Parma Elementary
Title I School-Wide Parent and Family Engagement Plan

In accordance with the *Elementary and Secondary Education Act of 1965* (ESEA), as amended by the *Every Student Succeeds Act of 2015* (ESSA)

Vision: Parents are their children's first and most important teachers. When the school and parents are involved cooperatively, positive results occur. These include: high student achievement, reduced absenteeism, improved behavior, and a feeling of confidence regarding the positive partnership between home and school.

Parents, staff, and the building administrator have developed this Parent and Family Engagement Plan in accordance with the ESSA Section 1116 activities which are accomplished at Parma Elementary School in the ways listed in each Section.

ESSA Section	Ways in which Parma Elementary Staff Accomplishes these Activities
1116 (c) (1) Convene an Annual Title I Parent Meeting at a time convenient to parents to inform parents of the Title I requirements and their right to be involved	An annual meeting is held which includes information for parents on: ● Hold an annual Schoolwide Title l Meeting prior to Open House in the Fall. The purpose of the meeting will be to share the School-Wide Plan, review the School-Parent Involvement Plan and to explain our Title I Program and how parents can be involved to help their child be successful. ● Parents will be informed through Power Announcement, the school website, monthly newsletter, and periodic progress reports.
1116 (c) (2) Offer flexible number of meetings at times convenient to parents and provide transportation, child care, or home visits as it relates to parent involvement	Meetings are offered at times convenient for parents and if needed, transportation, child care, and home visits can be arranged along with virtual options: ● Parent meetings, Parent-Teacher conferences, open house, holiday parties, school/classroom volunteers
1116 (c) (3) Involve parents in an ongoing and timely way in the planning, reviewing, and improvement programs under Title I, including the development of the Parent Involvement Plan and school-wide Plan	Parma Elementary will ensure the involvement of parents in planning and reviewing the Schoolwide Title I program by: ● Reviewing the School Parent Involvement Policy ● Posting the Parent Involvement Policy for parents to review during fall Parent-Teacher conferences in a visible location. ● Having a link on the school's website for parents to make suggestions all year for continued communication. Share these suggestions with the School Leadership Team. Act on the suggestions made by stakeholders as appropriate. ● Conducting a Parent Survey. ● Reviewing and revising the Parent Involvement Policy to incorporate suggestions based on the Parent Survey results. ● Continuing all avenues of communication with parents (school/classroom newsletters, district publications, websites, e-mail, telephone, agendas, daily/weekly folders, learning management system, Power Announcement) to increase parent involvement in the School – Title I Program.
1116 (c) (4) (A) Provide parents of Title I children timely information	Parma Elementary will provide timely information through: ● Annual Title I meeting before fall open house. ● Parent-Teacher conferences ● School/Classroom Newsletters and District Publications ● Website ● Power Announcement ● Telephone Calls/E-mail correspondence ● Daily/Weekly take-home folders (K-2)

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	● Learning Management System ● Parent-Student Handbook
1116 (c) (4) (B) Provide parents of Title I children a description and explanation of the curriculum used at the school, the forms of academic assessment used to measure progress, and the proficiency levels students are expected to meet	Parents are provided information about the school's curriculum, assessments, and proficiency level expectations in the following ways: ● A link from the school website to the state-required reporting and district assessments. ● Newsletters- tips for parents to assist students ● Assessments- Reports at conferences, classroom assessments with a focus on individual growth, and state summative assessments- at spring conferences if available,
1116 (c) (4) (C) Provide parents of participating Title I students opportunities for regular meetings to formulate suggestions, to participate in decision making as it relates to their child's education, and to respond to any suggestions as soon as possible	Parma Elementary will provide parents an opportunity to interact with their children's school by: ● A link is on the website for parents to provide suggestions for improvement and comments regarding the Schoolwide Title I Program. ● Utilize parent feedback to revise and update our Schoolwide Title I Program to meet the needs of all parents and students. Share suggestions and comments with the School Leadership Team and act on suggestions as appropriate. ● Conduct a parent survey at parent-teacher conferences for all parents. ● Parent-Teacher conferences ● Telephone Calls/E-mail correspondence between parents, teachers, and school ● Learning Management System
1116 (c) (5) Ensure that if the schoolwide program plan is not satisfactory to parents of participating students, submit any parent comments on the plan when the school makes the plan available to the Local Education Agency	If parents are not satisfied with the school improvement plan or programs, they have opportunities to make comments by: ● Voicing their concerns at the Open House ● Completing a survey at spring conferences. ● Completing a form on the district website. ● Calling the school and speaking with staff. ● Emailing school staff.
1116 (d) (1) Jointly, with parents, develop a compact that outlines how the entire school staff, parents, and students will share the responsibility for improved student academic achievement	Parma Elementary will develop a School/Parent/Student Compact: ● The Parent/Teacher/Student compact is developed by the school leadership team and reviewed annually. It will be available and visible on the building website. Revisions are made based on the Fall Conference Parent Survey results and additional suggestions provided by parents. ● The compact is reviewed and given to all parents at the Fall Parent-Teacher conference. Teachers discuss how the compact relates to the success of each individual child. This ensures a strong home/school connection and allows all stakeholders to have a voice.
1116 (d) (2) (A) Include a schedule for Elementary Parent/Teacher Conferences, at least annually, during which the Compact will be discussed with parents as it relates to the individual child's achievement	The Parent/School Compact will be shared annually. This is an opportunity for the parents and the teacher to share ways in which they can jointly support the child's learning at home and school.

