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Zaineb Al Daffaie	Food Service Worker	TRE	28.75/wk.	9/15/2025	\$16.70/hr.
Elizabeth Ortiz	Food Service Worker	MCE	22.50/wk.	9/22/2025	\$16.80/hr.
Abigail Howell	Food Service Worker	SHS	20/wk.	9/22/2025	\$16.90/hr.
Joanne Benoodt	Food Service Worker	PRE	17.5/wk.	9/30/2025	\$16.75/hr.
Stephanie VanderMolen	Food Service Sub	District Wide	Varies	10/02/2025	\$16.35/hr.

20. Curriculum Report: Ms. Clayton presented the NYS 3-8 assessment data results from the 2024-25 school year.

21. Special Education Report: Ms. Woods noted that all recommendations are under the Consent Agenda.

22. Motion was made by Mrs. Scott, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Mendon High School DECA field trip to Atlanta, GA from 4/25/26 to 4/28/26.  
Vote: Unanimously carried by those present

**APPROVED:  
MHS DECA  
FIELD TRIP**

23. Motion was made by Mrs. Kay, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Sutherland High School DECA field trip to Atlanta, GA from 4/25/26 to 4/29/26.  
Vote: Unanimously carried by those present

**APPROVED:  
SHS DECA  
FIELD TRIP**

24. Mr. Pero highlighted the following gifts to the District:

- Donation from PTSA of \$12,500 for the 2024-25 Visiting Author Honorarium at all five Pittsford elementary schools.
- Donation from PTSA of \$40,927.35 for the annual Cultural Art amount at all nine Pittsford schools.

25. Mr. Pero noted the deletion of policies; both would be acted upon this evening under the Consent Agenda.

#5687 - Possession and Use of Personal Cell Phones in Schools (replaced with Policy #7316)

#5688 - Electronic Devices with Photographic or Text Messaging Capability (replaced with Policy #7316)

26. Mr. Pero noted the first reading of the following policy revision recommendation - #7510 – District Wellness Policy.

27. Superintendent’s Report: Mr. Pero noted that the district will soon present updates on the current capital project and introduce a new \$45 million proposed project for a February/March vote. The new project will be funded without additional taxes, using capital reserves and state aid. This project will include infrastructure updates, HVAC, roof and air quality upgrades, and air conditioning to some large spaces. A follow-up project in about three years will continue this work and further expand air conditioning and include replacement of the Menon High School pool. The long-term goal is to have all nine schools significantly covered with air-conditioning within 10 years, particularly on upper floors and large areas of assembly.

Mr. Pero also offered a warm and heartfelt thank-you to the Board of Education, recognizing their unwavering dedication, leadership, and deep commitment to students, staff, and the community. He praised the Board for the countless hours spent visiting schools, attending meetings, and supporting initiatives—often sacrificing personal and family time. He celebrated their behind-the-scenes efforts as the foundation of the district’s growth, innovation, and success. Mr. Pero ended by thanking the Board and expressing deep appreciation for their vision, integrity, and belief in the transformative power of education and gratitude for their service and devotion to every child’s success. Tokens of appreciation were gifted to the Board from Superintendent Pero and the Monroe County School Boards Association (MCSBA).

50.

28. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Pelusio and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:  
Vote: Unanimously carried by those present

**APPROVED:  
CONSENT  
AGENDA**

Bid Award:

BOCES 2 Cooperative Fine Paper	WB Mason	\$10,662.75
Reconditioning/Laundrying of Interscholastic Sports Equipment & Uniforms	Riddell	\$52,917.25 (Estimated)

Committee on Special Education: Amendment- Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Manifestation Determination Meeting, Reevaluation Reviews, Requested Reviews, Transfer Student- Agreement No Meetings.

Sub-Committee on Special Education: Amendment – Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Requested Reviews.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Amendment - Agreement No Meetings.

Gifts to the District:

- Donation from PTSA of \$12,500 for the 2024-25 Visiting Author Honorarium at all five Pittsford elementary schools.
- Donation from PTSA of \$40,927.35 for the annual Cultural Art amount at all nine Pittsford schools.

Deletion of policies:

- #5687 - Possession and Use of Personal Cell Phones in Schools (replaced with Policy #7316)
- #5688 - Electronic Devices with Photographic or Text Messaging Capability (replaced with Policy #7316)

29. Motion was made by Mrs. Pelusio, seconded by Mrs. Huels and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Regular Meeting at 7:54 p.m.  
Vote: Unanimously carried by those present

**APPROVED:  
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter  
School District Clerk