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1116 (d) (2) (B) Provide frequent reports to parents on their child's progress	Parma Elementary will provide various reports to parents ● Report Cards (October, December, February, June) ● Periodic Title I Student Progress Reports including Individual Reading Improvement Plans (IRIPs) ● Parent-Teacher Conferences ● PowerSchool accessibility ● Learning Management System
1116 (d) (2) (C) Afford parents of children receiving Title I services, reasonable access to staff, opportunities to volunteer, and participate in their child's class, and observation of classroom activities	Parma Elementary has an open-door policy for parents with both administration and staff. In addition, parents are encouraged to participate in the following activities: ● Parent meetings ● Chaperones for field trips ● Volunteer for special classroom activities
1116 (e) (1) Shall provide assistance to parents served by the school in understanding the State's academic content standards, the State and Local assessments, and how to monitor their child's progress	To ensure that parents are informed about academic standards and assessments, Parma Elementary will provide the following: ● Parent- Teacher Conferences ● Grade Level Expectations/and curriculum available on the website ● Local Assessment information ● Students receiving additional assistance will be progress monitored on a quarterly basis depending on student need. Information will be shared with parents when appropriate.
1116 (e) (2) Shall provide materials and training to help parents work with their children at home to improve their children's achievement	Parma Elementary offers training and materials to parents through the following events and activities: ● Provide lists of community resources to individual parents and assistance in accessing these resources, as needed. ● School/Classroom Newsletters and District Publications ● Website Parent Tab - provides parents with materials and resources to help their child achieve success. ● Library books on loan for home use are available. ● Social workers make contact with parents to provide suggestions.
1116 (e) (3) Shall educate staff in the value and utility of parents' contributions. Staff shall receive guidance in ways to reach out to parents, to communicate with parents, to coordinate and implement parent involvement programs, and to build relationships between the parents and the school	Parma Elementary values and respects parent involvement in the school community. ● Parent involvement will be part of the professional development plan. When situations occur that involve students or the welfare of the entire school community, parents are always the first point of contact. ● Parent involvement tips are included each month in the Update from the principal. ● Parent involvement is a topic on each weekly staff update with ideas and resources being shared. ● Links to articles are shared with staff involving parent involvement ideas and suggestions.
1116 (e) (4) Shall coordinate and integrate parent involvement programs and activities with other	Parma Elementary will work to coordinate programs to ensure success for all: ● Parent Meetings ● Power Announcement

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programs that encourage and support parents in more fully participating in the education of their children	● Jackson District Library Summer Reading Program, if available ● Classroom volunteers ● Book distribution during family involvement activities
1116 (e) (5) Shall ensure information is shared with parents in a language and format they can understand	To ensure that all parents are informed in a timely and user-friendly manner, Parma Elementary will provide: ● Daily/Weekly Take Home Folders ● School/Classroom Newsletters/District Publications written in a language parents can understand ● Website ● Learning Management System ● Bilingual support is available as needed.
1116 (e) (14) Shall provide other reasonable support for parental involvement activities as parents may request	Parma Elementary will make every effort to support our parents and make sure their needs are met: ● Make every effort to accommodate parent requests to ensure that students' and parents' individual needs are met in order to foster positive parent involvement ● At times, families are given gas cards (if need has been determined) to drive to conferences and other school events). ● Meet with parents via home visits, etc… ● If a parent attends a meeting with a younger sibling who is distracting the meeting, we will ask if the parent is Ok with the sibling being cared for by school staff at that time.
1116 (f) Shall provide full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children	Parma Elementary will provide: ● Flexible Meeting Times ● Handicapped Accessible Facilities ● Accommodations for all parents are made including those with limited English proficiency, parents with disabilities, and parents of migratory children. ● Use of Google translate ● Home Visits by a social worker ● Phone Conferences ● School/Classroom Newsletters and District Publications written in a language parents can understand ● Collaboration with community agencies; i.e., DHHS, Community Health, Life Ways